



COUNTY OF HUMBOLDT

For the meeting of: 7/11/2023

File #: 23-850

To: Board of Supervisors

From: DHHS: Administration

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Professional Services Agreement with McKinleyville Community Collaborative Regarding the Performance of Service Integration Functions at The Center at McKinleyville

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with McKinleyville Community Collaborative regarding performance of service integration functions at The Center at McKinleyville in the amount not to exceed \$395,100.34 for the period of July 1, 2023 through June 30, 2024;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with McKinleyville Community Collaborative, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed copy of the attached professional services agreement with McKinleyville Community Collaborative to the Department of Health and Human Services - Contract Unit for further processing.

SOURCE OF FUNDING:

Social Services Fund (1160-511)

DISCUSSION:

On November 6, 2018 (Item C-23), the Board approved the lease for The Center at McKinleyville (The Center) which is located at 1615 Heartwood Drive in McKinleyville, California. The build-to-suit project broke ground on April 15, 2019, and the Grand Opening occurred on April 20, 2022. McKinleyville Community Collaborative has been the lead organization in preparing for the integration and collaborative project.

The Center is a product of intense collaboration between the Humboldt County Department of Health of Human Services - Social Services (DHHS - Social Services), McKinleyville Community

Collaborative, the North Coast Regional Department of Child Support Services, Open Door Community Health Center and other partner agencies, and is a model for service delivery and regionalization. The attached professional services agreement will allow McKinleyville Community Collaborative to perform certain service integration functions including, without limitation, the provision of hospitality, community engagement, cross agency collaboration, training, evaluation and other related services.

Accordingly, DHHS - Social Services recommends the Board approve, and authorize the Chair of the Board to execute, the attached professional services agreement with McKinleyville Community Collaborative regarding the performance of service integration functions at The Center for the period of July 1, 2023 through June 30, 2024. Staff also recommends the Board of Supervisors authorize the DHHS - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with McKinleyville Community Collaborative, after review and approval by County Counsel, Risk Management and the County Administrative Office, in order to avoid any unnecessary delays in the performance of the needed service integration functions.

FINANCIAL IMPACT:

Expenditures (Fund, Budget Unit)	FY23-24 Projected
Budgeted Expenses	\$395,100.34
Total Expenditures	\$395,100.34
Funding Sources (Fund, Budget Unit)	FY23-24 Projected*
State/Federal and Local Funds	\$395,100.34
Total Funding Sources	\$395,100.34

**Projected amounts are estimates and are subject to change.*

The attached professional services agreement with McKinleyville Community Collaborative has a maximum amount payable of \$395,100.3) for the period of July 1, 2023, through June 30, 2024. However, in the event local, state or federal funding is reduced or eliminated, the County of Humboldt may reduce the above-referenced amount payable or terminate the attached professional services agreement with McKinleyville Community Collaborative in its entirety.

Expenditure appropriations related to the attached professional services agreement with McKinleyville Community Collaborative have been included in the proposed fiscal year 2023-2024 budget for DHHS - Social Services budget unit 1160-511. Funding for the attached professional services agreement with McKinleyville Community Collaborative is available through various state and federal revenues received by DHHS - Social Services.

STAFFING IMPACT:

Approval of the attached professional services agreement with McKinleyville Community Collaborative will not impact current staffing levels.

STRATEGIC FRAMEWORK:

The recommended actions support the Board of Supervisors' Strategic Framework by protecting

vulnerable populations, providing community-appropriate levels of service, creating opportunities for improved safety and health, and supporting business, workforce development and creation of private-sector jobs.

OTHER AGENCY INVOLVEMENT:

North Coast Regional Department of Child Support Services

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the attached professional services agreement with McKinleyville Community Collaborative regarding the performance of service integration functions at The Center. However, this alternative is not recommended since it will limit the provision of decentralized services in Humboldt County.

ATTACHMENTS:

1. Professional Services Agreement with McKinleyville Community Collaborative Regarding the Performance of Service Integration at The Center at McKinleyville

PREVIOUS ACTION/REFERRAL:

Board Order No.: C-23; C-6; C-14; D-14; D-20

Meeting of: 11/6/18; 8/27/19; 6/23/20; 6/15/21; 8/9/22

File No.: 18-1384; 19-1119; 20-738; 21-698; 22-940