

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Chair – Third District  
NATALIE ARROYO  
Vice-Chair – Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, March 3, 2026

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve consent calendar. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors**

[26-132](#)

## 1. Arcata Chamber of Commerce Award Recognition Certificates

**Recommendation:** That the Board of Supervisors:

1. Ratify the Chair's signature on the Certificates of Recognition.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[26-161](#)

## 2. Proclaim March 2026 as Social Worker Appreciation Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Clerk of the Board**[26-127](#)

## 3. Submittal of Supervisors' Monthly Expense Report for January 2026, Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[26-140](#)

## 4. Approval of the Action Summary - Meeting of February 10, 2026

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of February 10, 2026, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Public Health**[26-66](#)

5. State Standard Agreement # C25635006 with California Department of Parks and Recreation Regarding Tick Testing Services in the Amount of \$1,020

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Professional Services Agreement by and between the County of Humboldt and California Department of Parks and Recreation for the amount of \$1,020 for Fiscal Years 2025-26 through 2028-29; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute the attached Professional Services Agreement by and between the County of Humboldt and California Department of Parks and Recreation for Fiscal Years 2025-26 through 2028-29; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Professional Services Agreement with California Department of Parks and Recreation after review and approval by County Counsel, Risk Management, and the County Administrative Office.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[26-131](#)

6. Accept Award Allocation from California Department of Public Health for STI Prevention and Collaboration in the Amount of \$484,625

**Recommendation:** That the Board of Supervisors:

1. Accept award allocation 26-STI08 in the amount of \$484,625 from the California Department of Public Health for the term of July 1, 2026, through June 30, 2031; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to sign the attached Award Acceptance Letter from the California Department of Public Health for award allocation 26-STI08; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent agreements, amendments, certifications, attestations, and documents directly associated with the attached award allocation 26-STI08 from the California Department of Public Health, after review and approval by County Counsel, Risk Management and the County Administrative Office.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[26-136](#)

7. Professional Nursing Clinical Education Affiliation Agreement by and between County of Humboldt and California State University - Chico

**Recommendation:** That the Board of Supervisors:

1. Approve the Professional Nursing Clinical Education Affiliation Agreement by and between the County of Humboldt and California State University - Chico; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute the attached Professional Nursing Clinical Education Affiliation Agreement by and between the County of Humboldt and California State University - Chico for Fiscal Years 2025-26 through 2027-28; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Professional Nursing Clinical Educations Affiliation Agreement by and between the County of Humboldt and California State University - Chico after review and approval by County Counsel, Risk Management and the County Administrative Office.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Human Resources**

[26-113](#)

8. Correction to Personnel Allocations in the Human Resources Department

**Recommendation:** That the Board of Supervisors:

1. Allocate one position in the Senior Human Resources Analyst classification (# 0688) in Human Resources budget 359; and
2. Allocate three positions in the Human Resources Analyst I/II classification (# 0684A/B) in Human Resources budget 359; and
3. Deallocate one position in the recently abolished Senior Human Resources Analyst-Risk classification (# 0690) position 01; and
4. Deallocate three positions in the recently abolished Human Resources Analyst-Risk I/II classification (# 0697A/B) positions 01, 02 & 03; and
5. Transfer Rosam Ruiz Cortes, currently underfilling position #02 in the Human Resources Analyst-Risk I/II classification (# 0697A/B) as an Administrative Analyst I (# 0605A) to an Administrative Analyst I (# 0605A) underfilling the Human Resources Analyst I/II classification (# 0684A/B) in Human Resources budget 359.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Probation**[26-81](#)

9. Renewal of Professional Services Agreement in the Amount of \$258,786 with Arcata House Partnership for Residential Community Re-Entry Services

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize Chief Probation Officer Coral Sanders, to execute the attached professional services agreement with Arcata House Partnership regarding residential community re-entry services in the amount of \$129,393 for Fiscal Year (FY) 2025-26 and \$129,393 for FY 2026-27; and
2. Authorize Chief Probation Officer, Coral Sanders, to execute any and all subsequent amendments to the attached professional services agreement with Arcata House Partnership pursuant to the Purchasing Policy, after review and approval by County Counsel, Risk Management and the County Administrative Office.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Sheriff**[26-87](#)

10. Approval of the Professional Services Agreement for Autopsy Services with Neil Kushner, M.D.

**Recommendation:** That the Board of Supervisors:

1. Approve the Professional Services Agreement between Neil Kushner, M.D. and the County of Humboldt (Attachment 1) to provide autopsy services for fiscal years (FY) 2025-26 and 2026-27; and
2. Authorize the Chair of the Board to execute any and all subsequent amendments or extensions to the attached Agreement with Dr. Kushner after review and approval by County Counsel, Risk Management and the County Administrative Office.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[26-125](#)

11. Resolution to Authorize Revolving Petty Cash Fund for the Humboldt County Sheriff's Office Special Investigations and Supplemental Budget in the Amount of \$2,500 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve Resolution to authorize the revolving petty cash fund for the Humboldt County Sheriff's Office (HCSO) Special Investigations in the amount of \$2,000 (Attachment 1); and
2. Approve a supplemental budget for Special Investigations in the Sheriff State Asset Forfeiture Fund 3642 for fiscal year (FY) 2025-26 in the amount of \$2,500 (Attachment 2) (4/5 Vote Required).

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### E. ITEMS PULLED FROM CONSENT

#### F. PUBLIC COMMENT ON NON-AGENDA ITEMS

#### G. MATTERS SET FOR TIME CERTAIN

#### Clerk of the Board

[26-126](#)

1. 11:30 AM - Consider Making an At-Large Appointment to the Humboldt County McKinleyville Municipal Advisory Committee

**Recommendation:** That the Board of Supervisors:

1. Consider making an at-large appointment to the Humboldt County McKinleyville Municipal Advisory Committee.

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to appoint Michael Smith as the At-Large appointee to the Humboldt County McKinleyville Municipal Advisory Committee. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### Board of Supervisors (Closed Session)

[26-139](#)

2. 1:30 PM - Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

***No reportable actions taken.***

[26-155](#)

3. 1:30 PM - Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Planning and Building

***No reportable actions taken.***

**County Counsel (Closed Session)**[26-148](#)

4. 1:30 PM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to discuss existing litigation in the case of Corrine Morgan Thomas and Doug Thomas, et al. v. County of Humboldt, et al., Case No. 1:22-cv-5725-RMI

***No reportable actions taken.***

[26-137](#)

5. 1:30 PM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to discuss existing litigation in the case of Seth W. Naman as Trustee of the Seth W. Naman 2021 Living Trust v. County of Humboldt, Humboldt County Superior Court Case No. CV2600130

***With regards to Item G.5, the Board voted unanimously to authorize the Humboldt County Counsel's Office to defend the County of Humboldt in the case of Seth W. Naman as Trustee of the Seth W. Naman 2021 Living Trust v. County of Humboldt, Humboldt County Superior Court Case No. CV2600130.***

[26-138](#)

6. 1:30 PM - Conference with Legal Counsel – Anticipated Litigation: Pursuant to Government Code Section 54956.9(d)(2) and (e)(3) to discuss exposure to litigation in one potential case: Letter regarding proposed changes to the provision of security services at the Humboldt County Courthouse

***No reportable actions taken.***

**H. PUBLIC HEARINGS**

**Aviation**[25-1472](#)

1. Appeal of the Department of Aviation's denial of an Aviation Permit to Allow a Two-Story Accessory Dwelling Unit (ADU)

**Recommendation:** That the Board of Supervisors:

1. Open public hearing.
2. Receive staff report, Appellant testimony, and public comment; and
3. Close public comment portion of the public hearing; and
4. Adopt Resolution (Attachment 1), which does the following:
  - a. Makes findings that the proposed development conflicts with Humboldt County Code, and the Airport Land Use Compatibility Plan (ALUCP) and supporting denial of the Appeal; and
  - b. Denies the appeal submitted by Joseph Doty; and
  - c. Denies the Aviation Permit for a two-story ADU above a new garage with a height of 24 feet for APN 511-131-031; and
5. Direct the Clerk of the Board to provide a certified Board Order and executed resolution to the Department of Aviation to be included with the notification of decision to the appropriate parties.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Planning and Building Department**[26-150](#)

2. Revocation of a Zoning Clearance Certificate for Retirement, Remediation, and Relocation of Cannabis Cultivation (PLN-12945-ZCC, Dry Farmed Organic Medicinals, Inc)

**Recommendation:** That the Board of Supervisors:

1. Continue the revocation of the Zoning Clearance Certificate for Dry Farmed Organic Medicinals, Inc. to a date uncertain.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**I. DEPARTMENTAL REPORTS****Department of Health and Human Services: Public Health**

[26-152](#)

1. Introduction of an Ordinance of the Board of Supervisors of the County of Humboldt Amending Sections 817-1, 817-5, 817-14, and 817-15 of Chapter 7 of Title VIII, Division 1 of the Humboldt County Code "Tobacco Retailer Licensing" Regulating Tobacco Product Sales and Requiring the Licensure of Tobacco Retailers

**Recommendation:** That the Board of Supervisors:

1. Introduce the attached ordinance of the Board of Supervisors of the County of Humboldt amending Sections 817-1, 817-5, 817-14, and 817-15 of Chapter 7 of Title VIII, Division 1 of the Humboldt County Code "Tobacco Retailer Licensing" regulating tobacco product sales and requiring the licensure of tobacco retailers and waive first reading thereof; and
2. Set the attached ordinance for adoption on March 10, 2026, or at least five days after the date of introduction, to take effect and be in force thirty (30) days from the date of its adoption; and
3. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [California Government Code Section 25124(b)(1)]; and
4. Direct the Clerk of the Board of Supervisors, within fifteen (15) days after adoption of the attached ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance [California Government Code Section 25124(b)(1)].

***A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve amendments to Sections 817-1, 817-5(F)(1) and 817-5(F)(2); to reject Section 817-5(F)(3) and amendments to 817-15; and to add language to Section 817-14. The motion carried by the following vote:***

Aye: 3 - Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Nay: 2 - Supervisor Rex Bohn, and Supervisor Michelle Bushnell

**County Administrative Office**

[26-167](#)

2. Clarification of Process for Pending and New Complaints During Grand Jury Review of the Board's Code of Conduct

**Recommendation:** That the Board of Supervisors:

1. Provide direction to staff regarding how to proceed with pending complaints and any new complaints that may arise while the Grand Jury is reviewing the Board's current Code of Conduct.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to direct staff to continue utilizing the current Code of Conduct when addressing all pending complaints; and to establish an Ad Hoc Committee consisting of Supervisor Bushnell, Supervisor Madrone, CAO Hayes, and HR Director O'Hanen to review and analyze potential comments from the Grand Jury and to develop recommendations for improvements for the current Code of Conduct. The motion carried by the following vote:***

Aye: 3 - Supervisor Rex Bohn, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Nay: 2 - Supervisor Michelle Bushnell, and Supervisor Mike Wilson

**Clerk of the Board**[26-128](#)

3. Consider Amendments and Updates to the Board of Supervisors Appointments Protocol and Review the 2026 Humboldt County Board Appointed Committees, Commissions & Boards List

**Recommendation:** That the Board of Supervisors:

1. Review and approve the protocol for the Board of Supervisor appointments (Attachment 1); and
2. Review and consider adjustments to the current list of Humboldt County Board appointed boards, committees and commissions (Attachment A); and
3. Approve the updated 2026 Committees, Commissions and Boards Exempt from Protocol List (Attachment B); and
4. Consider directing the Clerk of the Board to review any committee, commission or board that the Board of Supervisors would like further review of.

***A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve the staff recommendations, with the following amendments: removal of Project Trellis from Attachment A and addition of the Housing Authority to Attachment B. The Board also directed staff to conduct an in-depth review of the Headwaters Fund Board, the Workforce Development Board, and the McKinleyville Municipal Advisory Committee (MMAC) within the next calendar year. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**J. MATTERS INITIATED BY BOARD (None Scheduled)****K. CLOSED SESSION (See Matters Set for Time Certain)**

**L. ADJOURNMENT**

*I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*KALEIGH MAFFEI*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

*Kaleigh Maffei*

*3/3/2026*