

**City of Fortuna
Finance Department
Fiscal Year 2022/23**

Finance Department Activity Log	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023
Payroll Checks Issued:	219	223	255	250	225	324
Accounts Payable Checks Issued:	194	243	210	248	205	236
Number of Invoices Processed:	416	522	454	516	465	455
CDBG Loan Payments/Payoff	0	0	0	0	1	0
# Telephone Calls	1866	1829	2233	2347	2134	2137
Avg Daily	89	91	112	117	112	93
Daily Walk-in Customers						
Utility	622	560	713	758	685	762
Bldg	44	43	58	66	57	53
Plan	23	34	40	35	23	25
Other	37	37	48	57	31	36
Total:	726	674	859	916	796	876
Average Daily Walk-in Customers	35	34	43	46	42	38
Monthly Bills	4602	4599	4602	4598	4600	4600
Reminder Notices	484	427	433	473	437	376
Shut Off Notices Mailed	267	250	270	262	280	200
Shut Offs	31	18	26	22	22	25
Ebills - Bills sent via email	377	392	398	401	408	412
Utility Bills paid online	1183	1172	1171	1224	1199	1238
% of Utility bills paid in person	14%	12%	15%	16%	15%	17%
Public Works Calls Dispatched:	71	86	70	116	104	150
					Avg Service Calls	99.5

Utility Billing Aging Report

Total Bal	Current	30 Days	60 Days	90 Days
\$ 572,972	\$ 436,209	\$ 84,474	\$ 16,642	\$ 35,647
	76.1%	14.7%	2.9%	6.2%

