

# **STAFF REPORT**

## *City Council Consent Item*

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**DATE:** January 17, 2023

**TO:** Honorable Mayor and Council Members

**FROM:** Aaron Felmlee, Finance Director

**THROUGH:** Merritt Perry, City Manager

**SUBJECT:** Finance Department Monthly Report

**STAFF RECOMMENDATION:**

Receive report as an informational item.

**EXECUTIVE SUMMARY:**

**Recognized Obligation Payment Schedule (ROPS):**

The City of Fortuna became the Successor Agency to the Former Fortuna Redevelopment Agency after the State dissolved all Redevelopment Agencies back in 2012. As such, the City, as the Successor Agency, must submit an annual Recognized Obligation Payment Schedule (ROPS) to the State Department of Finance in order to receive funds to pay down the Former Fortuna Redevelopment Agency's outstanding obligations.

The ROPS is due by February 1 of each year. This will be the fifth year that staff will be required to get the ROPS approved by the Humboldt County Redevelopment Oversight Board before submitting the ROPS to the State Department of Finance. Staff have prepared all staff reports and attachments and will provide them to County Staff upon the selection of a meeting date and time by the members of the Oversight Board.

**State Controller's Office Annual Financial Transactions Reporting:**

At the conclusion of each fiscal year each city and special district is mandated by the California Government Code to submit Financial Transaction Reports to the State Controller's Office. These reports are due by the end of January each year. Staff are working on submitting these reports for the City of Fortuna, the Fortuna Public Financing Authority, the Rohner Recreation and Park District and the Fortuna Specialized Service Transit System. The State posts these reports from all the Special Districts, Cities, Transit Systems and Counties online. The detailed information provided in these reports are used by the State Legislature as well as the taxpayers to make comprehensive decisions.

**Measure E Update:**

The Measure E committee's next regularly scheduled meeting is set for January 18, 2023 at 5:30pm in the Council Chambers.

The primary purpose of this meeting will be to solicit project ideas and funding input from the public. This is a great place for the public to be heard on how they want their sales and use tax monies to be spent within the City of Fortuna. The City has historically received valuable input and project ideas, which City staff would not have been aware of, from the public during these annual public solicitation meetings.

*List of Measure E items funded this month:*

- (2) Police Detective Positions
- Police Community Services Officer Position
- Police Records Clerk Position
- Parks and Recreation Director Position
- Recreation Program Supervisor Position
- Transit Trips to Eureka for Seniors
- PT Code Compliance Officer Position
- Illegal Camp Coordination and Assistance
- K-9 Program
- Storm Drain Infrastructure Vulnerability Assessment Project
- Prop 1 LID 12th St Project
- Rohner Park Basketball Expansion Project
- Monday Club Sponsorship for the Senior Jam

An activity log displaying important Finance data is attached for informational purposes.

**RECOMMENDED COUNCIL ACTION:**

Receive Finance Department Monthly Report. Consent agenda vote.

**ATTACHMENTS:**

- Finance Staff Activity Log for December 2022
- Fiscal Year 2022-23 Quarter 2 (Oct – Dec) Department Expense Budget Reports