



Humboldt County Resource Conservation District

5630 South Broadway Eureka, CA 95503

Phone (707) 442-6058 Ext. 5

info@hcrd.org

October 13, 2026

Supervisor Mike Wilson Chairperson
Board of Supervisors
County of Humboldt
825 5th Street
Eureka, CA 95501

Dear Supervisor Wilson and Honorable Members of the Board;

I write on behalf of the Humboldt County Resource Conservation District (HCRCD) Board of Directors to convey their support to the Board of Supervisors for the reappointment of Directors Zach Cahill and Reid Cody and the appointment of Alyson Hunter to the open vacancy for a term expiring November 2028, and to provide notification to the Board of Supervisors for an upcoming vacancy on the HCRCD Board of Directors for the position currently held by Daniel Cohoon.

Members of the HCRCD Board of Directors are appointed by the Board of Supervisors to serve a four-year term. The terms of three current HCRCD Directors members will expire on the last Friday of November of this year. HCRCD is required to notify the Board of Supervisors of any expected vacancy. Those Directors with expiring terms include Zach Cahill, Reid Cody, and Daniel Cohoon. Directors Cahill and Cody have indicated their desire for reappointment. Director Cohoon is interested in stepping down from the HCRCD Board of Directors after 20 years of dedicated service; therefore, the HCRCD anticipates an upcoming vacancy on the Board of Directors for a term ending November 2030.

Furthermore, the HCRCD Board of Directors currently has open vacancy for a term expiring November 2028. Alyson Hunter has expressed her interest in the open seat and has provided an application for the position.

The HCRCD Board of Director too action at their Special Meeting of October 8, 2026 to convey their support to the Board of Supervisors for the reappointment of Directors Cahill and Cody and the appointment of Alyson Hunter, and to notice the Board of Supervisors of an upcoming vacancy.

Respectfully,

Jill Demers
Executive Director
Humboldt County Resource Conservation District
707-296-3992
jill@hcrd.org

Enclosed:

1. HCRCD Staff Report for Special Board Meeting of October 8, 2026 Agenda Item 8.4 (Action): Review Board Roster, Reappointment of Directors, & Recommendation on Vacancies.
2. Letter requesting reappointment – Director Cahill

3. Letter requesting reappointment – Director Cody
4. Letter notifying Board of Supervisors of intent to step down from HCRCD Board of Directors at end of term – Director Cohoon

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

TO: Board of Directors

FROM: Jill Demers, Executive Director

SUBJECT: Agenda Item 8.4 – Review Board Roster, Reappointment of Directors, & Recommendation on Vacancies.*

AGENDA SECTION: NEW BUSINESS

RECOMMENDATION

- Act to support re-appointment Directors who request reappointment and to notify the Board of Supervisors if any vacancy is expected
- Review and possible action to support application of Alyson Hunter to fill current vacancy for a term expiring November 2028.

SUMMARY

HCRCD Board members are appointed by the Humboldt County Board of Supervisors to serve a four-year term. The term of three (3) current HCRCD Board members will expire on the last Friday of November of this year. HCRCD is required to notify the Board of Supervisors of any expected vacancy. Those Directors with expiring terms include Reid Cody, Daniel Cohoon, and Zach Cahill. Directors Cody and Cahill have communicated their intent to seek another term. Director Cohoon, after 20+ years of service, would like to step off the board at the end of his term.

Additionally, HCRCD currently has one Director vacancy for a term ending November 2028 and has received one application from Alyson Hunter to fill the current vacancy.

Board may take action to write a letter to the Humboldt County Board of Supervisors in support of re-appointment of the Directors, notify the Board of Supervisors if any vacancy is expected, and/or support appointment of another applicant.

FISCAL IMPACT

- None

ATTACHMENTS

- Board Roster – updated Apr 2026
- Alyson Hunter Application and Resume

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT

ROSTER OF DIRECTORS

(Updated April 2026)

AUTHORITY:	Sections 9151-9155 of Division 9 of the Public Resources Code, and the District's Resolution No. 00-08 adopted on August 10, 2000, reducing the number of Board members from nine to seven.
APPOINTING POWER:	Appointed by the Humboldt County Board of Supervisors in Lieu of Election (per the District's Resolution No. 94-01 adopted March 31, 1994.)
MEMBERS:	Seven (7)
QUALIFICATIONS:	Be a registered voter in the State of California, reside within the district, or be a designated agent of a registered landowner in the district, and represent the interests and viability of the resource based community of Humboldt County.
TERM:	Four (4) years with terms expiring on the last Friday of November of the second even-numbered year after taking office.
FUNCTION:	Assist landowners in the district, individually and as community groups, to conserve and develop soil and water resources through sound conservation practices and wise land use.

<u>NAME</u>	<u>APPOINTED</u>	<u>RE-APPOINTED</u>	<u>TERM EXPIRES</u>
Christine Manhart <i>Chair (02/2023)</i>	01/05/2021	11/5/2024	November 2028
Lane Russ <i>Vice-Chair (01/2022)</i>	12/2019	2021, 11/5/2024	November 2028
Reid Cody <i>Secretary / Treasurer (Interim)</i>	04/04/2023		November 2026
Daniel Cohoon	05/2006	2006, 2010, 2014, 2018, 1/10/2023	November 2026
Zach Cahill	05/2020	1/10/2023	November 2026
Jim Cotton	01/10/2023	11/5/2024	November 2028
OPEN			November 2028

ASSOCIATE DIRECTORS – N/A

COMMITTEES

Current Standing Committees (Approved February 2025):

Executive Committee – Chair Manhart, Vice-Chair Russ, Secretary/Treasurer Barnwell

Finance Committee – Director Barnwell (Chair), Director Manhart, Director Russ

Current Ad Hoc Committees (Approved February 2025):

Salt River Implementation & Adaptive Management Committee - Director Manhart (Chair), Director Russ, Director Cahill

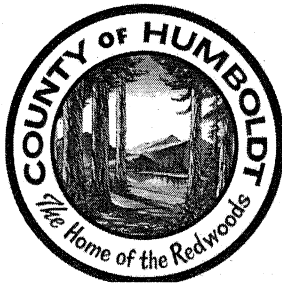
Riverside Ranch Committee - Chairman Russ (Chair), Director Cahill, Director Manhart

Lower Eel River Scoping Ad Hoc Committee – Director Cahill, Director Cotton

Humboldt County Fire Safe Council Ad Hoc Committee – Director Cody

Communications Ad Hoc Committee – Director Manhart, Director Russ and Director Cotton

Public Works Contracts Ad Hoc Committee – Director Manhart, Director Russ, Lauri Barnwell



CLERK OF THE BOARD
COUNTY OF HUMBOLDT

825 FIFTH ST. EUREKA, CA 95501-1153
PHONE: 707-476-2384 FAX: 707-445-7299

**APPLICATION TO SERVE ON THE HUMBOLDT COUNTY
Resource Conservation District**

APPLICANT NAME: Alyson Hunter

MAILING ADDRESS: _____

TELEPHONE: Home: _____ Work: _____ Fax: _____

E-MAIL ADDRESS: alysony88@gmail.com

OCCUPATION: Public Land Use Planner (retired)

PERSONAL REFERENCES:

1. Martha Spencer PHONE: _____
2. Cybelle Immitt PHON _____

PRIOR ADVISORY BOARD OR BOARD OF DIRECTORS EXPERIENCE? Yes

**PLEASE WRITE A BRIEF STATEMENT DESCRIBING WHY YOU ARE INTERESTED
IN SERVING ON THE RESOURCE CONSERVATION DISTRICT.**

I have almost 30 years experience as a public land use planner in coastal Humboldt and Monterey Counties. The first 11 years of my planning practice were with Humboldt County Planning working mostly with resource lands. I have a very clear understanding of CEQA and the rules and regulations affecting development in the coastal zone.

I have been a board member with the Northcoast Regional Land Trust for over 4 years and have a deep passion for conserving and restoring Humboldt's amazing natural diversity and working ag and timber lands. I am recently retired and have moved back to my home in Eureka after having lived and worked on the Monterey Peninsula for the last 7

PLEASE ATTACH A CURRENT RESUME.

DATE: 9-21-26 SIGNATURE: _____

I declare under penalty of perjury under the laws of the State of California that the above is true and correct.

Applications will be accepted via email at cob@co.humboldt.ca.us or by mail to Humboldt County Resource Conservation District, Clerk of the Board, 825 Fifth St., Suite 111, Eureka, CA 95501

For county use only.

DATE RECEIVED _____ DATE APPROVED _____ NOT APPROVED _____

2/1/2024

Alyson Hunter

Land Use Planner (Retired)

Experience

Temp. Faculty • Cal Poly Humboldt • Fall 2026 / Spring 2027

I am teaching Intro. to Environmental Planning Methods (ESM 360) this semester and will teach Coastal & Marine Planning (ESM 462) in the Spring. It has been a dream of mine to get back onto campus and academia to share my experience with future planners.

Planning Services Mgr • City of Marina • Feb. 1, 2023 – Dec. 12, 2025

Key responsibilities: Lead manager for the following projects: 1) the City's General Plan update ([GP2045](#)) and associated EIR, 2) the comprehensive update to our 1982 Local Coastal Plan ([LCP Update](#)), 3) a separate [Coastal Hazards/SLR LCP update](#), and 4) project manager for the roll-out of a 1,300+ unit Master Plan community called [Marina Station](#). In addition to these projects, I am responsible for the day-to-day management of staff and the equitable distribution of tasks in our Department. I am the primary reviewer for planners' staff reports and draft documents prior to scheduling for City Council, Planning Commission, Tree Committee, or for admin. review.

Sr. Planner • City of Marina • May 2022 – Jan. 30, 2023

Key responsibilities: Management of the City's advanced planning division including management of consultant-led, long-range ordinance and general plan amendments including two (2) Coastal Commission grants, the preparation and adoption of Objective Design Standards, and the completion of a pre-approved ADU plans program. I provided Coastal training to staff and assisted in the development of a Resolution and standing Agenda item recognizing local Indigenous peoples.

Community Develop. Director • City of Pacific Grove • May 2021 – Apr. 2022

Key responsibilities: Recruit and contract for backfill planning and on-call legal services; oversee contract building services, code enforcement, housing programs, budget and personnel, and current and advanced planning efforts; continued to provide contract planning management for a large and controversial commercial project in the Coastal zone including a related Local Coastal Program (LCP) amendment; CDD liaison to the City Council, continued day-to-day management of the Department, its budget and employees; and assist other Department leadership in Citywide functions and efforts.

Education

BA • 1993 • Humboldt State University
Completed a double-major in Geography and Social Science. My studies focused on cultural geography and place-making.

Professional Studies Certificate •
November 2019 • CSU Monterey Bay
Supervisor Development Program

Graduate Certificate • January 2023 •
Montana State University Native American Studies

Skills & Goals

Skills: With almost 30 years in public-sector land use, transportation, Coastal, and environmental planning, I will bring knowledge, practical experience, and a positive outlook to this position. I am a collaborator and a team-builder. I am a leader and comfortable supporting others' leadership.

Goals: To contribute to the HCRCD mission through teamwork, experience, and collaboration.

Senior Planner • City of Pacific Grove • July 2018 – May 2021

Key responsibilities: Staff liaison to the Planning Commission and Historic Resources Committee; assigned planner/project manager for large and complex entitlement projects including general plan and zoning amendments, annexations, and citywide public project permitting and environmental review. I managed an EIR consultant team and contract planner for a large hotel redevelopment project in the Coastal zone. I worked very closely with the area's local Native American Tribes and built a positive working relationship with both, including formal consultation under AB 52 and SB 18. As lead Planner, I provided guidance and leadership to junior Planners, reviewed draft documents, and conducted weekly staff meetings. I managed the Historic Resources Inventory update, a Local Coastal Program amendment and implementation of the City's newly certified LCP, an annexation, daily public inquiries, multiple entitlement projects, and a Cal Fire grant application.

Senior Planner • City of Arcata • Jan. 2013 – July 2018

Key responsibilities: Assigned Planner/Project Manager for large and complex entitlement projects including General Plan and Zoning amendments, large housing projects, annexations, Local Coastal Program amendments and Citywide public project environmental review. I managed two consultant-prepared EIRs and have prepared many dozens of CEQA documents. Over the years, I developed a good working relationship with local Coastal Commission staff through work on Coastal Development Permits and, more recently, through the preparation of our Local Coastal Program update. I was the Staff liaison to the City's Planning Commission and Historic Landmarks Committee. While with the City of Arcata, I developed and implemented the City's Mills Act Historic Preservation Tax Incentive Program and historic preservation training and guest-lectured at HSU in Anthropology and Environmental Planning classes. I worked very closely with the THPOs from the local region.

Assoc. Transportation Planner • Caltrans, D1 • Dec. 2008 – Jan. 2013**Senior Planner • LACO Associates • Mar. 2008 – Dec. 2008****Senior Planner • County of Humboldt • 2006 – 2008****Planning Technician, Planner I/II • County of Humboldt • 1997 – 2006**

Certificates & Memberships

American Institute of Certified Planners (AICP), #32349, June 2020 (recently expired)

Phi Kappa Phi Honor Society member, January 2023

American Planning Association (APA) member, ongoing

Association of Environmental Professionals (AEP) member, ongoing

Other Training

Completed 300+ hours of APA/AEP-sponsored CEQA, NEPA, Land Use Law, Historic Preservation, and Subdivision Map Act

Contact

Alyson Hunter

alysony88@gmail.com

October 12, 2026

Mr. Mike Wilson, Chairperson
Board of Supervisors
County of Humboldt
825 Fifth Street
Eureka, CA 95501

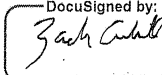
RE: Request by Zach Cahill for Appointment to Humboldt County Resource Conservation District
Board of Directors

Dear Chairperson Wilson and Honorable Members of the Board;

I am asking the Board of Supervisors to take action to reappoint me to serve a four-year term on the Humboldt County Resource Conservation District Board of Directors. My current term will expire in November of this year. The Resource Conservation District works closely with public agencies and private landowners to plan and implement a range of projects that protect soil and water quality in our County. I believe the Resource Conservation District makes many valuable contributions to our community, and I wish to continue my service as a member of the Board.

Should you have any questions or would like additional information, please contact Jill Demers, Executive Director at 707-296-3992 or by email at jill@hcrd.org.

Sincerely,

DocuSigned by:

804DEED91AEA437...
Zach Cahill

October 12, 2026

Mr. Mike Wilson, Chairperson
Board of Supervisors
County of Humboldt
825 Fifth Street
Eureka, CA 95501

RE: Request by Reid Cody for Appointment to Humboldt County Resource Conservation District
Board of Directors

Dear Chairperson Wilson and Honorable Members of the Board;

I am asking the Board of Supervisors to take action to reappoint me to serve a four-year term on the Humboldt County Resource Conservation District Board of Directors. My current term will expire in November of this year. The Resource Conservation District works closely with public agencies and private landowners to plan and implement a range of projects that protect soil and water quality in our County. I believe the Resource Conservation District makes many valuable contributions to our community, and I wish to continue my service as a member of the Board.

Should you have any questions or would like additional information, please contact Jill Demers, Executive Director at 707-296-3992 or by email at jill@hcrd.org.

Sincerely,

Signed by:

BC10109855B44C4...
Reid Cody

October 12, 2026

Mr. Mike Wilson, Chairperson
Board of Supervisors
County of Humboldt
825 Fifth Street
Eureka, CA 95501

RE: Notice of Vacancy - impending resigning of Daniel Cohoon from the Humboldt County Resource Conservation District Board of Directors

Dear Chairperson Wilson and Honorable Members of the Board;

I write to notify the Board of Supervisors of an impending vacancy on the Humboldt County Resource Conservation District Board of Directors when my four-year term expires in November of this year. I have served on the Humboldt County Resource Conservation District Board of Directors for 20 years. I have valued my time on the Board of Directors, but it is now time for me to move on.

Should you have any questions or would like additional information, please contact Jill Demers, Executive Director at 707-296-3992 or by email at jill@hcrd.org.

Sincerely,

Signed by:

Daniel G. Cohoon

Dan Cohoon

218062DEB95341A...