

COMPARATIVE COST AND SOLE SOURCE JUSTIFICATION

Department: Fortuna Police Department

Description and Purpose of Item to be Purchased:

Purchase of four (4) Chevrolet Tahoe Police Vehicles from Future Chevrolet Fleet Center. This is a one-time fleet expansion project recognizing matching grant funds from the 2022, USDA Community Facilities Grant.

COMPARATIVE COST: Complete this section when procuring single Materials, Supplies and Equipment items costing between \$2500 and \$10,000. Attach completed form to Requisition/Purchase Order.

Vendor 1: Name of Company:

Vendor 2: Name of Company:

Vendor 3: Name of Company:

Notes:

Prepared by: Casey J. Day, Chief of Police Date: 01/24/2023

SOLE SOURCE JUSTIFICATION: Complete this section to explain why only a single source is available for procurement of supplies, materials, equipment, vehicles, or services.

Name of Company: Future Chevrolet Fleet Center

Cost: \$240,916.68

Notes: N/A

Detailed description of justification for sole source:

The current shortage of police vehicle's created by supply chain shortages and over ordering has effectively established a procurement moratorium throughout the United States. This moratorium has halted the City's attempt to utilize matching funds from the 2022 USDA Community Facilities Grant to expand the current police department fleet by four (4) vehicles. Staff checked with the current DGS State contract bid winner who has no Tahoes or Ford's in stock and ordering at the current time is not possible. Currently, Future Chevrolet Fleet Center is the only know dealer with four (4) Chevrolet Tahoe police Vehicles in stock and ready for delivery.

Prepared by: Casey J. Day Date: _____

Department Head Approval: Casey J. Day Date: _____