

**CITY OF ARCATA
CITY COUNCIL MEETING**

COUNCIL CHAMBER
736 F Street, Arcata

APRIL 06, 2022
Wednesday, 6:00 PM

AGENDA

Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at www.cityofarcata.org.

PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

**Public Advisory: The Council Chamber in City Hall
is now open to the public.**

COVID-19 Notice

The City Council has returned to in-person hybrid meetings. The City Council asks that when attending City meetings, persons socially distance as best they can and be courteous to those who continue to choose to wear a mask.

How to Observe and Participate in the Meeting:

Observe:

Members of the public can attend the meeting in person or observe the meeting on Zoom (see below), on Access Humboldt Channel 10, online by visiting www.cityofarcata.org and clicking on the See Live Meetings, Agendas, and Archives button on the home page, or on the City's YouTube channel at <https://www.youtube.com/c/CityofArcataCA>

Public Comment Participation in Person and on Zoom:

Members of the public may attend the meeting in person and give public comment. Or, they may access the meeting via Zoom to provide public comment.

1. Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL:
<https://us06web.zoom.us/j/86564126067>

2. If you want to comment during the public comment portion of any item, click on **raise your hand** on the right-hand side of your screen. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute you. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

Or join by phone:

1. *67 1-669-900-6833
2. Enter Meeting ID: 865 6412 6067
3. If you are accessing the meeting via telephone and want to comment during the public comment portion of any item, press **star (*) 9** on your phone. This will raise your hand. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

SPECIAL MEETING

5:45 p.m.

1. **ROLL CALL**
2. **PUBLIC COMMENT**
3. **COMMITTEE INTERVIEW**
 - A. **Interview One Applicant for One Vacancy on the Transportation Safety Committee for a Term Expiring March 31, 2023.**
4. **ADJOURNMENT**

REGULAR MEETING

6:00 p.m.

- I. **FLAG SALUTE**
- II. **ROLL CALL**
- III. **CEREMONIAL MATTERS**
 - A. **Proclamation in Recognition of the *Week of the Young Child*, April 2–8, 2022.**

B. Proclamation in Recognition of the 2022 Godwit Days Spring Migration Bird Festival, April 15–17, 2022.

C. Proclamation in Recognition of Sexual Assault Awareness Month, April 2022.

IV. REPORT BY COMMISSION/COMMITTEE

A. Annual Report from the Wetlands and Creeks Committee.

V. EARLY ORAL COMMUNICATIONS

This 15-minute time period is provided for people to address the Council on matters not on the agenda. At the conclusion of all oral communications the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council at this time may be limited to two minutes. All other Oral and Written Communications will be heard at this meeting under Agenda Item XI.

VI. N/A

VII. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

A. Approve the Minutes of the City Council Meeting of March 2, 2022.

B. Approve the Minutes of the City Council Meeting of March 16, 2022

C. Bi-Weekly Report on General Warrants.

D. Declare a Continuation of the Local Emergency Related to the Coronavirus Pandemic.

E. Request the Annual Engineer's Report and Preparation of Notices to Declare the City's Intention to Continue to Levy and Collect Assessments of Existing Assessment Districts to Include Mad River Parkway Business Center Landscape Maintenance Assessment District, Windsong Subdivision Landscape Maintenance Assessment District and Janes Creek Meadow Landscape Maintenance Assessment District.

F. Approve Proclamation in Recognition of World Tai Chi Day, April 30, 2022, and Place It on the List of Annual Approved Proclamations.

G. Adopt Resolution No. 212-55 Authorizing the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the Following Project: A&MRTS Free Fares in the Amount of \$13,595.

VIII. ITEMS REMOVED FROM CONSENT CALENDAR

Items removed from the Consent Calendar will be heard under this section.

IX. OLD BUSINESS

X. NEW BUSINESS

A. Appoint One New Member to the Transportation Safety Committee for a Term Expiring March 31, 2023.

B. Receive an Update on Community United of North Arcata's (CUNA) Participatory Budgeting Process and Approve Selected Proposals for Beautification and Community Connectivity in Valley West.

The City Council allocated \$15,000 of City general funds in the 2021/22 fiscal year budget to enhance beautification and community connectedness in the Valley West area. As the City developed an MOU with CUNA (Comunidad Unida del Norte de Arcata/Community United of North Arcata) for community engagement in Valley West, City staff recognized an opportunity to work with CUNA to engage Valley West community members on how best to utilize this \$15,000 budget set aside for the Valley West neighborhood. CUNA initiated a participatory budgeting process to directly involve residents on how funds should be spent on the ground in Valley West.

RECOMMENDATION:

It is recommended that the Council receive an update on CUNA's participatory budgeting process and consider approval of the proposals for beautification and community connectivity which were ranked highest by the Valley West community.

XI. ORAL AND WRITTEN COMMUNICATIONS

This time is provided for people to address the Council or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council may be limited to three minutes, with a maximum of five minutes, and a time limit on the overall length of oral communications may be imposed.

XII. COUNCIL AND STAFF REPORTS

All reports shall be specifically limited to City business and shall not request or lead to action by the Council at this meeting.

A. Receive a Report from Environmental Services Staff on the City of Arcata's Summer Recreation Program Offerings.

XIII. DATES OF FUTURE MEETINGS

- A. Budget Overview Study Session, Wednesday, May 25, 2022, at 5:30 p.m., in the Council Chamber.**
- B. Study Session with Committee Chairs, Tuesday, May 31, 2022, at 6:00 p.m., in the Council Chamber.**

XIV. CLOSED SESSION

XV. CLOSED SESSION REPORTS

XVI. ADJOURNMENT

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No. 101-69)

CANDIDATE LIST
WEDNESDAY, APRIL 6, 2022, 5:45 P.M.

TRANSPORTATION SAFETY COMMITTEE	
ONE VACANCY—RESIDENT ONLY	
ONE APPLICANT	
	MISHKA (MICHAEL) STRAKA
APPOINTMENT	
Term ends March 31, 2023	

Communication: Interview One Applicant for One Vacancy on the Transportation Safety Committee for a Term Expiring March 31, 2023.



in Recognition of
THE WEEK OF THE YOUNG CHILD
April 2–8, 2022

WHEREAS, Northcoast Children’s Services (NCS) and other local organizations, in conjunction with the National Association for the Education of Young Children, are celebrating the Week of the Young Child from April 2–8, 2022; and

WHEREAS, Head Start and Early Head Start programs nationally serve over one million low-income children up to 5-years-old, with Northcoast Children’s Services programs serving nearly 1,000 children locally; and

WHEREAS, Northcoast Children’s Services, founded as a parent cooperative in 1969, has served young children in our community for over 50 years; and

WHEREAS, NCS Head Start & Early Head Start programs support the neediest children and families. The program’s success rests in the leadership of parents, and support from local businesses, municipalities, community members, and neighbors; and

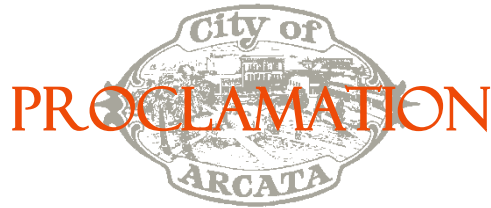
WHEREAS, these organizations are working to improve early learning opportunities and literacy programs that can provide a foundation of learning for children in Arcata and throughout Humboldt County; and

WHEREAS, teachers and others who make a difference in the lives of young children in Arcata deserve thanks and recognition, and public policies that support early learning for all young children are crucial to their futures.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Arcata hereby recognizes the week of April 2–8, 2022 as **THE WEEK OF THE YOUNG CHILD** and encourages our community to make an investment in early childhood education because “Early Years Are Learning Years.”

Date: April 6, 2022

Stacy Atkins-Salazar
 Mayor



in Recognition of the 2022

GODWIT DAYS

SPRING MIGRATION BIRD FESTIVAL

April 15–17, 2022

WHEREAS, about 85 million Americans enjoy observing, photographing or feeding wild birds and a 2011 U.S. Fish and Wildlife Service study found that birdwatchers contributed about \$32 billion to the U.S. economy; and

WHEREAS, birding is the 15th most popular outdoor activity, just below bicycling. About 18 million birders take trips exclusively to commune with other birders or count birds by sight or sound; and

WHEREAS, the Godwit Days Spring Migration Bird Festival showcases the area's rich diversity of birds, normally attracting tourists from all over the United States, and makes Humboldt County a birding destination; and

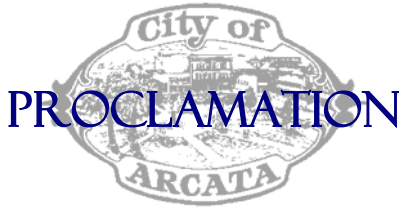
WHEREAS, Godwit Days 2019 attracted over 350 registered participants, 35 percent of whom came from out of the area; and

WHEREAS, eco-tourism continues to be an important contributing segment of the North Coast economy. Humboldt Bay, its river estuaries, the region's mountains, coniferous forests, and rugged ocean coast habitats offer a variety of bird species for viewing that surpasses the total bird species counts of 40 states and 10 Canadian provinces.

NOW, THEREFORE BE IT PROCLAIMED that the City Council of the City of Arcata hereby recognizes the Humboldt County businesses and residents who are participating in the **2022 Godwit Days Spring Migration Bird Festival**, as well as future birding visitors to the Pacific North Coast. May they be inspired to migrate back just as the birds have been doing for centuries.

Dated: April 6, 2022

Stacy Atkins-Salazar
Mayor



PROCLAMATION

in Recognition of
SEXUAL ASSAULT AWARENESS MONTH
April 2022

WHEREAS, sexualized violence affects children, youth, adults and elders of all genders from all racial, cultural and economic backgrounds with public health and social justice implications for every person in Arcata; and

WHEREAS, staff and volunteers of the North Coast Rape Crisis Team provide 24-hour services to survivors and their significant others and encourages every person to end sexualized violence by providing prevention education and awareness raising programs throughout Humboldt and Del Norte Counties; and

WHEREAS, no one person, organization, agency or community can eliminate sexual assault on their own but can, through collaboration and partnership, work together to support those impacted, improve responses and ensure that survivors are not re-victimized.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Arcata reaffirms its commitment to the North Coast Rape Crisis Team and its vision— “*A world without violence*” and acknowledges April 2022 as **SEXUAL ASSAULT AWARENESS MONTH**.

Dated: April 6, 2022

Stacy Atkins-Salazar
 Mayor



CITY OF ARCATA WETLANDS AND CREEKS COMMITTEE 2021 ANNUAL REPORT TO THE CITY COUNCIL

For Presentation to the Arcata City Council
April 6, 2022

Committee Members:
Bob Brown, Chair
Jeremy Svehla, Vice-Chair
Krystle Heaney
Vanessa Metz
Chris McAuliffe
Jack Murphy
Wes Smith

Staff Liaison:
Emily Benvie, Deputy Director, Environmental Services Department



29 Years
1992-2021

Communication: Annual Report from the Wetlands and Creeks Committee. (REPORT BY COMMISSION/COMMITTEE)

The Wetlands and Creeks Committee was established in 1992. The Committee serves in an advisory capacity to the City Council, City Manager and City staff in matters related to policies, management and projects affecting creeks, wetland and tideland resources in Arcata. Additionally, the Wetlands and Creeks Committee considers the perspective of open space and agricultural values since the Open Space and Agriculture Committee has been dissolved. Its seven members, appointed by the City Council, serve overlapping three-year terms and represent various areas of expertise, knowledge/interest. The City's Environmental Services Deputy Director, Emily Benvie, serves as staff liaison for this committee.

The Committee has agreed to bi-monthly meetings. The Committee held six meetings during 2021.

The Committee reviewed and/or made recommendations on the following items:

A. Creek And Wetlands - Policies/Ordinances/Management Plans

1. Committee worked with staff to develop a Jacoby Creek Gannon Slough Wildlife Area (Baylands) Management Plan Outline (5/18/21)
2. Committee received a presentation by Community Development Staff Delo Freitas on the Gateway Area Plan and prioritized top 3-5 wetlands and creek-related implementation measures. (7/20/21)

B. Management of City-owned Creeks and Wetlands

1. The Committee received regular updates from staff on progress of creek and wetland restoration and management projects, including:
 - a. **Janes at Alliance Fish Passage Improvement Project.** This project was completed in August 2020 and the Committee conducted a field tour in September 2021. Work included retrofitting the culvert at the Janes Creek and Alliance Road crossing, with the goal of improving year-round fish passage for all life cycles of salmonids.
 - b. **South Jacoby Restoration Project.** Initial construction was completed in 2018, with the goal of restoring floodplain connectivity to Jacoby Creek, creating off-channel salmonid habitat, and enhancing wetland habitat for a variety of terrestrial and aquatic species. This project has been adaptively managed for three years in response to increased flow volumes and velocities to ensure project goals continue to be met.
 - c. **MS4 Permit Updates.** The Municipal Separate Storm Sewer System (MS4) Permit is in process of being renewed. Staff has actively been participating in permit update workshops held by the North Coast Regional Water Quality Control Board to provide input on future permit terms and conditions.
 - d. **Jolly Giant Creek Water Quality Sampling.** City staff has been working with North Coast Regional Water Quality Control Board staff on additional sampling in Jolly Giant Creek to better understand bacteria levels and potential sources.
 - e. **Aldergrove Marsh.** A pilot restoration project to restore biodiversity and

functional habitat value of the Aldergrove Marsh wildlife area and increase public awareness, use and appreciation of the site. Committee attended a field tour in September 2021

- f. **Thriving Earth Exchange** City Staff has been partnering with American Geophysical Union's (AGU) Thriving Earth Exchange program to select a community scientist to develop a conceptual model to visualize salt marsh habitat transition as sea level rise occurs in Arcata.
 - g. **South I Street Boat Launch Project.** The City has received a Department of Boating and Waterways grant to construct a non-motorized boat launch and parking lot improvements at the terminus of South I Street located at the Arcata Marsh and Wildlife Sanctuary.
2. The Committee received a presentation by Nick Simpson (CDFW) on potential future stocking of cutthroat trout fishing stock at Aldergrove Marsh to engage local youth. (5/18/21)
 3. The Committee provided periodic feedback on scoping AGU's Thriving Earth Exchange community scientist project description associated with Arcata's Sea Level Rise planning efforts.

C. Public Outreach

1. The Committee held one field tour in September 2021 to visit the completed Janes Creek at Alliance Road Fish Passage Retrofit Project and proposed Aldergrove Marsh Restoration Pilot Project. This field tour was open to the public and included a Mad River Union reporter.

D. Measure A Special Tax Expenditures for Fiscal Year 2022-2023

1. The Committee designated two representatives to serve on the Measure A Ad-hoc Committee to provide oversight of use of Measure A funds
2. The Committee prioritized wetlands and creeks-related projects for use of Measure A funds to be considered for FY 22/23. Habitat stewardship projects that the Ad-Hoc Committee recommended included:
 - Janes Creek fish & water quality monitoring to support future project implementation
 - Invasive species inventory in waterways and riparian areas near Arcata Marsh and Shay Park

E. Committee Goals for FY 2021:

1. Continue to provide policy recommendations on the Local Coastal Plan as necessary
2. Continue stormwater education and outreach
3. Further explore with other committees (Parks & Rec and Forest Management Committees) to develop a protocol on how funds would be equitably distributed between open space, parks, recreation, wetlands and creeks, and forest management for Measure A
4. Continue to review and provide policy recommendations to support habitat, water quality, and climate resiliency
5. Explore HSU partnership opportunities and support staff in development of standard

- internship opportunity focused on protection of Arcata's wetlands and creeks resources.
6. Support City staff in sea level rise adaptation planning and implementation efforts
 7. Development long-term management plan for City-owned Baylands complex
 8. Improve inter-departmental and inter-committee information sharing and idea exchange with the Wetlands and Creeks Committee

**CITY OF ARCATA
CITY COUNCIL MEETING**

COUNCIL CHAMBER

MARCH 02, 2022

A regular meeting of the City Council of the City of Arcata was held on the above date at 6:01 p.m. as a hybrid meeting, via teleconference utilizing Zoom Video Communications and in person, with Mayor Atkins-Salazar presiding. PRESENT: Atkins-Salazar, Schaefer, Matthews, Watson. ABSENT: None. STAFF PRESENT: City Manager Diemer, Assistant City Manager/Personnel Director Demello, Director of Community Development Loya, City Manager Khatri, Finance Director Starzhevskiy, Director of Environmental Services Sinkhorn, Chief of Police Ahearn, IT Manager Savage, City Clerk Dory

FLAG SALUTE

Mayor Atkins-Salazar led those present in the Pledge of Allegiance.

CEREMONIAL MATTERS

A. Proclamation Recognizing March 8, 2022, as International Women's Day.

Councilmember Matthews read the proclamation.

Carilyn Goldammer thanked the Council for its recognition of International Women's Day.

B. Proclamation in Recognition of Girl Scout Week, March 6-12, 2022.

Councilmember Schaefer read the proclamation.

REPORT BY COMMISSION/COMMITTEE

A. Historic Landmarks Committee Annual Report.

William Rich, chair of the Historic Landmarks Committee, gave an oral version of the Committee's annual report.

Mayor Atkins-Salazar invited public comment.

Kent Sawatzky expressed his concern about a lack of consideration of historic assets in Bayside.

Joanne McGarry encouraged the City, when evaluating historical assets, to remember to also consider the time before the settlement era when the Wiyot occupied the land.

Mayor Atkins-Salazar closed the public comment period.

EARLY ORAL COMMUNICATIONS

Mayor Atkins-Salazar invited public comment.

Kent Sawatzky said he supported equality of the genders. He also said he understood there would be multiple Coastal Development Permits for the Old Arcata Road project.

Chris Richards said he felt the Council's goal-setting session was productive, and hoped Mayor Atkins-Salazar would be able to participate in discussions on the Gateway Area Plan.

March 2, 2022

Joanne McGarry urged the Council to re-declare the climate emergency. She also encouraged the Council to move the Earth Flag to the top of all City flag poles.

Mayor Atkins-Salazar closed the public comment period.

CONSENT CALENDAR

Councilmember Watson requested items B, D, E, F, and G be removed from the Consent Calendar for further discussion.

Mayor Atkins-Salazar invited public comment.

Uri Driscoll commented that the wastewater treatment plant needed to be upgraded before any new development affected its capacity. He recommended the clean-up of garbage along Samoa Boulevard.

Ken Sawatzky requested items D and F be removed from the Consent Calendar for further discussion.

ON MOTION BY SCHAEFER, SECONDED BY MATTHEWS, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL ADOPTED ITEMS A. APPROVE THE MINUTES OF THE CITY COUNCIL MEETING OF FEBRUARY 9, 2022, AND C. BI-WEEKLY REPORT ON GENERAL WARRANTS ON THE CONSENT CALENDAR FOR MARCH 2, 2022. AYES: ATKINS-SALAZAR, MATTHEWS, SCHAEFER, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

- A. Adopt the City Council Minutes of February 9, 2022.**
- B. Item VII-B was moved to Items Removed from Consent Calendar.**
- C. Bi-Weekly Report on General Warrants.**
- D. Item VII-D was moved to Items Removed from Consent Calendar.**
- E. Item VII-E was moved to Items Removed from Consent Calendar.**
- F. Item VII-F was moved to Items Removed from Consent Calendar.**
- G. Item VII-G was moved to Items Removed from Consent Calendar.**

ITEMS REMOVED FROM CONSENT CALENDAR

- B. Adopt the City Council Minutes of February 16, 2022.**

Councilmember Watson requested the minutes be changed to reflect that he recommended the length of time for public comment be increased to four minutes, and that Mayor Atkins-Salazar declined to do so at that time.

ON MOTION BY SCHAEFER, SECONDED BY WATSON, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL ADOPTED THE MINUTES OF FEBRUARY 16, 2022, WITH THE FOLLOWING CHANGE: ADD "COUNCILMEMBER WATSON REQUESTED

Minutes Acceptance: Minutes of Mar 2, 2022 6:00 PM (CONSENT CALENDAR)

March 2, 2022

THE LENGTH OF TIME FOR PUBLIC COMMENT BE INCREASED TO FOUR MINUTES. MAYOR ATKINS-SALAZAR DECLINED TO DO SO AT THAT TIME." AYES: ATKINS-SALAZAR, MATTHEWS, SCHAEFER, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

D. Declare a Continuation of the Local Emergency Related to the Coronavirus Pandemic.

Councilmember Watson recommended that recommendation no. 2 in the staff report be eliminated because he felt it was no longer true that the state of emergency continued to directly impact the ability of Council members to meet safely in person.

Councilmember Schaefer recommended leaving recommendation no. 2 as it currently was because things were changing rapidly and some people still did not feel safe meeting in person. Councilmember Matthews agreed.

Mayor Atkins-Salazar invited public comment.

Kent Sawatzky instructed the Council members to abstain from voting if they did not have enough information to make a finding.

Uri Driscoll said that if the language was not clear and concise, it needed to come back to the Council for consideration.

Joanne McGarry asked the Council to not consider the pandemic over because people were still dying.

Mayor Atkins-Salazar closed the public comment period.

MATTHEWS MOVED TO DECLARE A CONTINUATION OF THE LOCAL EMERGENCY RELATED TO THE CORONAVIRUS PANDEMIC.

City Manager Diemer suggested that the language in the second recommendation could read: "Find that the COVID-19 state of emergency continues to directly impact the ability of the Council and the public to meet safely in person."

SCHAEFER SECONDED THE MOTION. THE MOTION PASSED ON A THREE-TO-ONE VOICE VOTE. AYES: ATKINS-SALAZAR, MATTHEWS, SCHAEFER. NOES: WATSON. ABSENT: NONE. ABSTENTIONS: NONE.

BY GENERAL CONSENSUS, THE COUNCIL REQUESTED STAFF REVIEW THE LANGUAGE FOR DECLARING A CONTINUATION OF THE LOCAL EMERGENCY RELATED TO THE CORONAVIRUS PANDEMIC TO LINE UP ALL THE LEGAL FINDINGS.

E. Adopt Resolution No. 212-49 Incorporating a List of Projects for Fiscal Year 2022/2023 to be Funded by SB 1: The Road Repair and Accountability Act.

Minutes Acceptance: Minutes of Mar 2, 2022 6:00 PM (CONSENT CALENDAR)

March 2, 2022

On inquiry by Councilmember Watson, City Engineer Khatri explained that annually the City adopted a list of road improvement projects it intended to be funded by SB 1 funds, which monies came from the state gas tax and registration of vehicles. He then answered questions from the Council.

Mayor Atkins-Salazar invited public comment.

Kent Sawatzky asked if any SB 1 funding was intended to be used for the roundabout at Jacoby Creek Road and Old Arcata Road and if they were, why a California Environmental Quality Act review was not being completed?

Uri Driscoll said he wanted to see the list of projects and the process for public input in determining the projects, and asked if any of the SB 1 funds were used for bicycle paths.

Mayor Atkins-Salazar closed the public comment period and said that staff would be available to answer Mr. Sawatzky's and Mr. Driscoll's questions outside of the meeting.

ON MOTION BY SCHAEFER, SECONDED BY MATTHEWS, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL ADOPTED RESOLUTION NO. 212-49 INCORPORATING A LIST OF PROJECTS FOR FISCAL YEAR 2022/2023 TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT. AYES: ATKINS-SALAZAR, MATTHEWS, SCHAEFER, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

F. Adopt Resolution No. 212-50 Establishing the City's Opposition to State Ballot Measure 21-0042A1, the Taxpayer Protection and Government Accountability Act.

City Manager Diemer said this was a request from CalCities to oppose the Taxpayer Protection Government Accountability Act, a ballot measure that had qualified for the November 2022 election. She said that CalCities had requested cities to state there were provisions in this bill that were similar to a bill in 2018 that would have severely restricted local governments' ability to impose fees or submit ballot measures. She said the bill would require that taxes include a sunset time and that a voter-initiated measure would be required to pass by a 75 percent vote, whereas they currently could pass by a 50 percent vote. She said it also could restrict the amount government could charge for rent of city property.

Mayor Atkins-Salazar invited public comment.

Kent Sawatzky expressed his concern that his questions be answered in public. He declared his support for the bill saying he thought it would provide accountability.

Uri Driscoll said he was confused about this item. He said that if it was opposing taxpayer protections, he was against it. Further, it was good to have a sunset on taxes.

Sherri agreed with the City opposing this ballot measure because it took away local government's ability to raise funds and the local voters' ability to pass an initiative.

March 2, 2022

Mayor Atkins-Salazar closed public comment.

ON MOTION BY WATSON, SECONDED BY MATTHEWS, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL ADOPTED RESOLUTION NO. 212-50 ESTABLISHING THE CITY'S OPPOSITION TO STATE BALLOT MEASURE 21-0042A1, THE TAXPAYER PROTECTION AND GOVERNMENT ACCOUNTABILITY ACT. AYES: ATKINS-SALAZAR, MATTHEWS, SCHAEFER, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

G. Approve an Agreement with the State of California, Acting by and through the Department of Transportation for Clean-Up and Maintenance of State Highways in the City Limits for Fiscal Year 2021/2022 in the Amount of \$24,000, and Authorize the City Manager to Execute All Applicable Documents.

On inquiry by Councilmember Watson, City Engineer Khatri stated that \$24,000 was the amount of money Caltrans had available for this project.

Mayor Atkins-Salazar invited public comment. None was received. Mayor Atkins-Salazar closed the public comment period.

ON MOTION BY SCHAEFER, SECONDED BY MATTHEWS, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL APPROVED AN AGREEMENT WITH THE STATE OF CALIFORNIA, ACTING BY AND THROUGH THE DEPARTMENT OF TRANSPORTATION, FOR CLEAN-UP AND MAINTENANCE OF STATE HIGHWAYS IN THE CITY LIMITS FOR FISCAL YEAR 2021/2022 IN THE AMOUNT OF \$24,000, AND AUTHORIZED THE CITY MANAGER TO EXECUTE ALL APPLICABLE DOCUMENTS. AYES: ATKINS-SALAZAR, MATTHEWS, SCHAEFER, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

RECESS: The Council recessed from 7:35 to 7:40 p.m.

NEW BUSINESS

A. Receive an Update on the Local Coastal Program.

Director of Community Development Loya gave an update on the Local Coastal Program.

Councilmember Schaefer expressed her desire to have a study session with the Planning Commission on the Local Coastal Program.

Councilmember Schaefer left the Council Chamber at 9:15 p.m. and returned at 9:17 p.m.

Mayor Atkins-Salazar invited public comment.

Kent Sawatzky said he did not understand how the City's proposed Local Coastal Program would allow it to dip into the County's jurisdiction.

Minutes Acceptance: Minutes of Mar 2, 2022 6:00 PM (CONSENT CALENDAR)

March 2, 2022

Patricia Cambianica said it was disconcerting to move wetlands to another area and fill-in the original wetland. She also said she wished the stormwater/wastewater treatment plant issues would be addressed in more detail in the Program.

Jim Becker asked how a wetland in the state's jurisdiction would be addressed?

Joanne McGarry said that Mother Earth batted last and these programs needed to take that into account, as well as the global climate change reality.

Mayor Atkins-Salazar closed the public comment period.

B. Elect a New Vice Mayor and Consider Vice Mayor Goldstein's Liaison Appointments.

City Manager Diemer said that based on the Council's protocol, it would be Councilmember Schaefer who would rotate into the Vice Mayor position.

Mayor Atkins-Salazar invited public comment.

Kent Sawatzky asked how the Council would address putting someone back into the rotation after they had been removed as Mayor.

Mayor Atkins-Salazar closed the public comment period.

ATKINS-SALAZAR NOMINATED SARAH SCHAEFER FOR THE POSITION OF VICE MAYOR. WATSON SECONDED THE MOTION. THE MOTION PASSED ON A UNANIMOUS VOICE VOTE. AYES: ATKINS-SALAZAR, MATTHEWS, SCHAEFER, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

ON MOTION BY WATSON, SECONDED BY SCHAEFER, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL APPOINTED COUNCILMEMBER MATTHEWS AS ITS PRIMARY REPRESENTATIVE TO THE HUMBOLDT TRANSIT AUTHORITY, AND WATSON AS ITS PRIMARY REPRESENTATIVE TO THE HUMBOLDT/DEL NORTE HAZARDOUS MATERIALS RESPONSE TEAM JOINT POWERS AGREEMENT AND THE HOMELESSNESS SERVICES WORKING GROUP. AYES: ATKINS-SALAZAR, SCHAEFER, MATTHEWS, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

ORAL AND WRITTEN COMMUNICATIONS

Mayor Atkins-Salazar invited public comment.

Kent Sawatzky recommended the Council keep an eye on its rising litigation costs. He also said that by limiting Councilmembers' access to staff, the City was putting itself in jeopardy of being sued. He also said that the public's questions asked during a meeting should be answered in a meeting.

March 2, 2022

Shoshanna requested some red curbs, crosswalks, and bicycle lanes be repainted, specifically on L. K. Wood Boulevard, and Alliance Road. She also requested lighted crossing signals at six locations on those streets.

Joanne McGarry announced she had become a City volunteer in the Environmental Services Department to promote composting. She encouraged everyone to participate in the Arcata Playhouse's event in honor of International Women's Month.

Mayor Atkins-Salazar closed Oral and Written Communications.

COUNCIL AND STAFF REPORTS

Councilmember Matthews announced the next Chamber Mixer would be held on Thursday, March 3, 2022, at 5:30 p.m. at the Aquatic Center in Eureka. She also reported on her attendance at a meeting at the Board of Directors of the Humboldt Waste Management Authority.

Councilmember Schaefer reported on her participation in the monthly Critical Mass Bicycle Ride which honored Jennifer Garcia at the location of her recent car/pedestrian bicycle accident on St. Louis Road.

Mayor Atkins-Salazar reported on her attendance at a meeting of Arcata Main Street. She also reported on her and Councilmember Schaefer's attendance at the City/Cal Poly Humboldt Liaison quarterly meeting.

Councilmember Matthews reminded everyone that there were atrocities happening worldwide and in the Ukraine.

ADJOURNMENT

The meeting was adjourned at 9:52 p.m.

Respectfully submitted,

Bridget Dory
City Clerk

Minutes Acceptance: Minutes of Mar 2, 2022 6:00 PM (CONSENT CALENDAR)

**CITY OF ARCATA
CITY COUNCIL MEETING**

COUNCIL CHAMBER

MARCH 16, 2022

SPECIAL MEETING

A special meeting of the City Council of the City of Arcata was held on the above date at 5:30 p.m., in person, with Mayor Atkins-Salazar presiding. Notice of this meeting was posted on March 11, 2022. PRESENT: Atkins-Salazar, Schaefer, Matthews, Watson. ABSENT: None. STAFF PRESENT: City Manager Diemer, City Attorney Diamond, Director of Community Development Loya.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8. Property: Assessor's Parcel Nos. 507-081-038, 503-232-004, -013, and -016. Agency Negotiator: Karen Diemer. Under Negotiation: Price and Terms.**

The Council met in closed session in the City Manager's Conference Room.

The Council returned to the Council Chamber at 5:55 p.m.

CLOSED SESSION REPORTS

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8. Property: Assessor's Parcel Nos. 507-081-038, 503-232-004, -013, and -016. Agency Negotiator: Karen Diemer. Under Negotiation: Price and Terms.**

Mayor Atkins-Salazar announced there was nothing to report out from the closed session.

ADJOURNMENT

The meeting was adjourned at 5:56 p.m.

REGULAR MEETING

A regular meeting of the City Council of the City of Arcata was held on the above date at 6:00 p.m. as a hybrid meeting, via teleconference utilizing Zoom Video Communications and in person, with Mayor Atkins-Salazar presiding. Notice of this meeting was posted on March 11, 2022. PRESENT: Atkins-Salazar, Schaefer, Matthews, Watson. ABSENT: None. STAFF PRESENT: City Manager Diemer, City Attorney Diamond, Director of Environmental Services Loya, City Engineer Khatri, Finance Director Starzhevskiy, Director of Environmental Services Sinkhorn, Deputy Director of Community Development Dart, Assistant City Manager/Personnel Director Demello, Community Development Specialist Diehl-McCarthy, IT Manager Savage, City Clerk Dory.

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FLAG SALUTE

Mayor Atkins-Salazar led those present in the Pledge of Allegiance.

CEREMONIAL MATTERS**A. Proclamation in Recognition of Welcome Home Vietnam Veterans Day, March 29, 2022.**

Councilmember Matthews read the proclamation and presented it to Sara Jaye Hart in memory of Sgt. Thomas James Hart of the United States Marine Corps.

EARLY ORAL COMMUNICATIONS

Mayor Atkins-Salazar invited public comment.

Pat Carr spoke in support of the Gateway Area Plan. He said he liked the project based mainly on the fact that it would bring more dense, affordable housing development and accessibility to the downtown and services.

Joanne McGarry asked the to take urgent action to thwart the threat of global warming and climate change by once again declaring a climate emergency.

Mike Toglia spoke about an interaction with the Arcata Police Department in which he had felt threatened by an incident and was not allowed to file a Police Report..

Mayor Atkins-Salazar closed Early Oral Communications.

CONSENT CALENDAR

Councilmember Matthews removed item E from the Consent Calendar for further discussion.

Councilmember Watson removed all items, except B, from the Consent Calendar for further discussion.

Mayor Atkins-Salazar invited public comment. There was none. Mayor Atkins-Salazar closed the public comment period.

ON MOTION BY SCHAEFER, SECONDED BY MATTHEWS, AND WITH A UNANIMOUS VOICE VOTE THE COUNCIL ADOPTED ITEM B ON THE STAFF REPORT FOR MARCH 16, 2022 . AYES: ATKINS-SALAZAR, SCHAEFER, MATTHEWS, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

A. Item VII-A was moved to Items Removed from Consent Calendar.

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- B. Reappoint Danny Hagans to the Forest Management Committee for Three-Year Term Ending March 31, 2025; and Reappoint Wes Smith and Jeremy Svehla to the Wetlands and Creeks Committee for Three-Year Terms Ending March 31, 2025.**
- C. Item VII-C was moved to Items Removed from Consent Calendar.**
- D. Item VII-D was moved to Items Removed from Consent Calendar.**
- E. Item VII-E was moved to Items Removed from Consent Calendar.**
- F. Item VII-F was moved to Items Removed from Consent Calendar.**
- G. Item VII-G was moved to Items Removed from Consent Calendar.**
- H. Item VII-H was moved to Items Removed from Consent Calendar.**
- I. Item VII-I was moved to Items Removed from Consent Calendar.**

ITEMS REMOVED FROM CONSENT CALENDAR

A. Bi-Weekly Report on General Warrants.

On inquiry by Councilmember Watson, Finance Director Starzhevskiy clarified several items on the warrants listing.

SCHAEFER MOVED AND WATSON SECONDED TO ACCEPT THE BI-WEEKLY REPORT ON GENERAL WARRANTS.

Mayor Atkins-Salazar invited public comment. There was none. Mayor Atkins-Salazar closed the public comment period.

THE MOTION PASSED ON A UNANIMOUS VOICE VOTE. AYES: ATKINS-SALAZAR, SCHAEFER, MATTHEWS, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

C. Adopt Resolution No. 212-51 Authorizing Submittal of an Application for, and Receipt of, an Equitable Community Revitalization Grant for Little Lake Industries Site Clean-Up.

City Manager Diemer requested the Council use the updated resolution number of 212-56.

On inquiry by Councilmember Watson, Deputy Director of Community Development Dart explained that the grant was for clean-up or assessment of the Little Lake property.

Mayor Atkins-Salazar invited public comment. There was none. Mayor Atkins-Salazar closed the public comment period.

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ON MOTION BY WATSON, SECONDED BY SCHAEFER, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL UPDATED THE RESOLUTION NUMBER TO 212-56 AND ADOPTED THE RESOLUTION AUTHORIZING SUBMITTAL OF AN APPLICATION FOR AND RECEIPT OF AN EQUITABLE COMMUNITY REVITALIZATION GRANT FOR LITTLE LAKE INDUSTRIES SITE CLEAN-UP. AYES: ATKINS-SALAZAR, SCHAEFER, MATTHEWS, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

D. Award a Three-Year Professional Services Agreement for Business Loan Program and Microenterprise Program Portfolio Management to AEDC Small Business Lending Center (AEDC) Not to Exceed \$25,000 Annually, and Authorize Staff to Work with AEDC to Finalize the Agreement.

Director of Community Development Loya explained that the Arcata Economic Development Commission (AEDC) had serviced the City's business loan program in the past, and the City would like to renew the contract with AEDC for three years.

WATSON MOVED AND SCHAEFER SECONDED TO AWARD A THREE-YEAR PROFESSIONAL SERVICES AGREEMENT FOR BUSINESS LOAN PROGRAM AND MICROENTERPRISE PROGRAM PORTFOLIO MANAGEMENT TO AEDC SMALL BUSINESS LENDING CENTER (AEDC) NOT TO EXCEED \$25,000 ANNUALLY, AND AUTHORIZE STAFF TO WORK WITH AEDC TO FINALIZE THE AGREEMENT.

Mayor Atkins-Salazar invited public comment. There was none. Mayor Atkins-Salazar closed the public comment period.

THE MOTION PASSED ON A UNANIMOUS VOICE VOTE. AYES: ATKINS-SALAZAR, SCHAEFER, MATTHEWS, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

E. Award a Contract in the Amount of \$59,846.00 to CSW/Stuber-Stroech Engineering Group, Inc. (CSW|ST2) to Provide Preliminary Engineering, Public Engagement and Environmental Analysis for the 8th & 9th Streets Improvements Project; and Authorize the City Manager to Execute all Applicable Documents.

City Engineer Khatri stated this contract was being awarded pursuant to a Request for Proposals (RFP). He said it would be tracked for time and materials, not to exceed \$59,846. He then answered several questions from the Council.

Mayor Atkins-Salazar invited public comment.

Joanne McGarry said she was looking forward to the changes in Eighth and Ninth Streets. She also encouraged public outreach to let people know a big project was planned.

ON MOTION BY MATTHEWS, SECONDED BY SCHAEFER, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL AWARDED A CONTRACT IN THE AMOUNT OF \$59,846 TO CSW|STUBER-STROECH ENGINEERING GROUP, INC.

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(CSW|ST2) TO PROVIDE PRELIMINARY ENGINEERING PUBLIC ENGAGEMENT AND ENVIRONMENTAL ANALYSIS FOR THE EIGHTH AND NINTH STREETS IMPROVEMENTS PROJECT; AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL APPLICABLE DOCUMENTS. AYES: ATKINS-SALAZAR, SCHAEFER, MATTHEWS, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

- F. Amend the Construction Contract for the Boyd Road Sewer Improvements Project 2021 with GR Sundberg, Inc., in the Amount of \$36,000; Extend the Contract Term through 6/30/2022; and Authorize the City Manager to Execute All Applicable Documents.**

On inquiry by Councilmember Watson, City Engineer Khatri said that a grant was funding this project.

WATSON MOVED AND SCHAEFER SECONDED TO AMEND THE CONSTRUCTION CONTRACT FOR THE BOYD ROAD SEWER IMPROVEMENTS PROJECT 2021 WITH GR SUNDBERG, INC., IN THE AMOUNT OF \$36,000; EXTEND THE CONTRACT TERM THROUGH 6/30/2022; AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL APPLICABLE DOCUMENTS.

Mayor Atkins-Salazar invited public comment. There was none. Mayor Atkins-Salazar closed the public comment period.

THE MOTION PASSED ON A UNANIMOUS VOICE VOTE. AYES: ATKINS-SALAZAR, SCHAEFER, MATTHEWS, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

- G. Adopt Resolution No. 212-45, Authorizing a Grant Application to the California State Library for the Arcata Library Accessibility Project; and Authorize the City Manager to Execute All Applicable Documents.**

On inquiry by Councilmember Watson, Director of Environmental Services Sinkhorn said staff was envisioning the grant to be \$500,000 and that it required a 50 percent match. She said the grant application amount would be based on what the County of Humboldt could provide as a match, and that elements may be removed or added to the project.

WATSON MOVED AND SCHAEFER SECONDED TO ADOPT RESOLUTION NO. 212-45 AUTHORIZING A GRANT APPLICATION TO THE CALIFORNIA STATE LIBRARY FOR THE ARCATA LIBRARY ACCESSIBILITY PROJECT; AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL APPLICABLE DOCUMENTS.

Mayor Atkins-Salazar invited public comment. There was none. Mayor Atkins-Salazar closed the public comment period.

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THE MOTION PASSED ON A UNANIMOUS VOICE VOTE. AYES: ATKINS-SALAZAR, SCHAEFER, MATTHEWS, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

H. Adopt Resolution No. 212-53, A Resolution of the City Council of the City of Arcata Amending the Class and Pay Resolution—International Union of Operating Engineers Local No. 3 (to Reflect Water/Wastewater Operator-in-Training/Operator I/Operator II Position Changes).

On inquiry by Councilmember Watson, Assistant City Manager/Personnel Director Demello said that in order to expand the applicant pool, the City was creating an entry-level position of Operator-in-Training for the water/wastewater operator class.

Mayor Atkins-Salazar invited public comment. There was none. Mayor Atkins-Salazar closed the public comment period.

ON MOTION BY SCHAEFER, SECONDED BY WATSON, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL ADOPTED RESOLUTION NO. 3212-53, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA AMENDING THE CLASS AND PAY RESOLUTION—INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL NO. 3 (TO REFLECT WATER/WASTEWATER OPERATOR-IN-TRAINING/OPERATOR I/OPERATOR II POSITION CHANGES). AYES: ATKINS-SALAZAR, SCHAEFER, MATTHEWS, WATSON NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

I. Adopt Resolution No. 212-51, A Resolution of the Governing Body of the City of Arcata Authorizing Joint Application to and Participation in the Homekey Program and Rescinding Resolution No. 212-37; and Adopt Resolution No. 212-52 Amending Resolution No. 212-38.

Councilmember Watson asked for clarification on this agenda item.

Director of Community Development Loya said that Resolution No. 212-51 was an attempt to correct a dollar figure for the grant amount to make it \$20 million. Further, the Redwood Community Action Agency was no longer going to be a co-applicant, so the Council would need to adopt Resolution No. 212-51 as amended by removing the words " . . . and Redwood Community Action Agency ("Corporation")." Director Loya further requested the Council not adopt Resolution No. 212-52 at this time.

MATTHEWS MOVED AND SCHAEFER SECONDED TO ADOPT RESOLUTION NO. 212-51, A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF ARCATA AUTHORIZING JOINT APPLICATION TO AND PARTICIPATION IN THE HOMEKEY PROGRAM AND RESCINDING RESOLUTION NO. 212-37, AS AMENDED BY REMOVING THE LANGUAGE " . . . AND REDWOOD COMMUNITY ACTION AGENCY ("CORPORATION")."

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Mayor Atkins-Salazar invited public comment. There was none. Mayor Atkins-Salazar closed the public comment period.

THE MOTION PASSED ON A UNANIMOUS VOICE VOTE. AYES: ATKINS-SALAZAR, SCHAEFER, MATTHEWS, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

NEW BUSINESS

A. Consider Adopting Resolution No. 212-54, A Resolution of the City Council of the City of Arcata Accepting the Mid-Year Budget Review and Approving Associated Budget Revisions for Fiscal Year 2021/22.

Finance Director Starzhevskiy presented the City's mid-year-budget review for the fiscal year 2021/2022. She then answered clarifying questions from the Council.

Mayor Atkins-Salazar invited public comment.

Kurt Schasker asked that the City address its deferred maintenance of City facilities, such as the wastewater treatment plant and sewer pipes, especially in relation to expected future growth of the City's population.

Joanne McGarry asked what funding was available for natural disasters.

Mayor Atkins-Salazar closed the public comment period.

City Manager Diemer responded that emergency response would be funded out of the General Fund reserves, as well as possibly reserve balances in the enterprise funds. However, in a large emergency, the City would be looking to state and federal agencies for assistance.

ON MOTION BY SCHAEFER, SECONDED BY MATTHEWS THE COUNCIL ADOPTED RESOLUTION NO. 212-54, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA ACCEPTING THE MID-YEAR BUDGET REVIEW AND APPROVING ASSOCIATED BUDGET REVISIONS FOR FISCAL YEAR 2021/22. AYES: ATKINS-SALAZAR, SCHAEFER, MATTHEWS, WATSON. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

ORAL AND WRITTEN COMMUNICATIONS

Mayor Atkins-Salazar invited public comment.

Joanne McGarry said she wanted the community, moving forward, to keep in mind THC (Trust, Truth, Transparency; humility, honesty, humanness; caring, compassion, connectedness).

Mayor Atkins-Salazar closed Oral and Written Communications.

March 16, 2022

COUNCIL AND STAFF REPORTS

Councilmember Matthews announced that Purim began at sundown that day.

Councilmember Schaefer reported on her attendance at a meeting of the Sister City Committee.

Mayor Atkins-Salazar reported on her attendance at a meeting of the Homelessness Services Working Group. She announced Arcata Main Street's Membership Gala on Friday, March 25, 2022, at the Arcata Theatre Lounge.

Councilmember Schaefer said she and former Mayor Sofia Pereira would be participating in a panel at Cal Poly Humboldt as part of the Schwab Lecture Series for Political Science, at 4:00 on March 25, 2022.

DATES OF FUTURE MEETINGS

- A. **Study Session with Committee Chairs, Tuesday, March 29, 2022, at 6:00 p.m., in the Council Chamber.**

BY GENERAL CONSENSUS, THE COUNCIL CONFIRMED IT WOULD HOLD A STUDY SESSION WITH THE COMMITTEE CHAIRS ON TUESDAY, MARCH 29, 2022, AT 6:00 P.M., IN THE COUNCIL CHAMBER.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Bridget Dory
City Clerk

Minutes Acceptance: Minutes of Mar 16, 2022 6:00 PM (CONSENT CALENDAR)



STAFF REPORT – CITY COUNCIL MEETING

April 06, 2022

TO: Honorable Mayor and City Council Members

FROM: Ondrea Starzhevskiy, Finance Director

PREPARER: Darcey Quinn, Finance Manager

DATE: March 29, 2022

TITLE: **Bi-Weekly Report on General Warrants.**

RECOMMENDATION:

It is recommended that the Council approve the warrant listing for the period March 5, 2022, to March 25, 2022.

INTRODUCTION:

Pursuant to Section 37208 of the California Government Code, warrants drawn in payment of demands certified by the City Finance Director as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

DISCUSSION:

The attached Warrant Listing lists the warrants that have been paid for the period identified above. The Finance Director certifies that the listed warrants were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the warrants.

BUDGET/FISCAL IMPACT:

The warrants presented were drawn in payment of demands included within the adopted budget.

ATTACHMENTS:

A. Warrant 030522-032522 (PDF)

City of Arcata Warrant Listing 03/05/2022-03/25/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
ACH PERS010	PERS	PERS	101-00-00-22202	61,247.41	3/11/2022
310175	PAYROLL	Payroll	MISC	793.52	3/11/2022
310176	PAYROLL	Payroll	MISC	526.91	3/11/2022
310177	PAYROLL	Payroll	MISC	1,021.81	3/11/2022
310178	PAYROLL	Payroll	MISC	478.18	3/11/2022
310179	PAYROLL	Payroll	MISC	277.95	3/11/2022
310180	PAYROLL	Payroll	MISC	388.82	3/11/2022
310181	PAYROLL	Payroll	MISC	1,449.38	3/11/2022
310182	PAYROLL	Payroll	MISC	596.83	3/11/2022
310183	PAYROLL	Payroll	MISC	1,434.15	3/11/2022
310184	PAYROLL	Payroll	MISC	570.94	3/11/2022
310185	PAYROLL	Payroll	MISC	4,532.06	3/11/2022
310186	PAYROLL	Payroll	MISC	1,085.14	3/11/2022
310187	PAYROLL	Payroll	MISC	858.59	3/11/2022
310188	PAYROLL	Payroll	MISC	1,023.82	3/11/2022
310189	PAYROLL	Payroll	MISC	107.64	3/11/2022
310190	PAYROLL	Payroll	MISC	156.48	3/11/2022
310191	PAYROLL	Payroll	MISC	111.49	3/11/2022
ACH PERS020	CalPERS	CalPERS	101-00-00-22202	152,517.25	3/11/2022
ACH PAYR010	Payroll Deductions ACH	Payroll Deductions ACH	MISC	111,145.21	3/11/2022
ACH PAYROLL	Payroll Direct Deposit	Payroll Direct Deposit	MISC	213,682.90	3/11/2022
245784	USBAN005	US Bank	552-00-00-24022	65.55	3/14/2022
245784	USBAN005	US Bank	101-60-89-54200	163.02	3/14/2022
245784	USBAN005	US Bank	661-60-64-53300	76.10	3/14/2022
245784	USBAN005	US Bank	207-50-45-53600	94.86	3/14/2022
245784	USBAN005	US Bank	101-20-07-54200	6.00	3/14/2022
245784	USBAN005	US Bank	209-50-55-54200	117.57	3/14/2022
245784	USBAN005	US Bank	101-50-81-53300	40.00	3/14/2022
245784	USBAN005	US Bank	662-60-67-53500	6.50	3/14/2022
245784	USBAN005	US Bank	101-50-85-53600	874.50	3/14/2022
245784	USBAN005	US Bank	207-50-45-53600	234.36	3/14/2022
245784	USBAN005	US Bank	771-50-57-54400	367.73	3/14/2022
245784	USBAN005	US Bank	101-10-15-51300	40.00	3/14/2022
245784	USBAN005	US Bank	662-60-67-53500	176.52	3/14/2022
245784	USBAN005	US Bank	101-60-89-54200	267.88	3/14/2022
245784	USBAN005	US Bank	662-60-67-54200	1.09	3/14/2022
245784	USBAN005	US Bank	207-50-45-51770	80.00	3/14/2022
245784	USBAN005	US Bank	662-60-67-55400	195.25	3/14/2022
245784	USBAN005	US Bank	101-40-21-51200	176.23	3/14/2022
245784	USBAN005	US Bank	771-50-57-57900	175.00	3/14/2022
245784	USBAN005	US Bank	101-50-81-53300	40.00	3/14/2022
245784	USBAN005	US Bank	662-60-67-55400	14.00	3/14/2022
245784	USBAN005	US Bank	205-60-87-51600	60.00	3/14/2022
245784	USBAN005	US Bank	101-40-21-54200	21.90	3/14/2022
245784	USBAN005	US Bank	209-50-55-54300	26.02	3/14/2022
245784	USBAN005	US Bank	101-50-81-55300	46.63	3/14/2022
245784	USBAN005	US Bank	771-50-57-54400	42.54	3/14/2022
245784	USBAN005	US Bank	204-40-21-51420	155.00	3/14/2022
245784	USBAN005	US Bank	662-50-65-54300	18.43	3/14/2022
245784	USBAN005	US Bank	207-50-45-54200	686.74	3/14/2022
245784	USBAN005	US Bank	101-00-00-21090	-74.33	3/14/2022
245784	USBAN005	US Bank	775-10-71-51200	14.95	3/14/2022
245784	USBAN005	US Bank	662-60-67-51742	1.19	3/14/2022
245784	USBAN005	US Bank	775-10-71-55300	33.19	3/14/2022

Attachment: A. Warrant 030522-032522 (3848 : Warrant Listing)

City of Arcata Warrant Listing 03/05/2022-03/25/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
245784	USBAN005	US Bank	661-60-64-51500	46.83	3/14/2022
245784	USBAN005	US Bank	775-10-71-55300	93.04	3/14/2022
245784	USBAN005	US Bank	101-10-15-51300	40.00	3/14/2022
245784	USBAN005	US Bank	101-60-89-51600	391.00	3/14/2022
245784	USBAN005	US Bank	209-50-55-54300	178.36	3/14/2022
245784	USBAN005	US Bank	101-00-00-21090	-3.98	3/14/2022
245784	USBAN005	US Bank	661-60-64-51500	0.99	3/14/2022
245784	USBAN005	US Bank	666-60-51-53300	135.00	3/14/2022
245784	USBAN005	US Bank	662-50-65-54300	54.13	3/14/2022
245784	USBAN005	US Bank	662-60-67-53500	6.50	3/14/2022
245784	USBAN005	US Bank	661-50-63-54300	15.00	3/14/2022
245784	USBAN005	US Bank	101-60-89-54200	4.33	3/14/2022
245784	USBAN005	US Bank	207-50-45-51770	95.00	3/14/2022
245784	USBAN005	US Bank	771-50-57-54400	3.98	3/14/2022
245784	USBAN005	US Bank	209-50-55-54200	995.00	3/14/2022
245784	USBAN005	US Bank	775-10-71-51200	0.99	3/14/2022
245784	USBAN005	US Bank	771-50-57-54400	108.38	3/14/2022
245784	USBAN005	US Bank	101-20-07-53110	31.93	3/14/2022
245784	USBAN005	US Bank	207-50-45-53300	76.17	3/14/2022
245784	USBAN005	US Bank	101-00-00-21090	-1.20	3/14/2022
245784	USBAN005	US Bank	662-60-67-55400	41.95	3/14/2022
245784	USBAN005	US Bank	661-60-64-51400	50.00	3/14/2022
245784	USBAN005	US Bank	101-40-21-53100	12.60	3/14/2022
245784	USBAN005	US Bank	661-60-64-53300	-48.81	3/14/2022
245784	USBAN005	US Bank	101-50-85-53600	74.33	3/14/2022
245784	USBAN005	US Bank	661-50-63-54200	127.69	3/14/2022
245784	USBAN005	US Bank	101-60-89-53300	8.70	3/14/2022
245784	USBAN005	US Bank	661-60-64-51400	125.00	3/14/2022
245784	USBAN005	US Bank	101-40-21-54400	259.94	3/14/2022
245784	USBAN005	US Bank	212-30-11-55400	50.00	3/14/2022
245784	USBAN005	US Bank	775-10-71-51200	23.43	3/14/2022
245784	USBAN005	US Bank	666-60-51-53300	64.44	3/14/2022
245784	USBAN005	US Bank	661-50-63-53300	0.99	3/14/2022
245784	USBAN005	US Bank	775-10-71-51200	26.34	3/14/2022
245784	USBAN005	US Bank	101-50-81-53300	135.00	3/14/2022
245784	USBAN005	US Bank	661-50-63-54200	32.54	3/14/2022
245784	USBAN005	US Bank	661-60-64-51500	108.49	3/14/2022
245784	USBAN005	US Bank	207-50-45-51500	239.57	3/14/2022
245784	USBAN005	US Bank	207-50-45-51500	17.26	3/14/2022
245784	USBAN005	US Bank	661-50-63-54200	54.20	3/14/2022
245784	USBAN005	US Bank	775-10-71-51200	288.52	3/14/2022
245784	USBAN005	US Bank	771-50-57-54200	165.10	3/14/2022
245784	USBAN005	US Bank	101-40-21-51200	687.12	3/14/2022
245784	USBAN005	US Bank	661-50-63-53300	16.02	3/14/2022
245784	USBAN005	US Bank	207-50-45-54200	80.00	3/14/2022
245784	USBAN005	US Bank	775-10-71-51200	82.40	3/14/2022
245784	USBAN005	US Bank	662-50-65-54200	47.39	3/14/2022
245784	USBAN005	US Bank	775-10-71-55300	52.02	3/14/2022
245784	USBAN005	US Bank	210-50-45-51770	280.00	3/14/2022
245784	USBAN005	US Bank	207-50-45-54200	160.00	3/14/2022
245784	USBAN005	US Bank	775-10-71-51210	60.00	3/14/2022
245784	USBAN005	US Bank	662-60-67-54200	30.20	3/14/2022
245784	USBAN005	US Bank	552-00-00-24022	40.00	3/14/2022
245784	USBAN005	US Bank	207-50-45-51500	137.66	3/14/2022

Attachment: A. Warrant 030522-032522 (3848 : Warrant Listing)

City of Arcata Warrant Listing 03/05/2022-03/25/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
245784	USBAN005	US Bank	207-50-45-53300	39.39	3/14/2022
245784	USBAN005	US Bank	775-10-71-51200	21.17	3/14/2022
245784	USBAN005	US Bank	662-60-67-55300	5.44	3/14/2022
245784	USBAN005	US Bank	771-50-57-54400	95.34	3/14/2022
245784	USBAN005	US Bank	207-50-45-54200	57.46	3/14/2022
245784	USBAN005	US Bank	662-60-67-53600	45.77	3/14/2022
245784	USBAN005	US Bank	771-50-57-54400	22.39	3/14/2022
245784	USBAN005	US Bank	207-50-45-51400	40.00	3/14/2022
245784	USBAN005	US Bank	207-50-45-51500	497.25	3/14/2022
245784	USBAN005	US Bank	775-10-71-55300	208.29	3/14/2022
245784	USBAN005	US Bank	101-50-85-55400	363.65	3/14/2022
245784	USBAN005	US Bank	775-10-71-55300	1,457.21	3/14/2022
245784	USBAN005	US Bank	661-50-63-54300	181.20	3/14/2022
245784	USBAN005	US Bank	101-60-89-51600	2.00	3/14/2022
245784	USBAN005	US Bank	101-60-89-51300	20.00	3/14/2022
245784	USBAN005	US Bank	101-40-21-54200	358.05	3/14/2022
245784	USBAN005	US Bank	101-30-31-54200	70.00	3/14/2022
245784	USBAN005	US Bank	661-50-63-54300	53.13	3/14/2022
245784	USBAN005	US Bank	664-60-73-54455	164.00	3/14/2022
245784	USBAN005	US Bank	771-50-57-54400	210.93	3/14/2022
245784	USBAN005	US Bank	101-30-31-54300	23.01	3/14/2022
245784	USBAN005	US Bank	101-50-81-53900	68.94	3/14/2022
245784	USBAN005	US Bank	662-60-67-53300	215.92	3/14/2022
245784	USBAN005	US Bank	662-50-65-54300	82.90	3/14/2022
245784	USBAN005	US Bank	662-60-67-51500	24.93	3/14/2022
245784	USBAN005	US Bank	207-50-45-51500	117.02	3/14/2022
245784	USBAN005	US Bank	101-40-21-51500	1.20	3/14/2022
245784	USBAN005	US Bank	661-50-63-54300	83.52	3/14/2022
245784	USBAN005	US Bank	771-50-57-54300	37.48	3/14/2022
245784	USBAN005	US Bank	207-50-45-54200	90.00	3/14/2022
245784	USBAN005	US Bank	771-50-57-54400	80.00	3/14/2022
245784	USBAN005	US Bank	662-60-67-51600	288.00	3/14/2022
245784	USBAN005	US Bank	209-50-55-54300	84.79	3/14/2022
245784	USBAN005	US Bank	661-60-64-53300	33.37	3/14/2022
245784	USBAN005	US Bank	662-50-65-54300	65.04	3/14/2022
245784	USBAN005	US Bank	101-10-15-51705	25.00	3/14/2022
245784	USBAN005	US Bank	771-50-57-54700	85.45	3/14/2022
245784	USBAN005	US Bank	662-60-67-54200	6.27	3/14/2022
245784	USBAN005	US Bank	771-50-57-53500	122.71	3/14/2022
245784	USBAN005	US Bank	101-00-00-21090	-1.02	3/14/2022
245784	USBAN005	US Bank	662-60-67-51500	1,434.15	3/14/2022
245784	USBAN005	US Bank	101-60-89-54200	-11.92	3/14/2022
245784	USBAN005	US Bank	661-60-64-53100	112.10	3/14/2022
245784	USBAN005	US Bank	101-60-89-53300	19.52	3/14/2022
245784	USBAN005	US Bank	662-60-67-51742	399.59	3/14/2022
245784	USBAN005	US Bank	661-60-64-55300	10.35	3/14/2022
245784	USBAN005	US Bank	101-50-41-54300	9.75	3/14/2022
245784	USBAN005	US Bank	661-50-63-54200	168.18	3/14/2022
245784	USBAN005	US Bank	101-40-21-54200	1.02	3/14/2022
245784	USBAN005	US Bank	101-20-07-53300	30.37	3/14/2022
245784	USBAN005	US Bank	101-40-21-51400	9.05	3/14/2022
245784	USBAN005	US Bank	101-60-89-54200	413.67	3/14/2022
245784	USBAN005	US Bank	205-60-87-54200	125.77	3/14/2022
245784	USBAN005	US Bank	661-50-63-54300	108.49	3/14/2022

Attachment: A. Warrant 030522-032522 (3848 : Warrant Listing)

City of Arcata Warrant Listing 03/05/2022-03/25/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
245784	USBAN005	US Bank	662-60-67-51500	174.03	3/14/2022
245784	USBAN005	US Bank	771-50-57-51770	595.69	3/14/2022
245784	USBAN005	US Bank	661-60-64-53300	34.18	3/14/2022
245784	USBAN005	US Bank	661-60-64-53300	73.95	3/14/2022
245784	USBAN005	US Bank	101-50-41-54300	29.02	3/14/2022
245784	USBAN005	US Bank	771-50-57-54400	704.09	3/14/2022
245784	USBAN005	US Bank	771-50-57-54400	476.32	3/14/2022
245784	USBAN005	US Bank	101-40-21-51200	89.48	3/14/2022
245784	USBAN005	US Bank	662-60-67-57800	270.00	3/14/2022
245784	USBAN005	US Bank	101-40-21-54200	64.77	3/14/2022
245784	USBAN005	US Bank	661-50-63-54300	27.11	3/14/2022
245784	USBAN005	US Bank	207-50-45-53300	60.03	3/14/2022
245784	USBAN005	US Bank	101-60-79-53300	86.79	3/14/2022
245784	USBAN005	US Bank	775-10-71-55300	12.90	3/14/2022
245784	USBAN005	US Bank	771-50-57-53500	131.02	3/14/2022
245784	USBAN005	US Bank	101-40-21-51200	54.00	3/14/2022
245784	USBAN005	US Bank	775-10-71-55300	47.72	3/14/2022
245784	USBAN005	US Bank	661-50-63-54200	159.27	3/14/2022
245784	USBAN005	US Bank	661-60-64-55300	190.63	3/14/2022
245784	USBAN005	US Bank	101-50-81-54200	90.12	3/14/2022
245784	USBAN005	US Bank	661-60-64-54300	138.58	3/14/2022
245784	USBAN005	US Bank	101-40-21-53300	270.00	3/14/2022
245784	USBAN005	US Bank	661-50-63-51770	201.24	3/14/2022
245784	USBAN005	US Bank	775-10-71-55300	19.52	3/14/2022
245784	USBAN005	US Bank	771-50-57-53300	17.99	3/14/2022
245784	USBAN005	US Bank	771-50-57-57900	406.73	3/14/2022
245784	USBAN005	US Bank	101-40-21-51500	175.07	3/14/2022
245784	USBAN005	US Bank	663-50-91-51400	11.00	3/14/2022
245784	USBAN005	US Bank	101-00-00-21090	-1.19	3/14/2022
245784	USBAN005	US Bank	771-50-57-53500	111.19	3/14/2022
245784	USBAN005	US Bank	662-50-65-54300	78.06	3/14/2022
245784	USBAN005	US Bank	661-50-63-54300	131.05	3/14/2022
245785	FRANC011	Franchise Tax Board	101-00-00-22109	25.00	3/18/2022
245786	OPERA010	Operating Engineers No 3	101-00-00-22113	2,030.00	3/18/2022
245787	PERSLONG	PERS Long Term Care	101-00-00-22202	67.51	3/18/2022
245788	AMWIN010	AmWINS Group Benefits Inc./REMIF	101-00-00-22203	1,326.00	3/18/2022
245789	ANDER993	Anderson Christin	662-00-00-46830	2,053.00	3/18/2022
245790	ARCAT580	Arcata Stationers	211-30-13-58213	-21.41	3/18/2022
245790	ARCAT580	Arcata Stationers	101-30-11-54200	10.11	3/18/2022
245790	ARCAT580	Arcata Stationers	211-30-13-58213	34.04	3/18/2022
245791	ARCAT720	City Of Arcata-Greyhound	663-00-00-11120	1,117.00	3/18/2022
245792	att030	A. T. & T.	775-10-71-51200	72.08	3/18/2022
245792	att030	A. T. & T.	775-10-71-51200	37.04	3/18/2022
245793	BAIRDSAV	Baird Savannah	101-60-89-53300	32.98	3/18/2022
245793	BAIRDSAV	Baird Savannah	101-60-89-53300	27.27	3/18/2022
245794	BARKERCO	Barker Cole	662-60-67-51500	250.00	3/18/2022
245795	BAZAN998	Bazan Simon	661-50-63-51400	85.00	3/18/2022
245796	COLAT010	Colantuono Highsmith & Whatley PC	101-10-09-51773	91.52	3/18/2022
245797	HENRI999	Henriquez	101-00-00-23070	300.00	3/18/2022
245798	HINDE010	Hinderliter De Llamas & Associ	101-20-07-51778	59.40	3/18/2022
245798	HINDE010	Hinderliter De Llamas & Associ	101-20-07-51778	1,182.75	3/18/2022
245799	HUMBO210	Humboldt Transit Authority	233-30-13-58001	59,400.00	3/18/2022
245800	NATIO997	Nationwide	101-10-05-51400	50.00	3/18/2022
245800	NATIO997	Nationwide	101-10-05-51400	75.00	3/18/2022

Attachment: A. Warrant 030522-032522 (3848 : Warrant Listing)

City of Arcata Warrant Listing 03/05/2022-03/25/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
245801	OLSON010	Olson Matthew	101-60-89-51710	211.50	3/18/2022
245802	PACIF020	Pacific Gas & Electric Co	212-30-11-55400	3,526.55	3/18/2022
245802	PACIF020	Pacific Gas & Electric Co	101-50-81-51100	51.41	3/18/2022
245802	PACIF020	Pacific Gas & Electric Co	101-50-41-51100	9.81	3/18/2022
245802	PACIF020	Pacific Gas & Electric Co	101-50-41-51100	27.61	3/18/2022
245803	PACIF024	PG&E Cfm/Ppc Department	662-50-65-57500	2,938.50	3/18/2022
245804	RAYMO010	Ray Morgan Company	101-40-21-53300	283.56	3/18/2022
245804	RAYMO010	Ray Morgan Company	775-10-71-53300	793.64	3/18/2022
245804	RAYMO010	Ray Morgan Company	101-20-07-53210	168.65	3/18/2022
245805	SEMEI999	Semeiks Jeremy	101-00-00-46352	10.00	3/18/2022
245806	STATE013	Office Of The Controller	207-50-45-51770	3,000.00	3/18/2022
245807	STATE015	SWRCB	661-50-63-51400	60.00	3/18/2022
245808	STROM996	Strombeck Erik	661-00-00-46730	2,345.72	3/18/2022
245808	STROM996	Strombeck Erik	662-00-00-46830	4,392.00	3/18/2022
245809	SUPER040	Arbolito LLC	101-40-21-55300	890.68	3/18/2022
245810	TMOBIO10	T-Mobile USA Inc.	775-10-71-51200	1,747.48	3/18/2022
245810	TMOBIO10	T-Mobile USA Inc.	101-40-21-51200	1,056.89	3/18/2022
245811	USBAN003	US Bank Equipment Finance	101-40-21-53300	230.97	3/18/2022
245811	USBAN003	US Bank Equipment Finance	775-10-71-53300	215.92	3/18/2022
245811	USBAN003	US Bank Equipment Finance	775-10-71-53300	126.44	3/18/2022
245811	USBAN003	US Bank Equipment Finance	775-10-71-53300	192.30	3/18/2022
245812	WAGEW010	Wage Works	101-00-00-22110	150.00	3/18/2022
245813	ZHAOL999	Zhao Lijun	661-00-00-21000	489.69	3/18/2022
245814	UB*05345	California Trout Inc.	661-00-00-21000	87.30	3/18/2022
245815	UB*05342	Evergreen Development Services	661-00-00-21000	421.86	3/18/2022
245816	UB*05340	Hall Kaijah	661-00-00-21000	80.62	3/18/2022
245817	UB*05346	Hoffman Shawna	661-00-00-21000	45.34	3/18/2022
245818	UB*05341	Markey Elizabeth	661-00-00-21000	19.78	3/18/2022
245819	UB*05339	Nuttall Debra	661-00-00-21000	22.43	3/18/2022
245820	UB*05343	Professional Prop Mgmt	661-00-00-21000	14.03	3/18/2022
245821	UB*05344	Thompson Zachary	661-00-00-21000	22.43	3/18/2022
245822	ALVES010	Alves Inc.	207-50-45-53800	289.53	3/18/2022
245823	B&BPO010	B & B Portable Toilets	662-60-67-55400	106.70	3/18/2022
245823	B&BPO010	B & B Portable Toilets	662-60-67-55400	157.12	3/18/2022
245823	B&BPO010	B & B Portable Toilets	662-60-67-55400	343.13	3/18/2022
245823	B&BPO010	B & B Portable Toilets	101-50-81-55600	364.13	3/18/2022
245823	B&BPO010	B & B Portable Toilets	101-50-81-55600	210.90	3/18/2022
245823	B&BPO010	B & B Portable Toilets	101-50-81-55600	356.88	3/18/2022
245823	B&BPO010	B & B Portable Toilets	101-50-81-55600	47.88	3/18/2022
245824	BORGE010	Borges & Mahoney Inc.	662-60-67-55300	515.07	3/18/2022
245825	BUDDY010	Buddy's Auto Center	101-40-23-51762	55.00	3/18/2022
245825	BUDDY010	Buddy's Auto Center	101-40-23-51762	300.00	3/18/2022
245825	BUDDY010	Buddy's Auto Center	101-40-23-51762	55.00	3/18/2022
245826	BUSIN005	Business Card	204-40-21-51420	320.70	3/18/2022
245826	BUSIN005	Business Card	204-40-21-51420	916.25	3/18/2022
245827	CADEP040	CA Dep Of Justice	101-40-21-52524	1,033.00	3/18/2022
245828	CADEP040	CA Dep Of Justice	101-60-89-52524	147.00	3/18/2022
245829	CADEP040	CA Dep Of Justice	101-10-15-52524	245.00	3/18/2022
245830	CALTE010	Caltest Analytical Lab	662-60-67-51742	353.40	3/18/2022
245831	CLEMENTI	Clementi Phd Mark A	101-40-21-51770	774.00	3/18/2022
245832	CONSO020	Consort Corporation	224-60-81-55400	1,867.60	3/18/2022
245832	CONSO020	Consort Corporation	224-60-81-55400	148.92	3/18/2022
245832	CONSO020	Consort Corporation	101-00-00-21090	-148.92	3/18/2022
245833	EUREK080	Eureka-Humboldt Fire Extinguisher	661-60-64-51770	151.23	3/18/2022

Attachment: A. Warrant 030522-032522 (3848 : Warrant Listing)

City of Arcata Warrant Listing 03/05/2022-03/25/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
245834	EUREK120	Eureka Rubber Stamp	101-40-21-51500	41.78	3/18/2022
245835	FEDER010	Fedex	662-60-67-53100	149.11	3/18/2022
245835	FEDER010	Fedex	662-60-67-53100	206.73	3/18/2022
245835	FEDER010	Fedex	662-60-67-53100	326.58	3/18/2022
245835	FEDER010	Fedex	662-60-67-53100	177.94	3/18/2022
245836	FLEET010	Fleetpride	771-50-57-54400	142.53	3/18/2022
245837	FOODF010	Food for People Inc	664-60-73-54455	5,852.52	3/18/2022
245838	FRIEN010	Friends Of The Arcata Marsh	662-60-67-54200	163.00	3/18/2022
245839	FRONT010	Frontier Analytical Laboratory	662-60-67-51742	900.00	3/18/2022
245840	G3ENG010	G3 Engineering INC	662-60-67-54200	1,325.49	3/18/2022
245841	GHDIN010	GHD Inc.	219-50-45-57600	14,205.70	3/18/2022
245841	GHDIN010	GHD Inc.	210-50-45-51770	3,564.90	3/18/2022
245842	HUMBO107	Humboldt County Sheriff	101-40-25-52528	4,145.00	3/18/2022
245843	HUMBO200	Humboldt Termite & Pest Control	101-50-85-51770	59.00	3/18/2022
245844	HUMBO240	Humboldt Waste Management Authority	664-60-73-51754	3,907.69	3/18/2022
245844	HUMBO240	Humboldt Waste Management Authority	662-60-67-51754	3,907.69	3/18/2022
245845	JMBOD010	J & M Body Shop/Towing	101-40-23-51762	130.00	3/18/2022
245846	KERNE010	Kernen Construction	207-50-45-53800	7,999.79	3/18/2022
245846	KERNE010	Kernen Construction	101-00-00-21090	-55.68	3/18/2022
245846	KERNE010	Kernen Construction	207-50-45-53800	55.68	3/18/2022
245846	KERNE010	Kernen Construction	101-00-00-21090	-9.30	3/18/2022
245846	KERNE010	Kernen Construction	207-50-45-53800	1,334.91	3/18/2022
245846	KERNE010	Kernen Construction	207-50-45-53800	9.30	3/18/2022
245846	KERNE010	Kernen Construction	101-00-00-21090	-52.75	3/18/2022
245846	KERNE010	Kernen Construction	207-50-45-53800	7,578.49	3/18/2022
245846	KERNE010	Kernen Construction	207-50-45-53800	52.75	3/18/2022
245847	KHATRINE	Khatri Netra	101-50-41-51400	45.00	3/18/2022
245847	KHATRINE	Khatri Netra	101-50-41-51400	176.00	3/18/2022
245847	KHATRINE	Khatri Netra	101-50-41-51400	126.08	3/18/2022
245848	LEXIS020	LexisNexis Risk Data Management Inc	101-40-21-55300	50.00	3/18/2022
245848	LEXIS020	LexisNexis Risk Data Management Inc	101-40-21-52522	750.00	3/18/2022
245849	MADRI010	American Hospital Management	101-40-21-51770	183.30	3/18/2022
245850	MANAG010	Management Partners Inc	101-10-03-51770	2,625.00	3/18/2022
245851	MILLY010	The Mill Yard	101-50-85-55400	100.53	3/18/2022
245851	MILLY010	The Mill Yard	101-50-85-55400	31.48	3/18/2022
245851	MILLY010	The Mill Yard	205-60-87-54200	41.12	3/18/2022
245852	MISSI010	Mission Linen Ind.Inc.	662-60-67-51500	107.42	3/18/2022
245852	MISSI010	Mission Linen Ind.Inc.	771-50-57-51500	73.36	3/18/2022
245852	MISSI010	Mission Linen Ind.Inc.	661-60-64-51500	107.42	3/18/2022
245852	MISSI010	Mission Linen Ind.Inc.	661-60-64-51500	107.42	3/18/2022
245852	MISSI010	Mission Linen Ind.Inc.	771-50-57-51500	70.23	3/18/2022
245853	MUNIC010	Municipal Maintenance Equipment Inc	662-50-65-54200	78.58	3/18/2022
245853	MUNIC010	Municipal Maintenance Equipment Inc	662-50-65-54200	1,371.97	3/18/2022
245853	MUNIC010	Municipal Maintenance Equipment Inc	662-50-65-54200	116.62	3/18/2022
245853	MUNIC010	Municipal Maintenance Equipment Inc	662-50-65-55300	2,037.57	3/18/2022
245853	MUNIC010	Municipal Maintenance Equipment Inc	662-50-65-55300	2,835.18	3/18/2022
245854	MUNIM010	Munimetrix Inc	101-10-05-51770	79.98	3/18/2022
245855	NAPAA010	NAPA Auto Parts	771-50-57-54400	47.59	3/18/2022
245855	NAPAA010	NAPA Auto Parts	771-50-57-54400	40.82	3/18/2022
245855	NAPAA010	NAPA Auto Parts	771-50-57-54400	34.83	3/18/2022
245855	NAPAA010	NAPA Auto Parts	771-50-57-54400	16.14	3/18/2022
245855	NAPAA010	NAPA Auto Parts	771-50-57-54400	104.09	3/18/2022
245855	NAPAA010	NAPA Auto Parts	771-50-57-54400	15.26	3/18/2022
245855	NAPAA010	NAPA Auto Parts	771-50-57-54400	10.25	3/18/2022

Attachment: A. Warrant 030522-032522 (3848 : Warrant Listing)

City of Arcata Warrant Listing 03/05/2022-03/25/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
245855	NAPAA010	NAPA Auto Parts	771-50-57-54400	8.68	3/18/2022
245855	NAPAA010	NAPA Auto Parts	771-50-57-54400	70.68	3/18/2022
245855	NAPAA010	NAPA Auto Parts	771-50-57-54400	78.29	3/18/2022
245856	NORMA010	Norman's Dry Cleaners	101-40-21-51500	134.45	3/18/2022
245856	NORMA010	Norman's Dry Cleaners	101-40-21-51500	29.00	3/18/2022
245856	NORMA010	Norman's Dry Cleaners	101-40-21-51500	205.55	3/18/2022
245856	NORMA010	Norman's Dry Cleaners	101-40-21-51500	32.95	3/18/2022
245856	NORMA010	Norman's Dry Cleaners	101-40-21-51500	183.95	3/18/2022
245856	NORMA010	Norman's Dry Cleaners	101-40-21-51500	47.45	3/18/2022
245856	NORMA010	Norman's Dry Cleaners	101-40-21-51500	148.35	3/18/2022
245856	NORMA010	Norman's Dry Cleaners	101-40-21-51500	26.80	3/18/2022
245857	NORTH150	Northcoast Laboratories Inc	661-60-64-51742	50.00	3/18/2022
245857	NORTH150	Northcoast Laboratories Inc	661-60-64-51742	55.00	3/18/2022
245857	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	130.00	3/18/2022
245857	NORTH150	Northcoast Laboratories Inc	661-60-64-51742	275.00	3/18/2022
245857	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	255.00	3/18/2022
245857	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	243.00	3/18/2022
245857	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	130.00	3/18/2022
245857	NORTH150	Northcoast Laboratories Inc	661-60-64-51742	230.00	3/18/2022
245857	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	300.00	3/18/2022
245857	NORTH150	Northcoast Laboratories Inc	661-60-64-51742	55.00	3/18/2022
245857	NORTH150	Northcoast Laboratories Inc	661-60-64-51742	275.00	3/18/2022
245858	NORTH330	Northern Humboldt U.H.S.D	662-60-67-51770	447.68	3/18/2022
245858	NORTH330	Northern Humboldt U.H.S.D	207-50-45-51770	447.69	3/18/2022
245859	PACIF080	Pacific EcoRisk Inc.	662-60-67-51742	2,020.43	3/18/2022
245860	PARAD010	Paradise Cay Publications Inc.	662-60-67-54200	334.06	3/18/2022
245861	SAECO10	Summerfield Scott	101-10-15-51770	6,743.75	3/18/2022
245862	SHN010	SHN Consulting Engineers & Geo	662-60-67-51770	1,220.00	3/18/2022
245863	SHRED020	Shred Aware LLC.	101-40-21-51770	117.42	3/18/2022
245864	SPENC010	Spencer Electric	101-50-41-57610	6,129.00	3/18/2022
245865	SPRIN030	Springbrook Holding Company LLC	662-60-67-53400	82.00	3/18/2022
245865	SPRIN030	Springbrook Holding Company LLC	661-60-64-53400	82.00	3/18/2022
245866	TEHAM010	Tehama Tire	771-50-57-54600	346.17	3/18/2022
245867	TETRA010	WN Tetrault & Co Inc	771-50-57-51770	120.00	3/18/2022
245868	USABL010	USA Blue Book	101-00-00-21090	-2.32	3/18/2022
245868	USABL010	USA Blue Book	662-60-67-53500	333.81	3/18/2022
245868	USABL010	USA Blue Book	662-60-67-53500	2.32	3/18/2022
245869	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	211.18	3/18/2022
245869	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	57.96	3/18/2022
245869	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,393.55	3/18/2022
245869	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,346.88	3/18/2022
245869	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	236.66	3/18/2022
245869	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	506.24	3/18/2022
245869	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	852.57	3/18/2022
245869	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	626.98	3/18/2022
245869	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	270.27	3/18/2022
245869	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,785.48	3/18/2022
245869	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	133.11	3/18/2022
245870	WATTS010	Watts Regulator Company	661-60-64-51770	7,480.00	3/18/2022
245871	WESTE020	Western Chain Saw	205-60-87-54200	71.00	3/18/2022
245872	ZEROW010	Zero Waste Humboldt	664-60-73-54455	10,000.00	3/18/2022
245873	AFLAC015	AFLAC Group Insurance	101-00-00-22110	144.06	3/25/2022
245874	ANDERLAR	Anderson Larry	101-10-15-51705	100.00	3/25/2022
245875	ARCAT580	Arcata Stationers	211-30-13-58213	42.81	3/25/2022

Attachment: A. Warrant 030522-032522 (3848 : Warrant Listing)

City of Arcata Warrant Listing 03/05/2022-03/25/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
245876	BICYC999	California Department of Motor Vehicles	203-00-00-42200	15.00	3/25/2022
245877	BOUNT999	Bountour Celeste	101-00-00-23070	300.00	3/25/2022
245878	CADEP021	CA Dep Of Fish & Game	666-60-51-51900	400.00	3/25/2022
245879	CRUZE999	Cruz Eduardo	570-00-00-24157	840.00	3/25/2022
245880	DIAMO010	Diamond Nancy	101-10-09-54200	45.82	3/25/2022
245880	DIAMO010	Diamond Nancy	101-10-09-51771	22,491.50	3/25/2022
245881	FRANCO11	Franchise Tax Board	101-00-00-22109	25.00	3/25/2022
245882	HAMIL997	Hamilton Christine	101-00-00-46302	158.00	3/25/2022
245883	HDSL0010	HdL Software LLC	101-00-00-41600	37.26	3/25/2022
245883	HDSL0010	HdL Software LLC	101-00-00-41600	37.26	3/25/2022
245884	HINDE010	Hinderliter De Llamas & Associ	101-20-07-51778	1,033.58	3/25/2022
245885	HUMB970	Humboldt County Office of Education	101-10-03-51770	102.38	3/25/2022
245886	HUMBA010	Humboldt Bay Harbor Recreation/ Conservation Dist	662-60-67-51900	500.00	3/25/2022
245887	HUMBO210	Humboldt Transit Authority	663-50-91-55300	4,904.36	3/25/2022
245888	HUMBO210	Humboldt Transit Authority	663-50-91-55300	11,250.00	3/25/2022
245889	MADRI060	Mad River Union	101-10-03-54200	52.00	3/25/2022
245889	MADRI060	Mad River Union	101-10-03-54200	40.00	3/25/2022
245889	MADRI060	Mad River Union	101-30-11-51780	216.00	3/25/2022
245890	MEND010	Boyd Sarah	662-60-67-51500	275.00	3/25/2022
245891	MOTHE010	Mother Lode Diagnostic Imaging Inc	101-10-15-51702	34.00	3/25/2022
245892	NFP010	Alerity Group	101-30-31-50990	9.75	3/25/2022
245892	NFP010	Alerity Group	101-00-00-22206	1,121.25	3/25/2022
245893	NORTH899	North Pacific Cardiology	101-10-15-51702	45.00	3/25/2022
245894	PACIF020	Pacific Gas & Electric Co	101-50-41-51100	43.12	3/25/2022
245894	PACIF020	Pacific Gas & Electric Co	101-50-81-51100	966.84	3/25/2022
245894	PACIF020	Pacific Gas & Electric Co	101-50-81-51100	243.37	3/25/2022
245894	PACIF020	Pacific Gas & Electric Co	662-60-67-51100	18,174.59	3/25/2022
245894	PACIF020	Pacific Gas & Electric Co	666-60-51-51100	26.29	3/25/2022
245894	PACIF020	Pacific Gas & Electric Co	663-50-91-51100	155.27	3/25/2022
245894	PACIF020	Pacific Gas & Electric Co	661-60-64-51100	4,946.68	3/25/2022
245894	PACIF020	Pacific Gas & Electric Co	101-50-85-51100	13,977.51	3/25/2022
245894	PACIF020	Pacific Gas & Electric Co	101-50-41-51100	7,129.01	3/25/2022
245895	PERSLONG	PERS Long Term Care	101-00-00-22202	67.51	3/25/2022
245896	RATLIFFH	Ratliff Hollie	101-40-21-51500	350.00	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-00-00-22203	144,303.00	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-00-00-22203	4.55	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-10-01-50990	-18.20	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-00-00-22203	35.80	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-00-00-22203	35.80	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-00-00-22203	8,084.29	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-00-00-22203	4.55	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-00-00-22205	10,971.44	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-10-01-50990	-56.84	3/25/2022
245897	REMIF010	R.E.M.I.F.	559-00-00-24059	19,194.71	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-00-00-22204	559.65	3/25/2022
245897	REMIF010	R.E.M.I.F.	559-00-00-24059	1,101.75	3/25/2022
245897	REMIF010	R.E.M.I.F.	559-00-00-24059	222.95	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-00-00-22203	35.80	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-00-00-22204	2,029.30	3/25/2022
245897	REMIF010	R.E.M.I.F.	101-00-00-22205	3,057.65	3/25/2022
245898	REMIF010	R.E.M.I.F.	101-30-31-50990	2.84	3/25/2022
245898	REMIF010	R.E.M.I.F.	101-00-00-22206	363.52	3/25/2022
245899	ROMAN010	Mendez Linarej Valeriano Andres	101-10-03-51770	269.78	3/25/2022
245899	ROMAN010	Mendez Linarej Valeriano Andres	101-10-03-51770	1,951.37	3/25/2022

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<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
245900	STOLL998	Stoll Peter	662-00-00-46830	3,814.00	3/25/2022
245901	SUDDE020	Suddenlink	775-10-71-51200	961.67	3/25/2022
245901	SUDDE020	Suddenlink	101-40-21-51200	415.00	3/25/2022
245901	SUDDE020	Suddenlink	775-10-71-51210	685.00	3/25/2022
245902	WINKL010	Winkel & Floyd	224-30-13-55700	5,541.00	3/25/2022
245902	WINKL010	Winkel & Floyd	224-30-13-55700	6,500.00	3/25/2022
245903	ARCAT320	Recology Arcata	212-30-11-55400	64.90	3/25/2022
245904	ARCAT340	Arcata House Partnership	211-30-13-58216	9,679.67	3/25/2022
245904	ARCAT340	Arcata House Partnership	211-30-13-58216	15,400.02	3/25/2022
245905	ATTALNE	AT&T	101-40-21-52522	365.21	3/25/2022
245906	BUDDY010	Buddy's Auto Center	101-40-23-51762	55.00	3/25/2022
245907	CADEP040	CA Dep Of Justice	101-40-21-51770	245.00	3/25/2022
245907	CADEP040	CA Dep Of Justice	101-40-21-52522	1,876.98	3/25/2022
245908	CUMMI020	Cummins Inc	771-50-57-55100	887.18	3/25/2022
245909	DFMAS010	DFM Associates	101-10-05-52501	65.55	3/25/2022
245910	EUREK080	Eureka-Humboldt Fire Extinguisher	101-50-85-51770	597.17	3/25/2022
245911	EUREK130	Eureka Ready Mix Concrete Co Inc	661-50-63-53800	299.74	3/25/2022
245912	GEVEK010	Geveko Markings Inc	209-50-55-54200	4,344.77	3/25/2022
245913	GHDIN010	GHD Inc.	210-50-48-51770	7,663.98	3/25/2022
245914	GREEN020	Mad River Hardwood Company INC	101-00-00-21090	-0.85	3/25/2022
245914	GREEN020	Mad River Hardwood Company INC	101-50-81-55400	245.67	3/25/2022
245914	GREEN020	Mad River Hardwood Company INC	101-50-81-55400	1.71	3/25/2022
245914	GREEN020	Mad River Hardwood Company INC	101-50-81-55400	122.84	3/25/2022
245914	GREEN020	Mad River Hardwood Company INC	101-00-00-21090	-1.71	3/25/2022
245914	GREEN020	Mad River Hardwood Company INC	101-50-81-55400	0.85	3/25/2022
245915	HDSL0010	HdL Software LLC	101-20-07-55300	6,316.45	3/25/2022
245915	HDSL0010	HdL Software LLC	101-20-07-55300	3,180.00	3/25/2022
245916	HEADS020	Headstrom Ward	101-30-31-51770	225.00	3/25/2022
245917	HENSE010	Hensels Hardware	212-30-11-55400	20.60	3/25/2022
245917	HENSE010	Hensels Hardware	212-30-11-55400	80.24	3/25/2022
245918	HENSE020	Hensell Materials Inc	662-50-65-53800	401.73	3/25/2022
245918	HENSE020	Hensell Materials Inc	662-50-65-53800	-280.00	3/25/2022
245919	HSUSP010	Sponsored Programs Foundation	662-60-67-51728	393.53	3/25/2022
245920	HUMBO200	Humboldt Termite & Pest Control	212-30-11-55400	150.00	3/25/2022
245921	HUMBO240	Humboldt Waste Management Authority	662-60-67-51754	4,340.38	3/25/2022
245921	HUMBO240	Humboldt Waste Management Authority	664-60-73-51754	4,340.38	3/25/2022
245922	LOSTC010	Lost Coast Communications Inc.	101-10-15-51300	180.00	3/25/2022
245922	LOSTC010	Lost Coast Communications Inc.	101-10-15-51300	720.00	3/25/2022
245923	MADRI060	Mad River Union	101-10-15-51300	72.00	3/25/2022
245923	MADRI060	Mad River Union	101-10-15-51300	144.00	3/25/2022
245924	MAPLE010	Maple Service Inc.	212-30-11-55400	787.09	3/25/2022
245925	MCKIN040	McKinleyville Community Servic	661-60-64-54000	1,257.71	3/25/2022
245926	MENDE010	Mendes Supply Co	212-30-11-55400	147.56	3/25/2022
245927	MILLE020	Miller Farms Nursery Inc	101-50-81-55400	0.42	3/25/2022
245927	MILLE020	Miller Farms Nursery Inc	101-50-81-55400	60.08	3/25/2022
245927	MILLE020	Miller Farms Nursery Inc	101-00-00-21090	-0.42	3/25/2022
245927	MILLE020	Miller Farms Nursery Inc	101-50-81-55400	362.69	3/25/2022
245927	MILLE020	Miller Farms Nursery Inc	101-50-81-55400	2.52	3/25/2022
245927	MILLE020	Miller Farms Nursery Inc	101-00-00-21090	-2.52	3/25/2022
245928	MILLY010	The Mill Yard	212-30-11-55400	22.43	3/25/2022
245929	MISSIO10	Mission Linen Ind.Inc.	661-60-64-51500	107.42	3/25/2022
245929	MISSIO10	Mission Linen Ind.Inc.	771-50-57-51500	79.27	3/25/2022
245930	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	3/25/2022
245930	NORTH140	North Coast Journal Inc	101-10-15-51300	103.70	3/25/2022

Attachment: A. Warrant 030522-032522 (3848 : Warrant Listing)

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<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
245930	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	3/25/2022
245930	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	3/25/2022
245930	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	3/25/2022
245930	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	3/25/2022
245930	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	3/25/2022
245930	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	3/25/2022
245931	NORTH150	Northcoast Laboratories Inc	661-60-64-51742	135.00	3/25/2022
245932	OCCUP020	American Hospital Management	101-10-15-51702	1,355.11	3/25/2022
245933	PACES010	Pace Supply Corp	661-50-63-53900	7,544.55	3/25/2022
245933	PACES010	Pace Supply Corp	661-50-63-53900	3,503.74	3/25/2022
245934	PHOEN010	Phoenix Group Information Systems	101-40-23-54200	185.00	3/25/2022
245935	PITNE010	Pitney Bowes Postage By	101-20-07-56505	145.95	3/25/2022
245936	PLANW010	Planwest Partners Inc	213-30-13-58004	3,769.75	3/25/2022
245936	PLANW010	Planwest Partners Inc	213-30-13-58002	7,782.50	3/25/2022
245936	PLANW010	Planwest Partners Inc	213-30-13-58001	6,443.75	3/25/2022
245937	SECUR010	Low Voltage Security Inc	212-30-11-55400	11.47	3/25/2022
245938	THOMA005	Thomas & Associates	662-60-67-54200	2,594.49	3/25/2022
245939	THRIF010	Thrifty Supply Company	661-60-64-57600	2,332.75	3/25/2022
245940	TURFS010	Turf Star	771-50-57-54400	37.89	3/25/2022
245941	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	83.94	3/25/2022
245941	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	408.70	3/25/2022
245941	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	137.76	3/25/2022
245941	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	930.38	3/25/2022
245941	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	217.88	3/25/2022
245941	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,331.08	3/25/2022
245941	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,696.79	3/25/2022
245941	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,693.48	3/25/2022
245941	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	825.24	3/25/2022
245941	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	141.01	3/25/2022
245942	UB*05349	Costa Gary	661-00-00-21000	52.39	3/25/2022
245943	UB*05348	Danco Builders	661-00-00-21000	7,107.99	3/25/2022
245944	UB*05350	Douglas Gabriel	661-00-00-21000	43.58	3/25/2022
245945	UB*05347	Sizemore Troy	661-00-00-21000	13.55	3/25/2022
245946	SUDDE010	Suddenlink	775-10-71-51210	322.97	3/25/2022
310192	PAYROLL	Payroll	MISC	756.25	3/25/2022
310193	PAYROLL	Payroll	MISC	614.98	3/25/2022
310194	PAYROLL	Payroll	MISC	977.65	3/25/2022
310195	PAYROLL	Payroll	MISC	148.62	3/25/2022
310196	PAYROLL	Payroll	MISC	277.95	3/25/2022
310197	PAYROLL	Payroll	MISC	251.46	3/25/2022
310198	PAYROLL	Payroll	MISC	115.54	3/25/2022
310199	PAYROLL	Payroll	MISC	1,449.38	3/25/2022
310200	PAYROLL	Payroll	MISC	572.89	3/25/2022
310201	PAYROLL	Payroll	MISC	1,492.15	3/25/2022
310202	PAYROLL	Payroll	MISC	467.97	3/25/2022
310203	PAYROLL	Payroll	MISC	2,274.53	3/25/2022
310204	PAYROLL	Payroll	MISC	1,114.10	3/25/2022
310205	PAYROLL	Payroll	MISC	1,490.33	3/25/2022
310206	PAYROLL	Payroll	MISC	1,066.35	3/25/2022
310207	PAYROLL	Payroll	MISC	48.76	3/25/2022
310208	PAYROLL	Payroll	MISC	199.92	3/25/2022
310209	PAYROLL	Payroll	MISC	120.09	3/25/2022
310210	PAYROLL	Payroll	MISC	30.76	3/25/2022
310211	PAYROLL	Payroll	MISC	39.40	3/25/2022

Attachment: A. Warrant 030522-032522 (3848 : Warrant Listing)

City of Arcata Warrant Listing 03/05/2022-03/25/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
ACH	PERS010	PERS	101-00-00-22202	59,090.01	3/25/2022
ACH	PAYR010	Payroll Deductions ACH	MISC	104,648.48	3/25/2022
ACH	PAYROLL	Payroll Direct Deposit	MISC	205,378.77	3/25/2022
				<u>1,590,990.71</u>	

Attachment: A. Warrant 030522-032522 (3848 : Warrant Listing)



STAFF REPORT – CITY COUNCIL MEETING

April 06, 2022

TO: Honorable Mayor and City Council Members

FROM: Karen T. Diemer, City Manager

PREPARER: Karen T. Diemer, City Manager

DATE: March 24, 2022

TITLE: **Declare a Continuation of the Local Emergency Related to the Coronavirus Pandemic.**

RECOMMENDATION:

It is recommended that the Council:

- 1) Continue the Local Emergency related to the Coronavirus (COVID-19) pandemic and provide direction to staff as necessary on steps to respond to the public health and safety emergency; and
- 2) Find that the COVID-19 state of emergency could continue to directly impact the ability of the Council and public to meet safely in person, and state or local officials continue to impose or recommend measures to promote social distancing.

INTRODUCTION:

California Government Code section 8630 and Title II, Chapter 6—Emergency Operations and Functions, of the City of Arcata Municipal Code set forth the procedures to proclaim the existence or threatened existence of a local emergency when circumstances described therein exist. On April 1, 2020, the City Council adopted a resolution confirming the existence of a local emergency caused by the Coronavirus (COVID-19). The Arcata Municipal Code Title II, Chapter 6, requires the City Council to review and affirm the continuation of the Emergency proclamation every 40 days after the initial declaration.

BACKGROUND/DISCUSSION:

The Humboldt County Health Officer's and the California Governor's Emergency Declaration are still in place.

The holiday Omicron surge has declined and State and local officials have relaxed masking mandates. In Mid-March the Omicron BA.2 variant was detected in the United States. Still Public Health is urging residents to get vaccinated and boosted to protect themselves and the community. Those aged 5 and older are eligible to get vaccinated and anyone aged 16 and older is encouraged by Public Health to get a booster if it's been six months or more since the completion of their initial

vaccine series. Health officials remain confident that vaccination and booster shots can lessen the impacts of highly transmissible Omicron variant, including hospitalizations and deaths. Sixty-five percent (65%), of Humboldt County residents are fully vaccinated and another 6.2% are partially vaccinated.

The City continues to need and seek additional assistance, and a formal declaration of emergency allows additional resources to flow to the City in a timely fashion. The declaration of emergency also allows needed flexibility in staffing decisions and steps needed to continue to deliver essential services and to protect the City's residents. The declaration enables the City to more effectively respond to the outbreak, and potentially obtain reimbursement for the response.

Council, Commission and Committee Meetings:

COVID Modification: Meetings may be accessed by the public via Zoom or in person. In person attendance will be allowed starting March 1, 2023. Current public health orders do not require attendees to be masked unless they are unvaccinated. Social distancing is strongly encouraged.

City Council: The City will allow access to meetings both online and in person. The City may return to Zoom platform meetings based on virus conditions in the community as needed. On September 19, 2021, Governor Newsom signed AB 361, amending the Brown Act effective October 1, 2021 until January 1, 2024.

AB 361 authorizes local agencies to continue meeting remotely without following the Brown Act's standard teleconferencing provisions, including the requirement that meetings be conducted in physical locations, if the meeting is held during a state of emergency proclaimed by the Governor and either of the following applies: (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body has already determined or is determining whether—as a result of the emergency—meeting in person would present imminent risks to the health or safety of attendees. In order to continue to conduct remote meetings without complying with the standard teleconference requirements, every 30 days the Council must make the following findings by majority vote: (1) the Council has reconsidered the circumstances of the state of emergency; and, (2) any of the following exist: (a) the state of emergency continues to directly impact the ability of the Council members to meet safely in person, or (b) state or local officials continue to impose or recommend measures to promote social distancing.

AB 361 adds new procedures and clarifies the requirements for conducting remote meetings, including the following:

- **Public Comment Opportunities in Real Time:** A legislative body that meets remotely pursuant to AB 361 must allow members of the public to access the meeting via a call-in option or an internet-based service option, and the agenda for the remote meeting must provide an opportunity for members of the public to directly address the body in real time. A legislative body cannot require public comments to be submitted in advance of the meeting.
- **No Action During Disruptions:** In the event of a disruption that prevents the local agency from broadcasting the remote meeting, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, AB 361 prohibits the legislative body from taking any further action on items appearing on the meeting agenda until public access to the meeting via the call-in or internet-based options is restored.
- **Periodic Findings:** To continue meeting remotely pursuant to AB 361, a legislative body must make periodic findings concerning the declared emergency and its effects. AB 361

will sunset on January 1, 2024. The continuation of this Declared Emergency locally is intended to satisfy this requirement for periodic findings.

Planning Commission: The Planning Commission has returned to in person /hybrid meetings operated similar to the Council meetings.

Committees: Meetings are scheduled to continue in teleconference/Zoom platform for April and May. As no true hybrid option is available this will be evaluated each month which the option is available. No hybrid option planned.

POLICY IMPLICATIONS:

The action of extending the emergency proclamation is consistent with Arcata Municipal Code Title II, Chapter 6.

BUDGET/FISCAL IMPACT:

While there will be costs associated with City's emergency response to COVID-19, continuation of the proclamation of a Local Emergency by the City Council has no direct cost impact. However, it may enable potential external sources for reimbursement to costs associated with the City's emergency response.



STAFF REPORT – CITY COUNCIL MEETING

April 06, 2022

TO: Honorable Mayor and City Council Members

FROM: Netra Khatri, City Engineer

PREPARER: Melanie Dabill, Administrative Assistant

DATE: February 22, 2022

TITLE: **Request the Annual Engineer's Report and Preparation of Notices to Declare the City's Intention to Continue to Levy and Collect Assessments of Existing Assessment Districts to Include Mad River Parkway Business Center Landscape Maintenance Assessment District, Windsong Subdivision Landscape Maintenance Assessment District and Janes Creek Meadow Landscape Maintenance Assessment District.**

RECOMMENDATION:

It is recommended that the Council request the annual Engineer's Report and preparation of notices to declare the City's intention to continue to levy and collect assessments of existing assessment districts to include Mad River Parkway Business Center Landscape Maintenance Assessment District, Windsong Subdivision Landscape Maintenance Assessment District and Janes Creek Meadow Landscape Maintenance Assessment District.

INTRODUCTION:

The City has three assessment districts that are billed annually as part of their property tax assessments. As required under the Landscape and Lighting Act of 1972, annual Engineer's Reports and Resolutions of Intent to continue to levy assessments are required. The Resolutions of Intent are incorporated into the City's annual budget process. This action directs the City Engineer to complete the required reports and notices in preparation of the budget adoption.

BACKGROUND:

The City is allowed under the Landscaping and Lighting Act of 1972 to create assessment districts to install, maintain and service public landscaping and lighting. All three of the districts were legally created based on an Engineer's Report which clearly describes the improvements, work and costs. Several specific parts (A-F) are required to be prepared under the Engineer's Report, including:

Part A—plans and specifications for the improvements are filed with the City Clerk. Although separately bound, the plans and specifications are a part of this report and are included in it by reference.

Part B—an estimate of the cost of maintaining the improvement.

Part C—an assessment of the estimated cost of maintaining the improvement on each benefited parcel of land within the assessment district.

Part D—a statement of the method by which the undersigned has determined the amount proposed to be assessed against each parcel.

Part E—a list of the names and addresses of the owners of real property within the assessment district, as shown on the last equalized assessment roll for taxes, or as known to the Clerk. The list is keyed to Part C by assessment number.

Part F—a diagram showing all of the parcels or real property within this assessment district. The diagram is keyed to Part C by assessment number.

DISCUSSION:

Annually, an Engineer’s Report is required to be prepared to report to the City Council so they may adopt a resolution proposing any new improvements or substantial changes in existing improvements. There are no changes recommended within the Windsong and Janes Creek Meadow Assessment Districts. The Mad River Parkway will see a CPI increase of 4.7% per the approved conditions of the district. City forces will continue to perform the work/improvements and maintenance as per the original Engineer’s Report, and request the continued assessment of the benefited parcels.

Please refer to the three attached reports for the districts, including the funds required and expended. Written public notifications will be published in the local paper and following a public hearing the Council will be asked to approve the Engineer’s Reports and to adopt a resolution for each individual district, declaring the continued collection of assessments.

BUDGET/FISCAL IMPACT:

Failure to approve the continued assessments would result in a reduction of funds to maintain the grounds and lighting within the three assessment districts. The total funding recommended in the Engineer’s Reports for the three districts is \$37,452.38.

ATTACHMENTS:

- 2022-2023 - MRBP Landscape Maintenance - Engineer's Report (PDF)
- 2022-2023 - Windsong Landscape Maintenance - Engineer's Report (PDF)
- 2022-2023 - Janes Creek Meadows Landscape Maintenance - Engineers Report (PDF)

Engineer's Report for The Mad River Parkway Business Center Landscape Maintenance Assessment District

2022/2023

Netra Khatri, City Engineer

3/30/22

City of Arcata



A: OVERVIEW

The City of Arcata (“City”) annually levies and collects special assessments on parcels within the Landscape and Lighting Assessment District Titled Mad River Parkway Business Center Landscape Maintenance Assessment District in order to continue the maintenance of landscape and lighting improvements within the “District”. The District was formed in December of 2013 and is levied annually, pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the “1972 Act”) and the provisions of the California Constitution Article XIID, added by Proposition 218. This Engineer’s Annual Report (“Report”) describes the District, any changes to the District, modifications to the improvements or zones, and the proposed assessments for fiscal year 2022/2023.

The budgets and annual assessments are based on the City’s estimated cost to maintain the improvements that provide special benefits to properties within the District. The word “parcel”, for the purposes of this Report, refers to an individual property assigned its own Assessment Parcel Number by the Humboldt County Assessor’s Office. The Humboldt County Auditor/Controller uses Assessment Parcel Numbers and specific Fund Numbers to identify properties assessed for special district benefit assessments on the tax roll.

Each fiscal year, an Engineer’s Report is prepared and presented to the City Council describing the District any changes to the District or improvements and the proposed budget and assessments for that fiscal year and the City Council shall hold a noticed public hearing regarding these matters prior to approving and ordering the proposed levy of assessments.

Following final approval of the Report the Council orders the levy and collection of assessments for the fiscal year pursuant to the 1972 Act. In such case, the assessment information will be submitted to the County Auditor/Controller, and included on the property tax roll for each parcel in fiscal year 2022/2023.

B. DESCRIPTION OF THE DISTRICT

The Mad River Parkway Businesses Center Landscape Maintenance Assessment District (MRAD) consists of 11 lots (previously 14) totally 354,959 square feet. Two of the lots have been developed and one is currently in construction.

The subdivision is situated in the northern portion of the City of Arcata just southeast of the Mad River and North of Guintoli Lane. The MRAD contains a City owned parcel known as Carlson Park.

C. IMPROVEMENTS AND SERVICES AUTHORIZED BY THE 1972 ACT

As generally defined by the 1972 Act and applicable to this District, the improvements and associated assessments may include one or more of the following:

1. The installation or planting of landscaping;

2. The installation or construction of statuary, fountains, and other ornamental structures and facilities;
3. The installation or construction of public lighting facilities including, but not limited to street lights and traffic signals;
4. The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof;
5. The installation of park or recreational improvements, including, but not limited to, all of the following: a) Land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks, and drainage. b) Lights, playground equipment, play courts, and public restrooms.
6. The acquisition of land for park, recreational, or open-space purposes or any existing improvement otherwise authorized pursuant to this section.
7. The maintenance or servicing, of any of the foregoing including the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement including but not limited to: a) Repair, removal, or replacement of all or any part of any improvements; b) Grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities; c) Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; d) The removal of trimmings, rubbish, debris, and other solid waste; e) The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti; f) Electric current or energy, gas, or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; g) Water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.
8. Incidental expenses associated with the improvements including, but not limited to: a) The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment; b) The costs of printing, advertising, and the publishing, posting and mailing of notices; c) Compensation payable to the County for collection of assessments; d) Compensation of any engineer or attorney employed to render services; e) Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements; f) Costs associated with any elections held for the approval of a new or increased assessment.

D. DESCRIPTION OF IMPROVEMENTS AND SERVICES

The purpose of this District is to ensure the ongoing maintenance, operation and servicing of local landscaping and street lighting improvements established or installed in connection with development of properties within the MRAD. The improvements may consist of all or a portion of the public landscaped areas, street lighting and appurtenant facilities within and adjacent to the MRAD.

The improvements to be maintained and funded entirely or partially through the District assessments are generally described as in the original Engineers report: Seven street lights, landscape areas within the street right-of-way, the park area field, equipment, a-ten foot wide path and vegetated swales, graffiti abatement, and a bridge/drainage structure for access and handrail.

Landscaping and Appurtenant Facilities: Landscaping improvements include but are not limited to: Landscaping, planting, shrubbery, trees, irrigation systems, fences, hardscapes, fixtures, electricity and water, sidewalk maintenance resulting from landscape growth and appurtenant facilities in public rights-of-way, medians, swales, parkways and dedicated easements within the proposed boundaries of said Assessment District. Together with any and all incidental expenses in connection there with as particularly authorized pursuant to the Landscaping and Lighting Act of 1972.

Excluded from the District’s Responsibility: Fences throughout the Development other than the fence on the West side and within Lot 12.

Vegetation Management

Vegetation Management includes but is not limited to the mowing and trimming of identified drainage easements, street frontage, Carlson Park (lot 12) and other landscape areas.

Lighting and Appurtenant Facilities

Street lighting improvements include but are not limited to: Poles, fixtures, bulbs, conduits, conductors, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide safety lighting and traffic signals in public rights-of-way and dedicated easements within the proposed boundaries of said Assessment District. The public lighting system is maintained to provide adequate illumination. Power for street lights is furnished by the Pacific Gas and Electric Company, and based on the rates for power authorized by the California Public Utilities Commission LS2-A rate.

Park and Recreation Improvements and Appurtenant Facilities

Parks and recreation improvements include but are not limited to lights, playgrounds, playground equipment, park furniture, site amenities, and appurtenant facilities in public parks and recreation facilities within the boundaries of said Assessment District.

E: Recent Changes and Proposed Changes for 2022/23 Fiscal Year

No changes in the FY21-22, however we anticipate new construction at least on one or two lots on FY 22-23.

F: ASSESSMENT

The annual assessments are based on the historical and estimated costs to maintain the improvements that provide a prescribed benefit to properties within the District. Per the original language of this assessment district properties not yet developed only pay 50% of the annual assessment. A CPI of 4.7% for 2022-2023 will be calculated and included in the report forwarded to the County for inclusion on the parcel annual tax assessment.

Assessment District	2020/21 Assessment	2020/21 Expense	2022/23 Assessment
MRBP	\$6,229.58	\$22,121.44	\$6,522.38

Above listed assessment fees include an annual Consumer Price Index factor (4.7% for 2022-2023); All Urban Consumers, U.S. All Items, 1982-1984=100 – Annual from prior calendar year. The cost indexing factor allows the district to raise its assessments on an annual basis to allow it to keep pace with inflation and the rising cost of living.

MAD RIVER BUSINESS PARK

ASSESSMENT ROLL

SPECIAL ASSESSMENT <u>NUMBER</u>	FISCAL YEAR 2022-2023 <u>AMOUNT OF ASSESSMENT</u>	PROPERTY DESCRIPTION <u>ASSESSOR'S PARCEL NO.</u>
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Lot 1	\$330.38	507-531-007
Lot 2	\$417.90	507-531-008
Lot 3	\$391.00	507-531-009
Lot 4	\$400.79	507-531-010
Lot 5	\$522.26	507-531-011
Lot 6	278.94	507-531-013
Lot 7	\$239.91	507-531-014
Lot 8	\$341.86	507-531-004
Lot 9	\$215.72	507-531-003
Lot 10	\$3,383.61	507-531-015

TOTAL ASSESSMENT: \$6,522.38

Attachment: 2022-2023 - MRBP Landscape Maintenance - Engineer's Report (3826 : Declaration and Noticing of Three Assessment Districts)

Engineer's Report for The Windsong Landscape Maintenance Assessment District

2022/2023

Netra Khatri, City Engineer

3/30/22

City of Arcata



Attachment: 2022-2023 - Windsong Landscape Maintenance - Engineer's Report (3826 : Declaration and Noticing of Three Assessment

A: OVERVIEW

The City of Arcata (“City”) annually levies and collects special assessments on parcels within the Landscape Assessment District Titled Windsong Landscape Maintenance Assessment District (WLAD) in order to continue the maintenance of landscape improvements within the “District”. The District was formed in October 1995 and is levied annually, pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the “1972 Act”) and the provisions of the California Constitution Article XIID, added by Proposition 218. This Engineer’s Annual Report (“Report”) describes the District, any changes to the District, modifications to the improvements or zones, and the proposed assessments for fiscal year 2022/2023.

The budgets and annual assessments are based on the City’s estimated cost to maintain the improvements that provide special benefits to properties within the District. The word “parcel”, for the purposes of this Report, refers to an individual property assigned its own Assessment Parcel Number by the Humboldt County Assessor’s Office. The Humboldt County Auditor/Controller uses Assessment Parcel Numbers and specific Fund Numbers to identify properties assessed for special district benefit assessments on the tax roll.

Each fiscal year, an Engineer’s Report is prepared and presented to the City Council describing the District any changes to the District or improvements and the proposed budget and assessments for that fiscal year and the City Council shall hold a noticed public hearing regarding these matters prior to approving and ordering the proposed levy of assessments.

Following final approval of the Report the Council orders the levy and collection of assessments for the fiscal year pursuant to the 1972 Act. In such case, the assessment information will be submitted to the County Auditor/Controller, and included on the property tax roll for each parcel in fiscal year 2022/2023.

B. DESCRIPTION OF THE DISTRICT

The Windsong Landscape Maintenance Assessment District (WLAD) consists of 110 single family lots (previously 43 lots.) Five of the lots remain undeveloped.

The subdivision is situated along the western border of Arcata adjacent to the bottoms, north of HWY 255, east of V Street, south of Vaissade Road and west of Lorelei Road. The WLAD contains a City owned parcel known as Windsong Park (1.77 Ac.) and several landscaped/vegetated parcels which the City maintains for aesthetics and drainage purposes.

C. IMPROVEMENTS AND SERVICES AUTHORIZED BY THE 1972 ACT

As generally defined by the 1972 Act and applicable to this District, the improvements and associated assessments may include one or more of the following:

1. The installation or planting of landscaping;

2. The installation or construction of statuary, fountains, and other ornamental structures and facilities;
3. The installation or construction of public lighting facilities including, but not limited to street lights and traffic signals;
4. The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof;
5. The installation of park or recreational improvements, including, but not limited to, all of the following: a) Land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks, and drainage. b) Lights, playground equipment, play courts, and public restrooms.
6. The acquisition of land for park, recreational, or open-space purposes or any existing improvement otherwise authorized pursuant to this section.
7. The maintenance or servicing, of any of the foregoing including the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement including but not limited to: a) Repair, removal, or replacement of all or any part of any improvements; b) Grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities; c) Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; d) The removal of trimmings, rubbish, debris, and other solid waste; e) The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti; f) Electric current or energy, gas, or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; g) Water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.
8. Incidental expenses associated with the improvements including, but not limited to: a) The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment; b) The costs of printing, advertising, and the publishing, posting and mailing of notices; c) Compensation payable to the County for collection of assessments; d) Compensation of any engineer or attorney employed to render services; e) Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements; f) Costs associated with any elections held for the approval of a new or increased assessment.

D. DESCRIPTION OF IMPROVEMENTS AND SERVICES

The purpose of this District is to ensure the ongoing maintenance and servicing of the landscaped areas within the street right of way, playfield (park), playground and other operations and servicing of local landscaping and drainage improvements. The improvements in general include playground equipment and furniture, irrigation system, and public trail areas. The improvements to be maintained and funded entirely or partially through the District assessments are generally described as in the original Engineers report.

Landscaping and Appurtenant Facilities: Landscaping improvements include but are not limited to: Landscaping, planting, shrubbery, trees, irrigation systems, fences, hardscapes, fixtures, electricity and water, sidewalk maintenance resulting from landscape growth and appurtenant

facilities in public rights-of-way, medians, swales, parkways and dedicated easements within the proposed boundaries of said Assessment District. Together with any and all incidental expenses in connection there with as particularly authorized pursuant to the Landscaping and Lighting Act of 1972.

Vegetation Management

Vegetation Management includes but is not limited to the mowing and trimming of identified drainage easements, street frontage, Windsong Park and other landscape areas (parcels).

Lighting and Appurtenant Facilities

Street lighting improvements include but are not limited to: Poles, fixtures, bulbs, conduits, conductors, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide safety lighting and traffic signals in public rights-of-way and dedicated easements within the proposed boundaries of said Assessment District. The public lighting system is maintained to provide adequate illumination. Power for street lights is furnished by the Pacific Gas and Electric Company, and based on the rates for power authorized by the California Public Utilities Commission LS2-A rate.

Park and Recreation Improvements and Appurtenant Facilities

Parks and recreation improvements include but are not limited to lights, playgrounds, playground equipment, park furniture, site amenities, and appurtenant facilities in public parks and recreation facilities within the boundaries of said Assessment District.

E: Recent Changes and Proposed Changes for 2022/23 Fiscal Year

No changes to report for this past FY (21/22), City continued to provide the maintenance and improvements above the amount received from the District. No changes in the rate of assessment are proposed in the next FY 22-23.

F: ASSESSMENT

The annual assessments are based on the historical and estimated costs to maintain the improvements that provide a prescribed benefit to properties within the District. The most complete assessment (FY20/21) is based on cost data recorded from the Parks and Facilities Department principally, plus the preparation of this report. No CPI was included in this District and thus the costs have not increased over time while the costs to deliver services has. Each parcel within the District is responsible for paying \$135/parcel based on the approved Engineers Estimate.

District Name	2020/21 Assessment	2020/21 Expensed	2022/23 Proposed Assessment
Windsong LAD	\$ 14,850	\$24,637.30	\$14,850

WINDSONG
ASSESSMENT ROLL

SPECIAL ASSESSMENT NUMBER	FISCAL YEAR 2020-2021 AMOUNT OF ASSESSMENT	PROPERTY DESCRIPTION ASSESSOR'S PARCEL NO.
Lot 361-3	\$135.00	505-361-003
Lot 361-4	\$135.00	505-361-004
Lot 361-5	\$135.00	505-361-005
Lot 361-6	\$135.00	505-361-006
Lot 361-7	\$135.00	505-361-007
Lot 361-8	\$135.00	505-361-008
Lot 361-9	\$135.00	505-361-009
Lot 361-10	\$135.00	505-361-010
Lot 36-11	\$135.00	505-361-011
Lot 361-12	\$135.00	505-361-012
Lot 361-13	\$135.00	505-361-013
Lot 361-14	\$135.00	505-361-014
Lot 361-15	\$135.00	505-361-015
Lot 361-16	\$135.00	505-361-016
Lot 361-17	\$135.00	505-361-017
Lot 361-18	\$135.00	505-361-018
Lot 361-19	\$135.00	505-361-019
Lot 361-20	\$135.00	505-361-020
Lot 361-21	\$135.00	505-361-021
Lot 361-22	\$135.00	505-361-022
Lot 361-23	\$135.00	505-361-023

Lot 361-24	\$135.00	505-361-024
Lot 361-25	\$135.00	505-361-025
Lot 361-26	\$135.00	505-361-026
Lot 361-27	\$135.00	505-361-027
Lot 361-28	\$135.00	505-361-028
Lot 361-29	\$135.00	505-361-029
Lot 361-30	\$135.00	505-361-030
Lot 361-31	\$135.00	505-361-031
Lot 361-32	\$135.00	505-361-032
Lot 361-33	\$135.00	505-361-033
Lot 361-34	\$135.00	505-361-034
Lot 361-35	\$135.00	505-361-035
Lot 361-36	\$135.00	505-361-036
Lot 361-37	\$135.00	505-361-037
Lot 361-38	\$135.00	505-361-038
Lot 361-39	\$135.00	505-361-039
Lot 361-40	\$135.00	505-361-040
Lot 361-41	\$135.00	505-361-041
Lot 361-42	\$135.00	505-361-042
Lot 361-43	\$135.00	505-361-043
Lot 361-44	\$135.00	505-361-044
Lot 361-45	\$135.00	505-361-045
Lot 361-46	\$135.00	505-361-046
Lot 361-47	\$135.00	505-361-047
Lot 361-48	\$135.00	505-361-048
Lot 361-49	\$135.00	505-361-049
Lot 361-50	\$135.00	505-361-050

Lot 361-51	\$135.00	505-361-051
Lot 361-52	\$135.00	505-361-052
Lot 362-1	\$135.00	505-362-001
Lot 362-2	\$135.00	505-362-002
Lot 362-3	\$135.00	505-362-003
Lot 362-4	\$135.00	505-362-004
Lot 362-5	\$135.00	505-362-005
Lot 362-6	\$135.00	505-362-006
Lot 362-7	\$135.00	505-362-007
Lot 362-8	\$135.00	505-362-008
Lot 362-9	\$135.00	505-362-009
Lot 362-10	\$135.00	505-362-010
Lot 362-11	\$135.00	505-362-011
Lot 362-12	\$135.00	505-362-012
Lot 362-13	\$135.00	505-362-013
Lot 362-14	\$135.00	505-362-014
Lot 362-15	\$135.00	505-362-015
Lot 362-16	\$135.00	505-362-016
Lot 362-17	\$135.00	505-362-017
Lot 362-18	\$135.00	505-362-018
Lot 362-19	\$135.00	505-362-019
Lot 362-20	\$135.00	505-362-020
Lot 362-21	\$135.00	505-362-021
Lot 362-22	\$135.00	505-362-022
Lot 362-23	\$135.00	505-362-023
Lot 362-24	\$135.00	505-362-024
Lot 362-25	\$135.00	505-362-025

Lot 362-26	\$135.00	505-362-026
Lot 362-27	\$135.00	505-362-027
Lot 362-28	\$135.00	505-362-028
Lot 362-29	\$135.00	505-362-029
Lot 362-30	\$135.00	505-362-030
Lot 362-31	\$135.00	505-362-031
Lot 362-32	\$135.00	505-362-032
Lot 362-33	\$135.00	505-362-033
Lot 362-34	\$135.00	505-362-034
Lot 362-35	\$135.00	505-362-035
Lot 362-36	\$135.00	505-362-036
Lot 362-37	\$135.00	505-362-037
Lot 362-38	\$135.20	505-362-038
Lot 362-39	\$135.00	505-362-039
Lot 362-40	\$135.00	505-362-040
Lot 362-41	\$135.00	505-362-041
Lot 362-42	\$135.00	505-362-042
Lot 362-43	\$135.00	505-362-043
Lot 362-44	\$135.00	505-362-044
Lot 362-45	\$135.00	505-362-045
Lot 362-46	\$135.00	505-362-046
Lot 362-47	\$135.00	505-362-047
Lot 362-48	\$135.00	505-362-048
Lot 362-49	\$135.00	505-362-049
Lot 362-50	\$135.00	505-362-050
Lot 362-51	\$135.00	505-362-051
Lot 362-52	\$135.00	505-362-052

Lot 362-53	\$135.00	505-362-053
Lot 362-54	\$135.00	505-362-054
Lot 362-55	\$135.00	505-362-055
Lot 362-56	\$135.00	505-362-056
Lot 362-57	\$135.00	505-362-057
Lot 362-58	\$135.00	505-362-058
Lot 362-59	\$135.00	505-362-059
Lot 362-60	\$135.00	505-362-060

TOTAL ASSESSMENT: \$14,850.00

Engineer's Report for The Janes Creek Meadows Landscape Maintenance Assessment District

2022/2023

Netra Khatri, City Engineer

3/30/22

City of Arcata



Attachment: 2022-2023 - Janes Creek Meadows Landscape Maintenance - Engineers Report (3826 : Declaration and Noticing of Three

A: OVERVIEW

The City of Arcata (“City”) annually levies and collects special assessments on parcels within the Landscape and Lighting Assessment District Titled Janes Creek Meadows Landscape Maintenance Assessment District in order to continue the maintenance of landscape and lighting improvements within the “District”. The District was formed in October of 2003 and is levied annually, pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the “1972 Act”) and the provisions of the California Constitution Article XIID, added by Proposition 218. This Engineer’s Annual Report (“Report”) describes the District, any changes to the District, modifications to the improvements or zones, and the proposed assessments for fiscal year 2022/2023.

The budgets and annual assessments are based on the City’s estimated cost to maintain the improvements that provide special benefits to properties within the District. The word “parcel”, for the purposes of this Report, refers to an individual property assigned its own Assessment Parcel Number by the Humboldt County Assessor’s Office. The Humboldt County Auditor/Controller uses Assessment Parcel Numbers and specific Fund Numbers to identify properties assessed for special district benefit assessments on the tax roll.

Each fiscal year, an Engineer’s Report is prepared and presented to the City Council describing the District any changes to the District or improvements and the proposed budget and assessments for that fiscal year and the City Council shall hold a noticed public hearing regarding these matters prior to approving and ordering the proposed levy of assessments.

Following final approval of the Report the Council orders the levy and collection of assessments for the fiscal year pursuant to the 1972 Act. In such case, the assessment information will be submitted to the County Auditor/Controller, and included on the property tax roll for each parcel in fiscal year 2022/2023.

B. DESCRIPTION OF THE DISTRICT

The Janes Creek Meadows Landscape Maintenance Assessment District (JCAD) consists of 54 lots. The 9 original lots associated with the affordable housing land trust were not assessed. The subdivision is situated in the northern central portion of the City of Arcata. The JCAD contains a City improved park and playground (Janes Creek Meadows Park), improved trail network and stormwater retention pond and swales.

C. IMPROVEMENTS AND SERVICES AUTHORIZED BY THE 1972 ACT

As generally defined by the 1972 Act and applicable to this District, the improvements and associated assessments may include one or more of the following:

1. The installation or planting of landscaping;

2. The installation or construction of statuary, fountains, and other ornamental structures and facilities;
3. The installation or construction of public lighting facilities including, but not limited to street lights and traffic signals;
4. The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof;
5. The installation of park or recreational improvements, including, but not limited to, all of the following: a) Land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks, and drainage. b) Lights, playground equipment, play courts, and public restrooms.
6. The acquisition of land for park, recreational, or open-space purposes or any existing improvement otherwise authorized pursuant to this section.
7. The maintenance or servicing, of any of the foregoing including the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement including but not limited to: a) Repair, removal, or replacement of all or any part of any improvements; b) Grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities; c) Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; d) The removal of trimmings, rubbish, debris, and other solid waste; e) The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti; f) Electric current or energy, gas, or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; g) Water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.
8. Incidental expenses associated with the improvements including, but not limited to: a) The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment; b) The costs of printing, advertising, and the publishing, posting and mailing of notices; c) Compensation payable to the County for collection of assessments; d) Compensation of any engineer or attorney employed to render services; e) Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements; f) Costs associated with any elections held for the approval of a new or increased assessment.

D. DESCRIPTION OF IMPROVEMENTS AND SERVICES

The purpose of this District is to ensure the ongoing maintenance, operation and servicing of the improvements installed by the Developer and the City. These include: the Park and playground, approximately 3,000 LF of trail, landscaped bulb outs, 13 street lights and supplied power, fences on City right of way, a sound wall at the entrance, and a pedestrian and emergency access bridge.

Landscaping and Appurtenant Facilities: Landscaping improvements include but are not limited to: Landscaping, planting, shrubbery, trees, irrigation systems, fences, hardscapes, fixtures, electricity and water, sidewalk maintenance resulting from landscape growth and appurtenant facilities in public rights-of-way, medians, swales, parkways and dedicated easements within the

proposed boundaries of said Assessment District. Together with any and all incidental expenses in connection there with as particularly authorized pursuant to the Landscaping and Lighting Act of 1972.

Excluded from the District’s Responsibility

Private yard fences throughout the JCAD adjacent to the vegetated drainage swales.

Vegetation Management

Vegetation Management includes but is not limited to the mowing and trimming of identified drainage easements, street frontage, Jacoby Creek Park and other landscape areas.

Lighting and Appurtenant Facilities

Street lighting improvements include but are not limited to: Poles, fixtures, bulbs, conduits, conductors, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide safety lighting and traffic signals in public rights-of-way and dedicated easements within the proposed boundaries of the JCAD. The public lighting system is maintained to provide adequate illumination. Power for street lights is furnished by the Pacific Gas and Electric Company, and based on the rates for power authorized by the California Public Utilities Commission LS2-A rate.

Park and Recreation Improvements and Appurtenant Facilities

Parks and recreation improvements include but are not limited to lights, playground, playground equipment, park furniture, site amenities, and appurtenant facilities in public parks and recreation facilities within the boundaries of said Assessment District.

E: Recent Changes and Proposed Changes for 2022/23 Fiscal Year

This past year, the City had no changes recorded and does not anticipate any changes for FY 22-23.

F: ASSESSMENT

The annual assessments are based on the historical and estimated costs to maintain the improvements that provide a prescribed benefit to properties within the District. Per the original language of this assessment district, parcels does not include CPI adjustments.

Assessment District	2020/2021 Assessment	2020/2021 Expense	2022/2023 Assessment
JCAD	\$ 16,090.60	\$ 19,298.41	\$16,080.00

JANES CREEK MEADOWS

ASSESSMENT ROLL

SPECIAL ASSESSMENT <u>NUMBER</u>	FISCAL YEAR 2022-2023 <u>AMOUNT OF ASSESSMENT</u>	PROPERTY DESCRIPTION <u>ASSESSOR'S PARCEL NO.</u>
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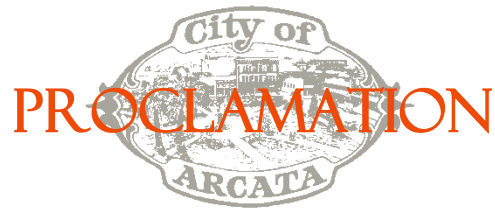
Lot 1	507-511-001	268.00
Lot 2	507-511-002	268.00
Lot 4	507-511-004	268.00
Lot 5	507-511-005	268.00
Lot 6	507-511-006	268.00
Lot 7	507-511-007	536.00
Lot 8	507-511-008	268.00
Lot 9	507-511-009	268.00
Lot 10	507-511-010	268.00
Lot 11	507-511-011	268.00
Lot 12	507-511-012	268.00
Lot 13	507-511-013	268.00
Lot 14	507-511-014	268.00
Lot 15	507-511-015	268.00
Lot 16	507-511-016	268.00
Lot 17	507-511-017	536.00
Lot 18	507-511-018	268.00
Lot 19	507-511-019	268.00
Lot 20	507-511-020	268.00
Lot 21	507-511-021	268.00
Lot 22	507-511-022	268.00

Attachment: 2022-2023 - Janes Creek Meadows Landscape Maintenance - Engineers Report (3826 : Declaration and Noticing of Three

Lot 23	507-511-023	268.00
Lot 24	507-511-024	536.00
Lot 25	507-511-025	268.00
Lot 26	507-511-026	268.00
Lot 27	507-511-027	268.00
Lot 28	507-511-028	804.00
Lot 29	507-511-029	268.00
Lot 30	507-511-030	268.00
Lot 31	507-511-031	268.00
Lot 32	507-511-032	268.00
Lot 33	507-511-033	268.00
Lot 34	507-511-034	268.00
Lot 35	507-511-035	268.00
Lot 36	507-511-036	268.00
Lot 37	507-511-037	268.00
Lot 38	507-511-038	268.00
Lot 39	507-511-039	268.00
Lot 40	507-511-040	536.00
Lot 41	507-511-041	268.00
Lot 42	507-511-042	268.00
Lot 43	507-511-043	268.00
Lot 44	507-511-044	268.00
Lot 45	507-511-045	268.00
Lot 46	507-511-046	268.00
Lot 47	507-511-047	268.00
Lot 48	507-511-048	268.00
Lot 49	507-511-049	536.00

Lot 50	507-511-050	268.00
Lot 51	507-511-051	268.00
Lot 52	507-511-052	268.00
Lot 53	507-511-053	268.00
Lot 54	507-511-001	268.00

TOTAL ASSESSMENT: \$16,080



in Recognition of
WORLD TAI CHI DAY
April 30, 2022

WHEREAS, World Tai Chi Day is now celebrated annually in hundreds of cities in over 80 nations worldwide; and

WHEREAS, Tai Chi has been called “medication in motion” by Harvard Health Publication for the myriad of health benefits it offers; and

WHEREAS, numerous studies have pointed to the benefits of Tai Chi for stress relief, improved balance and coordination among the elderly as well as improved behavior for adolescents with attention deficit hyperactivity disorder; and

WHEREAS, World Tai Chi Day is meant to bring the community together to learn more about this gentle exercise—a series of mindful, relaxed movements that people of all ages and fitness levels can practice to improve health by boosting the immune system, increasing vitality, longevity, and well-being.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Arcata hereby recognizes **World Tai Chi Day** and encourages all residents to join on the Arcata Plaza at 10 a.m. on Saturday, April 30, 2022 to participate in this event. Community members can also visit worldtaichiday.org to learn more.

Dated: April 20, 2022

Stacy Atkins-Salazar
 Mayor



STAFF REPORT – CITY COUNCIL MEETING

April 06, 2022

TO: Honorable Mayor and City Council Members

FROM: Netra Khatri, City Engineer

PREPARER: LeAnn Schuetzle, Transit Manager

DATE: March 09, 2022

TITLE: **Adopt Resolution No. 212-55 Authorizing the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the Following Project: A&MRTS Free Fares in the Amount of \$13,595.**

RECOMMENDATION:

It is recommended that the Council adopt Resolution No. 212-55 authorizing the execution of the Certifications and Assurances and Authorized Agent forms for the Low Carbon Transit Operations Program (LCTOP) for the following project(s): A&MRTS free fares in the amount of \$13,595.

INTRODUCTION:

LCTOP is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862 (SB 862). The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects in LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance and other costs to operate those services or facilities, with each project required to reduce greenhouse gas emissions.

DISCUSSION:

Staff was notified by the Humboldt County Association of Governments (HCAOG) in February 2022 that there was \$3,595 in LCTOP funds available to the City of Arcata (A&MRTS).

It is our goal to advertise and get new users to try the bus for free during the summer months and see it as a viable transportation method within the City. It has been a longstanding goal to offer a free transit service, and through the receipt of these LCTOP funds we will pilot the program in the City.

The City submitted a request to the Humboldt County Association of Governments (HCAOG) in early March 2022 for \$10,000 in regional funds in addition to our dedicated funding of \$3,595 for the creation of a free bus ride program in July 2022 and June of 2023, and approval was granted by HCAOG.

An application was submitted to the state by the due date of March 22, 2022, and this is the final component of that application which we will forward if adopted by the Council to complete the application process

BUDGET/FISCAL IMPACT:

No fiscal impact to the Transit revenues as this will be counted as fare box revenue and it will exceed the historical cash fare box revenues we receive during the summer months of June and July.

ATTACHMENTS:

Resolution No. 212-55 - LCTOP (DOCX)

RESOLUTION 212-55
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA
AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)
FOR THE FOLLOWING PROJECT(S):
A&MRTS FREE FARES IN THE AMOUNT OF \$13,595

WHEREAS, the City of Arcata’s Arcata & Mad River Transit System (AMRTS) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the City of Arcata (AMRTS) wishes to delegate authorization to execute these documents and any amendments thereto to Karen T. Diemer, City Manager; and

WHEREAS, the City of Arcata (AMRTS) wishes to implement the following LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Arcata that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that Karen T. Diemer, City Manager, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Arcata that it hereby authorizes the submittal of the following project nomination and allocation request to the Department in FY21-2022 LCTOP funds:

- Project Name: AMRTS Free Fares
- Amount of LCTOP funds requested: \$13,595
- Short Description of Project: Free fares for all riders July 2021 and June of 2022
- Contributing Sponsors: Humboldt County Association of Governments

Attachment: Resolution No. 212-55 - LCTOP (3842 : LCTOP - Resolution No. 212-55)

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Arcata, County of Humboldt, as follows:

1. The foregoing recitals are true and correct.

APPROVED AND PASSED this 6th day of April 2022.

DATED: April 22, 2022

ATTEST:

APPROVED:

City Clerk, City of Arcata

Mayor, City of Arcata

CLERK'S CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of Resolution No. 212-55 passed and adopted at a regular meeting of the City Council of the City of Arcata, County of Humboldt, California, held on the 6th day of April, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

City Clerk, City of Arcata

Attachment: Resolution No. 212-55 - LCTOP (3842 : LCTOP - Resolution No. 212-55)

CANDIDATE LIST
WEDNESDAY, APRIL 6, 2022, 5:45 P.M.

TRANSPORTATION SAFETY COMMITTEE	
ONE VACANCY—RESIDENT ONLY	
ONE APPLICANT	
	MISHKA (MICHAEL) STRAKA
APPOINTMENT	
Term ends March 31, 2023	

Communication: Appoint One New Member to the Transportation Safety Committee for a Term Expiring March 31, 2023. (NEW BUSINESS)



STAFF REPORT – CITY COUNCIL MEETING

April 06, 2022

TO: Honorable Mayor and City Council Members

FROM: Emily Sinkhorn, Director of Environmental Services

PREPARER: Emily Sinkhorn, Director of Environmental Services

DATE: March 25, 2022

TITLE: **Receive an Update on Community United of North Arcata's (CUNA) Participatory Budgeting Process and Approve Selected Proposals for Beautification and Community Connectivity in Valley West.**

RECOMMENDATION:

It is recommended that the Council receive an update on CUNA's participatory budgeting process and consider approval of the proposals for beautification and community connectivity which were ranked highest by the Valley West community.

INTRODUCTION:

The City Council allocated \$15,000 of City general funds in the 2021/22 fiscal year budget to enhance beautification and community connectedness in the Valley West area. As the City developed an MOU with CUNA (Comunidad Unida del Norte de Arcata/Community United of North Arcata) for community engagement in Valley West, City staff recognized an opportunity to work with CUNA to engage Valley West community members on how best to utilize this \$15,000 budget set aside for the Valley West neighborhood. CUNA initiated a participatory budgeting process to directly involve residents on how funds should be spent on the ground in Valley West.

BACKGROUND:

CUNA has finished a Participatory Budgeting process for the \$15,000 allocated by the City of Arcata for beautification and community connectivity for Valley West/North Arcata. The Participatory Budgeting process involved several brainstorming sessions where the residents of Valley West proposed different ideas for projects to spend the money. Then a Committee, a group of community members along with Cooperation Humboldt Staff, developed the ideas into project proposals with more specific budgets. These project proposals were then put to a vote, where the residents of Valley West could decide where the money goes. An in-person voting and celebratory event was hosted at the Red Roof Inn on Thursday, March 10, and online voting was also utilized to include as many residents as possible.

This was a pilot project for participatory budgeting in our community. Participatory budgeting is a democratic process in which community members directly decide how to spend part of a public

budget. The process began in Porto Alegre, Brazil in 1989. Today, there are more than 3,000 participatory budgeting processes around the world, most at the municipal level.

DISCUSSION:

The Valley West community voted in person and online in March to choose what improvements they most want to see in their neighborhood. The winning proposals from the Valley West community are being presented to the Arcata City Council for input and a final decision. The goal is to implement or initiate each of these proposals before the end of the fiscal year.

The following proposals are those that were ranked highest by Valley West residents:

- Fruit Trees in Valley West Park—\$750
- Outdoor Picnic Amenities at Hallen Basketball Court—\$3,200
- Artisan market/flea market/tianguis—\$1,950
- Teen meetups—\$1,500
- Weekend dance classes—\$400
- Weekend theater classes for children—\$600
- Mural—Rebound Project (Basketball court mural on Hallen Drive)—\$5,000
- The Mural Man—Park Project (5 murals)—\$1,600

These proposals total \$15,400. CUNA will either fundraise for the additional \$400 or allocate \$400 from their supply budget through the City-CUNA MOU. City staff will implement the installation of new picnic amenities at Valley West Park as well as the planting of fruit trees in coordination with a community work day. CUNA and/or community members will be providing a two-year commitment to care for the fruit trees as they get established. The City will work with CUNA to partner with qualified entities to implement the tianguis event, teen meetups and classes. The mural projects will be implemented following the City's new Art Around Arcata guidelines which are being finalized as part of the recently adopted Arcata Strategic Arts Plan.

More information about the participatory budgeting process and outcomes are included in the attached summary report.

POLICY IMPLICATIONS:

These proposals are consistent with Council's identified 2021/22 Priority Projects and goal of Resident and Community Health. Proposed improvements at Valley West Park are consistent with the City's Parks and Recreation Master Plan.

BUDGET/FISCAL IMPACT:

Costs for implementing the winning proposals are fully covered through the Council's allocation of \$15,000 through GL 101-10-01-52105 in the 2021/22 fiscal year budget.

ATTACHMENTS:

CUNA Participatory Budgeting Report - City of Arcata (PDF)



Building a Solidarity Economy on California's North Coast

Report

Valley West Participatory Budgeting 2022



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Participatory Budgeting Report for the City of Arcata

CUNA (Comunidad Unida del Norte de Arcata/Community United of North Arcata) has finished the Participatory Budget Process for the \$15,000 allocated by the City of Arcata for beautification and community connectivity for Valley West/North Arcata. The community has given their input on what they want to see in their neighborhood and this report is outlining the winning proposals the Valley West community voted on in-person on March 10th and online.

For a pilot project we had a good turnout with 47 in-person voters and 27 online voters for a total of 74 from the Valley West/North Arcata Community. Once the community sees their ideas come to fruition it is expected that round two of the Participatory Budget Process will be even more successful as the community becomes more civically involved. There were a wide variety of residents from the Valley West/North Arcata community that attended the Red Roof Inn Voting Event to include all three mobile home parks (Lazy J Ranch Mobile Home Park, Town and Country Mobile Home Park, and Valley West Mobile Home Estates). Families with children also came out to have their voices heard from River Community Homes, Villa de Valle Condominiums, Cricklewood Apartments, Courtyard Apartments, Valley East and more. CUNA would like to give a big thank you to the Red Roof Inn for their generous donation of the conference room for the Valley West/ North Arcata Participatory Voting Event.

The proposals are all outlined in [Appendix 2](#), and the voting analytics can be found in [Appendix 1](#).

In this report CUNA has put together what the community voted for, outlining the cost estimates for each project, and specified who is most suited to implement or support what project; the City of Arcata, CUNA, and finally other potential vendors for implementation. The Report also includes an evaluation of the process and a look at the proposals that came in, but were not put up for a vote.

CUNA (Comunidad Unida del Norte de Arcata/Community United of North Arcata) is a project of Cooperation Humboldt working towards building a better represented Valley West community. For more information and how to get involved email cuna@cooperationhumboldt.com or call (707) 633-3867.

Winning Proposals

Here is a list of the winning proposals and their costs. We have also indicated suggestions on who can implement/coordinate each project.

Proposal	Cost	Implementer
Fruit Trees in Valley West Park	\$750	City Staff
Outdoor Picnic Amenities at Hallen Basketball Court	\$3,200	City Staff
Artisan market/flea market/tianguis	\$1,950	CUNA
Teen meetups	\$1,500	CUNA/City
Weekend dance classes	\$400	Redwood Raks/Shoshanna/Ramon
Weekend theater classes for children	\$600	Arcata Playhouse
Mural - Rebound Project (Basketball court mural on Hallen Drive)	\$5,000	Rebound/City Staff/CUNA
The Mural Man - Park Project (5 murals)	\$2,000	Ben Goulart/CUNA/City Staff

The total cost of all these projects comes out to \$15,400 dollars, \$400 above the allocated \$15,000. To be able to do the last of the projects CUNA will fundraise \$400, alternatively take it out of the CUNA MOU Supplies Budget if we can not fundraise. If this is not possible, from the City of Arcata's side, we can discuss cuts to certain of the projects.

Explanations of winning projects

Fruit trees - This project should be implemented by City Staff, but CUNA requests that they coordinate planting and locations with CUNA staff. CUNA can potentially help organize Volunteers in collaboration with Laurel Tree Charter School if needed.

Picnic Tables and Grill- City staff would be responsible. If any questions on location arise, CUNA staff is available to help.

Arisan/Flea market - CUNA can be responsible for implementing the market in June. We'll be using some of the Outdoor Grant equipment (PA system, Star Stage, etc.) and CUNA personnel and Volunteers. We would focus primarily on Valley West vendors, but if more spots are open would be open to invite other local vendors.

Teen Meetups - Since the City staff Recreations team can't take this on until after the end of this fiscal year, CUNA could handle the three meetups in April, May and June - and then coordinate a handover to the city staff once they come online. CUNA has some requests from the City concerning help with transportation; can the City support the meetups with bus passes, a van and driver, or a school bus for outings? Facilities can be rented from Laurel Tree Charter School or RedRoof Inn.

Weekend Dance Classes - These Dance classes can be held by the local Latinx Dance instructor Ramon, via Redwood Racks. Ramon received his keys to his new dance studio in the Valley West Shopping Center. If this does not work, The RedRoof Inn can be rented for space, if it is an indoor event. If it is outdoors, the Outdoors Grant equipment can be used at the Basketball court or the park next to the Playground.

Theater classes - The Arcata Playhouse is able to implement the theater classes. Facilities can be rented from RedRoof Inn or Laurel Tree Charter School.

Project Rebound - Project Rebound (Ben Funke) does the work, and coordinates with the city for power washing and clear coat. CUNA will identify potential local artists to use. City staff, CUNA, and Project Rebound can work on donations of paint and paint materials in collaboration.

Mural man - Ben Goulart will teach the community volunteers (youth/teens at Laurel Tree and other youth who live in Valley West), lead the artistic work, and coordinate with the city for potential use of clear coat. CUNA will identify potential local artists to use and volunteers for the painting. City staff, CUNA, and Ben Goulart can work on donations of paint and materials.

While the outdoor bench at Hallen basketball court (\$1,700), the printed newsletter (\$1,050), open mic/karaoke evening (\$650), and park kiosk message center (\$1,500) will not be funded this round, there will be another round of ARPA (American Rescue Plan Act) funds allocated by the City of Arcata to Valley West/North Arcata utilizing the Participatory Budget Process, and these projects will be saved for that future process.

Proposals that were not put up for vote

There was three kinds of proposals that were not put up for vote:

1. Those that were too expensive, would take too long, or were not feasible to do for any other reason.
2. Those that should fall under a different budget post.
3. Those that came in too late (mainly during the voting process).

Projects that were not feasible

Food

1. Community gardens to support food security - Establish a volunteer run community garden, pay for materials and equipment. Requires developing a group to sign up for managing it. This was also tight on time frame. On top of that we had no access to water. CUNA will work to see if this can be done.
2. Clean up Carlson Park, Remove english ivy and blackberries and replace with native plants - This is outside the scope of this project, and other project grants are applied for to do this.
3. Put up hanging flower baskets on street lights - Requires ongoing commitment. Once we have that we can fund it via donations. CUNA will work on this.
4. Set up a food composting station in Valley West - Requiring ongoing commitment and the city is going to implement a requirement for household waste disposal this summer.

Youth

1. Teen Center/Youth Activities - Organize a one week teen camp - Outside of the City's and CUNA's capabilities due to lack of employees - no other vendor identified.
2. Community Center - a place in North Arcata for folks to Connect and do activities - Outside the scope of this project, both financially and time.

Parks

1. Playground at Carlson Park - Too expensive and takes too long, plus other grants are in the process already.
2. Dog Park - Council have given directive for other locations in Arcata already
3. Skate Park - Too expensive and takes too long.
4. Another Basketball Court - Too expensive and would take too long.
5. Renovate Carson Park - This will be done later through other grants.
6. Planter boxes with natives - in Valley West park, next to Laurel Tree Charter School with Native perennials - Lack of watering possibility and community volunteers.

Arts

1. Sculpture - Too expensive and takes too long.

Communications

1. Online message board - Costs very little to set up, but takes ongoing moderation that is not finiacible via this grant. This must be done by the community.

Projects that should fall under a different budget post.

Several proposals came in that was not under the Beautification and Community Connectivity heading. These are all things the community DESPERATELY needs but not what this money will be used for.

Infrastructure and Security

1. Street lighting - fix the broken, increase the coverage. Increase traffic safety and sense of security .
2. Secure walking area - Crosswalks, sidewalks, trails, bike lanes.
3. More trash cans - More trash cans with continuous emptying service funded from other sources.
4. Increased police patrol.

Projects that came in to late

These are proposals that were too late, most of them at the voting event, and therefore have not been processed and only mentioned here.

Recommendations for Other Projects

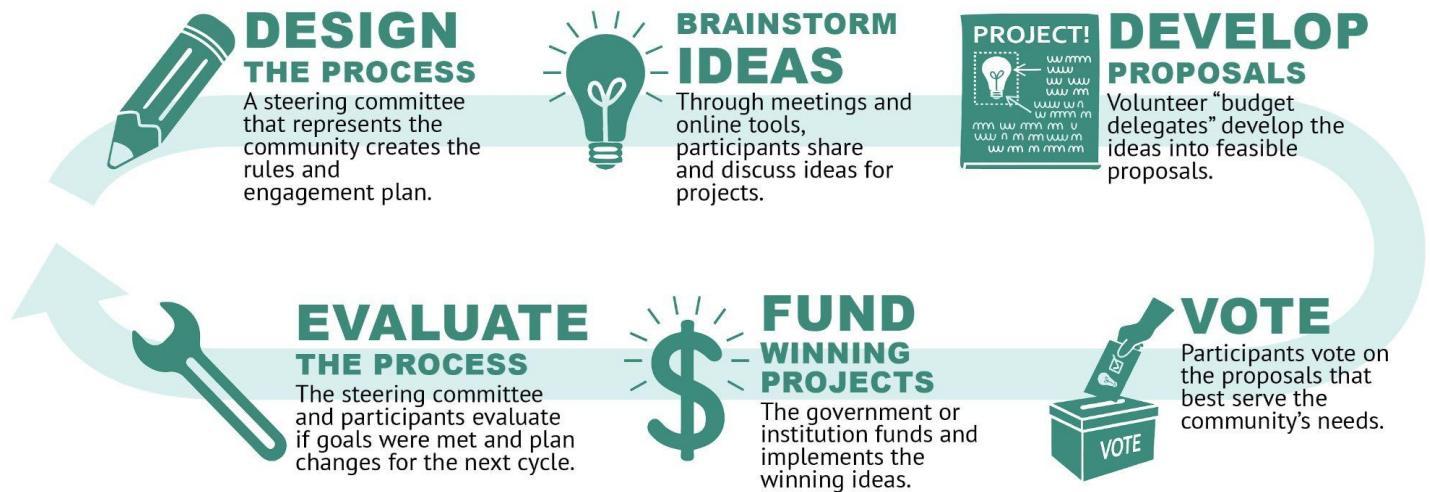
1. A Bike Rodeo
2. Spanish classes for english speakers x2
3. English classes for spanish speakers
4. Porta-potties for parks
 - a. Compost Toilet at hallen court w/hand washing station
5. Removal of abandoned trailers, etc
6. Coin op showers
7. Skateboard ramp
8. Stage for live bands
9. Update Hallen Court Playground x7
 - a. Swings! x4
10. Garbage cans
11. Extra clean ups x2
 - a. Clear out vegetation
12. Police presence/security guards

Other input from the Community

A couple of feedbacks from the voting event are noteworthy. One of the votes was a blank vote protesting the options adding a note about wanting to prioritize safety (#10 & #11 above). Another person voiced concern over the “sustainability” of some of the items, how they would be handled in the long run.

Process Overview

The whole process was initiated in November with designing the process. This graphic explains the general steps in the process, and acted as the basis of our design. All our communication was bilingual in English and Spanish, including simultaneous interpretation and translation of all written materials - and with a native speaking staff person as Spanish language contact.



The first step in that design was public outreach during November, December and January to inform the residents, both in Valley West and the greater Humboldt community, about what Participatory Budgeting is, what this project in particular is about, and how they can participate. We organized some of our own events and joined other groups' events to spread the word.

The second step was the brainstorming events during January and February, where we gathered the residents ideas for projects. This was done with

1. 2 online events using Zoom and Google Jamboard,
2. In-person solicitation,
3. and an invitation to leave ideas via email or phone.

We had planned an in person event at the RedRoof Inn, but had to cancel it due to the Omicron Covid surge. You can see a picture summarizing the online sticky notes used in our brainstorming events in [Appendix 3](#).

The third step was to gather a steering committee with representation from CUNA, community volunteers, and Arcata Playhouse to develop the project proposals and get estimates for what different projects would cost, in collaboration with the city staff. We evaluated the projects, decided their feasibility, developed each to a practical suggestion, and estimated the cost for each. The results can be found in [Appendix 2 - Project Descriptions](#).

The fourth step was the voting. Thursday the 10th of March, 2022 we held an in-person voting event at the RedRoof Inn attended by 47 voting people, plus some volunteers, observers and children too young to vote. The same day we open the online voting, using a Stanford developed Participatory Budgeting platform¹, and left the online voting up till Monday the 14th of March. We gathered an additional 27 votes this way. We also offered to a volunteer to collect ballots from elderly who could not attend and send a photo of a paper ballot to our staff.

Evaluation and Recommendations

The CUNA staff consider this pilot project a success, although a fairly modest turnout considering the 1500 residents or so. We think as a pilot it shows what can be done, and how it would work. It would not be too complicated to scale the project up. We could easily have accommodated 150 people at the voting event, and possibly double that with some effort. If we had a higher expected attendance, we could also redesign the event. The online voting is eminently scalable with no added cost or work. The success of this event, and a swift implementation of the winning projects, will most certainly generate more interest for the next round when we decide how to use the \$30,000 designated to CUNA from ARPA money.

In our evaluation of the project so far we recommend the following:

1. A longer time between brainstorming and voting to develop projects and reach out to the community with them.
2. A longer voting time, extending the online voting over one or two weeks. Perhaps, if feasible, extend the in-person voting time to a whole day.
3. An option of physical mail-in of ballots for those who do not have access to the internet and do not want to or are not able to join an in-person event.
4. Possibly use voting machines, say computers at the library set up for voting or similar, to make in-person voting available during a longer timespan. It does require some equipment and personnel, though.
5. A mass-mailing to every resident in north Arcata with a ballot and information on the process (ca: cost of \$1200 for the print and mailing depending on complexity). Possibly in conjunction with a newsletter about what is happening in north Arcata and CUNA.
6. Although we think any future engagement will increase, due to people seeing real tangible improvement in the Community with this project, we also think that the PR of the event needs to be increased. The direct mailing above is an example, possible door to door canvassing with volunteers and a more active social media presence are other examples.

¹ <https://pbstanford.org/> - a free platform designed for Participatory Budgeting. Our specific URL was <https://pbstanford.org/2022-arcata-pilot>.

[Appendix 1 - Voter Analytics](#)

[Appendix 2 - Project Descriptions](#)

[Appendix 3 - Brainstorming summary](#)

[Appendix 4 - Photos](#)

Appendix 5 - Media Generated

<https://www.times-standard.com/2022/01/24/cooperation-humboldt-seeks-public-input-valley-west-beautification-project/>

<https://www.madriverunion.com/articles/valley-westers-help-spend-to-make-change-and-pitch-in-to-clean-up/>

<https://www.madriverunion.com/articles/participatory-budgeting-real-money-real-power-for-valley-west-residents/>

<https://www.madriverunion.com/articles/help-valley-west-spend-its-money-via-participatory-budgeting/>

<https://www.madriverunion.com/articles/valley-westers-gather-to-decide-funding-for-neighborhood-improvements/>

<https://www.madriverunion.com/articles/valley-west-event-reset-for-feb-16/>

<https://www.madriverunion.com/articles/reinicio-del-evento-valley-west-para-el-16-de-febrero/>

<https://lostcoastoutpost.com/2022/mar/10/live-valley-west-heres-your-chance-decide-how-1500/>

A radio segment on local radio station KHUM in Spanish and English that we can't find a recording of.