



# STAFF REPORT – CITY COUNCIL MEETING

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**TO:** Honorable Mayor and City Council Members

**FROM:** Emily Sinkhorn, Director of Environmental Services

**PREPARER:** Doug Culbert, Deputy Director of Environmental Services, Streets & Utilities

**DATE:** April 1, 2026

**TITLE:** **Approve a Contract Amendment Amounting to \$11,890 with Northpoint Consulting Group, Inc., for Engineering Services for the First Street Lift Station Improvement Project, for a Total Not to Exceed \$182,200; and Authorize City Manager to Sign Documents.**

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## **RECOMMENDATION:**

It is recommended that the Council:

- 1) Approve additional compensation in the amount of \$11,890 to the contract with Northpoint Consulting Group, Inc., for Engineering Services for the First Street Lift Station Improvement Project, for a total contract price not to exceed \$182,200; and
- 2) Authorize the City Manager to execute all applicable documents.

## **INTRODUCTION:**

On August 6, 2025, the City Council awarded a contract to Northpoint Consulting Group, Inc. for engineering design services for the First Street Lift Station Improvement Project and authorized a 5% increase for contingency, for a total amount not to exceed \$170,730.

The project includes replacing the existing natural gas-powered pumping system with electric submersible pumps, upgrading electrical infrastructure, and improving system functionality and reliability.

The project is currently at the 95% design phase, with final design documents still forthcoming. Through completion of the 95% design deliverable, project costs have utilized nearly all of the available contingency balance. It is anticipated that an additional \$11,890 will be required to complete the final (100%) design deliverable. Therefore, staff is seeking Council approval for additional compensation to complete the design phase, which would make the amended contract price not to exceed \$182,200.

## **DISCUSSION:**

As the design has progressed, additional effort has been required beyond the original scope to address project-specific design refinements, coordination with equipment vendors, and electrical system integration.

Northpoint Consulting Group has identified several factors contributing to the increased level of effort, including additional design components, expanded coordination with vendors and electrical engineering (including PG&E-related coordination), and minor groundwater well design elements.

Northpoint Consulting Group has requested an additional \$11,890 in order to complete responses to comments and finalize the plans and specifications for the 100% design deliverable.

Staff has reviewed the request and determined that additional work is necessary to advance a fully coordinated and bid-ready design. These efforts are expected to reduce the potential for change orders and construction delays by resolving design and coordination issues prior to bidding.

With this amendment of \$11,890, the total contract amount will increase to **\$182,200**.

**ENVIRONMENTAL REVIEW (CEQA):**

This action is administrative in nature and does not constitute a project under CEQA. Environmental review for the First Street Lift Station Improvement Project will be completed prior to construction. It is anticipated that the project will qualify for a categorical exemption pursuant to CEQA Guidelines Sections 15301 (Existing Facilities) and 15302 (Replacement or Reconstruction).

**BUDGET/FISCAL IMPACT:**

The amended contract amount of \$182,200 will be funded through Wastewater Fund 662-70-67-57604 and is within the overall project budget for the First Street Lift Station Improvement Project.

**RECOMMENDED COUNCIL ACTION:**

Motion to approve additional compensation in the amount of \$11,890 to the contract with Northpoint Consulting Group, Inc., for Engineering Services for the First Street Lift Station Improvement Project, for a total contract price not to exceed \$182,200; and authorize the City Manager to execute all applicable documents. Consent Calendar vote.

**ATTACHMENTS:**

- A. Northpoint Consulting Group Contract Amendment No. 1