

**CITY OF ARCATA
CITY COUNCIL MEETING**

COUNCIL CHAMBER
736 F Street, Arcata

JULY 01, 2020
Wednesday, 6:00 PM

AGENDA

Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at www.cityofarcata.org.

PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBER IN CITY HALL
WILL NOT BE OPEN TO THE PUBLIC**

COVID-19 NOTICE

Consistent with Executive Orders N-25-20 and N-29-20 from the Executive Department of the State of California and the Humboldt County Public Health Officer's March 19, 2020, Shelter-in-Place Order, the City Council meeting location will not be physically open to the public and City Councilmembers will be teleconferencing into the meeting via Zoom Video Communications.

How to Observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting on television on Access Humboldt Channel 10, by visiting www.cityofarcata.org and clicking on the See Live Meetings, Agendas, and Archives button on the home page, or on the City's YouTube channel at https://www.youtube.com/channel/UCJYGp9zDPdWGMtA0BtFX_A

How to Submit Public Comment:

Members of the public may provide public comment before and during the meeting by sending comments to the Clerk by email at pc@cityofarcata.org. Such email comments must identify the agenda item number in the subject line of the email. The comments will be read into the record, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Mayor's discretion. If a comment is received after the agenda item is

heard, but before the close of the meeting, the comment will still be included as a part of the written record of the meeting but will not be read into the record during the meeting.

Americans with Disabilities Act Accommodations:

Any member of the public who needs accommodations should email the City Clerk at bdory@cityofarcata.org or by calling (707) 822-5953. The City Clerk will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while maintaining public safety.

I. FLAG SALUTE

II. ROLL CALL

III. CEREMONIAL MATTERS

A. Certificate of Appreciation to Dr. Teresa Frankovich.

IV. REPORT BY COMMISSION/COMMITTEE

A. Annual Report from the Energy Committee.

V. EARLY ORAL COMMUNICATIONS

This 15-minute time period is provided for people to address the Council on matters not on the agenda. At the conclusion of all oral communications the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council at this time may be limited to two minutes. All other Oral and Written Communications will be heard at this meeting under Agenda Item XI.

VI. N/A

VII. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

A. Approve the Minutes of the City Council Meeting of June 17, 2020.

B. Bi-Weekly Report on General Warrants.

C. Declare a Continuation of the Local Emergency Related to the Coronavirus Pandemic.

- D. Direct the City Manager to Sign the Fiscal Year 2020/21 Humboldt State University Ridership Agreement.**
- E. Approve a Dial-A-Ride Funding Agreement for the City of Arcata for Fiscal Year 2020/21 in the Amount of \$79,281, and Authorize the City Manager to Execute All Applicable Documents.**
- F. Adopt Resolution No. 201-03 Accepting Real Property (Fee) from the Swaner Family Limited Partnership (114 Acres) as an Addition to the Arcata Community Forest; and Authorize the City Manager to Execute Any Documents Necessary to Complete the Transfer of Property.**
- G. Award a Contract to 4LEAF, Inc., in the Amount of \$45,000 to Assist with Plan Check/Review for the Fiscal Year 2020/2021; Authorize a Ten Percent (10%) Contingency (\$4,500) for a Total Potential Cost of \$49,500 for Additional Plan Review, if Warranted; and Authorize the City Manager to Execute All Applicable Documents.**

VIII. ITEMS REMOVED FROM CONSENT CALENDAR

Items removed from the Consent Calendar will be heard under this section.

IX. OLD BUSINESS

- A. 1) Receive a Report on the Status of the City's Water and Wastewater Utility Infrastructure Including Planned Capital Improvements and Proposed Rate Adjustments; 2) Conduct a Public Hearing to Receive Public Comments Regarding the Proposed Utility Rate Increases; and 3) Direct Staff to Include the Proposed Fee Increases in the Fiscal Years' 2020–2025 Resolutions Which Establish Various City-Wide Fees, Service Charges and Taxes.**

On March 18, 2020, the City Council received a rate study report from Bartle Wells Associates and reviewed a proposed rate structure to determine the most equitable rate structure beginning in fiscal year 2020/2021 for both water and wastewater. On April 1, 2020 the City Council reviewed rate structure options; determined the effective dates for rates to take effect and scheduled May 6, 2020, to review the draft Notice of Proposed Rates Adjustments. On May 6, 2020, the City Council set a public hearing date of July 1, 2020, and directed staff to mail the notices to affected property owners and water/wastewater customers as required under the California Constitution (Proposition 218).

RECOMMENDATION:

It is recommended that the City Council:

- 1. Receive a report on the status of the City's water and wastewater utility infrastructure including planned capital improvements and proposed rate adjustments;
- 2. Conduct a public hearing to receive public comments regarding the proposed utility rate increases; and

3. Direct staff to include the proposed fee increases in the Fiscal Years' 2020–2025 resolutions which establish various city-wide fees, service charges and taxes.

B. Approve Language of Primary Arguments in Favor of Measure A—Open Space, Parks and Trails Special Tax and Measure B—Article XXXIV Government-Assisted Affordable Housing Limitation.

At its June 17, 2020, regular meeting, the City Council assigned subcommittees to draft primary arguments in favor of two city ballot measures. The subcommittee for the open space, parks, and trails special tax measure consists of Mayor Winkler and Councilmember Watson, and the subcommittee for the measure to increase the limit on Article XXXIV government-assisted affordable housing consists of Mayor Winkler and Councilmember Pereira. Due to time constraints, the arguments are not included in the Council packet, but will be made available for review before the July 1 meeting.

RECOMMENDATION:

It is recommended that the Council review, edit and approve language for primary arguments in favor of Measure A—Open Space, Parks, and Trails Special Tax, and Measure B—Article XXXIV Government-Assisted Affordable Housing Limitation, for the November 3, 2020, general municipal election.

X. NEW BUSINESS

A. Public Hearing to Consider Adopting the Community Development Block Grant Public Participation Plan through the Adoption of Resolution No. 201-04.

The State Department of Housing and Community Development (HCD) requires recipients of Community Development Block Grant (CDBG) funds to adopt a Public Participation Plan. The Public Participation Plan is specific to the CDBG program and is the minimum engagement required by the program. The City strives to provide for public participation above what is provided for in the participation plan whenever possible. The purpose of this public hearing is to give the public an opportunity to make their comments known regarding the CDBG Public Participation Plan (included in the staff report as Attachment A, Exhibit 1).

RECOMMENDATION:

It is recommended that the Council:

1. Open the public hearing and receive public comment on the Community Development Block Grant (CDBG) Public Participation Plan.
2. Adopt Resolution No. 201-04 adopting the CDBG Public Participation Plan.

B. Public Scoping Hearing on Potential Projects for Funding Under the State Community Development Block Grant Program Coronavirus Response Round 1 (CDBG-CV1) Notice of Funds Availability (NOFA).

The State Department of Housing and Community Development (HCD) released the Community Development Block Grant Program-Coronavirus Response Round 1 (CDBG-CV1) NOFA on June 5, 2020, which has an application deadline of August 31,

2020. Staff recommends the Council select up to three activities for the CDBG-CV1 NOFA and direct staff to notice a hearing authorizing submission of the application.

RECOMMENDATION:

It is recommended that the Council:

1. Open the Public Hearing and receive public comment on potential projects for funding under the CDBG-CV1 NOFA;
2. Provide direction to staff regarding the activities for which the City should draft an application; and
3. Direct Staff to notice a hearing to authorize submission of the City's CDBG-CV1 application.

XI. ORAL AND WRITTEN COMMUNICATIONS

This time is provided for people to address the Council or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council may be limited to three minutes, with a maximum of five minutes, and a time limit on the overall length of oral communications may be imposed.

XII. COUNCIL AND STAFF REPORTS

All reports shall be specifically limited to City business and shall not request or lead to action by the Council at this meeting.

XIII. DATES OF FUTURE MEETINGS

A. Regular City Council Meeting of August 5, 2020, Canceled.

XIV. CLOSED SESSION

XV. CLOSED SESSION REPORTS

XVI. ADJOURNMENT

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No. 101-69)