



STAFF REPORT – CITY COUNCIL MEETING

July 15, 2020

TO: Honorable Mayor and City Council Members

FROM: David Loya, Director of Community Development
Jennifer Dart, Deputy Director of Community Development

PREPARER: Jennifer Dart, Deputy Director of Community Development

DATE: July 08, 2020

TITLE: **Public Hearing to Adopt Resolution No. 201-05 Authorizing the Submission of the City's Applications for Funding under the State Community Development Block Grant Program-Coronavirus Response Round 1 (CDBG-CV1) Notice of Funds Availability (NOFA)**

RECOMMENDATION:

It is recommended that the Council:

1. Open the Public Hearing and receive public comment on potential projects for funding under the CDBG-CV1 NOFA;
2. Adopt Resolution No. 201-05 authorizing the submission of the City's CDBG-CV1 applications and commitment of CDBG program income funds.

INTRODUCTION:

The State Department of Housing and Community Development (HCD) released the Community Development Block Grant Program-Coronavirus Response Round 1 (CDBG-CV1) NOFA on June 5, 2020, which has an application deadline of August 31, 2020. Staff recommends the Council adopt Resolution No. 201-05 authorizing the grant applications, not to exceed \$147,657, and approve commitment of CDBG Program Income funds, not to exceed \$109,743 for the following two eligible activities:

1. Mobile Intervention and Services Team (MIST) program under the public services to respond to COVID-19 impacts activity.
2. Arcata House Partnership Boyd Road shelter emergency water and sewer connection under the acquisition and/or improvements of housing facilities for persons experiencing homelessness activity.

DISCUSSION:

At the public hearing conducted on July 1, 2020, the Council reviewed several proposed projects and programs. Per the CDBG-CV1 NOFA, the City is eligible to apply for a total of three (3) eligible activities with the total request not exceeding Arcata's CDBG-CV1 allocation of \$147,657. The Council directed staff to move forward with both the MIST program request at 2 days per week and the Arcata House Partnership Boyd Road shelter project, if funding was available for both activities. Staff has determined that we have Program Income funding available that the Council may commit in order to move forward with applications for both activities. The breakdown of activity costs and activity delivery/general administration cost for each project by funding source is as follows:

Project	Total Project Funding			Grant Funded Portion			Program Income Funded Portion		
	Project	Admin	Total	Activity	Admin	Total	Activity	Admin	Total
MIST	\$70,000	\$11,900	\$81,900	\$70,000	\$11,900	\$81,900	\$ -	\$ -	\$ -
Arcata House	\$150,000	\$25,500	\$175,500	\$56,203	\$9,554	\$65,757	\$93,797	\$15,946	\$109,743
Totals	\$220,000	\$37,400	\$257,400	\$126,203	\$21,454	\$147,657	\$93,797	\$15,946	\$109,743

Staff recommends the Council adopt Resolution 201-05 approving the submission of two applications under the CDBG-CV1 NOFA, one application for the Mobile Intervention and Services Team (MIST) Program and one for the Arcata House Partnership Boyd Road emergency water and sewer connection project, and approve the use of CDBG Program Income necessary to complete both projects.

BUDGET/FISCAL IMPACT:

The NOFA allows for grantees to use a total of 17 percent of the allocation for program administration costs which is included in the amounts requested. The City currently has \$345,601.66 in CDBG Program Income.

ATTACHMENTS:

- A. Resolution No. 201-05 (PDF)
- B. Citizen Participation (PDF)