# COUNTY OF HUMBOLDT

**For the meeting of:** 10/6/2026

**File #:** 26-994

**To:** Board of Supervisors

**From:** Public Works

**Agenda Section:** Consent

**Vote Requirement:** 4/5th

**SUBJECT:**
Approve Supplemental Budget in the Amount of $5,882 for Public Works County Surveyor,1100168, for Fiscal Year 2025-26 (4/5 Vote Required)

**RECOMMENDATION(S):**
That the Board of Supervisors:

1. Approve the Supplemental Budget request for Public Works County Surveyor, 1100168, in the amount of $5,882 for fiscal year (FY) 2025-26. (4/5 Vote Required)

**STRATEGIC PLAN:**
This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Workforce & Operational Excellence
Strategic Plan Category: 3002 - Invest in county facilities

**DISCUSSION:**
The County Surveyor budget, 1100168, revenues are generated through map checking fees, Land Use project fees, along with a general fund allocation. Fees collected in FY 2025-26 exceeded the original budget estimates. Correspondingly, professional services fees increased. This agenda item is requesting a supplemental budget transfer to cover professional services provided by Public Works departments in assisting with map checking and Land Use projects incurred during FY 2025-26.

**SOURCE OF FUNDING:**
General Fund - County Surveyor (1100168)

**FINANCIAL IMPACT:**

| ***Expenditures (1100168)*** | **FY25-26** |
|---|---|
| ***Budgeted Expenses*** | $ 334,871.00 |
| ***Additional Appropriation Requested*** | $ 5,882.00 |
| ***Total Expenditures*** | **$ 340,753.00** |

**Projected amounts are estimates and are subject to change.*

| ***Funding Sources (1100168)*** | **FY25-26** |
|---|---|
| ***Map Checking Fees-Planning Dep*** | $10,631.00 |

| | |
|---|---|
| ***Land Use Project Fees*** | $14,374.00 |
| ***Road Labor-Oth Co Fund PW/Real*** | $96,811.00 |
| ***General Fund*** | $218,937.00 |
| ***Total Funding Sources*** | **$340,753.00** |

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:
The Surveyor, 1100168, supplemental budget in the amount of $5,882 is needed for FY 2025-26 to cover professional services provided by Public Works departments in assisting with map checking and Land Use projects incurred during FY 2025-26. The County Surveyor budget, 1100168, revenues are generated through map checking fees, Land Use project fees, along with a general fund allocation. Fees collected in FY 2025-26 exceeded the original budget estimates. Correspondingly, professional services fees increased.

**STAFFING IMPACT:**

Narrative Explanation of Staffing Impact:
There is no staffing impact.

**OTHER AGENCY INVOLVEMENT:**
N/A

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**
Your Board could choose not to approve the supplemental budget. However, this is not recommended as funding has already been expended in FY 2025-26 and is needed to close FY 2025-26 with a balanced budget.

**ATTACHMENTS:**

1. Supplemental 1100168

**PREVIOUS ACTION/REFERRAL:**
Meeting of: N/A
File No.: N/A