



**AGENDA SUMMARY
EUREKA CITY COUNCIL**

TITLE: Guide to the City Council Process

DEPARTMENT: City Clerk

PREPARED BY: Pam Powell

PRESENTED FOR: Action Information only Discussion

RECOMMENDATION

Adopt a Resolution of the City Council adopting “A Guide to City Council Meetings”, confirming and establishing polices for Council Meeting proceedings.

FISCAL IMPACT

No Fiscal Impact Included in Budget Additional Appropriation

COUNCIL GOALS/STRATEGIC VISION

DISCUSSION

The “Guide to City Council Meeting Proceedings” was last adopted in April of 2011. The guide was established to educate the public on how City Council meetings are conducted, the order of meetings, rules of debate and other policies that govern the conduct of the meeting. The 2023 guide has been updated to reflect the additional items now part of each agenda, new remote meeting rules per the Brown Act and Zoom policies for hybrid meetings.

Staff recommends adoption of a Resolution approving the 2023 Guide to City Council Meeting Proceedings.