



COUNTY OF HUMBOLDT

For the meeting of: 9/1/2026

File #: 26-915

To: Board of Supervisors

From: Sheriff

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Appropriation Transfer to Establish the Fixed Asset for Correctional Facility Beacon Handheld Scanners in the Amount of \$61,500 (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve an appropriation transfer (Attachment 1) to establish the fixed asset line in the amount of \$61,500 in Fiscal Year (FY) 2026-27 for Beacon Handheld Scanners for the Correctional Facility in budget unit 3637-301, Sheriff's Federal Asset Forfeiture Department of Justice. (4/5 Vote Required)

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

The Humboldt County Correctional Facility (HCCF) has utilized Beacon Software for their Jail Management System since 2020. Recently Beacon has developed a handheld device that will allow data entry to be done throughout the jail in real-time.

Recent Title-15 changes have increased the required amount of time for incarcerated individuals to be out of their cell. To meet these guidelines, HCCF is required to document each time someone is out of their cell. Many of the celled units do not have workstations in the units as they would serve as a safety hazard to staff and the incarcerated population. Current practice requires the staff to manage the inmate population in the unit and when time allows go back to a control room that has a workstation to log any events such as cell checks, out of cell time, visitation, recreation yard access and movement throughout the facility. This means while the staff are in the control rooms documenting the necessary events to meet Title 15 guidelines, they are not supervising the inmate population. Using the Beacon handhelds would allow the staff to remain on the unit, while still being able to document these events in real time. This would greatly enhance HCCF's ability to meet the Title 15 guidelines.

SOURCE OF FUNDING:

Sheriff's Federal Asset Forfeiture Department of Justice (DOJ) 3637-301

FINANCIAL IMPACT:

<i>Expenditures (3637-301)</i>	<i>FY26-27</i>	<i>FY27-28 Projected*</i>	<i>FY28-29 Projected*</i>
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Budgeted Expenses	<u>\$74,006</u>	<u>\$15,328</u>	<u>\$15,787</u>
Additional Appropriation Requested	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	<u>\$74,006</u>	<u>\$15,328</u>	<u>\$15,787</u>

**Projected amounts are estimates and are subject to change.*

Funding Sources (3637-301)	FY26-27	FY27-28 Projected*	FY28-29 Projected*
General Fund	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Use of Fund Balance	<u>\$74,006</u>	<u>\$15,328</u>	<u>\$15,787</u>
Total Funding Sources	<u>\$74,006</u>	<u>\$15,328</u>	<u>\$15,787</u>

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

The Beacon software and 24 handheld units' expense was budgeted in FY 2026-27 for \$74,006. At time of budget submission, the entire purchase was anticipated to be a Services and Supplies expense and not require a fixed asset appropriation. After submitting a purchase request to the Auditor's Office, it was determined that the 24 handheld units would need to be considered together and be recorded as a fixed asset. Today's request is to move appropriations in the amount of \$61,500 from the Services and Supplies category to establish a fixed asset for the purchase. The remaining \$12,506 would stay in the Services and Supplies category for the maintenance and training.

STAFFING IMPACT:

There is no change to staffing. However, the addition of the handheld devices will greatly improve staff's ability to do their jobs effectively and will increase morale.

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose to not approve this recommendation. However, that would not be in the best public interest of the county as this technology will help ensure that the HCCF meets state guidelines and requirements.

ATTACHMENTS:

Attachment 1 - Appropriation Transfer

PREVIOUS ACTION/REFERRAL:

Meeting of: 2/10/26, 5/12/2026

File No.: 26-70, 26-326