

STAFF REPORT

City Council Consent Item

DATE: December 19, 2022

TO: Honorable Mayor and Council Members

FROM: Aaron Felmlee, Finance Director

THROUGH: Merritt Perry, City Manager

SUBJECT: Finance Department Monthly Report

STAFF RECOMMENDATION:

Receive report as an informational item.

EXECUTIVE SUMMARY:

SB90 Cost Claims:

Finance staff have submitted cost claims to the State as part of the State Mandated Claims Reimbursement Program. As a way of background, Senate Bill 90 (SB90) was passed by the State Legislature in 1972. The purpose of the SB90 program was to provide local agencies with a financial relief (reimbursement) from the State for the administration or operation of a required program either completely or partially. The State Controller's Office annually receives, reviews, and audits the Mandated Cost claims. The claims are due by January 15 each year.

This year the City submitted claims for three different programs for a total amount of approximately \$8,000. The claims are to be paid in the subsequent State budget if there is any appropriation; otherwise, there is no specific date. Historically the City receive about 85% of the total claim amount within a year. Some claims are still unpaid and date back as far as fiscal year 2005-06.

Fiscal Year 2021-22 Transportation Development Act (TDA) Audit:

Finance received a letter notifying staff that the firm of Anderson, Lucas, Somerville & Borges, LLP (ALSB) has been engaged by the Humboldt County Association of Governments for fiscal year ended June 30, 2022 to audit Fortuna's Transportation Development Act (TDA) activities. The TDA requires annual audit examinations of all entities claiming Local Transportation Funds (LTF) which the City claims annually to help fund the Senior Bus Program as well as Streets Improvement Projects.

ALSB has requested staff prepare various schedules and other reconciliations that they require as part of the audit. Additionally, staff provided a number of documents for ALSB to review as part of the interim audit work. A draft audit report will be provided to the City upon the auditor's completed review of the requested documents.

Measure E Update:

The Measure E committee's next regularly scheduled meeting is set for December 20, 2022 at 5:30pm in the Council Chambers.

The primary purpose of this meeting will be to review the draft fiscal year 2021-22 Measure E report with the Committee. This report is required to be given to the City Council annually and has historically been presented by a Committee Member to the Council at a regular meeting in January or February.

List of Measure E items funded this month:

- (2) Police Detective Positions
- Police Community Services Officer Position
- Police Records Clerk Position
- Parks and Recreation Director Position
- Recreation Program Supervisor Position
- Transit Trips to Eureka for Seniors
- PT Code Compliance Officer Position
- Illegal Camp Coordination and Assistance
- K-9 Program
- Storm Drain Infrastructure Vulnerability Assessment Project
- Prop 1 LID 12th St Project
- Rohner Park Basketball Expansion Project

An activity log displaying important Finance data is attached for informational purposes.

RECOMMENDED COUNCIL ACTION:

Receive Finance Department Monthly Report. Consent agenda vote.

ATTACHMENTS:

- Finance Staff Activity Log for November 2022