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PROPOSAL IN RESPONSE TO

REQUEST FOR PROPOSALS

NO. DHHS2026-01

Provision of Security and Secure Transportation Services

Issued by

COUNTY OF HUMBOLDT

Department of Health & Human Services

Submitted by

SVT GRUPPE, INC.

3220 Broadway • Eureka, California 95501

Federally Certified Veteran-Owned & Veteran-Managed Business

Proposals Due: May 4, 2026 — 4:00 p.m.

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1.0 Introductory Letter

May 4, 2026

County of Humboldt — Department of Health & Human Services

Attn: Amanda Hinkle, Contracts Unit — 507 F Street, Eureka, California 95501

Re: RFP No. DHHS2026-01 — Provision of Security and Secure Transportation Services

Dear Ms. Hinkle and Members of the Evaluation Committee:

On behalf of SVT Gruppe, Inc. ("SVT"), thank you for the opportunity to submit this proposal. SVT has proudly served Humboldt County for nine (9) years as the incumbent provider of security and secure-transportation services and is committed to continuing that partnership.

SVT is a Veteran-Owned and Veteran-Managed business, operating since 1996 and incorporated in 2014. We employ more than forty (40) officers in Humboldt and operate continuously from our local Eureka branch at 3220 Broadway. Our portfolio is purpose-built for the scope outlined in this RFP: posted unarmed security at County social-service sites, secure patient watch at Behavioral Health, and pre-authorized non-emergency secure transportation — in-county and out-of-county — of behavioral-health clients and conservatees.

SVT holds all licensure required for this scope (BSIS PPO, ACO, LCO, PI; CPUC TCP; USDOT/MC; City of Eureka business license), is fully HIPAA-compliant, and trains officers annually in PHI handling, MAB, CPR/First Aid/AED and de-escalation. Our 24/7 dispatch handled more than 645 secure transports statewide in the past twelve months. This proposal is valid for 180 days from opening, conforms to all requirements of RFP No. DHHS2026-01 and the sample Professional Services Agreement(s), and takes no exceptions, objections or requested changes. SVT will not use subcontractors and certifies no conflict of interest.

The authorized representative for SVT is Antonette A. Ginocchio, Senior Vice President & Chief Marketing Officer (3220 Broadway, Eureka, CA 95501; office 707.927.2200; direct 925.323.9839; aag@svtgruppe.com). Thank you for your continued trust in SVT; we look forward to discussing this proposal at your convenience.

Respectfully submitted,

Antonette A. Ginocchio — Senior VP | Chief Marketing Officer

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3.0 Signature Affidavit and Compliance Certifications

This Section 3.0 contains: (1) the completed Signature Affidavit (Attachment A) prescribed by the RFP, signed by SVT's authorized representative; and (2) the supplemental compliance certifications required by the County and incorporated into the sample Professional Services Agreement(s): Non-Collusion Declaration; Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion; Certification of Compliance; Insurance Acknowledgement Statement; Equal Employment Opportunity Statement; Drug-Free Workplace Certification; and Child Abuse Reporting Acknowledgement. The full sworn signature block at the end of this Section 3.0 applies to and certifies each of the certifications set forth herein.

REQUEST FOR PROPOSALS NO. DHHS2026-01

PROVISIONS OF SECURITY AND/OR SECURE TRANSPORTATION SERVICES

ATTACHMENT A – SIGNATURE AFFIDAVIT

(Submit with Proposal)

REQUEST FOR PROPOSALS – NO. DHHS2026-01 SIGNATURE AFFIDAVIT	
NAME OF ORGANIZATION/AGENCY:	SVT GRUPPE, INC.
STREET ADDRESS:	3220 Broadway St., Suite A-1
CITY, STATE, ZIP:	Eureka, CA 95501
CONTACT PERSON:	Antonette Ginochio
PHONE #:	+1-844-366-3788 x 203
FAX #:	+1-707-255-6445
EMAIL:	aag@svtgruppe.com

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Government Code Sections 7920.000, et seq., the “Public Records Act,” define a public record as any writing containing information relating to the conduct of public business. The Public Records Act provides that public records shall be disclosed upon written request, and that any citizen has a right to inspect any public record, unless the document is exempted from disclosure.

In signing this Proposal, I certify that this firm has not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or agency to submit or not to submit a Proposal; that this Proposal has been independently arrived at without collusion with any other Proposer, competitor or potential competitor; that this Proposal has not been knowingly disclosed prior to the opening of Proposals to any other Proposer or competitor; that the above statement is accurate under penalty of perjury.

The undersigned is an authorized representative of the above-named organization and hereby agrees to all the terms, conditions and specifications required by the County in Request for Proposals No. DHHS2026-01 and declares that the attached Proposal and pricing are in conformity therewith.

Vice President

Signature

Title

Antonette Ginochio

May 4, 2026

Name

Date

This agency hereby acknowledges receipt / review of the following Addendum(s), if any:

Addendum
#

1

Addendum
#

2

Addendum
#

3

Addendum
#

4, 5

Certified by: Antonette A. Ginochio — Senior VP | CMO — SVT Gruppe, Inc. — May 4, 2026

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Non-Collusion Declaration

I, Antonette A. Ginocchio, declare that I am the Senior Vice President | CMO of SVT Gruppe, Inc., the party making the attached proposal; that the attached proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization or corporation; that the proposal is genuine and not collusive or sham; that the proposer has not directly or indirectly induced or solicited any other proposer to put in a false or sham proposal, or that anyone shall refrain from proposing; that the proposer has not in any manner, directly or indirectly, sought by agreement, communication or to fix any overhead, profit or cost element of the proposal price, or of that of any other proposer, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in the proposal are true; and further, that the proposer has not, directly or indirectly, submitted his or her proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, proposal depository, or to any member or agent thereof to effectuate a collusive or sham proposal. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Certified by: Antonette A. Ginocchio — Senior VP | CMO — SVT Gruppe, Inc. — May 4, 2026

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Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants' Responsibilities. The primary principal certifies, to the best of its knowledge and belief, that it and its principals: (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency; (b) Have not within a three-year period preceding this proposal been convicted of, or had a civil judgment rendered against them for, commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b); and (d) Have not, within a three-year period preceding this application/proposal, had one or more public transactions (Federal, State or local) terminated for cause or default. SVT Gruppe, Inc. has no such exceptions to disclose and certifies fully to each of the statements above.

Certified by: Antonette A. Ginochio — Senior VP | CMO — SVT Gruppe, Inc. — May 4, 2026

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Certification of Compliance

By indication of the authorized signature below, the Proposer does hereby make certification and assurance of compliance with: the laws of the United States of America and the State of California, County of Humboldt; Title VI of the federal Civil Rights Act of 1964; Title IX of the federal Education Amendments Act of 1972; the Equal Employment Opportunity Act and the regulations issued thereunder by the federal government; the Americans with Disabilities Act of 1990 and the regulations issued thereunder by the federal government; the condition that all contract employees performing services and/or work as a result of this solicitation must have documented legal authority to work in the United States of America; the condition that the submitted proposal was independently arrived at without collusion, under penalty of perjury; and the condition that no amount shall be paid directly or indirectly to an employee or official of the organization requesting this RFP as wages, compensation or gifts in exchange for acting as an officer, agent, employee, subcontractor or consultant to the Proposer in connection with the procurement under this RFP.

Certified by: Antonette A. Ginocchio — Senior VP | CMO — SVT Gruppe, Inc. — May 4, 2026

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Insurance Acknowledgement Statement

SVT Gruppe, Inc. agrees to meet all of the insurance requirements included in the Professional Services Agreement attached to this Request for Proposals, and SVT will provide proof of insurance at the time of project award if awarded the contract. SVT acknowledges and agrees to bind, prior to execution of any resulting Professional Services Agreement, the following coverages and limits:

Commercial General Liability — \$2,000,000 per occurrence / \$4,000,000 aggregate, with County of Humboldt named additional insured (separate aggregate per project) including products/completed operations and contractual liability; Business Automobile Liability — \$1,000,000 combined single limit covering owned, hired and non-owned vehicles; Workers' Compensation — statutory California limits with Employer's Liability of \$1,000,000/\$1,000,000/\$1,000,000; Professional Liability (E&O) — \$2,000,000 per claim / \$4,000,000 aggregate; Sexual Abuse and Molestation coverage in compliance with the sample Agreements; Excess/Umbrella Liability — \$5,000,000 per occurrence / \$5,000,000 aggregate (currently bound).

All insurers carry an A.M. Best rating of A:VII or better. SVT's broker of record is HUB International (Lisa Glynn, Producer). SVT will provide a Certificate of Insurance, additional-insured endorsements (CG 20 10 / CG 20 37 or equivalent), waiver-of-subrogation endorsements, and primary-and-noncontributory wording on ACORD or insurer-issued forms prior to commencement of services.

Certified by: Antonette A. Ginochio — Senior VP | CMO — SVT Gruppe, Inc. — May 4, 2026

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Statement of Equal Employment Opportunity

SVT Gruppe, Inc. will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age (over 40), physical or mental disability, cancer-related medical condition, a known genetic pre-disposition to a disease or disorder, veteran status, marital status, gender identity or expression, or sexual orientation. SVT maintains a written Equal Employment Opportunity policy and an active anti-harassment program; both are integrated into our hiring, training, evaluation, promotion and discipline processes.

Certified by: Antonette A. Ginochio — Senior VP | CMO — SVT Gruppe, Inc. — May 4, 2026

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Drug-Free Workplace Certification

Pursuant to Government Code Section 8355, SVT Gruppe, Inc. certifies that it will: (a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specify actions to be taken against violations; (b) Establish a Drug-Free Awareness Program informing employees about the dangers of drug abuse, the organization's drug-free policy, available counseling and EAP resources, and penalties for drug-abuse violations; and (c) Provide that every employee working on the contract receives a copy of the policy statement and agrees to abide by it as a condition of employment. SVT also conducts pre-employment drug screening of all officers and reserves the right to require random and reasonable-suspicion testing during employment.

Certified by: Antonette A. Ginochio — Senior VP | CMO — SVT Gruppe, Inc. — May 4, 2026

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Child Abuse Reporting Acknowledgement

Section 11166 of the California Penal Code requires any child-care custodian, medical practitioner, non-medical practitioner or employee of a child-protective agency who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment, whom he or she knows or reasonably suspects has been the victim of child abuse, to report the known or suspected instance of child abuse to a child-protective agency immediately or as soon as practically possible by telephone, and to prepare and send a written report within 36 hours. SVT Gruppe, Inc. has read and understands the requirements of Penal Code Section 11166 and will comply with its provisions. Any officer assigned to County sites or transports who, in the course of his or her duties, becomes aware of a suspected child-abuse situation will report the matter to his or her immediate supervisor and directly to Child Protective Services as required by law.

Certified by: Antonette A. Ginochio — Senior VP | CMO — SVT Gruppe, Inc. — May 4, 2026

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Sworn Signature — Applies to All Foregoing Certifications in Section 3.0

Executed this 4th day of May 2026 at Eureka, California. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am duly authorized to legally bind SVT Gruppe, Inc. to the foregoing certification.

Firm Name:	SVT Gruppe, Inc.
Federal ID #:	47-0993535

 _____ Signature of Authorized Official	May 4, 2026 Date
Antonette A. Ginochio Print Name	Senior Vice President CMO Title
Office: 707.927.2200 Fax: 707.255.6445 Phone / Fax	aag@svtgruppe.com Email

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4.0 Professional Profile

This Professional Profile describes the structure and operations of SVT Gruppe, Inc., its qualifications and experience, and the personnel, training, technology and management practices that will be applied to the security and secure-transportation services outlined by RFP No. DHHS2026-01.

4.A Organization Overview

Identity, Location, Mission and Legal Status

Legal Name:	SVT Gruppe, Inc.
Doing Business As:	SVT SVT Protective Services Secure VIP Transport
Federal Employer ID:	47-0993535
Legal Status:	California Corporation (S-Corp); incorporated May 21, 2014
Operating Since:	2014 (security and protective services)
Office Serving Humboldt:	3220 Broadway, Eureka, California 95501 (City of Eureka Business License #BL-780)
Corporate Office:	2775 Napa Valley Corporate Drive, Napa, California 94558
Operating Counties:	Humboldt, Del Norte, Napa, Sonoma, Solano, Contra Costa, Sacramento, San Joaquin and other Northern California counties
Officers in Humboldt:	More than 40, with capacity to surge for additional posts and transports
Total Workforce:	140 employees statewide
Annual Operating Budget:	Approximately \$6.5M (FY 2025–2026)
Veteran Status:	Veteran-Owned and Veteran-Managed Business

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SVT's mission is to provide safe, secure, reliable and discreet transportation and protective services for the discerning client. We focus on three integrated service lines that map directly to the requirements of this RFP: (i) Posted Protective Services at fixed client sites; (ii) Patient Watch Services in clinical, residential and behavioral-health environments; and (iii) Secure Transportation and Extradition Services for behavioral-health, conserved, court-ordered and patient populations across California.

Licensure, Certification and Accreditation

SVT holds and maintains all licensure required to perform the scope of services outlined by this RFP. Current licenses and authorities include:

- California Bureau of Security and Investigative Services — Private Patrol Operator (PPO #17833)
- California Bureau of Security and Investigative Services — Alarm Company Operator (ACO #8220) and Locksmith Company (LCO #8373)
- California Bureau of Security and Investigative Services — Private Investigator (PI #28721)
- California Public Utilities Commission — Charter-Party Carrier of Passengers (TCP #PSG0033755)
- U.S. Department of Transportation — USDOT #2923993; Federal Motor Carrier Safety Administration MC #943081
- City of Eureka Business License #BL-780 (3220 Broadway, Eureka, CA — current 1/1/2026–12/31/2026)

History, Innovation and High-Quality Performance

SVT was founded in the security and protective services sector in 2014 and was formally incorporated as SVT Gruppe, Inc. on May 21, 2014. Innovation and high-quality performance are fostered through three deliberate practices: (i) we hire and retain experienced officers — many drawn from law enforcement, military, and EMS backgrounds — and pay starting wages at the highest end of the industry; (ii) we deliver advanced and specialty training in-house — including disciplines that most contract security firms outsource — across our service lines; and (iii) we deploy real-time technology — GPS officer tracking, RFID/NFC checkpoint verification, electronic

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Daily Activity Reports, and Lytx in-vehicle event recorders — to give our supervisors and our clients an objective, time-stamped picture of every shift and every transport.

SVT has been providing services equivalent to those described in this RFP: more than ten (10), including more than nine (9) years as the incumbent provider of these services to the County of Humboldt.

Government Agencies Served

SVT has provided services equivalent to those set forth in this RFP to more than ten (10) governmental agencies, including, without limitation, the County of Humboldt Department of Health & Human Services; the County of Del Norte Department of Health & Human Services (Behavioral Health); Contra Costa Behavioral Health Administration; Napa County Health & Human Services; the Napa County Sheriff's Office; the Butte County Sheriff's Office; the Woodland Police Department; and Providence Supportive Housing (Mother Bernard House). Three (3) detailed references are provided in Section 8.0 (Attachment C).

Litigation, Convictions, Debarments and Regulatory Disclosures

Litigation: SVT is not a party to, and has not been a party to, any litigation regarding the provision of security or secure transportation services material to this RFP.

Fraud Convictions: None. SVT and its principals have no fraud convictions related to the provision of services pursuant to the terms and conditions of public contracts.

Debarments / Suspensions / Ineligibility: None. SVT is not, and has not been, debarred, suspended, declared ineligible, or voluntarily excluded from public contracts at any level of government.

Regulatory Violations: None material. SVT has not had any local, state or federal regulatory violations that would impair its ability to perform under this RFP.

Controlling or Financial Interests: SVT does not hold a controlling or financial interest in any other organization, and SVT is not owned or controlled by any other organization.

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4.B Overview of Qualifications and Experience

1. Staffing Levels Dedicated to the Humboldt Contract

If awarded this contract, SVT will continue to deploy a dedicated Humboldt cohort of more than forty (40) W-2 officers, supported by full-time transport drivers based in Eureka and surrounding communities. The cohort will include:

- Five (5) Posted Unarmed Officers serving the Koster Street and Plaza social-service complexes (Monday through Friday)
- Two (2) Patient-Watch Officers serving Behavioral Health Main Building
- One (1) Roving / Roamer Officer with vehicle, providing 17-hour overnight (16:30–09:30) coverage seven (7) days per week across all County sites
- Two (2) Transport Officers paired for in-county and out-of-county secure transports (estimated four (4) eight-hour transports per week, billable as performed)
- Surge bench of additional trained relief officers for vacation, sick, holiday, last-minute coverage and overflow demand — backfilled at SVT's expense, with overtime absorbed by SVT and not billed to the County

2. Management Team and Key Personnel

Day-to-day management of the Humboldt contract is the responsibility of a fully-staffed local team supported by SVT's corporate management. Key personnel are:

- Brent D. Morgan — Chief Executive Officer (Founder; veteran of the United States Air Force; over 30 years in security and protective services). bdm@svtgruppe.com
- Zakary D. Morgan — President & Chief Financial Officer (Co-Founder; oversees managers and daily operational management). zdm@svtgruppe.com
- Antonette A. Ginochio — Senior Vice President & Chief Marketing Officer (Co-Founder; oversees client services and contract management; authorized representative for this RFP). aag@svtgruppe.com
- Director of Operations / Director of Training — Travels to Eureka regularly to deliver in-person training, audit posts, and certify transport drivers.

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- Director of Scheduling (Manages officer scheduling, post coverage and shift assignments across all SVT contracts; coordinates same-day schedule changes, surge requests and last-minute backfill with the Humboldt Area Manager and 24/7 Dispatch).
- Humboldt Area Manager — Resident manager based in Eureka; available for in-person meetings with County staff on a same-day basis during business hours; conducts post inspections, schedules officers, and serves as first-line escalation.
- Captains and Patrol Drivers / Supervisors — Shift supervisors providing on-shift quality control, post-orders verification, incident response, and personnel discipline.
- Line Officers — BSIS-registered uniformed officers performing posted security, patient watch and transport duties.
- 24/7 Dispatch — Live-staffed central dispatch in Napa with redundant on-call capability; takes transport requests from County staff, monitors GPS and Lytx alerts, and serves as a single point of contact for the County around the clock.

Subcontractors: None. SVT will perform the entire scope with W-2 employees and SVT-owned vehicles.

3. Overall Experience — Examples and Measurable Outcomes

SVT has provided security and/or secure-transportation services equivalent to this RFP for more than a decade. Specific recent examples and measurable outcomes include:

- Humboldt County DHHS (incumbent, 2017–Present): Continuous performance of posted unarmed security at Koster Street and Plaza, patient watch at Behavioral Health Main Building, overnight roving patrol, and in-county / out-of-county secure transportation. Twelve-month billings to the County most recently totaled approximately \$1,156,534.70 (RFP Q&A).
- Contra Costa Behavioral Health (2019–Present): Pre-authorized non-emergency transport of behavioral-health clients and conservatees across the East Bay; same-day or next-day fulfillment is the operating norm.
- Del Norte County HHS (2019–Present): Pre-authorized non-emergency transport of behavioral-health clients and conservatees serving a county population of ~27,300.
- Providence Supportive Housing — Mother Bernard House (Eureka, 2021–Present): Posted unarmed officers securing client property and managing access at a 48-unit

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supportive transitional housing site for the unhoused; backfill and last-minute schedule changes routinely accommodated.

- Statewide secure-transport throughput: More than 645 secure transports performed in the trailing twelve months across SVT's clients, with an on-time fulfillment rate above 98% and zero (0) reportable patient-safety incidents.
- Officer retention: Annualized voluntary turnover at SVT is materially below industry average for contract security firms, driven by above-market starting wages, advancement opportunities, full benefits (medical, dental, vision, life, 401(k)), and recognition programs (Officer of the Quarter, Officer of the Year, anniversary pins).

4. Qualifications and Experience of Staff and Subcontractors

Every SVT officer assigned to County posts or transports satisfies, at minimum, the following baseline qualifications and certifications, and most exceed them substantially:

- Current BSIS Guard Card registration; transport-eligible drivers additionally hold valid California Class C (or higher) driver licenses with clean MVR records reviewed by SVT before each contract anniversary
- Powers of Arrest training (BSIS-certified — minimum eight (8) hours)
- BSIS Skills Training (forty (40)+ hours covering observation, documentation, communications, public relations, evacuation, officer survival, handling difficult people, workplace violence, post orders and assignments)
- CPR / AED / First Aid — annually recertified through American Heart Association, American Red Cross, or equivalent in-house training
- Management of Assaultive Behavior (MAB) and CPI — in-person, hands-on training including verbal de-escalation, personal safety techniques, and approved holds and transports
- HIPAA / HITECH / 42 CFR Part 2 — annual privacy and security training; signed business-associate-style acknowledgements for officers handling PHI during transport
- Driver-specific: Defensive driving, secure-transport protocol, behavioral-health transport curriculum, restraint-device training (when authorized by client), and ride-along certification with a senior driver before independent transports are assigned

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- Pre-employment screening: SVT Employment Application and Background Questionnaire; structured interview and oral board; previous-employment verification; reference checks; FBI/DOJ Live-Scan fingerprinting; BSIS-license verification; pre-employment drug testing
- Continuing education: Cross-training across watch, posted and transport roles; annual review of post orders; annual ethics and PHI refresh

Subcontractors: None will be used for this contract.

5. Quality Differentiators — How SVT Helps the County Meet Its Objectives

Nine (9) years of continuous performance for Humboldt County means SVT does not require an onboarding learning curve. Our policies, post orders, escalation matrix, transport workflow, and County-facing communications are already tuned to the County's needs and have been refined through close collaboration with County staff. Specific differentiators include:

- Local presence: Eureka branch office at 3220 Broadway with resident Area Manager and on-call leadership
- Same-day or next-day transport fulfillment as the operating norm — critical for behavioral-health holds and conservatee placements with statutory deadlines
- 24/7 live dispatch and on-call leadership; Area Manager, Director of Operations, Vice President and President all reachable directly by phone or email
- HIPAA-by-design transport request workflow — secure intake, minimum-necessary handling, and audit-logged disposition
- Real-time visibility for the County via electronic DAR access and incident-report e-mail distribution lists
- Surge capacity — SVT routinely backfills client call-offs from its own bench at no additional cost to the County
- Officer continuity — incumbent staff are well known to County personnel, clinicians, and partner facilities

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4.C Organizational Structure & Chain of Command

SVT will manage the Humboldt contract under the simple, direct chain of command shown below. This structure is designed to keep authority close to the work and to ensure that any County request can be acted on by an empowered SVT employee within minutes.



4.D Personnel Management, Selection, Retention and Training

Recruiting and Selection

SVT recruits motivated, trustworthy, professional personnel from local law-enforcement academies, the military veteran community, and the local communities where we provide services. Our selection process meets and exceeds California BSIS requirements and is built around the following sequence:

- SVT Employment Application and Background Questionnaire

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- Two-step interview, including an oral board reviewing training, experience, character and references
- Previous-employment verification and personal reference checks
- FBI and DOJ background checks via BSIS Live-Scan fingerprinting
- BSIS license, registration and driver-license verification
- Pre-employment drug screening; random and reasonable-suspicion drug testing during employment

Retention

SVT's retention strategy is designed to keep the right officers on the right posts long enough to know the County's sites, clinicians, clients and procedures. Retention practices include:

- Starting pay at the highest end of the industry for comparable BSIS-licensed work
- Comprehensive benefits: health, dental, and vision care; life insurance; 401(k) program
- Career-ladder advancement (Officer → Patrol Driver / Supervisor → Captain) with documented criteria and pay-grade increases
- Cross-training across posted, watch, roamer and transport roles to build skills and provide schedule variety
- Recognition programs: Officer of the Quarter, Officer of the Year, and yearly service pins
- Documented Performance Reviews integrated with pay, promotion and discipline decisions
- Active employee voice — officers on County sites contribute observations and improvement ideas; supervisors are required to capture and route them

Training

SVT delivers basic and advanced training in-house, tailored to the demands of the Humboldt contract. Training delivered to officers assigned to County posts and transports includes, at minimum:

- Basic Security Officer Training (BSIS-certified, 40+ hours): Powers of Arrest; Company Policies & Orientation; Observation & Documentation; Communications and

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Significance; Liability & Legal Aspects; Post Orders & Assignments; Public Relations; Evacuation Procedures; Officer Survival; Handling Difficult People; Workplace Violence

- Transportation, Extradition & Watch Procedures and Protocols; CPR / First Aid / AED (annually recertified)
- Management of Assaultive Behavior (MAB) and Crisis Prevention Institute (CPI) techniques — verbal de-escalation, personal safety, approved holds; Restraint-Device Training where authorized; Weaponless Defense Training (takedowns, restraint holds, weaponless tactics)
- HIPAA / HITECH / 42 CFR Part 2 privacy training (annual); ADA awareness; trauma-informed care fundamentals; cultural responsiveness
- County-specific Post Orders walkthrough and shadow shifts before independent assignment

4.E Technology, Equipment and Vehicles

- Real-Time GPS Tracking of all SVT officers and patrol/transport vehicles on a centralized dispatch dashboard, with NFC/RFID guard-tour checkpoint verification and immediate alerts on missed checkpoints
- Electronic Daily Activity Reports (DARs) submitted in real time with photo, video, narrative and signature capability, distributed to client representatives via secure email or web portal
- Lytx in-vehicle event recorders on transport vehicles, with forward- and driver-facing video, harsh-event alerts and coachable driving analytics
- HIPAA-compliant transport-request intake (dedicated dispatch line, secure email, chain-of-custody documentation) and centralized incident-reporting workflow with mandatory supervisor review and time-stamped audit trail
- SVT-owned patrol and transport vehicles purpose-equipped for behavioral-health and conservatee transports; uniforms tailored to client environment

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5.0 Project Description

This Project Description sets forth (A) the security and secure-transportation services SVT will provide pursuant to the terms and conditions of the final Professional Services Agreement(s) resulting from this RFP, and (B) the quality-assurance capabilities, processes, and communication protocols that will be used to deliver those services.

5.A Description of Services

Scope of Services SVT Will Provide

SVT will continue to provide all of the security and secure-transportation services outlined by RFP No. DHHS2026-01 and the sample Professional Services Agreements (Attachments D, E and F). Specifically, SVT will provide:

- Posted Unarmed Security at the County's Koster Street complex — three (3) officers, Monday through Friday, 06:30–18:30, supporting reception, lobby control, after-hours secure egress and walking patrols of the property
- Posted Unarmed Security at the County's Plaza complex — two (2) officers, Monday through Friday, 06:45–19:00, supporting access control, de-escalation in waiting areas, and assistance to County staff in handling escalating client interactions
- Patient Watch Services at the Behavioral Health Main Building — two (2) officers, Monday through Sunday, providing line-of-sight observation and rapid response in support of County clinicians and consistent with patient-safety best practices
- Roving / Roamer Patrol with vehicle — one (1) officer, seven (7) days per week, 16:30–09:30 (overnight), conducting marked vehicle patrols of all County DHHS sites, performing perimeter checks, lock-up and unlock duties as directed, alarm response, and response to call-outs from County staff and on-call clinicians
- Pre-Authorized Non-Emergency Secure Transportation — in-county and out-of-county transports of behavioral-health clients, conservatees, and other County clients, on a same-day or next-day basis where feasible. Transports are conducted by two-officer teams paired for safety, with female-officer pairings provided where required by client need or clinical direction

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- Special Protective Service Details — last-minute or unscheduled details requested by County staff (e.g., elevated-risk client interviews, court-related escorts, after-hours staff escort to vehicles), absorbed by SVT's on-call bench
- Training, documentation and reporting — daily activity reports for every shift, time-stamped via SVT's electronic DAR system; incident reports for any event requiring intervention; County-facing escalation calls within 30 minutes of any reportable incident
- Equipment and consumables — SVT provides all uniforms; communications equipment; required PPE; SVT-owned roamer vehicle, transport vehicles and Lytx event recorders; and meals/lodging for transport drivers on overnight transports (billed at cost per the limits in the RFP and the Cost Proposal)

Services Excluded. SVT will not exclude any of the security or secure-transportation services outlined by this RFP or the sample Professional Services Agreements. SVT performs the entire scope as described above with W-2 employees and SVT-owned equipment, and does not require subcontractors.

Why SVT Is Well-Positioned for This Scope

With more than forty (40) officers in the Humboldt area and more than nine (9) years of incumbency on this contract, SVT is uniquely positioned to provide the County with continuity of service, deep familiarity with County clinicians and partner facilities, and the operational depth to handle surge demand and last-minute requests. Many of our transport drivers fill that role as a primary, full-time position, which keeps the bench deep and rates competitive. In the trailing twelve (12) months, SVT delivered more than 645 secure transports across our California clients and maintained an on-time fulfillment rate above 98%.

All SVT policies and procedures are HIPAA-compliant by design. Officers are trained on protected-health-information handling at hire and annually thereafter, and our transport-request intake workflow uses minimum-necessary information practices and audit-logged disposition.

Procedural Enhancements That Add Value

In addition to the baseline scope, SVT proposes the following procedural enhancements at no additional cost to the County:

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- **Redundant Backfill Bench:** Pre-trained relief officers held on call for sick-outs, no-shows, last-minute coverage requests and same-day transports. Overtime, including overtime triggered by sudden coverage gaps, is absorbed by SVT and is not billed to the County
- **CPUC + DOT Dual Authority:** SVT holds both CPUC TCP and USDOT/MC operating authority, ensuring continuous compliance for in-state and interstate transports
- **Audit-Logged Transport Workflow:** Documented, HIPAA-compliant request intake; nothing is missed, every request is acknowledged, and every transport produces a closing record
- **Established Receiving-Facility Relationships:** SVT already works regularly with the receiving and discharging facilities to which Humboldt County clients are most often transported, which speeds intake, smooths handoffs and reduces driver standby time
- **Real-Time County Visibility:** County contract administrators receive a daily DAR digest by email, with optional incident-report distribution lists; supervisors are reachable directly
- **Quarterly Performance Reviews:** SVT will deliver a quarterly performance package (post-occupancy data, transport KPIs, incident summary, training updates and continuous-improvement notes) to County contract administrators — in-person where requested

5.B Quality Assurance Capabilities

1. Understanding of the Scope, Standards and Challenges

SVT understands that the County's requirements are demanding precisely because the populations served are vulnerable: behavioral-health clients in crisis, conservatees, families navigating social services in a stressful moment. The performance bar is therefore high in three dimensions:

- **Patient and staff safety:** Officers must de-escalate first, intervene physically only when necessary and only with approved techniques, and must never use force as a substitute for clinical judgement
- **Privacy and dignity:** Officers see and hear protected information; they must handle it with the same care a clinician would, and they must treat every client and family member with respect

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- Reliability and timeliness: Posts must be staffed, transports must run on time, and the County must never be left wondering whether an officer is on shift or whether a transport request has been received

SVT's nine (9) years of continuous service to the County means we have already adapted our policies and procedures to these standards. We have tailored our post orders, transport workflow, escalation matrix, and County-facing communications to meet the County's evolving needs and we will continue to do so under any contract awarded under this RFP.

2. Processes for Meeting Performance Standards

SVT's quality system is built on five (5) layered controls:

- On-shift supervision: Captains and Patrol Drivers / Supervisors make scheduled and unscheduled site visits; the Humboldt Area Manager performs weekly walkthroughs of County sites and quarterly post-orders audits
- 24/7 dispatch monitoring: Live dispatchers monitor GPS, RFID checkpoints, and Lytx event alerts; missed checkpoints, idle alerts, and harsh-event alerts trigger immediate phone-call follow-up
- Documented post orders and transport SOPs: Updated whenever the County's needs change; reviewed annually with County contract administrators
- Performance management: Documented Performance Reviews; written warnings for shortfalls; closely-monitored improvement plans; immediate removal and replacement of officers who do not meet SVT's or the County's standards (the County retains the right to request removal of any officer at any time, with no question and no delay)
- Continuous improvement: Quarterly performance reviews with County stakeholders, including KPI reporting, action-item tracking, and root-cause analysis of any incidents or service shortfalls

3. Compliance with Applicable Laws, Regulations, Policies and Standards

SVT actively monitors federal, state and local laws and regulations that affect this work. Our compliance approach has three components:

- Tracking: SVT's compliance director tracks BSIS, CPUC, USDOT/FMCSA, HIPAA/HITECH, ADA, California labor and wage-and-hour, and County-specific updates

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- Policy update: When a regulatory change affects this scope, SVT updates the relevant written policy, post orders, and training material immediately
- Officer dissemination: Officers receive the change in writing, are required to acknowledge it, and are retrained as needed at the next shift huddle or in formal training as appropriate

Specific compliance areas SVT actively maintains include, without limitation:

- BSIS — PPO/ACO/LCO/PI; Power-to-Arrest curriculum; Skills Training; Live-Scan; license currency for every assigned officer
- CPUC TCP and USDOT/FMCSA — driver qualification files, hours-of-service compliance for transports requiring it, drug-and-alcohol testing program, vehicle inspection and maintenance, and for-hire passenger insurance
- HIPAA / HITECH / 42 CFR Part 2 — minimum-necessary handling; secure transport-request intake; PHI handling and breach-response procedures
- ADA — reasonable accommodation for clients with mobility or sensory limitations during transports and at posted locations
- California Labor Code, IWC Wage Orders, paid sick leave, and applicable local minimum-wage and supplemental wage requirements — SVT pays all officers as W-2 employees with full statutory protections
- Workplace Violence Prevention (SB 553) — SVT operates and maintains a written Workplace Violence Prevention Plan and provides training to officers

4. Communication Channels and Problem Resolution

SVT maintains multiple, redundant communication channels with the County:

- 24/7 dispatch line for transport requests, after-hours response, and immediate operational concerns
- Humboldt Area Manager — reachable by direct phone, email and same-day in-person meetings during business hours
- Director of Operations — reachable by phone or email; available for scheduled or ad-hoc meetings

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- Senior Vice President | CMO and President | CEO — reachable directly for any escalation or contracting matter
- Email distribution lists for daily DAR digest, incident reports, and transport-completion notifications
- Quarterly performance review meetings (in person where the County prefers)

Problem Resolution. Any concern raised by County staff is treated as a service-affecting issue until otherwise classified. The default escalation is: immediate acknowledgment by the receiving SVT employee or dispatcher; assignment to the appropriate manager (Area Manager for site issues; Director of Operations for systemic issues; SVP|CMO for contractual issues); written response within one (1) business day; corrective-action plan within three (3) business days where applicable; and written closure to the County when the action plan is complete. The County will be updated at every step. SVT's objective is total satisfaction — a satisfied County is the best advertisement for SVT and the best protection for the populations we serve together.

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6.0 Cost Proposal

6.A Cost Proposal Narrative

All weekly bill rates set forth below were calculated based on current employee wage data for the Humboldt County labor market and with the intention of providing current SVT officers a wage increase. Direct wages, payroll taxes and statutory burdens account for approximately sixty-eight percent (68%) of the bill rate. Costs of insurance, vehicle acquisition and maintenance, fuel, employee benefits (medical, dental, vision, life, 401(k)), training, uniforms, equipment, dispatch, supervision and corporate overhead account for approximately twenty-seven percent (27%) of the bill rate. The remaining five percent (5%) of the bill rate is reserved for cost fluctuations and a reasonable profit. SVT's overhead and administrative cost component is well within the fifteen percent (15%) cap on overhead and administrative costs prescribed by federal guidance and reflected in the RFP.

Bill rates exclude all overtime; overtime, including overtime triggered by sick-outs, no-shows and last-minute coverage requests, is absorbed by SVT and is not billed to the County.

The Cost Proposal Form (Attachment B) is set forth below in the form prescribed by the RFP. All amounts are weekly unless otherwise noted, with annualized totals shown for clarity in the contract-term summary that follows the form.

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6.B Attachment B — Cost Proposal Form

A. Personnel Costs	
Title: Posted Unarmed (Base Rate) (OT Covered by SVT) Salary Calculation: \$33.50/hr × 40 hrs per week × 5 officers Description of Duties: Officers Providing Security at County Social Services Sites (Koster and Plaza)	\$6,700.00
Title: Posted Watch (Base Rate) (OT Covered by SVT) Salary Calculation: \$33.50/hr × 24 hrs per day × 7 days per week × 2 officers Description of Duties: Officers Providing Patient Watch Services at Public and Behavioral Health County Sites (BH Main Building)	\$11,256.00
Title: Transport (In and Out of County) (OT Covered by SVT) Salary Calculation: \$43.50/hr × 32 hrs per week × 2 officers Description of Duties: Two-officer teams providing pre-authorized non-emergency secure transportation of behavioral-health clients and conservatees, in-county and out-of-county, at the County's request and on a same-day or next-day basis where feasible. (Estimating 4 transports of 8 hrs each week)	\$2,784.00
Title: Roamer w/ Vehicle (Base Rate) (OT Covered by SVT) Salary Calculation: \$42.50/hr × 56 hrs per week × 2 officers Description of Duties: Officer providing overnight roving / roamer patrol with SVT-owned marked vehicle, covering all County DHHS sites during swing and graveyard shifts seven (7) days per week.	\$4,760.00
Total Personnel Costs (Weekly):	\$25,500.00
B. Operational Costs	
Item: (none) Description: All operational costs (uniforms, communications equipment, dispatch, supervision, training, insurance, vehicle acquisition and maintenance, fuel for the roamer vehicle, and corporate overhead) are included in the Personnel Costs bill rates above and are not billed separately to the County.	\$0.00

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Total Operational Costs (Weekly):	\$0.00
C. Supply Costs	
Item: Meals for Transport Drivers (Charged at cost and only on overnight transports, not to exceed \$44/day) (Estimating one per week) Description: Reimbursement of actual meal costs (capped per RFP) for transport officers required to remain overnight to complete transport.	\$88.00
Total Supply Costs (Weekly):	\$88.00
D. Travel Costs	
Item: Per-mile Rate (\$1.50/mi) (Estimating 1,600 miles per week) Description: Bill rate per mile for transportation services in-county and out-of-county; covers fuel, vehicle wear, and per-mile operating costs.	\$2,400.00
Item: Hotel Costs for Overnight Transports (Charged at Cost, not to exceed \$150/night) (Estimating one per week) Description: Lodging for transport officers required to remain overnight to complete a secure transport.	\$300.00
Total Travel Costs (Weekly):	\$2,700.00
E. Other Costs	
Item: (none) Description: No other costs are proposed.	\$0.00
Total Other Costs (Weekly):	\$0.00
F. Indirect Costs	
Item: (none separately billed) Description: Indirect, overhead and administrative costs are embedded in the Personnel Costs bill rates above and are within the fifteen percent (15%) cap on overhead and administrative costs.	\$0.00
Total Indirect Costs (Weekly):	\$0.00
GRAND TOTAL (Weekly)	\$28,288.00

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Annualized Summary and Contract-Term Pricing

Cost Category	Weekly	Annualized
Personnel — Posted, Roamer, Transport	\$25,500.00	\$1,326,000.00
Supply — Meals (Overnight Transports)	\$88.00	\$4,576.00
Travel — Mileage @ \$1.50/mi	\$2,400.00	\$124,800.00
Travel — Hotel (Overnight Transports)	\$300.00	\$15,600.00
TOTAL (Estimated)	\$28,288.00	\$1,470,976.00

Notes on the Cost Proposal:

- All bill rates exclude overtime. Overtime triggered by sick-outs, no-shows, holidays, last-minute coverage and reactive surge demand is absorbed by SVT and is not billed to the County.
- The Roamer line includes an SVT-owned, fully-marked patrol vehicle; the County is not separately charged for the vehicle, fuel, or maintenance.
- Transport hours and mileage are estimates from twelve (12) months of recent contract experience (per Q&A Addendum); actual hours and miles will track to actual usage. Meals and hotel are billed at cost on overnight transports only, subject to RFP per-day caps. SVT proposes no operational or separately-billed indirect costs; all overhead is embedded in Personnel Costs bill rates and remains within the fifteen percent (15%) federal cap.

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7.0 Supplemental Documentation

In accordance with Section 7.8 of the RFP, SVT submits the supplemental documentation listed below to assist the County in evaluating SVT's ability to comply with the requirements, specifications and standards set forth in this RFP and the sample Professional Services Agreements. The administrative policies, procedures, guidelines and best practices SVT will use to facilitate the provision of services are summarized in Sections 4.0 and 5.0 of this proposal; full written copies are available to the County upon request and will be provided as part of contract onboarding.

7.A Index of Supplemental Documents

The supplemental documents listed below are appended to this proposal as Appendices A through I following Section 11.0.

#	Document	Status / Location
1	Certificate of Insurance — current SVT business insurance program (CGL, Auto, Workers' Compensation, Umbrella, Cyber). Section 9.0 sets forth SVT's commitment to bind the limits required by the sample Professional Services Agreements prior to contract execution.	Attached — Appx. A (RFP-conforming COI at award)
2	IRS Form W-9 — SVT Gruppe, Inc. (FEIN 47-0993535)	Attached — Appx. B
3	City of Eureka Business License #BL-780 (Eureka Branch, 3220 Broadway)	Attached — Appx. C
4	BSIS Private Patrol Operator (PPO) License #17833 — SVT Gruppe, Inc.	Attached — Appx. D
5	BSIS Private Investigator (PI) License #28721	Attached — Appx. E
6	BSIS Alarm Company Operator (ACO) License #8220	Attached — Appx. F

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7	BSIS Locksmith Company (LCO) License #8373	Attached — Appx. G
8	CPUC Charter-Party Carrier of Passengers (TCP) #PSG0033755	Attached — Appx. H
9	USDOT Operating Authority #2923993 / FMCSA MC #943081	Attached — Appx. I

7.B Administrative Policies and Practices Summary

SVT maintains a complete written policy library covering, at minimum, all of the following:

- Code of Conduct, Anti-Harassment, and EEO Policy
- BSIS-compliant hiring, background-screening, training, and registration policy
- Post-Orders Authoring, Approval, and Annual Review SOP
- Patient-Watch SOP (line-of-sight observation, hand-off documentation, escalation)
- Secure-Transport SOP (intake, route planning, two-officer pairing, restraint policy where authorized, hand-off documentation)
- Use-of-Force Policy (force-continuum, prohibited techniques, mandatory documentation, after-action review)
- Incident Reporting and County Notification SOP
- HIPAA / HITECH Privacy & Security Program (administrative, physical and technical safeguards; breach response)
- CPUC TCP and USDOT/FMCSA Driver Qualification, Hours-of-Service, and Vehicle Inspection / Maintenance program
- Drug-Free Workplace Policy (Government Code § 8355) with pre-employment, random and reasonable-suspicion testing
- Workplace Violence Prevention Plan (California Labor Code § 6401.9 / SB 553)
- Records Retention and Public Records Act response
- Insurance program with HUB International (broker of record)

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8.0 References

In accordance with Section 7.9 of the RFP, SVT submits the verified Reference Data Sheet (Attachment C) below. The three (3) references provided are present clients to whom SVT has provided security and/or secure-transportation services equivalent to those set forth in this RFP within the past three (3) years; none is the County of Humboldt. SVT verifies that all information provided in the Reference Data Sheet is true and correct to the best of SVT's knowledge.

ATTACHMENT C — REFERENCE DATA SHEET

Request for Proposals No. DHHS2026-01

Reference No. 1

NAME OF AGENCY:	Contra Costa Behavioral Health Administration
STREET ADDRESS:	1340 Arnold Drive, Suite 126
CITY, STATE, ZIP:	Martinez, California 94553
DEPARTMENT NAME:	Contra Costa Behavioral Health Administration
CONTACT PERSON:	Melinda S. Meahan, Administrative & Contracts Analyst
EMAIL:	mmeahan@cchealth.org
PHONE #:	925.313.9525
FAX #:	925.646.9212
APPROXIMATE POPULATION:	1.17 Million (Contra Costa County)
DATES OF SERVICE:	2019 – Present
DESCRIPTION OF SCOPE OF WORK:	SVT provides pre-authorized non-emergency secure transport services for Contra Costa Behavioral Health clients and conservatees, with same-day / next-day fulfillment for routine requests and HIPAA-compliant intake and disposition. Outcomes: reliable on-time fulfillment within statutory and clinical deadlines, and a single 24/7 point of contact for clinical staff and contract administrators.

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Reference No. 2

NAME OF AGENCY:	County of Del Norte, Department of Health & Human Services
STREET ADDRESS:	455 K Street
CITY, STATE, ZIP:	Crescent City, California 95531
DEPARTMENT NAME:	Behavioral Health Branch
CONTACT PERSON:	Patty Austin, Program Manager / Shiann Hogan, Deputy Director
EMAIL:	paustin@co.del-norte.ca.us / shogan@co.del-norte.ca.us
PHONE #:	707.464.7224
FAX #:	n/a
APPROXIMATE POPULATION:	27,300 (Del Norte County)
DATES OF SERVICE:	2019 – Present
DESCRIPTION OF SCOPE OF WORK:	SVT provides pre-authorized non-emergency secure transport services for Del Norte HHS clients and conservatees, in-county and out-of-county, with female-officer pairings, restraint-aware transport (where authorized), and HIPAA-compliant documentation. Outcomes: reliable on-time fulfillment for placements with statutory deadlines and a consistent point of contact for the Behavioral Health Branch.

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Reference No. 3

NAME OF AGENCY:	Providence Supportive Housing
STREET ADDRESS:	1140 4th Street
CITY, STATE, ZIP:	Eureka, California 95501
DEPARTMENT NAME:	Providence Supportive Housing — Mother Bernard House
CONTACT PERSON:	Sharon Beery, Housing Director
EMAIL:	Sharon.beery@providence.com
PHONE #:	707.327.0434
FAX #:	n/a
APPROXIMATE POPULATION:	City of Eureka ~24,882; site serves a 48-unit supportive transitional housing program for the unhoused
DATES OF SERVICE:	2021 – Present
DESCRIPTION OF SCOPE OF WORK:	SVT provides posted unarmed officers to secure client property and manage access at Mother Bernard House, routinely backfilling client-side staff call-offs from SVT's bench and adjusting schedules at no additional cost. Outcomes: continuous post coverage, de-escalated access management at a sensitive supportive-housing site, and a flexible operational partner for property management.

Verification: SVT Gruppe, Inc. hereby certifies that all information provided in this Reference Data Sheet is true and correct to the best of SVT's knowledge.

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9.0 Evidence of Insurability and Business Licensure

9.A Evidence of Insurability

In accordance with Section 7.10 of the RFP, SVT submits this evidence of eligibility for the insurances required by the sample Professional Services Agreement(s) attached to this RFP. SVT acknowledges that prior to execution of the final Professional Services Agreement(s), SVT will produce certificates of the required insurance, including, without limitation, a certified endorsement naming the County of Humboldt as additional insured, a waiver of subrogation in favor of the County, and primary-and-noncontributory wording. SVT will not purchase any additional insurance until the final Agreement(s) have been awarded.

Current Insurance Program

SVT's current insurance program is placed through HUB International (Lisa Glynn, Producer; Fresno, California; lisa.glynn@hubinternational.com). All insurers carry an A.M. Best rating of A:VII or better. The current program includes:

Commercial General Liability:	\$1,000,000 per occurrence / \$2,000,000 aggregate / \$2,000,000 products-completed operations (current); to be increased to RFP-required limits at award (see below)
Business Automobile Liability:	\$1,000,000 combined single limit per accident; owned, hired and non-owned
Workers' Compensation:	Statutory California limits
Employer's Liability:	\$1,000,000 each accident / \$1,000,000 disease policy / \$1,000,000 disease each employee
Excess / Umbrella Liability:	\$5,000,000 per occurrence / \$5,000,000 aggregate
Cyber Liability:	\$2,000,000 aggregate
Broker of Record:	HUB International — Lisa Glynn, Producer (Fresno, California)

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Commitment to Bind RFP-Conforming Limits at Award

SVT certifies and agrees that prior to execution of any Professional Services Agreement resulting from this RFP, SVT will bind insurance at limits equal to or greater than those required by the sample Agreement(s), specifically:

- Commercial General Liability: \$2,000,000 per occurrence / \$4,000,000 aggregate, with a separate aggregate per project, including products-completed operations and contractual liability; the County of Humboldt named as additional insured on a primary-and-noncontributory basis with a waiver of subrogation
- Business Automobile Liability: \$1,000,000 combined single limit; owned, hired and non-owned
- Workers' Compensation: Statutory California limits, with Employer's Liability of \$1,000,000 / \$1,000,000 / \$1,000,000
- Professional Liability (Errors & Omissions): \$2,000,000 per claim / \$4,000,000 aggregate
- Sexual Abuse and Molestation coverage in compliance with the sample Agreements
- Excess / Umbrella Liability: \$5,000,000 per occurrence / \$5,000,000 aggregate (already bound)

All endorsements (additional insured, primary-and-noncontributory, waiver of subrogation) will be issued on insurer-issued forms; the Certificate of Insurance and the underlying endorsement forms will be provided to the County prior to commencement of services. SVT's broker of record is fully briefed and will issue the conforming COI promptly upon award.

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9.B Business Licensure

SVT certifies the possession and good standing of all licenses, certifications, and registrations required for the provision of security and secure-transportation services equivalent to those set forth in this RFP. The following licenses and authorities are current and in good standing:

License / Authority	Issuer / Number	Term
City of Eureka Business License (Eureka Branch — 3220 Broadway)	Eureka BL-780	1/1/2026 – 12/31/2026
Private Patrol Operator (PPO)	BSIS / PPO 17833	Current 2026–2028
Private Investigator (PI)	BSIS / PI 28721	Current 2026–2028
Alarm Company Operator (ACO)	BSIS / ACO 8220	Current 2025–2027
Locksmith Company (LCO)	BSIS / LCO 8373	Current 2025–2027
Charter-Party Carrier of Passengers (TCP)	CPUC / PSG0033755	10/15/2023 – 10/15/2026
Federal Motor Carrier Operating Authority	USDOT 2923993 / FMCSA MC 943081	Active

Copies of the principal licenses are attached as part of Section 11.0 (Required Attachments). Additional license documentation will be furnished to the County upon request.

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10.0 Exceptions, Objections and Requested Changes

SVT Gruppe, Inc. has carefully reviewed the terms, conditions and requirements set forth in RFP No. DHHS2026-01 and the sample Professional Services Agreements (Attachments D, E and F) attached thereto.

SVT Gruppe, Inc. takes no exceptions, no objections, and requests no changes to any portion of the RFP or the sample Professional Services Agreements. SVT agrees to the RFP and the sample Agreements as written.

Should the County wish to discuss minor administrative items at contracting (e.g., notice addresses, reporting cadence, or invoice format), SVT will accommodate such items in good faith without modification of any substantive provision.

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11.0 Required Attachments

In accordance with Section 7.12 of the RFP, the following Required Attachments are submitted as part of this proposal. Items 1–4 are included within the body of this response at the section indicated. Items 5–13 are appended to this proposal as Appendices A–I following Section 11.0, in the order in which they physically appear.

#	Required Attachment	Location
1	RFP Signature Affidavit (RFP §7.3 / Attachment A)	Section 3.0
2	Cost Proposal (RFP §7.7 / Attachment B)	Section 6.0
3	Supplemental Documentation Index (RFP §7.8)	Section 7.0
4	Reference Data Sheet (RFP §7.9 / Attachment C)	Section 8.0
5	Certificate of Insurance — current program (conforming COI to be issued at award)	Appendix A
6	IRS Form W-9 — SVT Gruppe, Inc.	Appendix B
7	City of Eureka Business License — BL-780 (Branch: 3220 Broadway)	Appendix C
8	BSIS Private Patrol Operator License — PPO 17833	Appendix D
9	BSIS Private Investigator License — PI 28721	Appendix E
10	BSIS Alarm Company Operator License — ACO 8220	Appendix F
11	BSIS Locksmith Company License — LCO 8373	Appendix G
12	CPUC Charter-Party Carrier (TCP) Authority — PSG0033755	Appendix H
13	USDOT / FMCSA Operating Authority — USDOT 2923993 / MC 943081	Appendix I

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Closing Statement

This concludes the proposal of SVT Gruppe, Inc. in response to RFP No. DHHS2026-01. SVT thanks the County of Humboldt Department of Health & Human Services for the opportunity to continue serving the County and remains available to answer any questions or to provide any additional information requested by the Evaluation Committee.

Respectfully submitted,

Antonette A. Ginocchio

Senior Vice President | Chief Marketing Officer

SVT Gruppe, Inc.

Date: May 4, 2026

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Signature Affidavit (Signed)

**REQUEST FOR PROPOSALS NO. DHHS2026-01
PROVISIONS OF SECURITY AND/OR SECURE TRANSPORTATION SERVICES**

**ATTACHMENT A – SIGNATURE AFFIDAVIT
(Submit with Proposal)**

REQUEST FOR PROPOSALS – NO. DHHS2026-01 SIGNATURE AFFIDAVIT	
NAME OF ORGANIZATION/AGENCY:	SVT GRUPPE, INC.
STREET ADDRESS:	3220 Broadway St., Suite A-1
CITY, STATE, ZIP	Eureka, CA 95501
CONTACT PERSON:	Antonette Ginochio
PHONE #:	+1-844-366-3788 x 203
FAX #:	+1-707-255-6445
EMAIL:	aag@svtgruppe.com

Government Code Sections 7920.000, *et seq.*, the "Public Records Act," define a public record as any writing containing information relating to the conduct of public business. The Public Records Act provides that public records shall be disclosed upon written request, and that any citizen has a right to inspect any public record, unless the document is exempted from disclosure.

In signing this Proposal, I certify that this firm has not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or agency to submit or not to submit a Proposal; that this Proposal has been independently arrived at without collusion with any other Proposer, competitor or potential competitor; that this Proposal has not been knowingly disclosed prior to the opening of Proposals to any other Proposer or competitor; that the above statement is accurate under penalty of perjury.

The undersigned is an authorized representative of the above-named organization and hereby agrees to all the terms, conditions and specifications required by the County in Request for Proposals No. DHHS2026-01 and declares that the attached Proposal and pricing are in conformity therewith.

_____ Signature _____ Name	_____ Vice President _____ Title _____ Date
--	--

This agency hereby acknowledges receipt / review of the following Addendum(s), if any
 Addendum # 1 Addendum # 2 Addendum # 3 Addendum # 4,5

RFP NO. DHHS2026-01

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Appendix A — Certificate of Insurance — Current Program (Informational)

ACORD		SVTPROT-01		HALLENSWORTH			
		DATE (MM/DD/YYYY)		1/30/2026			
CERTIFICATE OF LIABILITY INSURANCE							
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.							
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
PRODUCER License # 0757776 HUB International Insurance Services Inc. 548 W Cromwell Avenue Suite 101 Fresno, CA 93711		CONTACT NAME: Lisa Glynn PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: cal.cpu@hubinternational.com					
INSURED SVT Gruppe, Inc. 2775 Napa Valley Corporate Drive Napa, CA 94558		INSURER(S) AFFORDING COVERAGE		NAIC #			
		INSURER A : Summit Specialty Insurance Company		16889			
		INSURER B : Arch Insurance Company		11150			
		INSURER C : At-Bay Specialty Insurance Company		19607			
		INSURER D :					
		INSURER E :					
		INSURER F :					
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY ☐ PRO ☐ LOC OTHER:			SCGL005000208900	6/1/2025	6/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	X AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐			ZACAT1209701	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	X UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☐ RETENTION \$			SXCS005000082100	6/1/2025	6/1/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	ZAWC11053301	1/1/2026	1/1/2027	X PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Cyber/Privacy/Networ E&O (GL)			AB-6766814-03 SCGL005000208900	6/1/2025 6/1/2025	6/1/2026 6/1/2026	Aggregate \$ 2,000,000 Per Occ \$ 1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) For informational purposes only.							
CERTIFICATE HOLDER				CANCELLATION			
For Informational Purpose Only XXXXX				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
				AUTHORIZED REPRESENTATIVE 			

ACORD 25 (2016/03)

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Appendix B — IRS Form W-9 — SVT Gruppe, Inc.

Form W-9 (Rev. March 2024) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification Go to www.irs.gov/FormW9 for instructions and the latest information.	Give form to the requester. Do not send to the IRS.										
Before you begin. For guidance related to the purpose of Form W-9, see <i>Purpose of Form</i> , below.												
Print or type. See Specific instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) SVT Gruppe, Inc.											
	2 Business name/disregarded entity name, if different from above. SVT SVT Protective Services Secure VIP Transport											
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☒ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions)											
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)											
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐											
	5 Address (number, street, and apt. or suite no.). See instructions. PO Box 270											
	6 City, state, and ZIP code Napa, CA 94559											
7 List account number(s) here (optional)												
Part I Taxpayer Identification Number (TIN)												
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. See also <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.												
<table><tr><td colspan="2">Social security number</td></tr><tr><td colspan="2"> </td></tr><tr><td colspan="2">or</td></tr><tr><td colspan="2">Employer identification number</td></tr><tr><td colspan="2"> 47-0993535 </td></tr></table>			Social security number				or		Employer identification number		47-0993535	
Social security number												
or												
Employer identification number												
47-0993535												
Part II Certification												
Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.												
Sign Here	Signature of U.S. person	Date 03.10.2026										
General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9 . What's New Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification. Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they												

Cat. No. 10231X

Form **W-9** (Rev. 3-2024)

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Appendix C — City of Eureka Business License — BL-780

1/7/26, 4:19 PM

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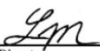
CITY OF EUREKA, CA
531 K STREET EUREKA, CA 95501-1165 PHONE (707) 441-4120
BUSINESS LICENSE



SVT GRUPPE INC
SVT PROTECTIVE SERVICES
PO BOX 270
NAPA, CA 94559-270

LICENSE YEAR: 2026
LOCATION: 3220 BROADWAY EUREKA CA 95501
LICENSE TYPE: Service
LICENSE NUMBER: BL-780
ISSUED DATE: January 1, 2026
EXPIRATION DATE: December 31, 2026

**This license is issued without verification that the licensee is subject
to or exempt from licensing by the State of California.**



Finance Director

NOTICE

Any transfer, change of use or occupancy may require review by the City Design Review Committee. This review takes time. The committee meets twice each month. This license does not signify compliance with any regulatory codes of the City of Eureka, including but not limited to building, fire and zoning laws.

THIS LICENSE MUST BE DISPLAYED IN A CONSPICUOUS PLACE

about:blank

1/1

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Appendix D — BSIS Private Patrol Operator License — PPO 17833

		Bureau of Security and Investigative Services P.O. Box 989002 West Sacramento, CA 95798-9002 (916) 322-4000
PRIVATE PATROL OPERATOR		
License No. PPO17833		Valid Until: 07/31/2028
Receipt No. 16541		
SVT PO BOX 270 NAPA, CA 94559-0270		In accordance with the provisions of Division 3, Chapter 11.5 of the Business and Professions Code, the company named hereon is issued a Private Patrol Operator License Renewal.
---- NON-TRANSFERABLE ----- POST IN PUBLIC VIEW -----		
1204.CERT04S.071823		
J08000774.1p32.2026030213205113-00042.rtf//2897.1184017.DL.00.1.1		
SVT PO BOX 270 NAPA CA 94559-0270		
BUREAU OF SECURITY AND INVESTIGATIVE SERVICES PO BOX 989002 WEST SACRAMENTO CA 95798-9002		

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Appendix E — BSIS Private Investigator License — PI 28721

 CALIFORNIA DEPARTMENT OF
CONSUMER AFFAIRS

 *Renewal License*

Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

PRIVATE INVESTIGATOR

License No. PI28721
Receipt No. 42163

SVT
PO BOX 270
NAPA, CA 94559-0270

Valid Until: 07/31/2028

In accordance with the provisions of Division 3, Chapter 11.3 of the Business and Professions Code, the company named hereon is issued a Private Investigator License Renewal.

---- NON-TRANSFERABLE ----- POST IN PUBLIC VIEW -----

1260.CERT60S.071723

JOE0000008.1p32-28263302117244-00004.rtf//3056.1184017.01.00.1.1

SVT
PO BOX 270
NAPA CA 94559-0270

BUREAU OF SECURITY AND INVESTIGATIVE SERVICES
PO BOX 989002
WEST SACRAMENTO CA 95798-9002



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Appendix F — BSIS Alarm Company Operator License — ACO 8220

Bureau of Security and Investigative Services

Alarm Company Operator

License No. ACO8220
Issue Date: 09/05/2025
Valid Until: 09/30/2027

SVT GRUPPE, INC.
PO BOX 270
NAPA, CA 94559-0270

The above is licensed as a Corporation with the State of California Bureau of Security and Investigative Services.

Qualified Manager - BRENT MORGAN
CEO - BRENT MORGAN
Secretary - ANTONETTE GINOCHIO
CFO - ZAKARY MORGAN

PLACE RENEWAL HERE

Valid Until: 09/30/2027

Receipt No. 8694

This Original License must be kept for the life of the license and posted in Public View.

The above named is a licensed Alarm Company Operator in the State of California, subject to the filing for renewal and the payment of the statutory fee by the expiration date.

The license is issued pursuant to, and continues in effect subject to compliance with, the provisions of Chapter 11.6 of Division 3 of the Business and Professions Code of the State of California, and the Rules and Regulations established thereunder, and the above named licensee is duly authorized under said Chapter.

Department of Consumer Affairs
Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

--- POST IN PUBLIC VIEW ---

1231.CERT31L.053123

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Appendix G — BSIS Locksmith Company License — LCO 8373

Bureau of Security and Investigative Services

 **Locksmith Company**

License No. LCO8373

Issue Date: 08/05/2025
Valid Until: 08/31/2027

SVT GRUPPE, INC.
PO BOX 270
NAPA, CA 94559-0270

The above is licensed as a Corporation with the State of California Bureau of Security and Investigative Services.

Secretary - ANTONETTE GINOCHIO
CFO - ZAKARY MORGAN
Responsible Person - BRENT MORGAN
CEO - BRENT MORGAN

PLACE RENEWAL HERE

Valid Until: 08/31/2027

Receipt No. 12004

This Original License must be kept for the life of the license and posted in Public View.

The above named is a Locksmith Company in the State of California, subject to the filing for renewal and the payment of the statutory fee by the expiration date.

The license is issued pursuant to, and continues in effect subject to compliance with, the provisions of Chapter 8.5 of Division 3 of the Business and Professions Code of the State of California, and the Rules and Regulations established thereunder, and the above named licensee is duly authorized under said Chapter.

Department of Consumer Affairs
Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

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Appendix H — CPUC Charter-Party Carrier (TCP) Authority — PSG0033755



HOME

PERSONNEL

EQUIPMENT

AUTHORITIES

INSURANCE

MY PUCTRA

MORE



BRENT MORGAN

[Back To Home](#)

PSG0033755 - SVT GRUPPE INC

▼ **Contract Information**

Contract Name	TCP A CERTIFICATE	Account ID	SVT GRUPPE INC
Contract Start Date	10/15/2023	Contract End Date	10/15/2026
Status	Active		
Reasons for Suspension			

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Appendix I — USDOT / FMCSA Operating Authority — USDOT 2923993

Added on: November 14, 2025 at 10:59 AM

REGISTRATION YEAR: 2026
Confirm Your Official Representative
USDOT# 2923993
Legal Name SVT GRUPPE INC
Address 2775 NAPA VALLEY CORP DR NAPA, CA 94558
Operating Status AUTHORIZED FOR Passenger
MCS-150 Update 01/20/2025
Who is creating this registration? Brent Morgan
Email Address bdm@svtgruppe.com
Phone Number +18443663788
Consent I certify that I have been given proper authorization to perform or modify this UCR registration on behalf of the carrier identified above and acknowledge that the information provided is true and accurate to the best of my knowledge.

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RFP Q&A Addendum 1

Questions for County of Humboldt Security and Secure Transportation RFP

Bid No. DHHS2026-01

1. Regarding the Reference Data Sheet, could you please clarify what should be included under "Approximate Population"?
"Members of the public"
2. What is the current bill rate for each position?
\$32.50/hour for each security personnel
3. Is the current contract utilizing vehicles?
Yes

If so, how many vehicles are currently in use?
Unknown due to varied transportation needs. One vehicle is utilized for each overnight shift, seven days a week. The current vendor and contract provides transportation services, as well.
4. Beyond state and federal minimum wage requirements, are there any applicable prevailing wage, living wage ordinances, local mandated wages, or contract-specific wage requirements?
None that are called out in the current agreement
5. Are there any required or expected employee benefits (e.g., health insurance, paid leave, etc.) that should be included in pricing?
Unknown
6. Could you confirm the specified service hours for all posts?
Roamer – one security personnel roaming from 1630-0930 seven days a week
720 Wood Street, Eureka – two security personnel from 0830-1700 to allow for break coverage five days a week
2440 6th Street, Eureka - two security personnel from 0800-1800 to allow for break coverage five days a week
929 Koster Street, Eureka – three security personnel from 0600-1800 to allow for break coverage five days a week
Transportation services hours vary seven days a week
7. Who is the current incumbent provider?
SVT Gruppe, Inc.
8. What was the total amount billed for the most recent month?
\$115,047.85
9. What was the total amount spent over the past twelve (12) months?
\$1,156,534.70

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10. How many guards are currently assigned per location?

2 guards at 720 Wood Street, Eureka

2 guards at 2440 6th Street, Eureka

3 guards at 929 Koster Street, Eureka

11. Could you please confirm whether the security services required under this RFP are to be performed by armed or unarmed personnel, or a combination of both?

Unarmed personnel

Attachments:

Original Contract

Latest Amendment (9th Amendment)

[Security and Transportation Contract - COUNTY OF HUMBOLDT AND SVT GRUPPE, INC. \(PDF\)](#)

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RFP Q&A Addendum 2

**Questions for County of Humboldt
Security and Secure Transportation RFP**

Bid No. DHHS2026-01

1. Is there or will there be a Pre-Bid meeting scheduled? If so, will it be mandatory?
No.
2. Who is the current incumbent? SVT Gruppe, Inc.
3. What was the total amount spent in the last 12 months? \$1,156,534.70
4. What is the current contract value for the duration of the services? \$1,500,000.00
5. Is it possible to obtain a copy of the current contract? Yes, attached.
6. What is the current bill rate for each position? \$32.50/hour for each security personnel
7. What type of vehicle preferred for Transportation Services? No preference
8. How many vehicles are or will be required? Unknown due to varied transportation needs. One vehicle is utilized for each overnight shift, seven days a week. The current vendor and contract provides transportation services, as well.
9. Will the successful awarded company be able to retain current security staffing?
Unknown and outside of county's scope.

Attachments:
Original Contract
Latest Amendment (9th Amendment)

[Security and Transportation Contract - COUNTY OF HUMBOLDT AND SVT GRUPPE, INC. \(PDF\)](#)

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RFP Q&A Addendum 3

Questions for County of Humboldt Security and Secure Transportation RFP

Bid No. DHHS2026-01

RFP QUESTIONS – Humboldt County HHS

Who is the current incumbent(s) providing services today for the County? SVT Gruppe, Inc.

What are the current WAGES for security personnel? \$32.50/hour.

What is the current BILL RATE(S) being paid for these services, by position and location? \$32.50/hour is the only rate that is paid.

On Page 1 of the RFP, Section 2.1 "Statement of Purpose", it states that the successful proposer must have the ability to provide trained, experienced security guards and/or security transportation personnel on short notice." What time frame does the County consider "short notice"? Within an hour.

Will the County accept the standard two-year American Red Cross CPR/First-Aid certification, or is annual recertification required? Recertification is required.

How many Secure Transportation Services vehicles are required? Must the vehicles be provided by the contractor or by the County? The transport demand is varied and makes an estimation of total number needed difficult. One vehicle is needed for overnight shift. Provided by vendor.

Is there a make & model preference for the vehicle(s)? No.

Is the guard responsible for driving the patient(s) and if so, are they accompanied by someone in law enforcement? Yes, guard is responsible for driving patient. No law enforcement escorts.

Typically, how often are the Secure Transportation services needed? Anytime

What are up fitting and transport requirements? See same scope of services. No upfitting requirements.

Is there a driver and a nurse/County employee escort per vehicle? No.

How is mileage/gas handled? Charged in contract.

Is video monitoring provided in each vehicle as well as GPS and safety stop protocols? Not required. Dependent on your company policy.

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Is the patient restrained? No. By whom? N/A.

What are the current Rates being billed by MILE for the Secure Transportation Services? \$1.45/mile

Are there any items that would be Direct Billed to the County? (ex. Equipment, fuel, vehicle maintenance, etc.) This can be included in your proposal.

For Provision of Security Services on Page 3 of the RFP, for the DHHS – Social Services main office and adjacent buildings, how many security guards are staffed for those locations? Ex. One for all locations, one for EACH location) Is a vehicle required for these locations or for EACH location? 3 for Koster campus, 2 for Plaza, 2 for Behavioral Health, 1 roamer, break coverage and transport needs.

On Page 4 of the RFP, Number 5, it is noted that there may be a need for security services "On-Call" coverage.

What are typical reasons for needing "On-Call" security? Alarm responses. Situations during business hours that require response.

Typically, how often are "On-Call" services needed per year? Unknown.

How much notice is provided to the contractor prior to the service need? None. On call services are an immediate response.

On average, how many Security Personnel would be needed "On-Call"? What was your average hours for on-call services for 2025? Unknown.

How many times were "On-Call" services required last year? Unknown.

How long would the shifts be? Unknown.

It is noted on Page 4, Number 10 that the duties of Security Services include closing and locking all designated doors, gates and window; turning off all designated office equipment, appliances and building exhaust systems and ensuring only County employees and other approved persons are in the facility at the time such facility is closed to the public. What other duties will the security personnel be responsible for? Management of public lobbies, directing members of the public if buildings close, and assistance during evacuations.

For the Provision of Security Services scope of work, are security guards only working outside of the facilities? No.

How many locations require security guards to interact with patients? All.

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How much notice would be provided to the contractor for the As-Needed Secure Transportation Services? This notice requirements can be included in your proposal. Typically at least scheduled a week in advance.

For the Secure Transportation Services, it is noted on Page 8, number 11 that security is to apply non-combative physical techniques to stop assaultive behavior. What is the County's expectation for security to initiate detainment or physical intervention? To adhere to County policy and follow county provided training.

It is noted on Page 10 of the RFP, Section 4.2.A.2.a, that "Security guards shall wear plain clothes suitable to the provision of the security services set forth in the final Professional Services Agreement." Please provide a description of what "plain clothes" would look like and confirm that the County does not want security to wear a traditional security uniform. Currently uniforms have been found to be preferred.

It is noted on Page 11, Section 4.2.A.2.a, that security guards "shall not be armed with batons, chemical mace, pepper spray or any other articles of control. However, on the same page in Section B, it states that security guards MAY be armed with handcuffs, batons, chemical mace or pepper spray." Please confirm which requirement contractors must follow? No batons, chemical mace, pepper spray or other articles of control.

Attachment C provides the opportunity to provide two (2) references. However, it states that a minimum of three (3) references are required. Please confirm how many references bidders are required to provide. Three.

What are the required initial and refresher training hours for all training courses? No.

What is the average amount of mileage driven by each vehicle per month? This is dependent upon transportation needs.

What equipment is provided by the County (Ex. PPE, radios, etc.)? Workspace, power to charge devices, keys, access fobs.

Does the County have special equipment or technology utilized at any site that would require additional training? None.

To assist bidders with providing accurate pricing, what equipment is required at "each" location by the contractor? Vehicles for transport and roamer post.

What is the main security challenges the County is experiencing at the various locations? Varies by site.

How are security personnel relieved when taking required Rest and Meal Breaks? Dependent upon your company policies.

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Can a contractor provide security personnel with a company issue cell phone that will be used to maintain regular communication with designated staff when necessary and will also include an application that allows the Security Professional to log daily reports, manage lost and found, complete detailed incident reports and captures details of rounds made during a shift? Yes.

If so, is there a designated area where the cell phone can be stored and charged when the shift ends? Yes.

Is the County exempt from payment of state and local sales and use taxes? No.

Does the County have a preference to retain incumbent employees that are in good standing and meet the hiring criteria of the Proposer? No.

Are there restroom facilities in close proximity of the security post? Yes.

Will there be a need for restraint assist? No.

It is noted on Page 10, Section 4.2.A.1 that Security guards may serve as backup personnel at the discretion of Assaultive Behavior Team or law enforcement and may assist with patient hold downs. For these select individuals, what additional training is required and how long are the trainings? To be determined.

The RFP references compliance with the County's emergency response protocols. Will these protocols be provided to proposers prior to contract execution, and do they contemplate physical intervention, use of force, or restraint, or solely observation, reporting, and verbal de-escalation? To be determined through negotiations of the contract.

Can the County confirm that security guards and secure transportation personnel are not expected to place themselves in unsafe or hazardous situations when attempting to stop assaultive behavior, and that the primary expectation is personal safety, verbal de-escalation, and timely escalation to law enforcement when physical intervention may present a risk of harm? This is dependent upon your company policy. County has no expectations.

Please clarify whether the Successful Proposer's discretion to arm security guards with handcuffs, batons, or chemical spray is independent, or whether such decisions must comply with County policies, facility specific rules, or prior County approval. No, handcuffs, batons, or chemical spray is to be used by guards.

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The RFP states that the Comprehensive or Commercial General Liability policy shall name the County and its agents, officers, officials, employees, and volunteers as additional insureds for liability arising out of the operations performed by, or on behalf of, the Proposer, and that such coverage shall contain "no special limitations on the scope of protection afforded."

Can the County please clarify whether this additional insured requirement is intended to be limited to liability arising from the Proposer's acts or omissions, and coextensive with the Proposer's indemnification obligations under the final Professional Services Agreement, rather than providing broader coverage for the County's own acts or omissions or coverage beyond the required insurance limits? To be determined through negotiations of the contract.

The indemnification provision requires the Successful Proposer to indemnify the County for claims arising out of the Proposer's negligent performance, except where the loss or damage was caused by the County's "sole negligence or willful misconduct."

Can the County please clarify whether the intent is that the Successful Proposer will not be required to indemnify the County for any claims to the extent caused by the County's negligence or fault, whether sole or concurrent, rather than only where the County is solely negligent? To be determined through negotiations of the contract.

Can the County confirm that the insurance limits listed in the RFP represent the required coverage amounts, and that proposers are not required to provide limits greater than those expressly stated, notwithstanding the use of the terms "no less than" or "not less than"? County insurance requirements are listed. Insurance limits should be no less than or not less than those amounts.

The RFP requires Commercial General Liability coverage "including, without limitation, ... sexual abuse and molestation" within the stated per occurrence limits.

Can the County please clarify whether this requirement is intended to mandate affirmative sexual abuse and molestation coverage under the CGL policy (e.g., via specific endorsement), or whether coverage is deemed acceptable so long as such claims are not expressly excluded by the policy, even if they cannot be affirmatively reflected on a Certificate of Insurance? To be determined through negotiations of the contract. This additional coverage language regarding sexual abuse and molestation must be included in the CGL.

Attachments:

Original Contract

Latest Amendment (9th Amendment)

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RFP Q&A Addendum 4

**Questions for County of Humboldt
Security and Secure Transportation RFP**

Bid No. DHHS2026-01

RFP QUESTIONS – Humboldt County HHS

- 1- Is this project begin on September 1, 2026 and expire on June 30, 2027? Only 9 months? Yes. At end of initial term, extensions may be available. The current vendor providing security and transportation services has been in place for nine years.
- 2- Is contractor responsible to provide secure transportation vehicles? Yes. If yes please clarify
 - a- How many vehicles? Approximately four or five.
 - b- Type of vehicle? Sedan, Truck or van? Sedan, SUV, or Van
 - c- What modification to a vehicle is required? None. And How much does it cost for modification? N/A
 - d- How many miles per day or months? Dependent upon transportation need of DHHS. This fluctuates each month due to the nature of the client base that requires transports.
 - e- If a driver required to be on duty, is county paying overtime and double time? No. These considerations should be built into your proposal.
- 3- How many total weekly guard hours is needed? This information is contained in the original contract and latest amendment (attached).
- 4- Is a dedicated guard at each DHHS Social Services facilities? No. There are three for the Koster Campus (a total of seven buildings) during business hours, Monday-Friday. There are two for the Plaza (one building) during business hours, Monday-Friday. One posted guard during the Roamer shift (4:30p-9:30a, every day). Guards are needed in addition to those posts for transportation needs.
- 5- Section 4.1-A7. Since County will not reimburse contractor for lunch period, are guards allow to leave the job-site during meal period? Yes. This should be based on your company's policies.
- 6- Is there only one classification of guard required? Yes. Any on site supervisor? No.
- 7- Attachment B- Cost proposal:
 - a- Personnel Cost; Are you asking for security guards pay rate excluding overhead and profit? Is this per hour or Monthly salary Or for the 9 months? Your proposal hourly rate should include overhead and profit amounts for your company.

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- b- Personnel Cost: Is project manager salary billable ? This is not a County decision, this is a decision your company should make and build it into your proposal.
 - c- Operational Cost; Do you want a cost break down of each item separately (Overhead, equipment, communication, postage and more)? Yes, if this helps inform your proposal amount.
 - d- Operational Cost; Is this an hourly cost? Or monthly cost? It could be either. Depending on the overall cost of your proposal, the final annual sum will be used in the proposal review and selection process.
- 8- How much was the travel- related expenses last year? \$156,040.00
- 9- How should we structure travel- related expenses if we don't know the destination and the length of travel? Providing an hourly cost and mileage cost would be helpful.
- 10-What is the current hourly billing rate for guards and secure transportation services staff? \$32.50/hour for each security personnel
- 11-Please provide the current security contract NOT a sample contract. Contracts Unit to attach current contract.
- 12-Attachment B- Cost proposal: Please clarify total personnel cost. Is total personnel cost a total annual guards salary plus benefits for all locations or is an hourly rate? The hourly rate provided in your company's proposal should have all associated costs built into it.
- 13-Attachment B- Cost proposal; Total operational cost: Is this per hour? Please see answer above.
- 14-Attachment B- Cost proposal; Transportation Costs. How should we factor employee per mile reimbursement with the vehicle cost ? Mile reimbursement is measured per mile and vehicle is a one-time purchase? This should be dependent upon your current company's policy for employee mileage reimbursement. Please see attached contract and sample contract for current processes for vehicle utilization costs and charges.

Attachments:
Original Contract
Latest Amendment (9th Amendment)

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RFP Q&A Addendum 5**Questions for County of Humboldt
Security and Secure Transportation RFP**

Bid No. DHHS2026-01

RFP QUESTIONS – Humboldt County HHS

1. For the salary calculation for the personnel costs should those be estimated for only 6 months? They should be the costs that are going to be realized during the term of this contract if you are awarded it. This amount could also be a monthly amount.
2. What is the total personnel count you anticipate being needed to cover all of the locations and duties? There are three guards for the Koster Campus (a total of seven buildings) during business hours, Monday-Friday. There are two for the Plaza (one building) during business hours, Monday-Friday. One posted guard during the Roamer shift (4:30p-9:30a, every day). Two guards are posted for the BH Main Building. Guard coverage for breaks, changes of shift, breaks, etc. Guards are needed in addition to those posts for transportation needs.
3. On the ATTACHMENT B – COST PROPOSAL FORM, there are many categories that the county will not be charged for. Should those just be left at \$0.00? Yes.
4. When you ask for the justification for such costs and expenses. What exactly is being requested? The costs itemized to allow for an understanding of the charges and how your company calculates the hourly rate.

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