COUNTY OF HUMBOLDT

For the meeting of: 10/6/2026

File #: 26-854

To: Board of Supervisors

From: Sheriff

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:
Appropriation Transfer in the Amount of $90,000 for Fiscal Year (FY) 2025-26 and $216,000 for FY 2026-27, and Supplemental Budget in the Amount of $144,000 for FY 2026-27 for Court Security Screening Previously Paid by Humboldt County Superior Court Now Paid by Humboldt County Community Corrections Partnership (4/5 Vote Required)

RECOMMENDATION(S):
That the Board of Supervisors:

1. Approve an appropriation transfer (Attachment 1) for Court Security Screening budget unit 1100-221610, in the amount of $90,000 to recognize the change in funding for court security screening previously paid by Humboldt County Superior Court now paid by Humboldt County Community Corrections Partnership (CCP) for Fiscal Year (FY) 2025-26; and
2. Approve an appropriation transfer (Attachment 2) for Court Security Screening budget unit 1100-221610, in the amount of $216,000 to recognize the change in funding for court security screening previously paid by Humboldt County Superior Court now paid by CCP for FY 2026-27; and
3. Approve a supplemental budget (Attachment 3) for Court Security Screening budget unit 1100-221610, in the amount of $144,000 for increased court security screening contract expenses anticipated in FY 2026-27 to be paid for by CCP. (4/5 Vote Required)

STRATEGIC PLAN:
This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Safe & Healthy Communities
Strategic Plan Category: 1001 -Support and sustain partnerships between public safety and partner agencies to enhance public safety in our communities

DISCUSSION:
The county has had an agreement with the Humboldt County Superior Court (Courts) since 1998 that the county will pay 17% and the Courts will pay 83% of the cost to cover security screening. The Courts notified the county that they were unable to continue to pay for their 83% of the court security screening in accordance with the contract effective Jan. 1, 2026. In order to avoid court security screening ending, they applied for funding with CCP (Attachment 4) for the remainder of FY 2025-26 and all of FY 2026-27. The funding request was approved by CCP at its meeting on Jan. 21, 2026 for a total of $450,000 over the two fiscal years (Attachment 5).

Additionally, court security screening hourly rates with American Guard Services (Attachment 6) increased Jan. 1, 2026 in recognition of minimum wage increases and increased personnel costs. Due to historical short-staffing, the FY 2026-27 budgeted contracted expenses were projected to be $252,000. However, now that rates are more in-line with the security industry, the staffing has

improved and increased staffing and contracted expenses in FY 2026-27 is anticipated. A supplemental budget is requested to recognize the maximum amount approved by CCP to cover the Court's 83% share of court security screening expenses in FY 2026-27.

Due to staffing fluctuations, it is unknown at this time if additional General Fund contribution is needed for the 17% of court security screening costs covered by the county through the Sheriff's Office. Should additional General Fund be needed, the Sheriff's Office will return to your Board for a supplemental budget from contingencies.

SOURCE OF FUNDING:
Community Corrections Partnership Trust 3741

FINANCIAL IMPACT:

Expenditures (1100, 221610)	**FY25-26**	**FY26-27 Projected***
Budgeted Expenses for Court's 83% Share paid by CCP	$90,000	$216,000
Additional Appropriation Requested for Court's 83% Share	$0	$144,000
Total Expenditures for Court's 83% Share	$90,000	$360,000

**Projected amounts are estimates and are subject to change.*

Funding Sources (1100,221610)	**FY25-26**	**FY26-27 Projected***
Use of Fund Balance (CCP 3741) for Court's 83% Share	$90,000	$360,000
Total Funding Sources for Court's 83% Share	$90,000	$360,000

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:
In FY 2025-26, the total court security screening contract expenses were $233,580. The Planning Commission covered $1,951, with the remaining 83% covered by the Courts and CCP and the 17% covered by the Sheriff's Office.

In FY2026-27, the total court security screening contract expenses were budgeted at $252,000, with an estimated $2,400 being covered by the Planning Commission, $216,000 court revenue, and the remaining from the Sheriff's Office General Fund allocation.

The appropriation transfer of $90,000 for FY 2025-26 is to recognize the change in funding source from Courts to CCP. In FY 2026-27 an appropriation transfer for $216,000 and the supplemental budget of $144,000 is requested to recognize the full $450,000 allocated by CCP to cover courthouse security screening over the two fiscal years.

STAFFING IMPACT:
Narrative Explanation of Staffing Impact:
The court security screening is a contracted service and therefore there is no impact to the Sheriff's Office staffing.

OTHER AGENCY INVOLVEMENT:
Humboldt County Superior Court
Humboldt County Community Corrections Partnership

ALTERNATIVES TO STAFF RECOMMENDATIONS:
Your board may choose to not approve staff recommendations, however this is not recommended as funding would be required from the general fund to cover these expenses to date.

ATTACHMENTS:
Attachment 1 - FY2025-26 Court Screening Appropriation Transfer
Attachment 2 - FY2026-27 Court Screening Appropriation Transfer
Attachment 3 - FY2026-27 Court Screening Supplemental Budget
Attachment 4 - Courts Request for CCP Funding

Attachment 5 - CCP Minutes 1/21/2026
Attachment 6 - American Guard Services Agreement

PREVIOUS ACTION/REFERRAL:
Meeting of: 1/6/2026
File No.: 26-13