

# **STAFF REPORT**

## *City Council Consent Item*

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**DATE:** May 15, 2023

**TO:** Honorable Mayor and Council Members

**FROM:** Aaron Felmlee, Finance Director

**THROUGH:** Merritt Perry, City Manager

**SUBJECT:** Finance Department Monthly Report

**STAFF RECOMMENDATION:**

Receive report as an informational item.

**EXECUTIVE SUMMARY:**

**Grant Submittals:**

Staff have been supporting departments in submitting a number of smaller grants in an effort to supplement the General Fund budget with outside funding. This has become a vital strategy for the City to maintain and upgrade aging equipment and continue to offer the services to the community that they have become accustomed to.

The COPS grant was submitted with the Department of Justice which would provide \$125,000 over the next 5 years to support a School Resource Officer Position. The Body Worn Camera grant was submitted with the Department of Agriculture which would provide \$50,000 for the necessary upgrade of equipment within the Police Department.

Staff are also working on setting up the Rohner Recreation and Park District to be able to receive grant/loan funding through the Department of Agriculture. This will require the district to obtain an employer identification number with the IRS and setup a DUNS and CAGE number with the Federal Clearing House. Once this is completed it will allow the RCRPD to submit funding requests for the construction of the pool.

**Measure E Update:**

The Measure E committee's next regularly scheduled meeting is set for September 19, 2023 at 5:30pm. The primary purpose of this meeting will be for Staff to review with the Committee the list of Measure E funded projects that were included in the Council Adopted Budget for fiscal year 2023-24.

*List of Measure E items funded this month:*

- (2) Police Detective Positions
- Police Community Services Officer Position

- Police Records Clerk Position
- Parks and Recreation Director Position
- Recreation Program Supervisor Position
- Transit Trips to Eureka for Seniors
- PT Code Compliance Officer Position
- K-9 Program
- Storm Drain Infrastructure Vulnerability Assessment Project
- Prop 1 LID 12th St Project
- Rohner Park Basketball Expansion Project
- Monday Club Sponsorship for the Senior Jam

An activity log displaying important Finance data is attached for informational purposes.

**RECOMMENDED COUNCIL ACTION:**

Receive Finance Department Monthly Report. Consent agenda vote.

**ATTACHMENTS:**

- Finance Staff Activity Log for April 2023
- March 31, 2023 City Treasurer's Report
- New Business List for Quarter 1 2023