



# STAFF REPORT – CITY COUNCIL MEETING

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April 19, 2023

**TO:** Honorable Mayor and City Council Members

**FROM:** Emily Sinkhorn, Director of Environmental Services

**PREPARER:** Brigitte Price, Administrative Specialist

**DATE:** April 12, 2023

**TITLE:** **Approve the Purchase of One Sidewalk Restroom for Carlson Park, and Award Contract to Romtec in the Amount of \$128,724.07, Including Tax, Utilizing Sourcewell Cooperative Purchasing Contract #081721-RMT; and Authorize the City Manager to Execute All Applicable Documents.**

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## **RECOMMENDATION:**

It is recommended that the Council approve the purchase of one sidewalk restroom for Carlson Park, and award contract to Romtec in the Amount of \$128,724.07, including tax, utilizing Sourcewell Cooperative Purchasing Contract #081721-RMT; and authorize the City Manager to execute all applicable documents.

## **INTRODUCTION:**

The City Council has identified improvements at Carlson Park in Valley West as a top priority for the 2022/23 fiscal year. The City has been successful at securing three state grants for upcoming improvements at Carlson Park including a new playground, picnic and special event areas, pickleball courts and river access improvements. A public restroom was also identified as a priority for the park. Staff researched potential public restroom designs and manufacturers and found the durability of the sidewalk restroom design to be appropriate for the upcoming improvements to Carlson Park. Staff recommends the Council consider the purchase of one Sidewalk Restroom from Romtec to be placed near the new playground and special event area currently being designed.

## **BACKGROUND/DISCUSSION:**

Enhancing Carlson Park and improving opportunities in Valley West has been among the Arcata City Council's priority projects for several years. The City has worked extensively with the Valley West community on its vision for Carlson Park and the results are inspiring.

New recreation features to be constructed at Carlson Park include a river-themed playground, picnic area, pickleball courts, and a special event space for hosting community events. Carlson Park has become a community gathering space for events these past several years and promises to be an important recreational resource within walking distance of underserved Valley West neighborhoods.

Additional park amenities will also be constructed including a public restroom, boat staging area and parking lot with electric vehicle charging stations. City staff and the California Conservation Corps

will enhance nature trails for river access for family play and non-motorized boat launching and develop an accessible route to a river overlook.

The City has secured a total of \$2.5 million to fund these improvements at Carlson Park. The Park's proximity to the Valley West neighborhood will provide nearby families and individuals with accessible and affordable recreation opportunities within walking and biking distance from their homes.

The Environmental Services Department is currently advancing the design for the exciting improvements at Carlson Park. Staff recommends purchasing the restroom ahead of releasing the bid for construction so that the restroom can be manufactured and delivered by the time construction will commence later this summer. The department anticipates releasing a construction bid for the majority of park improvements in late spring.

The sidewalk restroom is similar to the City's existing freestanding public restroom in downtown, the Loo which was installed in 2014. The design allows for effective and efficient maintenance and has proven durable in our climate. The department also plans to work with local artists through the Art Around Arcata program to implement a mural on the restroom as additional placemaking for Carlson Park.

The City used Sourcewell cooperative purchasing contract no. 081721-RMT and secured a quote from Romtec (including taxes and delivery) of \$128,724.07 (included as Attachment A). The vendor anticipates the restroom being manufactured and delivered 16-20 weeks from the date of purchase.

**ENVIRONMENTAL REVIEW (CEQA):**

A negative declaration was prepared for the Carlson Park Improvement Project pursuant to the provisions of CEQA. The Notice of Determination was recorded in December 2019.

**BUDGET/FISCAL IMPACT:**

The total cost for the manufacture and delivery of the public restroom is \$128,724.07. Budget for this purchase is available through state grants budgeted under GL 101-50-81-57613.

**ATTACHMENTS:**

- A. Romtec Sidewalk Restroom Sourcewell Quote (PDF)