

**CITY OF ARCATA  
CITY COUNCIL MEETING**

COUNCIL CHAMBER  
736 F Street, Arcata

AUGUST 17, 2022  
Wednesday, 6:00 PM

**AGENDA**

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Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

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Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at [www.cityofarcata.org](http://www.cityofarcata.org).

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PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

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**Public Advisory: The Council Chamber in City Hall  
is now open to the public.**

**COVID-19 Notice**

The City Council has returned to in-person hybrid meetings. The City Council asks that when attending City meetings, persons socially distance as best they can and be courteous to those who continue to choose to wear a mask.

**How to Observe and Participate in the Meeting:**

Observe:

Members of the public can attend the meeting in person or observe the meeting on Zoom (see below), on Access Humboldt Channel 10, online by visiting [www.cityofarcata.org](http://www.cityofarcata.org) and clicking on the See Live Meetings, Agendas, and Archives button on the home page, or on the City's YouTube channel at <https://www.youtube.com/c/CityofArcataCA>

Public Comment Participation in Person and on Zoom:

Members of the public may attend the meeting in person and give public comment. Or, they may access the meeting via Zoom to provide public comment.

1. Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL:  
<https://us06web.zoom.us/j/81208103485>

2. If you want to comment during the public comment portion of any item, click on **raise your hand** on the right-hand side of your screen. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute you. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

Or join by phone:

1. \*67 1-669-900-6833
2. Enter Meeting ID: 812 0810 3485
3. If you are accessing the meeting via telephone and want to comment during the public comment portion of any item, press **star (\*) 9** on your phone. This will raise your hand. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

**I. LAND ACKNOWLEDGMENT**

**II. FLAG SALUTE**

**III. ROLL CALL**

**IV. CEREMONIAL MATTERS**

**A. Recognition of Steven Martin for 22 Years of Service on the Parks and Recreation Committee.**

**B. Proclamation Recognizing September 4–10, 2022, as *Suicide Prevention Week*.**

**V. REPORT BY COMMISSION/COMMITTEE**

**A. Annual Report from the Energy Committee.**

**VI. EARLY ORAL COMMUNICATIONS**

The City Council values your comments. This 15-minute time period allows people to address the Council on matters not on the agenda. Please know that, pursuant to the Brown Act, the Council cannot discuss or take action on items that are not listed on the posted agenda. At the end of all oral communications the Council may respond to statements. Supported request that require Council action will be set for a future

agenda or referred to staff. Speakers may be limited to two minutes. There will also be time for the public to comment specifically on each agenda item and again at the end of the meeting under item number XII (12).

**VII. N/A**

**VIII. CONSENT CALENDAR**

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

- A. Bi-Weekly Report on Disbursements.**
- B. Adopt Resolution No. 223-15 Accepting a Conservation Easement on a Portion of Assessor's Parcel No. 503-271-028, Adjacent to the Arcata Community Forest.**
- C. Adopt Resolution No. 223-16 Accepting a Fee Title Interest in a Portion of Assessor's Parcel No. (APN) 507-131-091 from Eureka Ready Mix Concrete Company, Inc.**
- D. Adopt Resolution No. 223-05, a Resolution of the City Council of the City of Arcata Authorizing Application for a California Coastal Commission Planning Grant.**
- E. Approve a Purchase Contract with Western Global for Two Aboveground, Stationary Fuel Storage Tanks and Two Standard-Duty Pump Kits for a Total Contract Price of \$67,691.44 (Including Tax and Freight); and Authorize the City Manager to Execute All Applicable Documents.**
- F. Amend the Existing Bike Share Program with Tandem Mobility LLC, to Add Four Additional Stations in the City Limits for the Contract Amount Not to Exceed \$36,000 Per Program Year; Authorize the City Engineer to Increase the Amount by up to \$9,000 (for a Total of \$45,000) to Allow for Installation of an Additional Bike Station if Funding Becomes Available; and Authorize the City Manager to Execute All Applicable Documents.**
- G. Adopt Resolution No. 223-13, Stating the City's Intent to Reimburse Expenditures by the State Water Resources Control Board Made in Support of the City's Infiltration and Inflow Reduction Project; and Resolution No. 223-14, Authorizing the City Manager to File a Financial Assistance Application with the State Water Resources Control Board for the City's Infiltration and Inflow Reduction Project.**

**IX. ITEMS REMOVED FROM CONSENT CALENDAR**

Items removed from the Consent Calendar will be heard under this section.

**X. OLD BUSINESS**

**A. Receive an Update on the City of Arcata's Wastewater and Water Infrastructure Planning.**

Wastewater collection and treatment and water distribution are essential services the City provides to Arcata residents and businesses. The City utilizes the Capital Improvement Program (CIP) to plan and budget for near- and long-term projects to address the City's infrastructure needs, including wastewater and water infrastructure. The City has ten active wastewater and water infrastructure projects on this fiscal year's CIP including the Arcata Wastewater Treatment Facility (AWTF) Phase 1 upgrade. Staff will provide an update on the Phase 1 project as well as other wastewater and water infrastructure projects planning efforts.

**RECOMMENDATION:**

It is recommended that the Council receive an update on wastewater and water infrastructure planning from the Environmental Services and Engineering Departments and take action as deemed appropriate.

**XI. NEW BUSINESS**

**A. Review and Consider the Information Presented from Responsible Growth Arcata.**

Responsible Growth Arcata has contacted the City of Arcata's staff and decision makers with a proposal for a new public engagement strategy specific to the Gateway Area Plan. Tonight's item is to review a report from representatives of Responsible Growth Arcata and consider the proposal in advance of the August 23 study session between the Planning Commission and City Council.

**RECOMMENDATION:**

It is recommended that the Council review and consider the information presented from Responsible Growth Arcata and receive public comment.

**XII. ORAL AND WRITTEN COMMUNICATIONS**

This time is provided for people to address the Council or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council may be limited to three minutes, with a

maximum of five minutes, and a time limit on the overall length of oral communications may be imposed.

**XIII. COUNCIL AND STAFF REPORTS**

All reports shall be specifically limited to City business and shall not request or lead to action by the Council at this meeting.

**XIV. DATES OF FUTURE MEETINGS**

**A. Confirm the City Council Will Hold a Joint Study Session with the Planning Commission on Tuesday, August 23, 2022, at 6:00 p.m., in the Council Chamber.**

**XV. CLOSED SESSION**

**XVI. CLOSED SESSION REPORTS**

**XVII. ADJOURNMENT**

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No. 101-69)



## CERTIFICATE OF RECOGNITION

*Presented to*

# STEVEN MARTIN

*The City Council of the City of Arcata hereby recognizes and thanks Steven Martin for his 22 years of service on the Arcata Parks and Recreation Committee. Steven served as the Chair of the Parks and Recreation Committee for over ten years. As the Chair and as a committee member, he brought insight and caring to guide the City's expansion of recreational programming and upgrades to many of Arcata's parks. Most recently, these included Shay, Valley West, Greenview, Ennes, and the Arcata Ball Park, as well as the development of the futsal court at the Arcata Sports Complex. The Council expresses its sincere appreciation for his guidance, support and work to benefit our entire community.*

*Dated: August 17, 2022*

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*Stacy Atkins-Salazar  
Mayor*



*Recognizing September 4–10, 2022 as*  
**SUICIDE PREVENTION WEEK**

**WHEREAS**, suicide is a national and statewide public health problem, and suicide prevention is a national and statewide responsibility; and

**WHEREAS**, suicide is the 12<sup>th</sup> leading cause of death in the United States, the 3<sup>rd</sup> leading cause of death among children and teens ages 10-19 and the 2<sup>nd</sup> leading cause of death among individuals between the ages of 20-34; and

**WHEREAS**, it is estimated that in 2020, there were 1.2 suicide attempts, over 45,000 people died by suicide in the US with 4,411 of those deaths occurring in California (CDC); and

**WHEREAS**, over 90% of the people who die by suicide have a diagnosable and treatable mental health condition, although often that condition was not recognized or treated; and

**WHEREAS**, organizations such as the American Foundation for Suicide Prevention are dedicated to saving lives and bringing hope to those affected by suicide, through research, education, advocacy, and resources for those who have lost someone to suicide or who struggle, and urge that we:

1. Recognize suicide as a preventable national and state public health problem and declare suicide prevention to be a priority.
2. Acknowledge that no single suicide prevention program or effort will be appropriate for all populations or communities.
3. Address the disparity in access to mental healthcare for underserved and underrepresented groups, and advocate for ending these disparities.
4. Fund new suicide research to support culturally-informed and evidence-based mental health care and services.
5. Encourage initiatives in Arcata based on the goals contained in the National Strategy for Suicide Prevention and the 2022 California Suicide Prevention Plan.
6. Promote awareness that there is no single cause for suicide, and that suicide most often occurs when stressors exceed the coping abilities of someone struggling with a mental health condition.
7. Develop and implement strategies to improve and increase access to quality mental health, substance abuse, and suicide prevention services and programs.
8. Continue advocacy to ensure we can reimagine a comprehensive suicide, mental health, and substance use crisis response system that builds on the historic new 988 number for the Suicide and Crisis Lifeline.

**THEREFORE, BE IT PROCLAIMED** by the City Council of the City of Arcata hereby recognizes September 4–10, 2022 as **SUICIDE PREVENTION WEEK** and recognizes September 10 as World Suicide Prevention Day.

*Dated: September 7, 2022*

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 Stacy Atkins-Salazar  
 Mayor

**City of Arcata Energy Committee  
Annual Report to the City Council  
Presented August 2022**

The Energy Committee meets on the third Monday of odd-numbered months and serves in an advisory capacity to the City Council, City Manager and City staff in energy matters related to policies, management and projects. The Committee held five meetings during 2021, due to the COVID-19 pandemic.

**2021 Committee members include:**

George Williamson, Chair  
Andrea Alstone, Vice Chair  
Carisse Geronimo (March-December)  
Mike Kowalski

Gwelen Paliaga  
Michael Winkler (July-December)  
Jim Zoellick  
Mahayla Slackerelli (Jan-July)

**Committee Staff**

Emily Benvie, Staff Liaison

**I. ACCOMPLISHMENTS**

The Energy Committee was involved in the following activities in 2021:

George Williamson was re-elected to serve as Chair and Andrea Alstone was elected to serve as Vice Chair. The Committee confirmed their meeting schedule, in which they hold regular meetings on odd-numbered months only.

**Arcata All Electric Initiative** – The Committee continued work on the All-Electric Initiative. This initiative includes decarbonization and electrification of city and privately-owned buildings using a range of options, enacting a municipal ordinance gas ban, and investigating options to increase equity and affordability of electrification. To further this, in 2020 the Committee:

- Received reports from staff about electric vehicles charging stations within the City as well as battery storage grant opportunities for the Wastewater Treatment Plant, pump stations, City Hall, and Community Center.
- Received a presentation on building decarbonization from Redwood Energy staff
- Reach Code Subcommittee researched natural gas ban ordinances requiring all-electric new construction for reducing greenhouse gases.

**Collaboration** The Committee continues to consult and work collaboratively with Redwood Coast Energy Authority (RCEA), 350 Humboldt, RCCR, and Redwood Energy on energy and climate-related issues. This included receiving a presentation on building decarbonization and importance of electrification. The Energy Committee participated in a joint study session with the Transportation Safety Committee in May 2021.

**Gateway Area Plan**

The Committee received an update on the Gateway Area Plan and prioritized energy-related implementation measures to be included in the draft Plan.

**American Rescue Plan Act (ARPA) Funding Allocation** – Energy Committee provided feedback on considerations for use and prioritization of climate-related ARPA funds.



**Reach Code Subcommittee**— Reach Code Subcommittee researched natural gas moratoriums for improving building energy efficiency/reducing Greenhouse gases. This includes exploring all electric options for new construction and remodels.

**Redwood Coast Energy Authority (RCEA)** – This past year, the committee received regular reports from RCEA on electric vehicle education promotion, heat pump rebates, Net Energy Metering and Battery Storage Basics webinars for customers, potential new local renewable energy sources such as offshore wind and local microgrids, power storage and long-term resiliency, and other RCEA initiatives.

## II. GOALS FOR COMING YEAR

Furthermore, in pursuit of the following goals, the Energy Committee committed to furthering energy-related Environmental Justice and Social Equity.

- 1) **Arcata Greenhouse Gas Reduction Plan/Climate Action Plan** – Continue to work with the County to adopt and implement a regional Climate Action Plan.
- 2) **Transportation Mode Shift** - Consistent with the Climate Action Plan - continue to support staff with work related to shifting transportation toward walking, biking, public transportation and electric modes of transport.
- 3) **Arcata All Electric Initiative** - Continue work to decarbonize and electrify city and privately-owned buildings using a range of options, enact a municipal ordinance gas ban, and investigate options to increase equity and affordability of electrification.
- 4) Support Staff to **explore low carbon options for community resiliency** - Including the benefit of solar with battery backup options, “connected communities”
- 5) **Identify significant changes to 2022 Title 24 Energy Code**
- 6) **Explore Waste to Energy Projects** - Support projects that generate energy from diversion of organic waste (including food scraps, yard trimmings, and agricultural waste) and can be demonstrated to provide GHG emissions reductions and meet air quality emission standards



# STAFF REPORT – CITY COUNCIL MEETING

August 17, 2022

**TO:** Honorable Mayor and City Council Members

**FROM:** Ondrea Starzhevskiy, Finance Director

**PREPARER:** Ondrea Starzhevskiy, Finance Director

**DATE:** August 09, 2022

**TITLE:** **Bi-Weekly Report on Disbursements.**

## RECOMMENDATION:

It is recommended that the Council approve the disbursements listing for the period July 23, 2022, to August 5, 2022.

## INTRODUCTION:

Pursuant to Section 37208 of the California Government Code, checks drawn in payment of demands certified by the City Finance Director as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

## DISCUSSION:

The attached Disbursements Listing lists the checks and electronic payments that have been paid for the period identified above. The Finance Director certifies that the disbursements were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the checks and electronic payments.

## BUDGET/FISCAL IMPACT:

The disbursements presented were drawn in payment of demands included within the adopted budget.

## ATTACHMENTS:

A. Cash Disbursement Report 72322-80522 (PDF)

## City of Arcata Bi-Weekly Report on Disbursements 07/23/2022-08/05/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
247071	RAOCO010	RAO Construction	101-50-45-57601	25,520.00	7/25/2022
247071	RAOCO010	RAO Construction	207-50-48-57600	63,218.00	7/25/2022
	ACH PERS010	PERS	101-00-00-22202	62,824.08	7/29/2022
	ACH PAYR010	Payroll Deductions ACH	MISC	129,533.06	7/29/2022
	ACH PAYROLL	Payroll Direct Deposit	MISC	287,741.43	7/29/2022
310386	PAYROLL	Payroll	MISC	262.70	7/29/2022
310387	PAYROLL	Payroll	MISC	647.69	7/29/2022
310388	PAYROLL	Payroll	MISC	139.62	7/29/2022
310389	PAYROLL	Payroll	MISC	450.28	7/29/2022
310390	PAYROLL	Payroll	MISC	663.46	7/29/2022
310391	PAYROLL	Payroll	MISC	1,604.12	7/29/2022
310392	PAYROLL	Payroll	MISC	651.55	7/29/2022
310393	PAYROLL	Payroll	MISC	1,042.24	7/29/2022
310394	PAYROLL	Payroll	MISC	1,047.70	7/29/2022
310395	PAYROLL	Payroll	MISC	1,583.13	7/29/2022
310396	PAYROLL	Payroll	MISC	622.10	7/29/2022
310397	PAYROLL	Payroll	MISC	494.03	7/29/2022
310398	PAYROLL	Payroll	MISC	102.46	7/29/2022
310399	PAYROLL	Payroll	MISC	468.69	7/29/2022
310400	PAYROLL	Payroll	MISC	691.78	7/29/2022
310401	PAYROLL	Payroll	MISC	786.67	7/29/2022
310402	PAYROLL	Payroll	MISC	513.55	7/29/2022
310403	PAYROLL	Payroll	MISC	1,147.31	7/29/2022
310404	PAYROLL	Payroll	MISC	516.05	7/29/2022
310405	PAYROLL	Payroll	MISC	1,317.68	7/29/2022
310406	PAYROLL	Payroll	MISC	65.36	7/29/2022
310407	PAYROLL	Payroll	MISC	887.49	7/29/2022
310408	PAYROLL	Payroll	MISC	119.80	7/29/2022
	ACH REMIF010	R.E.M.I.F.	101-10-17-52040	63,782.00	7/29/2022
	ACH REMIF010	R.E.M.I.F.	662-50-65-52000	7,131.60	7/29/2022
	ACH REMIF010	R.E.M.I.F.	666-50-52-52000	356.58	7/29/2022
	ACH REMIF010	R.E.M.I.F.	666-60-51-52000	713.16	7/29/2022
	ACH REMIF010	R.E.M.I.F.	663-50-91-52000	356.58	7/29/2022
	ACH REMIF010	R.E.M.I.F.	205-60-87-52000	713.16	7/29/2022
	ACH REMIF010	R.E.M.I.F.	661-60-64-52000	6,596.73	7/29/2022
	ACH REMIF010	R.E.M.I.F.	101-10-17-52010	5,348.70	7/29/2022
	ACH REMIF010	R.E.M.I.F.	662-60-67-52000	6,240.15	7/29/2022
	ACH REMIF010	R.E.M.I.F.	664-60-73-52000	713.16	7/29/2022
	ACH REMIF010	R.E.M.I.F.	661-50-63-52000	7,488.18	7/29/2022
	ACH CADIS010	CA State Disbursement Unit	101-00-00-22109	91.09	7/29/2022
	ACH CIRA010	California Intergovernmental Risk Authority	662-50-65-52000	152,008.60	7/29/2022
	ACH CIRA010	California Intergovernmental Risk Authority	205-60-87-52000	7,027.41	7/29/2022
	ACH CIRA010	California Intergovernmental Risk Authority	663-50-91-52000	7,600.43	7/29/2022
	ACH CIRA010	California Intergovernmental Risk Authority	661-50-63-52000	159,609.03	7/29/2022
	ACH CIRA010	California Intergovernmental Risk Authority	101-10-17-52010	146,377.57	7/29/2022
	ACH CIRA010	California Intergovernmental Risk Authority	661-60-64-52000	140,607.96	7/29/2022
	ACH CIRA010	California Intergovernmental Risk Authority	666-50-52-52000	7,600.43	7/29/2022
	ACH CIRA010	California Intergovernmental Risk Authority	662-60-67-52000	58,508.83	7/29/2022
	ACH CIRA010	California Intergovernmental Risk Authority	664-60-73-52000	15,200.86	7/29/2022
	ACH CIRA010	California Intergovernmental Risk Authority	771-50-57-52000	127,395.00	7/29/2022
	ACH CIRA010	California Intergovernmental Risk Authority	666-60-51-52000	2,878.00	7/29/2022
247072	BLASC999	Blasch Shirley	259-30-14-58300	50.58	7/29/2022
247073	BURNSCHA	Burns Charles	259-30-14-58300	80.50	7/29/2022
247074	CRAIG998	Craig Bernada	259-30-14-58300	13.47	7/29/2022
247075	DANIELSK	Daniels Karen	259-30-14-58300	188.40	7/29/2022
247076	ELKIN999	Elkind Elliot	259-30-14-58300	34.92	7/29/2022
247077	FIHNS999	Fihn Susan	259-30-14-58300	88.59	7/29/2022

Attachment: A. Cash Disbursement Report 72322-80522 (3972 : Disbursements Listing)

## City of Arcata Bi-Weekly Report on Disbursements 07/23/2022-08/05/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
247078	KEITH999	Keith Nanette	259-30-14-58300	43.20	7/29/2022
247079	MCGUR998	McGurrin Martin Peter	259-30-14-58300	24.00	7/29/2022
247080	PROTE999	Proteau Mizelle	259-30-14-58300	118.80	7/29/2022
247081	SMITH898	Smith Tracee	259-30-14-58300	92.58	7/29/2022
247082	STROM999	Strombeck Properties	259-30-14-58300	510.83	7/29/2022
247083	SUNCO010	Sun Communities Inc	259-30-14-58300	487.34	7/29/2022
247084	SUNCO010	Sun Communities Inc	259-30-14-58300	466.67	7/29/2022
247085	SUNCO010	Sun Communities Inc	259-30-14-58300	487.73	7/29/2022
247086	SUNCO010	Sun Communities Inc	259-30-14-58300	144.27	7/29/2022
247087	SUNCO010	Sun Communities Inc	259-30-14-58300	466.67	7/29/2022
247088	SUNCO010	Sun Communities Inc	259-30-14-58300	383.07	7/29/2022
247089	SUNCO010	Sun Communities Inc	259-30-14-58300	466.67	7/29/2022
247090	SUNCO010	Sun Communities Inc	259-30-14-58300	350.37	7/29/2022
247091	SUNCO010	Sun Communities Inc	259-30-14-58300	490.24	7/29/2022
247092	SUNCO010	Sun Communities Inc	259-30-14-58300	364.57	7/29/2022
247093	SUNCO010	Sun Communities Inc	259-30-14-58300	450.49	7/29/2022
247094	SUNCO010	Sun Communities Inc	259-30-14-58300	306.57	7/29/2022
247095	SUNCO010	Sun Communities Inc	259-30-14-58300	360.49	7/29/2022
247096	SUNCO010	Sun Communities Inc	259-30-14-58300	306.61	7/29/2022
247097	SUNCO010	Sun Communities Inc	259-30-14-58300	412.99	7/29/2022
247098	SUNCO010	Sun Communities Inc	259-30-14-58300	506.14	7/29/2022
247099	SUNCO010	Sun Communities Inc	259-30-14-58300	304.02	7/29/2022
247100	SUNCO010	Sun Communities Inc	259-30-14-58300	550.91	7/29/2022
247101	SUNCO010	Sun Communities Inc	259-30-14-58300	478.70	7/29/2022
247102	SUNCO010	Sun Communities Inc	259-30-14-58300	461.60	7/29/2022
247103	SUNCO010	Sun Communities Inc	259-30-14-58300	550.25	7/29/2022
247104	SUNCO010	Sun Communities Inc	259-30-14-58300	306.52	7/29/2022
247105	TOWNC020	Town & Country Mobile Villa	259-30-14-58300	399.97	7/29/2022
247106	UB*05404	Adke Hemakshi	661-00-00-21000	31.69	7/29/2022
247107	UB*05410	Cox Brent	661-00-00-21000	37.88	7/29/2022
247108	UB*05408	Lamb Henry	661-00-00-21000	2.15	7/29/2022
247109	UB*05411	Ledesma Maren	661-00-00-21000	13.60	7/29/2022
247110	UB*05398	Mahoney Sean	661-00-00-21000	86.40	7/29/2022
247111	UB*05387	Mazucco Josephine	661-00-00-21000	20.26	7/29/2022
247112	UB*05403	McGrady Rickiyah	661-00-00-21000	20.65	7/29/2022
247113	UB*05407	Middlemiss Benjamin	661-00-00-21000	79.35	7/29/2022
247114	UB*05409	Pacific Partners Prop Mgt	661-00-00-21000	18.51	7/29/2022
247115	UB*05402	Puangraj Ryan	661-00-00-21000	89.41	7/29/2022
247116	UB*05405	Russell Joe	661-00-00-21000	72.31	7/29/2022
247117	UB*05406	Wilson Kai	661-00-00-21000	22.10	7/29/2022
247118	ALTIZERK	Altizer Keith	204-40-21-51420	460.11	7/29/2022
247119	ALTIZERK	Altizer Keith	204-40-21-51420	260.00	7/29/2022
247120	BUDDY010	Buddy's Auto Center	101-40-23-51762	55.00	7/29/2022
247120	BUDDY010	Buddy's Auto Center	101-40-23-51762	55.00	7/29/2022
247120	BUDDY010	Buddy's Auto Center	101-40-23-51762	55.00	7/29/2022
247121	DLTSO010	DLT Solutions	101-50-41-51400	1,425.00	7/29/2022
247121	DLTSO010	DLT Solutions	101-50-41-55300	8,196.14	7/29/2022
247122	FRANC011	Franchise Tax Board	101-00-00-22109	25.00	7/29/2022
247123	INDUS020	Industrial Electric Arcata Inc	662-60-67-55300	365.72	7/29/2022
247124	KERNE010	Kernen Construction	207-50-45-53800	2,763.56	7/29/2022
247124	KERNE010	Kernen Construction	101-00-00-21090	(19.24)	7/29/2022
247124	KERNE010	Kernen Construction	207-50-45-53800	19.24	7/29/2022
247125	LOCAL020	Local Government Consultants LLC	101-20-07-51779	2,350.00	7/29/2022
247126	MADRI060	Mad River Union	662-60-67-57601	64.00	7/29/2022
247126	MADRI060	Mad River Union	224-50-81-57600	68.00	7/29/2022
247127	MENDE010	Mendes Supply Co	661-60-64-53600	209.11	7/29/2022
247128	MISSI010	Mission Linen Ind.Inc.	771-50-57-51500	69.86	7/29/2022

Attachment: A. Cash Disbursement Report 72322-80522 (3972 : Disbursements Listing)

## City of Arcata Bi-Weekly Report on Disbursements 07/23/2022-08/05/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
247128	MISSI010	Mission Linen Ind.Inc.	771-50-57-51500	71.88	7/29/2022
247128	MISSI010	Mission Linen Ind.Inc.	771-50-57-51500	68.66	7/29/2022
247128	MISSI010	Mission Linen Ind.Inc.	771-50-57-51500	73.81	7/29/2022
247129	PACES010	Pace Supply Corp	661-50-63-53900	3,127.30	7/29/2022
247130	PERSLONG	PERS Long Term Care	101-00-00-22202	67.51	7/29/2022
247131	PITNE010	Pitney Bowes Postage By	101-20-07-53110	3,030.00	7/29/2022
247132	REDWO015	Redwood Coast Fuels	662-60-67-54700	70.33	7/29/2022
247133	STATE020	Tax and Fee Administration California Department of	101-00-00-22109	13.91	7/29/2022
247134	TEHAM010	Tehama Tire	771-50-57-54600	53.99	7/29/2022
247134	TEHAM010	Tehama Tire	771-50-57-54600	120.00	7/29/2022
247134	TEHAM010	Tehama Tire	771-50-57-54600	2,072.96	7/29/2022
247135	UB*05389	Rose-Kuehn Keenan	661-00-00-21000	68.76	7/29/2022
247136	UB*05396	Sedano Jazmin	661-00-00-21000	177.47	7/29/2022
247137	UB*05411	Ledesma Maren	661-00-00-21000	82.85	7/29/2022
247138	UB*05412	Aldama Jocelyn	661-00-00-21000	6.28	7/29/2022
247139	UB*05413	Daroesh Karim	661-00-00-21000	187.73	7/29/2022
247140	UB*05414	Pacific Partners Prop Mgt	661-00-00-21000	18.51	7/29/2022
247141	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	337.69	7/29/2022
247141	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,255.62	7/29/2022
247141	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	171.76	7/29/2022
247141	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	80.33	7/29/2022
247141	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	580.08	7/29/2022
247141	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,888.88	7/29/2022
247142	AFLAC010	Aflac	101-00-00-22110	1,124.54	7/29/2022
247143	AFLAC015	AFLAC Group Insurance	101-00-00-22110	144.06	7/29/2022
247144	BOWEL999	Bowels-Martinez Jessica	101-00-00-46365	72.00	7/29/2022
247144	BOWEL999	Bowels-Martinez Jessica	101-00-00-46341	400.00	7/29/2022
247144	BOWEL999	Bowels-Martinez Jessica	101-00-00-46335	340.00	7/29/2022
247145	CAINC999	Cain Cammi	101-00-00-46335	170.00	7/29/2022
247145	CAINC999	Cain Cammi	101-00-00-46365	12.00	7/29/2022
247146	CRAIG997	Craig Ravin	101-00-00-46365	24.00	7/29/2022
247146	CRAIG997	Craig Ravin	101-00-00-46341	110.00	7/29/2022
247146	CRAIG997	Craig Ravin	101-00-00-46331	40.00	7/29/2022
247147	CROWE999	Crowell Alena	101-00-00-46365	12.00	7/29/2022
247147	CROWE999	Crowell Alena	101-00-00-46335	170.00	7/29/2022
247148	CYPER999	Cypert Jeremiah	662-00-00-46830	2,053.00	7/29/2022
247149	DALES999	D'Alessandro Christina	101-00-00-46335	200.00	7/29/2022
247150	FORDE999	Ford Elizabeth	101-00-00-46335	300.00	7/29/2022
247150	FORDE999	Ford Elizabeth	101-00-00-46365	24.00	7/29/2022
247151	GRAVE999	Graves Leland	570-00-00-24157	33.00	7/29/2022
247152	HINDE020	Hdl Coren & Cone	101-20-07-51778	2,400.00	7/29/2022
247153	INFIN010	Infinite Consulting Services Inc.	775-10-71-51790	575.00	7/29/2022
247154	KNIGH997	Knight Amy	101-00-00-46365	12.00	7/29/2022
247154	KNIGH997	Knight Amy	101-00-00-46335	170.00	7/29/2022
247155	LABOL999	LaBolle Lisa	101-00-00-46365	12.00	7/29/2022
247155	LABOL999	LaBolle Lisa	101-00-00-46335	170.00	7/29/2022
247156	LEWIS996	Lewis Sukey	101-00-00-46335	150.00	7/29/2022
247156	LEWIS996	Lewis Sukey	101-00-00-46365	12.00	7/29/2022
247157	LINCO010	The Lincoln National Life Insurance Company	101-00-00-22206	1,032.50	7/29/2022
247158	MARSH993	Marshall Sonya	101-00-00-46335	170.00	7/29/2022
247158	MARSH993	Marshall Sonya	101-00-00-46365	12.00	7/29/2022
247159	OSBOR998	Osborne Dawn	101-00-00-46335	170.00	7/29/2022
247160	PACIF020	Pacific Gas & Electric Co	661-60-64-51100	5,379.83	7/29/2022
247160	PACIF020	Pacific Gas & Electric Co	662-60-67-51100	24,819.27	7/29/2022
247160	PACIF020	Pacific Gas & Electric Co	101-50-81-51100	90.51	7/29/2022
247160	PACIF020	Pacific Gas & Electric Co	101-50-85-51100	10,172.60	7/29/2022
247160	PACIF020	Pacific Gas & Electric Co	666-60-51-51100	24.64	7/29/2022

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City of Arcata Bi-Weekly Report on Disbursements 07/23/2022-08/05/2022

Check No.	Vendor No.	Vendor Name	GL Account	Amount	Date
247160	PACIF020	Pacific Gas & Electric Co	101-50-41-51100	6,850.95	7/29/2022
247160	PACIF020	Pacific Gas & Electric Co	101-50-81-51100	2,087.16	7/29/2022
247160	PACIF020	Pacific Gas & Electric Co	663-50-91-51100	17.50	7/29/2022
247160	PACIF020	Pacific Gas & Electric Co	101-50-81-51100	138.98	7/29/2022
247160	PACIF020	Pacific Gas & Electric Co	101-50-81-51100	72.02	7/29/2022
247160	PACIF020	Pacific Gas & Electric Co	101-50-41-51100	10.49	7/29/2022
247160	PACIF020	Pacific Gas & Electric Co	101-50-41-51100	12.68	7/29/2022
247161	PADRO999	Padron Elena	101-00-00-46335	170.00	7/29/2022
247162	PARKE998	Parker Amanda	101-00-00-46335	170.00	7/29/2022
247162	PARKE998	Parker Amanda	101-00-00-23075	12.00	7/29/2022
247162	PARKE998	Parker Amanda	101-00-00-46365	12.00	7/29/2022
247163	PETER992	Peters Carol	101-00-00-23070	50.00	7/29/2022
247164	PETUL999	Petullo Jennifer	101-00-00-46338	100.00	7/29/2022
247165	PHELA999	Phelan-Shahin Laura	101-00-00-46341	170.00	7/29/2022
247166	PRYOR997	Pryor Rebecca	101-00-00-23075	182.00	7/29/2022
247167	QUINN996	Quinn-Davidson Lenya	101-00-00-46335	170.00	7/29/2022
247168	RANKI997	Rankin Bart	101-00-00-42800	150.00	7/29/2022
247169	RAYMO010	Ray Morgan Company	101-40-21-53300	525.11	7/29/2022
247169	RAYMO010	Ray Morgan Company	775-10-71-53300	1,132.08	7/29/2022
247169	RAYMO010	Ray Morgan Company	101-20-07-53210	168.89	7/29/2022
247170	REMIF010	R.E.M.I.F.	661-60-64-50990	(22.74)	7/29/2022
247170	REMIF010	R.E.M.I.F.	662-50-65-50990	(5.68)	7/29/2022
247170	REMIF010	R.E.M.I.F.	207-50-48-50990	35.09	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-50-85-50990	(15.47)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-30-11-50990	35.09	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-30-11-50990	2.84	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-50-85-50990	(711.45)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-00-00-22204	(18.20)	7/29/2022
247170	REMIF010	R.E.M.I.F.	661-60-64-50990	(36.25)	7/29/2022
247170	REMIF010	R.E.M.I.F.	661-50-63-50990	(72.50)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-50-81-50990	(5.68)	7/29/2022
247170	REMIF010	R.E.M.I.F.	207-50-45-50990	35.09	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-50-81-50990	(1.82)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-00-00-22205	11,610.92	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-00-00-22203	7,614.10	7/29/2022
247170	REMIF010	R.E.M.I.F.	559-00-00-24059	192.19	7/29/2022
247170	REMIF010	R.E.M.I.F.	663-50-91-50990	2.84	7/29/2022
247170	REMIF010	R.E.M.I.F.	207-50-45-50990	(398.75)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-30-11-50990	0.91	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-50-41-50990	22.75	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-50-41-50990	280.75	7/29/2022
247170	REMIF010	R.E.M.I.F.	662-50-65-50990	11.37	7/29/2022
247170	REMIF010	R.E.M.I.F.	207-50-48-50990	0.91	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-10-15-50990	(124.64)	7/29/2022
247170	REMIF010	R.E.M.I.F.	664-60-73-50990	(0.91)	7/29/2022
247170	REMIF010	R.E.M.I.F.	662-50-65-50990	140.37	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-00-00-22203	4.55	7/29/2022
247170	REMIF010	R.E.M.I.F.	207-50-45-50990	2.84	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-00-00-22203	35.80	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-00-00-22205	(56.84)	7/29/2022
247170	REMIF010	R.E.M.I.F.	661-50-63-50990	70.19	7/29/2022
247170	REMIF010	R.E.M.I.F.	662-50-65-50990	3.64	7/29/2022
247170	REMIF010	R.E.M.I.F.	664-60-73-50990	(2.84)	7/29/2022
247170	REMIF010	R.E.M.I.F.	663-50-91-50990	0.91	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-10-05-50990	(62.32)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-10-03-50990	(373.92)	7/29/2022
247170	REMIF010	R.E.M.I.F.	661-50-63-50990	1.82	7/29/2022

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City of Arcata Bi-Weekly Report on Disbursements 07/23/2022-08/05/2022

Check No.	Vendor No.	Vendor Name	GL Account	Amount	Date
247170	REMIF010	R.E.M.I.F.	101-00-00-22203	153,294.20	7/29/2022
247170	REMIF010	R.E.M.I.F.	662-60-67-50990	(334.80)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-00-00-22205	3,216.42	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-50-81-50990	(83.70)	7/29/2022
247170	REMIF010	R.E.M.I.F.	207-50-45-50990	0.91	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-40-21-50990	(18.20)	7/29/2022
247170	REMIF010	R.E.M.I.F.	775-10-71-50990	(62.32)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-40-21-50990	(1,335.00)	7/29/2022
247170	REMIF010	R.E.M.I.F.	224-30-13-50990	18.20	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-50-41-50990	7.28	7/29/2022
247170	REMIF010	R.E.M.I.F.	662-50-65-50990	(72.50)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-00-00-22203	35.80	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-20-07-50990	(18.20)	7/29/2022
247170	REMIF010	R.E.M.I.F.	661-50-63-50990	(83.70)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-50-85-50990	(48.32)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-00-00-22203	4.55	7/29/2022
247170	REMIF010	R.E.M.I.F.	207-50-48-50990	(36.25)	7/29/2022
247170	REMIF010	R.E.M.I.F.	224-30-13-50990	638.00	7/29/2022
247170	REMIF010	R.E.M.I.F.	666-50-52-50990	(72.50)	7/29/2022
247170	REMIF010	R.E.M.I.F.	662-60-67-50990	(22.74)	7/29/2022
247170	REMIF010	R.E.M.I.F.	559-00-00-24059	15,447.90	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-00-00-22204	572.21	7/29/2022
247170	REMIF010	R.E.M.I.F.	662-50-65-50990	(83.70)	7/29/2022
247170	REMIF010	R.E.M.I.F.	664-60-73-50990	(41.85)	7/29/2022
247170	REMIF010	R.E.M.I.F.	661-50-63-50990	5.68	7/29/2022
247170	REMIF010	R.E.M.I.F.	209-50-55-50990	(36.25)	7/29/2022
247170	REMIF010	R.E.M.I.F.	207-50-48-50990	2.84	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-30-31-50990	5.68	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-20-07-50990	(56.84)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-20-07-50990	(701.86)	7/29/2022
247170	REMIF010	R.E.M.I.F.	224-30-13-50990	56.84	7/29/2022
247170	REMIF010	R.E.M.I.F.	661-60-64-50990	(334.80)	7/29/2022
247170	REMIF010	R.E.M.I.F.	663-50-91-50990	35.09	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-30-31-50990	1.82	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-30-31-50990	70.19	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-40-21-50990	(96.20)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-00-00-22204	2,083.90	7/29/2022
247170	REMIF010	R.E.M.I.F.	661-50-63-50990	(5.68)	7/29/2022
247170	REMIF010	R.E.M.I.F.	101-00-00-22203	35.80	7/29/2022
247170	REMIF010	R.E.M.I.F.	559-00-00-24059	846.78	7/29/2022
247171	SAVAGEDI	Savage Dillon	775-10-71-57800	769.04	7/29/2022
247172	SCHMIDTH	Schmidt Heather	101-60-89-54200	55.88	7/29/2022
247173	SINNOTTS	Sinnott Scott	661-60-64-51400	107.71	7/29/2022
247174	SMITAN99	Smith Anson	101-00-00-46365	12.00	7/29/2022
247174	SMITAN99	Smith Anson	101-00-00-46335	170.00	7/29/2022
247175	STATE015	SWRCB	661-60-64-51400	70.00	7/29/2022
247176	STATE015	SWRCB	662-60-67-51600	125.00	7/29/2022
247177	STEPH996	Stephens Joel	101-00-00-46335	170.00	7/29/2022
247177	STEPH996	Stephens Joel	101-00-00-46365	12.00	7/29/2022
247178	SUDDE010	Suddenlink	775-10-71-51210	30.87	7/29/2022
247179	THOMP995	Thompson Stella	101-00-00-46335	340.00	7/29/2022
247179	THOMP995	Thompson Stella	101-00-00-46365	24.00	7/29/2022
247180	VIEHW999	Viehweg Jonathan	101-00-00-46335	120.00	7/29/2022
247181	WAGEW010	Wage Works	101-00-00-22110	100.00	7/29/2022
247182	WEDEM999	Wedemeyer Shira	570-00-00-24157	1,645.00	7/29/2022
247183	WINKL010	Winkel & Floyd	224-30-13-55700	6,500.00	7/29/2022
247184	ARCAT580	Arcata Stationers	666-60-51-53300	94.88	7/29/2022

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<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
247184	ARCAT580	Arcata Stationers	101-50-81-53300	82.05	7/29/2022
247185	ATTCALNE	AT&T	101-40-21-52522	365.21	7/29/2022
247186	BORGE010	Borges & Mahoney Inc.	662-60-67-55300	584.38	7/29/2022
247186	BORGE010	Borges & Mahoney Inc.	662-60-67-55300	105.35	7/29/2022
247187	CALTE010	Caltest Analytical Lab	662-60-67-51742	388.40	7/29/2022
247188	CONTIO10	CIC	212-30-11-55400	12.00	7/29/2022
247189	CUMMI020	Cummins Inc	662-60-67-55300	623.00	7/29/2022
247190	FEDER010	Fedex	662-60-67-53100	145.29	7/29/2022
247190	FEDER010	Fedex	662-60-67-53100	109.03	7/29/2022
247191	HEADS020	Headstrom Ward	101-30-31-51770	585.00	7/29/2022
247192	HUMBA010	Humboldt Bay Harbor Recreation/ Conservation Dist	662-60-67-57602	306.25	7/29/2022
247192	HUMBA010	Humboldt Bay Harbor Recreation/ Conservation Dist	662-60-67-57602	499.32	7/29/2022
247193	HUMBO095	Humboldt County DHHS-Behavioral Health	211-30-13-58214	142.06	7/29/2022
247194	IBSOF010	IBS Of The Redwoods	771-50-57-54400	132.15	7/29/2022
247195	JJACP010	JJACPA Inc.	101-10-01-51775	28,587.37	7/29/2022
247196	JMBOD010	J & M Body Shop/Towing	101-40-23-51762	130.00	7/29/2022
247196	JMBOD010	J & M Body Shop/Towing	101-40-23-51762	130.00	7/29/2022
247196	JMBOD010	J & M Body Shop/Towing	101-40-23-51762	130.00	7/29/2022
247197	LIEBE010	Liebert Cassidy Whitmore	101-10-09-51773	223.36	7/29/2022
247198	LOSTC010	Lost Coast Communications Inc.	101-60-89-51300	468.00	7/29/2022
247199	MARRVICT	Johnson Victoria	101-40-21-51400	128.00	7/29/2022
247200	MCMAS010	McMaster-Carr	662-60-67-55300	120.52	7/29/2022
247201	MISSIO10	Mission Linen Ind.Inc.	661-60-64-51500	109.93	7/29/2022
247202	MURPH996	Murphy Chris J	101-10-03-51770	742.70	7/29/2022
247203	NOCAL010	NorCal Rental Group LLC	771-50-57-57900	21,150.00	7/29/2022
247203	NOCAL010	NorCal Rental Group LLC	771-50-57-57900	264.37	7/29/2022
247203	NOCAL010	NorCal Rental Group LLC	771-50-57-57900	1,533.38	7/29/2022
247203	NOCAL010	NorCal Rental Group LLC	771-50-57-57900	815.00	7/29/2022
247203	NOCAL010	NorCal Rental Group LLC	101-00-00-21090	(264.37)	7/29/2022
247204	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	385.00	7/29/2022
247204	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	385.00	7/29/2022
247204	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	300.00	7/29/2022
247204	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	138.00	7/29/2022
247204	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	255.00	7/29/2022
247205	NORTH330	Northern Humboldt U.H.S.D	664-60-73-51770	307.95	7/29/2022
247205	NORTH330	Northern Humboldt U.H.S.D	662-60-67-51770	480.19	7/29/2022
247206	ORTEGACH	Ortega Chris	101-40-21-51400	128.00	7/29/2022
247207	PACIF080	Pacific EcoRisk Inc.	662-60-67-51742	2,026.04	7/29/2022
247208	PHENO010	Phenova Inc.	662-60-67-53500	675.90	7/29/2022
247208	PHENO010	Phenova Inc.	101-00-00-21090	(4.44)	7/29/2022
247208	PHENO010	Phenova Inc.	662-60-67-53500	4.44	7/29/2022
247208	PHENO010	Phenova Inc.	661-60-64-53500	384.80	7/29/2022
247208	PHENO010	Phenova Inc.	661-60-64-53500	2.16	7/29/2022
247208	PHENO010	Phenova Inc.	101-00-00-21090	(2.16)	7/29/2022
247208	PHENO010	Phenova Inc.	662-60-67-53500	811.49	7/29/2022
247208	PHENO010	Phenova Inc.	101-00-00-21090	(5.13)	7/29/2022
247208	PHENO010	Phenova Inc.	662-60-67-53500	5.13	7/29/2022
247208	PHENO010	Phenova Inc.	101-00-00-21090	(16.17)	7/29/2022
247208	PHENO010	Phenova Inc.	662-60-67-53500	16.17	7/29/2022
247208	PHENO010	Phenova Inc.	662-60-67-53500	2,323.09	7/29/2022
247209	REDWO015	Redwood Coast Fuels	662-60-67-54700	924.64	7/29/2022
247210	SCHAE010	Schaeffer Mark	662-60-67-57600	14,990.00	7/29/2022
247211	SWRCB010	State Water Resources Control Board	101-00-00-49900	20,006.31	7/29/2022
247212	TANDE010	Tandem Mobility LLC	210-50-48-51770	36,000.00	7/29/2022
247213	THATC010	Thatcher Company of California Inc	662-60-67-53500	(2,170.00)	7/29/2022
247213	THATC010	Thatcher Company of California Inc	662-60-67-53500	(3,255.00)	7/29/2022
247213	THATC010	Thatcher Company of California Inc	662-60-67-53500	12,022.46	7/29/2022

Attachment: A. Cash Disbursement Report 72322-80522 (3972 : Disbursements Listing)



## City of Arcata Bi-Weekly Report on Disbursements 07/23/2022-08/05/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
247213	THATC010	Thatcher Company of California Inc	662-60-67-53500	3,240.47	7/29/2022
247213	THATC010	Thatcher Company of California Inc	662-60-67-53500	(2,170.00)	7/29/2022
247214	TIMES010	California Newspapers Partnership	211-30-13-58212	974.88	7/29/2022
247214	TIMES010	California Newspapers Partnership	101-20-07-51300	6,884.30	7/29/2022
247215	USABLO10	USA Blue Book	661-60-64-53500	339.26	7/29/2022
247215	USABLO10	USA Blue Book	662-60-67-53500	31.03	7/29/2022
247215	USABLO10	USA Blue Book	662-60-67-53500	228.76	7/29/2022
247215	USABLO10	USA Blue Book	662-60-67-53500	118.09	7/29/2022
247215	USABLO10	USA Blue Book	662-60-67-53500	31.19	7/29/2022
247215	USABLO10	USA Blue Book	662-60-67-53500	73.43	7/29/2022
247216	ARCAT340	Arcata House Partnership	211-30-13-58216	10,812.67	8/5/2022
247217	BORGE010	Borges & Mahoney Inc.	662-60-67-55300	102.35	8/5/2022
247218	CITYC010	City Clerk's Association of California	101-10-05-51600	200.00	8/5/2022
247219	CITYC010	City Clerk's Association of California	101-10-05-51600	200.00	8/5/2022
247220	HDLSO010	HdL Software LLC	101-00-00-41600	98.26	8/5/2022
247221	HILFI010	Hilfiker Pipe Company	666-50-52-54200	3,978.60	8/5/2022
247222	HUMBO116	Humboldt Fasteners	207-50-45-54300	409.00	8/5/2022
247222	HUMBO116	Humboldt Fasteners	207-50-45-54300	205.00	8/5/2022
247222	HUMBO116	Humboldt Fasteners	207-50-45-54300	300.00	8/5/2022
247222	HUMBO116	Humboldt Fasteners	207-50-45-54300	130.00	8/5/2022
247222	HUMBO116	Humboldt Fasteners	207-50-45-54300	409.00	8/5/2022
247222	HUMBO116	Humboldt Fasteners	207-50-45-54300	248.24	8/5/2022
247222	HUMBO116	Humboldt Fasteners	207-50-45-54300	68.60	8/5/2022
247222	HUMBO116	Humboldt Fasteners	207-50-45-54300	807.00	8/5/2022
247223	IDEXX010	Idexx Distribution Corp	661-60-64-53500	1,889.10	8/5/2022
247224	IMPMA010	International Public Management Association for HR	101-10-15-51600	200.00	8/5/2022
247225	MENDE010	Mendes Supply Co	662-60-67-53500	(150.00)	8/5/2022
247225	MENDE010	Mendes Supply Co	101-50-85-53600	15.35	8/5/2022
247225	MENDE010	Mendes Supply Co	101-50-85-53600	1,596.55	8/5/2022
247226	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	255.00	8/5/2022
247226	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	385.00	8/5/2022
247227	OCCUP020	American Hospital Management	101-10-15-51702	43.75	8/5/2022
247227	OCCUP020	American Hospital Management	101-10-15-51702	43.75	8/5/2022
247227	OCCUP020	American Hospital Management	101-10-15-51702	378.75	8/5/2022
247228	OWENE010	Owen Equipment Sales	207-50-45-51770	3.59	8/5/2022
247228	OWENE010	Owen Equipment Sales	207-50-45-51770	9,102.08	8/5/2022
247228	OWENE010	Owen Equipment Sales	101-00-00-21090	(3.59)	8/5/2022
247229	PLAYH010	Playhouse Arts	211-30-13-58217	13,839.99	8/5/2022
247230	RATLIFFH	Ratliff Hollie	101-40-21-51400	160.00	8/5/2022
247231	ROGERSCH	Rogers Christopher	101-40-21-51400	160.00	8/5/2022
247232	SEQUO020	Sequoia LP Gas Corp.	207-50-45-54700	47.91	8/5/2022
247233	STONE010	Stone Age Concrete Games Inc Bravado Outdoor Products	231-50-81-57600	6,112.00	8/5/2022
247234	SWRCB010	State Water Resources Control Board	101-00-00-49900	7,140.81	8/5/2022
247235	TETRA010	WN Tetrault & Co Inc	771-50-57-51770	147.00	8/5/2022
247236	THRIF010	Thrifty Supply Company	661-60-64-55300	723.63	8/5/2022
247236	THRIF010	Thrifty Supply Company	661-60-64-55300	3,539.18	8/5/2022
247237	TOKEN010	Token Transit Inc	663-50-91-55300	3,600.00	8/5/2022
247238	USABLO10	USA Blue Book	662-60-67-53500	38.64	8/5/2022
247238	USABLO10	USA Blue Book	662-60-67-53500	828.74	8/5/2022
247238	USABLO10	USA Blue Book	662-60-67-53500	4.00	8/5/2022
247238	USABLO10	USA Blue Book	101-00-00-21090	(4.00)	8/5/2022
247239	WINKLERM	Winkler Michael	207-50-45-54200	1,144.77	8/5/2022
247240	XYLEM020	Xylem Water Solutions USA Inc	662-50-65-57500	2,908.50	8/5/2022
247241	4LEAF010	4Leaf Inc.	101-30-31-51722	14,586.24	8/5/2022
247242	ADVANO10	Advanced Security Systems	101-50-85-51770	2,268.42	8/5/2022
247242	ADVANO10	Advanced Security Systems	661-60-64-51770	114.00	8/5/2022
247242	ADVANO10	Advanced Security Systems	661-60-64-51770	114.00	8/5/2022

Attachment: A. Cash Disbursement Report 72322-80522 (3972 : Disbursements Listing)

## City of Arcata Bi-Weekly Report on Disbursements 07/23/2022-08/05/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
247243	ARCAT620	Arcata Used Tire & Wheel	771-50-57-51770	5.00	8/5/2022
247243	ARCAT620	Arcata Used Tire & Wheel	771-50-57-54600	100.00	8/5/2022
247243	ARCAT620	Arcata Used Tire & Wheel	771-50-57-54600	25.00	8/5/2022
247243	ARCAT620	Arcata Used Tire & Wheel	771-50-57-54600	30.00	8/5/2022
247243	ARCAT620	Arcata Used Tire & Wheel	771-50-57-54600	397.20	8/5/2022
247243	ARCAT620	Arcata Used Tire & Wheel	771-50-57-51770	10.00	8/5/2022
247243	ARCAT620	Arcata Used Tire & Wheel	771-50-57-51770	15.00	8/5/2022
247244	B&BPO010	B & B Portable Toilets	101-50-81-55600	261.54	8/5/2022
247244	B&BPO010	B & B Portable Toilets	101-50-81-55600	431.44	8/5/2022
247244	B&BPO010	B & B Portable Toilets	662-60-67-55400	166.70	8/5/2022
247244	B&BPO010	B & B Portable Toilets	662-60-67-55400	126.43	8/5/2022
247244	B&BPO010	B & B Portable Toilets	101-50-81-55600	240.91	8/5/2022
247244	B&BPO010	B & B Portable Toilets	101-50-81-55600	803.12	8/5/2022
247244	B&BPO010	B & B Portable Toilets	662-60-67-55400	390.96	8/5/2022
247245	BACKC010	Kauffmann Michael	662-60-67-51720	235.26	8/5/2022
247246	BRANT010	Brant Electric	101-50-85-51770	95.00	8/5/2022
247247	CALTE010	Caltest Analytical Lab	662-60-67-51742	977.40	8/5/2022
247248	CIRA010	California Intergovernmental Risk Authority	666-60-51-52000	12,322.86	8/5/2022
247248	CIRA010	California Intergovernmental Risk Authority	662-60-67-52000	71,559.62	8/5/2022
247249	DAZEY010	Dazey's Inc	666-60-51-57606	155.18	8/5/2022
247250	EUREK030	HWMA	664-60-73-51754	670.80	8/5/2022
247250	EUREK030	HWMA	664-60-73-51754	669.16	8/5/2022
247250	EUREK030	HWMA	664-60-73-51754	490.83	8/5/2022
247250	EUREK030	HWMA	664-60-73-51754	305.95	8/5/2022
247251	EUREK055	Eureka Glass Company	101-50-85-55400	1.30	8/5/2022
247251	EUREK055	Eureka Glass Company	101-00-00-21090	(1.30)	8/5/2022
247251	EUREK055	Eureka Glass Company	101-50-85-55400	186.19	8/5/2022
247252	EUREK130	Eureka Ready Mix Concrete Co Inc	661-50-63-53800	185.17	8/5/2022
247253	FEDER010	Fedex	662-60-67-53100	109.25	8/5/2022
247254	GRANI020	Granicus Inc.	101-10-77-51792	596.01	8/5/2022
247254	GRANI020	Granicus Inc.	101-10-05-51770	713.76	8/5/2022
247254	GRANI020	Granicus Inc.	101-10-05-51770	713.76	8/5/2022
247254	GRANI020	Granicus Inc.	101-10-77-51792	596.01	8/5/2022
247255	HARPE010	Harper Ford Country	771-50-57-54400	642.02	8/5/2022
247255	HARPE010	Harper Ford Country	771-50-57-54400	38.13	8/5/2022
247255	HARPE010	Harper Ford Country	771-50-57-54400	116.35	8/5/2022
247255	HARPE010	Harper Ford Country	771-50-57-54400	220.44	8/5/2022
247255	HARPE010	Harper Ford Country	771-50-57-54400	1.62	8/5/2022
247255	HARPE010	Harper Ford Country	771-50-57-54400	67.23	8/5/2022
247256	IDEXX010	Idexx Distribution Corp	661-60-64-53500	210.53	8/5/2022
247256	IDEXX010	Idexx Distribution Corp	661-60-64-53500	993.62	8/5/2022
247256	IDEXX010	Idexx Distribution Corp	661-60-64-53500	0.95	8/5/2022
247256	IDEXX010	Idexx Distribution Corp	661-60-64-53500	4.55	8/5/2022
247256	IDEXX010	Idexx Distribution Corp	101-00-00-21090	(0.95)	8/5/2022
247256	IDEXX010	Idexx Distribution Corp	101-00-00-21090	(4.55)	8/5/2022
247257	INDEP010	Independent Business Forms Inc	101-20-07-53300	422.98	8/5/2022
247257	INDEP010	Independent Business Forms Inc	101-20-07-53300	755.90	8/5/2022
247258	MACSR010	Mac's Refrigeration Service	101-50-85-51770	756.13	8/5/2022
247259	MADRI060	Mad River Union	101-10-05-52501	375.00	8/5/2022
247259	MADRI060	Mad River Union	101-10-05-51300	76.00	8/5/2022
247260	MCMAS010	McMaster-Carr	662-60-67-55300	52.30	8/5/2022
247261	MENDE010	Mendes Supply Co	101-50-85-53600	7,565.89	8/5/2022
247261	MENDE010	Mendes Supply Co	101-50-85-55400	4,340.59	8/5/2022
247262	MILLE020	Miller Farms Nursery Inc	101-50-81-55400	15.49	8/5/2022
247262	MILLE020	Miller Farms Nursery Inc	101-50-81-55400	84.61	8/5/2022
247262	MILLE020	Miller Farms Nursery Inc	101-50-81-55400	5.39	8/5/2022
247262	MILLE020	Miller Farms Nursery Inc	101-50-81-55300	20.46	8/5/2022

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City of Arcata Bi-Weekly Report on Disbursements 07/23/2022-08/05/2022

Check No.	Vendor No.	Vendor Name	GL Account	Amount	Date
247263	MILLY010	The Mill Yard	101-50-81-55400	60.30	8/5/2022
247263	MILLY010	The Mill Yard	101-50-81-55400	24.03	8/5/2022
247263	MILLY010	The Mill Yard	101-50-85-55400	79.57	8/5/2022
247264	NORTH140	North Coast Journal Inc	101-10-15-51300	113.70	8/5/2022
247264	NORTH140	North Coast Journal Inc	101-10-15-51300	56.00	8/5/2022
247264	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	8/5/2022
247264	NORTH140	North Coast Journal Inc	101-10-15-51300	113.70	8/5/2022
247264	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	8/5/2022
247264	NORTH140	North Coast Journal Inc	101-10-15-51300	113.70	8/5/2022
247264	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	8/5/2022
247264	NORTH140	North Coast Journal Inc	101-10-15-51300	100.10	8/5/2022
247264	NORTH140	North Coast Journal Inc	101-10-15-51300	56.00	8/5/2022
247264	NORTH140	North Coast Journal Inc	101-10-15-51300	56.00	8/5/2022
247264	NORTH140	North Coast Journal Inc	101-10-15-51300	100.10	8/5/2022
247264	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	8/5/2022
247265	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	255.00	8/5/2022
247265	NORTH150	Northcoast Laboratories Inc	661-60-64-51742	55.00	8/5/2022
247265	NORTH150	Northcoast Laboratories Inc	661-60-64-51742	135.00	8/5/2022
247265	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	385.00	8/5/2022
247265	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	385.00	8/5/2022
247266	OCCUP020	American Hospital Management	101-10-15-51702	265.50	8/5/2022
247267	PACES010	Pace Supply Corp	661-50-63-53900	2,541.34	8/5/2022
247267	PACES010	Pace Supply Corp	661-50-63-53900	662.95	8/5/2022
247268	REDW0040	Redwood Teen Challenge	664-60-73-54455	1,800.00	8/5/2022
247269	SAFET020	safetybygeorge LLC	661-60-64-51400	200.00	8/5/2022
247269	SAFET020	safetybygeorge LLC	662-60-67-51400	200.00	8/5/2022
247269	SAFET020	safetybygeorge LLC	207-50-45-51400	200.00	8/5/2022
247270	SEQUO020	Sequoia LP Gas Corp.	207-50-45-54700	42.02	8/5/2022
247271	STERI010	Stericycle Inc.	662-60-67-51770	51.41	8/5/2022
247272	TWOBR010	Two Brothers Cathodic Services Inc	661-60-64-51770	4,500.00	8/5/2022
247273	UNDER010	Underground Service Alert of Northern CA and NV	661-50-63-51600	1,709.30	8/5/2022
247273	UNDER010	Underground Service Alert of Northern CA and NV	661-50-63-51600	664.16	8/5/2022
247274	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,890.56	8/5/2022
247274	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,200.52	8/5/2022
247274	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	84.13	8/5/2022
247274	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	552.13	8/5/2022
247274	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	859.42	8/5/2022
247274	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,056.75	8/5/2022
247274	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	879.75	8/5/2022
247274	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	2,118.47	8/5/2022
247274	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	116.79	8/5/2022
247274	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	2,057.87	8/5/2022
247274	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	352.00	8/5/2022
247275	att030	A. T. & T.	775-10-71-51200	72.08	8/5/2022
247276	ATTCALNE	AT&T	101-40-21-51200	92.03	8/5/2022
247276	ATTCALNE	AT&T	775-10-71-51200	662.17	8/5/2022
247277	AVILAART	Avila Arturo	101-50-81-51500	240.34	8/5/2022
247278	CADEP019	CA Dept Of Fish And Wildlife	666-60-51-51900	646.00	8/5/2022
247279	CALDW998	Caldwell Sarah	101-00-00-46341	70.00	8/5/2022
247280	CHAND010	Chandler Asset Management	101-00-00-44100	1,735.42	8/5/2022
247281	CHAPM997	Chapman Janna	101-00-00-46365	24.00	8/5/2022
247281	CHAPM997	Chapman Janna	101-00-00-46335	150.00	8/5/2022
247282	DONAH999	Donahue Rebecca	101-00-00-23070	50.00	8/5/2022
247283	EBERL999	Eberle Emma	101-00-00-46310	8.00	8/5/2022
247284	ENGLA999	England Victoria	101-00-00-46335	476.00	8/5/2022
247284	ENGLA999	England Victoria	101-00-00-46365	33.60	8/5/2022
247285	GIMPE999	Gimpel Hanna	101-00-00-46335	30.00	8/5/2022

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City of Arcata Bi-Weekly Report on Disbursements 07/23/2022-08/05/2022

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
247286	GONJE999	Gonzales Jennifer	101-00-00-23070	50.00	8/5/2022
247287	GRAYB999	Graybill Maje	101-00-00-23075	12.00	8/5/2022
247287	GRAYB999	Graybill Maje	101-00-00-46341	138.00	8/5/2022
247287	GRAYB999	Graybill Maje	101-00-00-46338	138.00	8/5/2022
247288	HALLR999	Hall Rebecca	101-00-00-46341	70.00	8/5/2022
247289	HAWES999	Hawes Melissa	101-00-00-23070	50.00	8/5/2022
247290	HUMEA999	Humboldt Medical Eye Association	101-00-00-23070	50.00	8/5/2022
247291	INTERO20	International Institute of Municipal Clerks	101-10-05-51600	175.00	8/5/2022
247292	INTERO20	International Institute of Municipal Clerks	101-10-05-51600	115.00	8/5/2022
247293	IORIZZO	Iorrizzo Ava	101-60-89-54200	21.69	8/5/2022
247293	IORIZZO	Iorrizzo Ava	101-60-89-54200	27.99	8/5/2022
247293	IORIZZO	Iorrizzo Ava	101-60-89-54200	27.23	8/5/2022
247293	IORIZZO	Iorrizzo Ava	101-60-89-54200	59.01	8/5/2022
247294	JACOB020	Jacoby Creek Water Dist	661-00-00-46711	2,107.98	8/5/2022
247295	KIRAL999	Kiraly Eszter	101-00-00-46341	120.00	8/5/2022
247296	LITZK999	Litzky Rosalind	101-00-00-46338	140.00	8/5/2022
247296	LITZK999	Litzky Rosalind	101-00-00-46335	70.00	8/5/2022
247297	MENDE997	Mendenhall Hart	101-00-00-46341	70.00	8/5/2022
247298	MIONIAN	Mion Ian	101-30-31-51400	241.00	8/5/2022
247299	MONTE995	Montes de Oca Alex	101-00-00-23070	50.00	8/5/2022
247300	OPERA998	Humboldt Light Opera Co	101-00-00-49101	393.00	8/5/2022
247300	OPERA998	Humboldt Light Opera Co	101-00-00-44210	64.00	8/5/2022
247300	OPERA998	Humboldt Light Opera Co	101-00-00-23070	50.00	8/5/2022
247301	PACIF020	Pacific Gas & Electric Co	212-30-11-55400	5,056.08	8/5/2022
247301	PACIF020	Pacific Gas & Electric Co	101-50-41-51100	3.10	8/5/2022
247301	PACIF020	Pacific Gas & Electric Co	101-50-41-51100	16.90	8/5/2022
247301	PACIF020	Pacific Gas & Electric Co	101-50-41-51100	6.66	8/5/2022
247302	PUBLI999	Public Agency Risk Management Assocoation	101-10-03-51600	150.00	8/5/2022
247303	RAYMO996	Raymond Arnold	570-00-00-24157	425.00	8/5/2022
247304	REDWO994	Redwood Energy	101-00-00-23070	300.00	8/5/2022
247305	ROGER998	Rogers Betsy	101-00-00-46338	140.00	8/5/2022
247306	ROGKA999	Rogers Kalindi	101-00-00-46331	48.00	8/5/2022
247307	ROTOR010	Roto-Rooter	662-00-00-46830	2,148.00	8/5/2022
247308	STATE110	SWRCB	661-60-64-51600	3,550.00	8/5/2022
247309	TRUEB999	Truebower Emily	101-00-00-46338	140.00	8/5/2022
247310	TULLY999	Tully Cathryn	101-00-00-46338	70.00	8/5/2022
247311	WAGEW010	Wage Works	101-00-00-22110	100.00	8/5/2022
247312	WILSONC	Wilson Chris	101-00-00-14010	1,619.17	8/5/2022
247313	YEMAY999	Yemaya's Apothecary	101-00-00-23075	15.00	8/5/2022
				2,217,853.74	

Attachment: A. Cash Disbursement Report 72322-80522 (3972 : Disbursements Listing)



# STAFF REPORT – CITY COUNCIL MEETING

August 17, 2022

**TO:** Honorable Mayor and City Council Members

**FROM:** Emily Sinkhorn, Director of Environmental Services

**PREPARER:** Emily Sinkhorn, Director of Environmental Services

**DATE:** August 10, 2022

**TITLE:** **Adopt Resolution No. 223-15 Accepting a Conservation Easement on a Portion of Assessor's Parcel No. 503-271-028, Adjacent to the Arcata Community Forest.**

## RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 223-15 accepting a Conservation Easement on a portion of Assessor's Parcel No. 503-271-028 adjacent to the Arcata Community Forest (ACF).

## INTRODUCTION:

On September 15, 2021, the City Council authorized the City Manager to enter into real property negotiations for a Conservation Easement on a portion of Assessor's Parcel No. 503-271-028 adjacent to the Arcata Community Forest (ACF). Conservation easements of forested parcels adjacent to the Arcata Community Forest (ACF) are an opportunity to enhance wildlife habitat and protect open space values. This potential conservation easement is adjacent to the Arcata Ridge Trail, just north of Fickle Hill Road. The parcel is located adjacent to the Arcata Community Forest (ACF) and outside the city limits near the southwest corner of the Arcata Community Forest.

## BACKGROUND:

Tom and Lisa Bethune contacted Environmental Services staff several years ago regarding the potential for donating a conservation easement on a portion of their property to ensure the forested habitat could remain in perpetuity. The parcel is located adjacent to the Arcata Community Forest near its southern border and is outside the city limits. Encouraging conservation of forest lands adjacent to the Arcata Community Forest is a tool to buffer the Community Forest from potential incompatible uses. There are existing residential uses along Boynton Prairie Road where this property is located.

## DISCUSSION:

The conservation easement would be held by the City similar to previous successful conservation easements developed with private landowners. The value to the City would be to protect, in perpetuity, forested habitat along the perimeter of the Arcata Community Forest without additional land acquisition and associated costs and long-term maintenance requirements. The property is

currently forested with redwood and spruce overstory and directly borders a segment of the Arcata Ridge Trail north of Fickle Hill Road. Since the parcel is visible from the Arcata Ridge Trail, protecting the land in a conservation easement would also maintain forest visual aesthetics for recreational users on the city forest. While the conservation easement area is small (approximately 0.72 acres) habitat values can be realized in perpetuity in this rural residential area of Boynton Prairie Road.

**POLICY IMPLICATIONS:**

This recommended action of protecting timberlands around the existing Arcata Community Forest is consistent with the City's General Plan, Open Space Plan and Forest Management Plan. *Support open space and ecosystem functions* is listed as a Priority Projects in the current Council Goals.

**COMMITTEE/COMMISSION REVIEW:**

The Arcata Forest Management Committee supports protection of forested habitat adjacent to the Community Forest. On October 26, 2021, the Planning Commission found the acquisition of this conservation easement to be consistent with the General Plan.

**ENVIRONMENTAL REVIEW (CEQA):**

The action of accepting a conservation easement is categorically exempt from the California environmental Quality Act per Section 15313 (Class 13) and Section 15317 (Class 17). *Class 13: consists of the acquisition of lands for fish and wildlife conservation purposes including (a) preservation of fish and wildlife habitat, (b) establishing ecological reserves under Fish and Game Code Section 1580. Class 17, consists of the establishment of agricultural preserves, the making and renewing of open space contracts under the Williamson Act, or the acceptance of easements or fee interests in order to maintain the open space character of the area.*

**BUDGET/FISCAL IMPACT:**

The conservation easement is being conveyed at no-cost to the City. Future monitoring of this donated conservation easement will not require significant costs for the city as the easement holder as the potential easement area is small and the property is easily accessed from the Arcata Community Forest road network.

**ATTACHMENTS:**

- Reso No. 223-15 Bethune Conservation Easement (PDF)
- Bethune Conservation Easement draft\_6\_24\_22 (PDF)

**RESOLUTION NO. 223-15**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA  
ACCEPTING A CONSERVATION EASEMENT OF A PORTION OF THE  
BETHUNE PROPERTY ASSESSOR PARCEL NUMBER 503-271-028**

Attachment: Reso No. 223-15 Bethune Conservation Easement (3973 : Accept Bethune Conservation Easement (CE))

**WHEREAS**, the City of Arcata has negotiated the acquisition of a conservation easement on real property bearing Assessor Parcel No. 503-271-028, more particularly described in Exhibit A to the Conservation Easement, attached hereto as Attachment A and incorporated herein; and

**WHEREAS**, the conservation values of the easement area include significant forest and watershed habitat for wildlife as well as open space opportunities, the preservation and restoration of which is recognized by the State of California and the people of Humboldt County as providing a public benefit; and

**WHEREAS**, the easement area directly borders the Arcata Ridge Trail, and as such, protecting the land in a conservation easement would maintain forest visual aesthetics for recreational users on the city forest; and

**WHEREAS**, the Forest Management Committee has been involved in reviewing the conservation easement and recommended the City pursue acquiring the easement; and

**WHEREAS**, at the October 26, 2021 City of Arcata Planning Commission Meeting, upon hearing and considering all testimony and arguments, if any, of all persons desiring to be heard, the Commission considered all the facts related to the property acquisition and the pertinent General Plan policies and found the project to be in conformance with the General Plan; and

**WHEREAS**, The Open Space Element of the General Plan, Policy Objective OS-4, states the City shall “Designate and secure public access to sufficient supply of land and water areas with recreation resource value, including parks, forests, coastal areas baylands and stream corridors...” The parcel is within the City’s Sphere of Influence; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Arcata that:

1. The City Council hereby accepts a conservation easement across Assessor Parcel Number 503-271-028, more particularly described in Attachment A, attached hereto and incorporated herein.
2. The City Manager is directed to execute said easement and all other associated documents on behalf of the City of Arcata.

This resolution shall be effective upon its adoption.

**DATED:** \_\_\_\_\_

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
City Clerk, City of Arcata

\_\_\_\_\_  
Mayor, City of Arcata

**CLERK'S CERTIFICATE**

I hereby certify that the foregoing is a true and correct copy of the Resolution No. 223-15 passed and adopted at a regular meeting of the City Council of the City of Arcata, County of Humboldt, State of California, held on the 17th day of August, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

\_\_\_\_\_  
City Clerk, City of Arcata

**Attachment: Reso No. 223-15 Bethune Conservation Easement (3973 : Accept Bethune Conservation Easement (CE))**

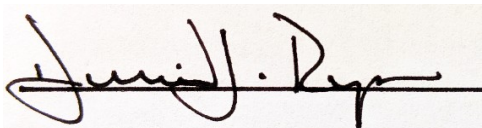


**EXHIBIT A**  
**PAGE 1 of 2**

All that real property situated in the southwest quarter of Section 27, Township 6 North, Range 1 East, Humboldt Meridian, County of Humboldt, State of California, described as follows:

The easterly 150 feet of Parcel 3 shown on Parcel Map No. 2012 on file in the Recorder's Office of Humboldt County, in Book 17 of Parcel Maps, Page 132, being the lands of Thomas A. Bethune and Lisa D. Bethune, recorded in Instrument No. 1996-11077-2, Official Records of Humboldt County, as measured at right angles to the easterly line of said lands.

END OF DESCRIPTION



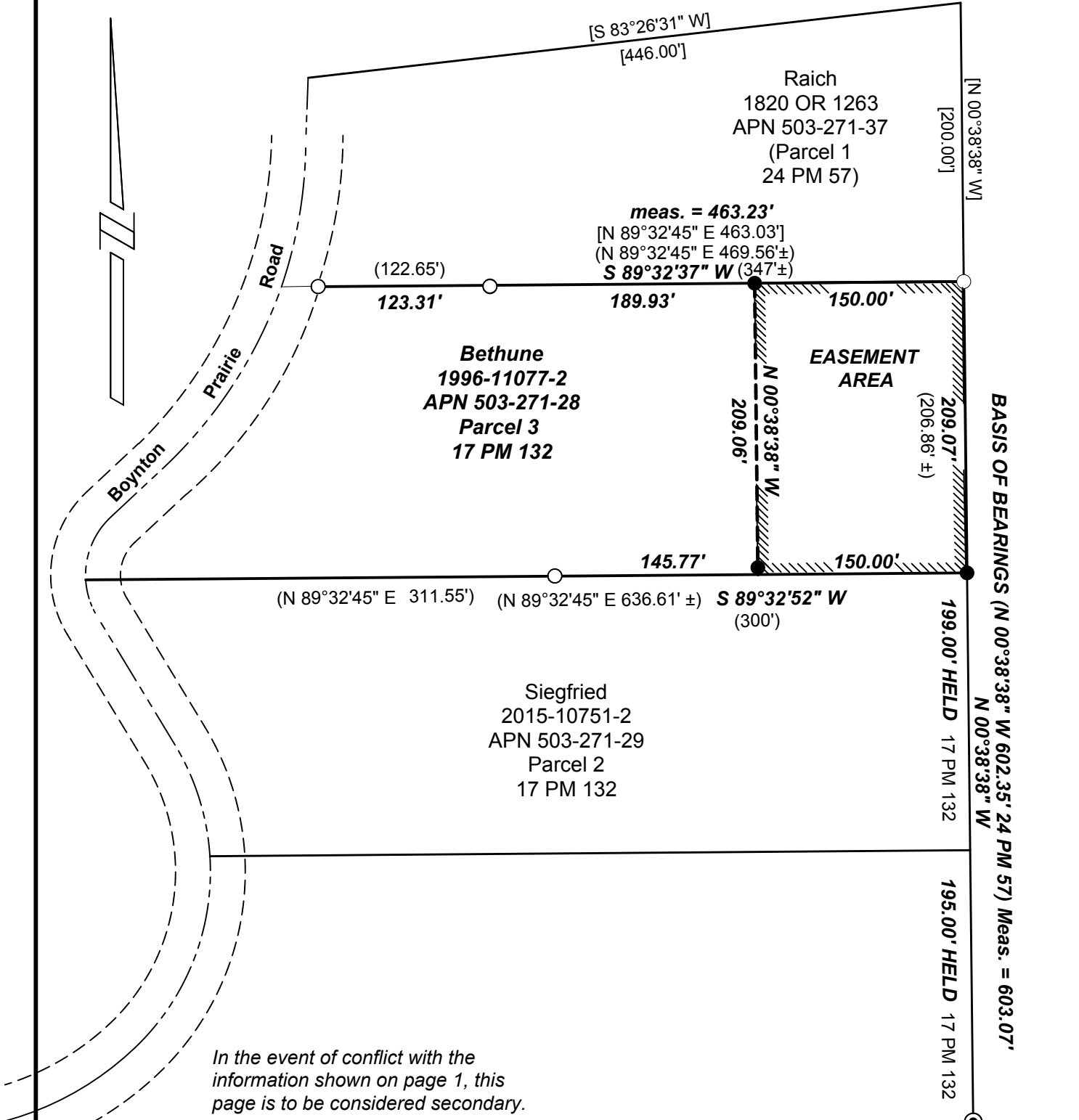
Prepared by David J. Ryan, LS 6212, Professional Land Surveyor  
Dated August 20, 2021



Attachment: Reso No. 223-15 Bethune Conservation Easement (3973 : Accept Bethune Conservation Easement (CE))

SCALE: 1" = 100'

Exhibit A Page 2



In the event of conflict with the information shown on page 1, this page is to be considered secondary.

*David J. Ryan*  
 PREPARED BY DAVID J. RYAN  
 PROFESSIONAL LAND SURVEYOR  
 August 20, 2021



CITY OF ARCATA  
 Bethune Conservation Easement  
 IN  
 SW 1/4 of SECTION 27, T6N, R1E  
 HUMBOLDT MERIDIAN  
 WITHIN THE UNINCORPORATED AREA OF THE  
 COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

Attachment: Reso No. 223-15 Bethune Conservation Easement (3973 : Accept Bethune Conservation Easement (CE))

Recording Requested by, and  
When Recorded Mail Document to:

City of Arcata  
City Clerk  
736 F Street  
Arcata, CA 95521

APN: 503-271-028

**DEED OF CONSERVATION EASEMENT**

**THIS GRANT DEED OF CONSERVATION EASEMENT** is granted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by Thomas A. Bethune and Lisa D. Bethune, as Trustees of The Bethune Family Revocable Trust of 1996, (“Grantor”), in favor of the City of Arcata, a municipal corporation, (“Grantee”).

**RECITALS:**

**WHEREAS**, Grantor is the sole owner in fee simple of certain real property located at 149 Boynton Prairie Road, Arcata, California, and more particularly described as the property of Thomas A. Bethune and Lisa D. Bethune, recorded as instrument number **1996-11077-2 Humboldt County Records** (hereinafter referred to as the “Property”).

**WHEREAS**, a portion of the Property, more particularly described in Exhibit A, attached hereto and incorporated by this reference and hereinafter referred to as the “Easement Area,” possesses natural, ecological, educational, scenic, forested and open-space values (collectively “Conservation Values”) of great importance to Grantor, the people of Arcata, Humboldt County, and the State of California.

**WHEREAS**, the specific Conservation Values of the Easement Area, are documented in an inventory of relevant features dated June 24, 2022, and on file with the City of Arcata Department of Environmental Services ("Baseline Documentation"), which consists of reports, maps, photographs and other documentation that the parties agree provide an accurate representation of the Easement Area at the time of this grant, and which is intended to serve as an objective information baseline for monitoring compliance with the terms of this grant.

**WHEREAS**, the Conservation Values of the Easement Area include significant forest, watershed, and open space opportunities for public education and fish and wildlife habitat resources, the preservation and restoration of which is recognized by the State of California and the people of Humboldt County as providing a public benefit.

**WHEREAS**, the Conservation Values of the Easement Area include its relatively natural coastal redwood forest ecosystem, the protection, and restoration of which is recognized by the Humboldt County General Plan (as amended, 1998), the California Forest Practice Act (Pub.

Attachment: Bethune Conservation Easement draft\_6\_24\_22 (3973 : Accept Bethune Conservation Easement (CE))

Res. Code 4511 *et seq.*), the Timberland Productivity Act of 1982 (Gov. Code 51100 *et seq.*), and the Open Space Easement Act (Gov. Code 51070 *et seq.*) as providing public benefit, including protection of values relating to fish and wildlife habitat, watershed, aesthetic enjoyment and the long-term sustainable production of high quality forest products.

**WHEREAS**, the Conservation Values of the Easement Area include its diverse habitats for plants and animals, in particular its coastal redwood forest and riparian habitats. The Easement Area provides potential habitat for a number of bird, mammal, and amphibian species.

**WHEREAS**, the Conservation Values of the Easement Area also include its important watershed values, in particular those portions of Jolly Giant Creek the protection of which, for both water quality and quantity, as well as for fishery spawning grounds, several species of fish and other aquatic life that are considered endangered, threatened and/or is of great importance to Humboldt County and the State of California.

**WHEREAS**, the Conservation Values of the Easement Area also include its important viewshed values, in particular the views for recreational users within the Arcata Community Forest.

**WHEREAS**, the Conservation Values of the Easement Area include its proximity to the Arcata Community Forest, which directly borders the Easement Area. The Arcata Community Forest, owned by the City of Arcata, serves many functions, such as public education, recreation, sustainable timber harvesting, and wildlife habitat. The Arcata Community Forest also serves as the headwaters to Jolly Giant Creek.

**WHEREAS**, Grantor intends that the Conservation Values of the Easement Area be preserved and maintained by restricting those land uses on the Easement Area which may significantly diminish or permit the destruction of any Conservation Value.

**WHEREAS**, Grantor intends to preserve and protect the Conservation Values of the Easement Area and to convey to the Grantee the right to preserve and protect the Conservation Values of the Easement Area in perpetuity.

**WHEREAS**, Grantee is a qualified easement holder under California Civil Code Section 815.3 and the Internal Revenue Code of 1986, as amended (“Code”) Section 170(h).

**WHEREAS**, Grantee agrees, by accepting this grant, to preserve and protect in perpetuity the Conservation Values of the Easement Area for the benefit of this generation and the generations to come.

**NOW, THEREFORE**, in consideration of the above and the mutual covenants, terms, conditions and restrictions contained herein, and pursuant to Section 170(h) of the Code, and to the laws of the State of California and California Civil Code Section 815 *et seq.*, Grantor hereby voluntarily grants and conveys to Grantee a Conservation Easement in perpetuity over the Easement Area of the Property of the nature and character, and to the extent, hereinafter set forth (“Easement”).

**1.0 PURPOSE.** It is the purpose of this Easement to ensure that the Easement Area will be retained forever in its predominantly natural, scenic and forested condition, and to prevent any use of the Easement Area that will significantly impair or interfere with the Conservation Values. Grantor intends that this Easement will confine the use of the Easement Area to such activities, including, without limitation, those involving recreational pursuits as are consistent with the preservation of the Conservation Values and the purpose of this Easement.

**2.0 RIGHTS OF GRANTEE.** To accomplish the purpose of this Easement, the following rights are conveyed to Grantee by this Easement:

**2.1 Identification and Preservation.** To identify the Conservation values of the Easement Area and to uphold the purposes and terms of this Easement including the right of Grantor to preserve, protect and enhance the natural, scenic, open space and ecological features of the Easement Area.

**2.2 Right to Enter.** To enter upon the Easement Area at reasonable times in order to monitor Grantor's compliance with and otherwise enforce the terms of this Easement, provided that such entry shall be upon reasonable prior notice to Grantor, and Grantee shall not unreasonably interfere with Grantor's use and quiet enjoyment of the Property.

**2.3 Right to Require Restoration.** To prevent any activity on or use of the Easement Area that is inconsistent with the purpose of this Easement, and to require the restoration of such areas or features of the Easement Area that may be damaged by inconsistent activity or use.

**2.4 Right to Recover Gains.** To recover the net proceeds from the sale of timber, if any, should a tree be removed in accordance with paragraph 4.2 herein or fall in a manner that necessitates its removal for public safety.

**2.5 Public Access.** To enter upon the Easement Area by the public for limited educational, scientific purposes.

**3.0 PROHIBITED USES.** Grantor intends that this Conservation Easement will only affect the use of the Property that lies within the Easement Area of the Property. Within the Easement Area, the Grantor will confine the use of the Easement Area to natural, scenic and open space uses such as walking, hiking and nature observation. Any activity on or use of the Easement Area inconsistent with the purpose of this Easement is prohibited. Without limiting the generality of the foregoing, the following activities and uses are expressly prohibited:

**3.1 Alteration of Live Trees.** The pruning, cutting down, or other destruction or removal of live trees located in the Easement Area, for commercial or any other purpose is prohibited except as set forth in Section 4.2.

**3.2 Subdivision and Development.** Any legal or defacto subdivision of the Easement Area for any purpose is prohibited.

**3.3 Construction and Improvements.** The placement or construction of any buildings, structures, or other improvements of any kind (including without limitation, fences roads, and parking areas) is prohibited.

**3.3 Commercial or Industrial Use.** Any commercial or industrial use of or activity in the Easement Area is prohibited.

**3.4 Alteration of Land.** Any alteration of the surface of the land within the Easement Area, including, without limitation, the excavation or removal of soil, loam, peat, sand, gravel, rock, fuel and other minerals is prohibited, except as may be required in the course of any activity permitted herein.

**3.5 Dumping.** The dumping or accumulation of any trash, garbage, waste, and other unsightly or offensive material in the Easement Area is prohibited.

**3.8 Alteration of Water Courses.** The manipulation or alteration of natural watercourses, wetlands or other water bodies, including activities conducted in the Easement Area which would be detrimental to water quality or which could alter natural water levels and/or flow is prohibited, except as permitted herein.

**3.9 Vehicles.** The operation of motor vehicles within the Easement Area is prohibited, except for those used in conjunction with restoration activities and limited tree removal as permitted under Section 4.2, and.

**3.10 Herbicides, etc.** The application of herbicides, pesticides, defoliant or chemical fertilizers is prohibited.

**3.11 Soil Erosion.** Any use or activity on the Easement Area that causes or presents a substantial risk of ground and soil erosion or bank destabilization within the Easement Area is prohibited.

**4.0 RESERVED RIGHTS.** Grantor reserves to itself, and to its personal representatives, heirs, successors and assigns, all rights accruing from their ownership of the Property, including the right to engage in, or permit or invite others to engage in, all uses of the Easement Area that are not prohibited and are not inconsistent with the purpose of this Easement. Without limiting the generality of the foregoing, the following rights are expressly reserved and shall be deemed not inconsistent with the purposes of this Easement:

**4.1 Conveyance.** The right to sell, give or otherwise convey the Easement Area, provided such conveyance is subject to the terms of this Easement.

**4.2 Limited Tree Removal.** The limited right to prune, cut, destroy or remove live trees, shrubs or vegetation within the Easement Area solely to control or prevent hazard, disease or fire and mutually approved in advance by Grantor and

Grantee in accordance with Section 5.0. All net proceeds from any tree removal shall belong to Grantee.

**5.0 NOTICE OF INTENTION TO UNDERTAKE CERTAIN PERMITTED ACTIONS.** The purpose of requiring Grantor to notify Grantee prior to undertaking certain activities as provided in paragraph 4 above is to afford Grantee an opportunity to ensure that the activities in question are designed and carried out in a manner consistent with the purpose of this Easement. Whenever notice is required, Grantor shall notify Grantee in writing not less than thirty (30) days prior to the date Grantor intends to undertake the activity in question. The notice shall describe the nature, scope, design, location, timetable and any other material aspect of the proposed activity in sufficient detail to permit Grantee to make an informed judgment as to its consistency with the purpose of this Easement.

**5.1 Grantee's Approval.** Where Grantee's approval is required as set forth in paragraph 4 above, Grantee shall grant or withhold its approval in writing within thirty (30) days of receipt of Grantor's written request. Grantee's failure to respond within thirty (30) days shall be deemed approval by Grantee. Grantee's approval may be withheld only upon a reasonable determination by Grantee that the action as proposed would be incompatible with the purpose of this Easement.

**5.2 Addresses.** Notice shall be provided to the following addresses:

GRANTOR: Thomas and Lisa Bethune, 149 Boynton Prairie Road, Arcata, California 95521

GRANTEE: City of Arcata, City Manager, 736 F Street, Arcata, CA 95521.

**6.0 GRANTEE'S REMEDIES.** If Grantee determines that Grantor is in violation of the terms of this Easement, or that a violation is threatened, Grantee shall give written notice to Grantor of such violation and demand corrective action sufficient to cure the violation, and where the violation involves injury to the Easement Area resulting from any use or activity inconsistent with the purpose of this Easement, to restore the portion of the Easement Area so injured. If Grantor fails to cure the violation within thirty (30) days after receipt of notice thereof from Grantee, or under circumstances where the violation cannot reasonably be cured within the thirty (30) day period, fails to begin curing such violation within the thirty (30) day period, or fails to continue to diligently cure such violation until finally cured, Grantee may enforce the terms of this Easement by appropriate legal proceedings, including, but not limited to, bringing an action at law or in equity in a court of competent jurisdiction to enforce the terms of this Easement, to enjoin the violation by temporary or permanent injunction, and to require the restoration of the Easement Area to the condition that existed prior to any such violation. Grantee's rights under this paragraph apply equally in the event of either actual or threatened violations of the terms of this Easement. Grantor agrees that Grantee shall be entitled to the injunctive relief described in this paragraph, both prohibitive and mandatory, including specific performance of the terms of this Easement, without the necessity of providing either actual damages or the inadequacy of otherwise available legal remedies.

**6.1 Grantee's Discretion.** Enforcement of the terms of this Easement shall

be at the discretion of Grantee, and any forbearance or delay by Grantee to exercise its rights under this Easement in the event of any breach of any term of this Easement by Grantor shall not be deemed or construed to be a waiver by Grantee of such terms or of any subsequent breach of the same or any other term of this Easement or of any of Grantee's rights under this Easement.

**6.2 Acts Beyond Grantor's Control.** Nothing contained in this Easement shall be construed to entitle Grantee to bring any action against Grantor for any injury to or change in the Easement Area resulting from causes beyond Grantor's control, including, without limitation, fire, flood, storm and earth movement, or from any prudent action taken by Grantor under emergency conditions to prevent, abate or mitigate significant injury to the Easement Area resulting from such causes, or from action by a third party.

**7.0 TAXES.** Grantor shall pay before delinquency all taxes levied on or assessed against the Property by competent authority. If Grantor becomes delinquent in payment of said taxes, such that a lien against the land is created, Grantee, at its option, shall have the right to discharge said lien, or to take other actions as may be necessary to protect Grantee's interest in the Property and to assure the continued enforceability of this Easement.

**8.0 ASSIGNMENT.** This Easement is transferable, but Grantee may assign its rights and obligations under this Easement only to an organization that is a qualified conservation organization at the time of transfer under Section 170(h) of the Code of 1986, as amended. As a condition of such transfer, Grantee shall require that the purpose of this Easement continue to be carried out.

**9.0 EXECUTORY LIMITATION.** If Grantee shall cease to exist or to be a qualified organization under Section 170(h) of the Code, as amended, or is determined to be unauthorized to acquire and hold conservation easements, and a prior assignment is not made as provided for herein, then Grantee's rights and obligations under this Easement shall become immediately vested in the following named entities, to the extent they evince an intent to accept the same, in the following order: a) The California Coastal Conservancy; b) The Nature Conservancy; c) Any other entity having similar conservation purposes, to which such rights may be awarded by a court of competent jurisdiction under the doctrine of cy pres, provided that at the time of such vesting or award such entity is one described in Section 170(h)(3) of the Code, and is qualified to accept and hold conservation easements under applicable laws of the State of California.

**10.0 TERMINATION.** If a subsequent, unexpected change in the conditions of or surrounding the Easement Area make impossible the continued use of the Easement Area for the conservation purposes of this Easement, the restrictions hereby imposed by this Easement may be extinguished only by judicial proceedings in a court of competent jurisdiction, initiated jointly by Grantor or its successors in interest and Grantee or its successor in interest.

**11.0 CONDEMNATION.** If the Easement is taken in whole or in part by exercise of the power of eminent domain, Grantee shall be entitled to compensation in accordance with applicable law.



**12.0 NOTICES.** Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing, and either served personally or sent by First Class Mail, postage prepaid, addressed to the party at the address set forth in paragraph 5.2 of this Easement, or to such other address as either party from time to time may designate by written notice to the other.

**13.0 RECORDATION.** Grantee shall record this instrument in a timely fashion in the Official Records of Humboldt County, and may re-record this Easement or record an affidavit by Grantee relating to the existence of this Easement, which shall be conclusively presumed by the parties and their successors and assigns to give constructive notice of the existence of this Easement.

**14.0 LIBERAL CONSTRUCTION.** Any general rule of construction to the contrary notwithstanding, this Easement shall be liberally construed in favor of the purpose of this Easement, in favor of the policy and purpose of the City of Arcata, and in favor of the policy and purpose of the California Civil Code, Section 815, et seq. If any provision in this instrument is found to be ambiguous, an interpretation consistent with the purpose of this Easement that would render the provision valid shall be favored over any interpretation that would render it invalid.

**15.0 SEVERABILITY.** If any provision of this Easement, or the application thereof to any person or circumstance, is found to be invalid, the remainder of the provisions of this Easement, or the application of such provision to a person or circumstances other than those as to which it is found to be invalid, as the case may be, shall not be affected thereby.

**16.0 SUCCESSORS.** The covenants, terms, conditions and restrictions of this Easement shall be binding upon, and inure to, the benefit of the parties hereto and their respective personal representatives, heirs, successors and assigns, and shall continue as a servitude running in perpetuity with the Property regardless of whether future conveyances of the Property expressly refer to this Easement.

**17.0 TERMINATION OF PARTIES' RIGHTS AND OBLIGATIONS.** The parties' rights and obligations under this Easement terminate upon transfer of the parties' interest in the Easement or the Property, except that liability for acts or omissions occurring prior to transfer shall survive transfer.

**TO HAVE AND TO HOLD** unto Grantee, its successors and assigns forever.

**IN WITNESS WHEREOF**, Grantor and Grantee have set their hands on the day and year first above written.

**GRANTOR**

\_\_\_\_\_  
By: Thomas A. Bethune  
As Trustee of The Bethune Family Revocable Trust of 1996

\_\_\_\_\_  
By: Lisa D. Bethune  
As Trustee of The Bethune Family Revocable Trust of 1996

**GRANTEE**  
City of Arcata

\_\_\_\_\_  
By: Stacy Atkins-Salazar, Mayor

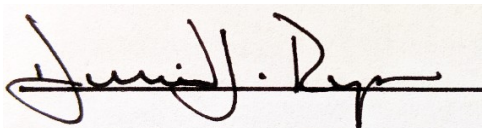
Attachment: Bethune Conservation Easement draft\_6\_24\_22 (3973 : Accept Bethune Conservation Easement (CE))

**EXHIBIT A**  
**PAGE 1 of 2**

All that real property situated in the southwest quarter of Section 27, Township 6 North, Range 1 East, Humboldt Meridian, County of Humboldt, State of California, described as follows:

The easterly 150 feet of Parcel 3 shown on Parcel Map No. 2012 on file in the Recorder's Office of Humboldt County, in Book 17 of Parcel Maps, Page 132, being the lands of Thomas A. Bethune and Lisa D. Bethune, recorded in Instrument No. 1996-11077-2, Official Records of Humboldt County, as measured at right angles to the easterly line of said lands.

END OF DESCRIPTION



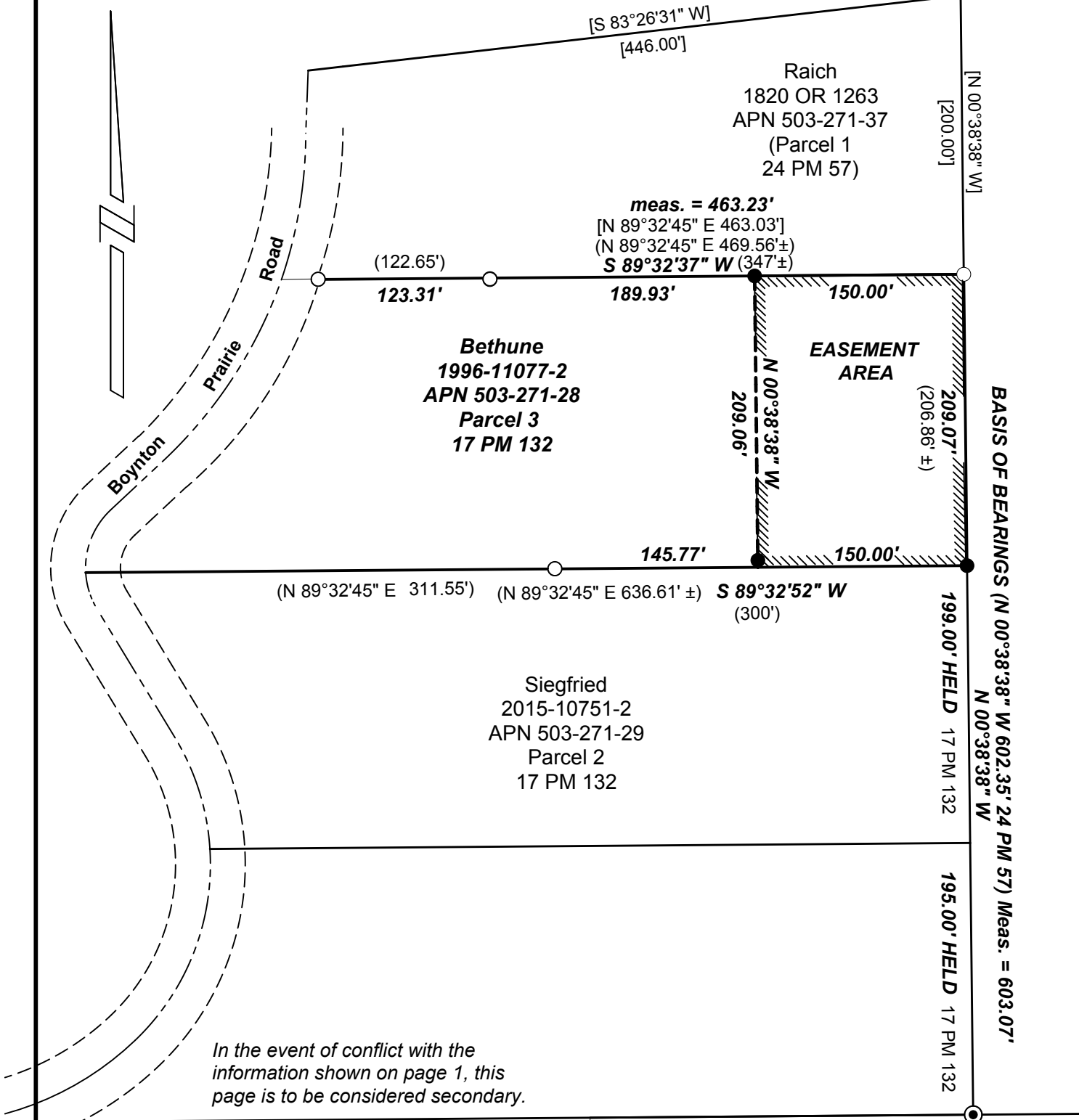
Prepared by David J. Ryan, LS 6212, Professional Land Surveyor  
Dated August 20, 2021



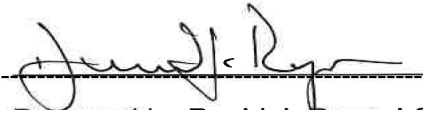
Attachment: Bethune Conservation Easement draft\_6\_24\_22 (3973 : Accept Bethune Conservation Easement (CE))

SCALE: 1" = 100'

Exhibit A Page 2



In the event of conflict with the information shown on page 1, this page is to be considered secondary.

  
 PREPARED BY DAVID J. RYAN  
 PROFESSIONAL LAND SURVEYOR  
 August 20, 2021



CITY OF ARCATA  
 Bethune Conservation Easement  
 IN  
 SW 1/4 of SECTION 27, T6N, R1E  
 HUMBOLDT MERIDIAN  
 WITHIN THE UNINCORPORATED AREA OF THE  
 COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

1/4 Corner  $\frac{27}{34}$

Attachment: Bethune Conservation Easement draft\_6\_24\_22 (3973 : Accept Bethune Conservation Easement (CE))



# STAFF REPORT – CITY COUNCIL MEETING

August 17, 2022

**TO:** Honorable Mayor and City Council Members

**FROM:** Emily Sinkhorn, Director of Environmental Services

**PREPARER:** Emily Sinkhorn, Director of Environmental Services

**DATE:** August 10, 2022

**TITLE:** **Adopt Resolution No. 223-16 Accepting a Fee Title Interest in a Portion of Assessor's Parcel No. (APN) 507-131-091 from Eureka Ready Mix Concrete Company, Inc.**

## RECOMMENDATION:

Adopt Resolution No. 223-16 accepting a fee title interest in a portion of APN 507-131-091 from Eureka Ready Mix Concrete Company, Inc.

## INTRODUCTION:

Since 2017, the City has been working toward acquisition of a portion of APN 507-131-091 to provide public access to the Mad River. The City Council authorized the City Manager to enter into Real Property and Public Access Easement Negotiations on July 21, 2021. The resolution accepting the property is one of the last steps in the process to complete the real property acquisition. It is expected that escrow will close in September 2022.

## BACKGROUND:

This approximate 0.66 acre Industrial Limited-zoned parcel is located west of Boyd Road in Section 16, T6N, and R1E. The property encompasses the bed of the Mad River and adjacent riverbank. The property borders the City's Carlson Park on the east side and the Mad River on the north side. When the City acquired Carlson Park from Caltrans in 2017, staff met with representatives from Eureka Ready Mix (ERM) to discuss the potential for the City to acquire a portion of the parcel for the purposes of providing easily accessible river access in Carlson Park. Eureka Ready Mix issued a letter of intent and commitment to provide the City with fee title and/or a public access easement to approximately one-half acre of the river bar for public river access.

## DISCUSSION:

On July 21, 2021, City Council authorized the City Manager to enter into Real Property and Public Access Easement Negotiations for the subject parcel. The City and Eureka Ready Mix signed a conveyance agreement on April 26, 2022 to outline steps for the City to acquire the 0.66 acres with an interim step of immediately securing a public access easement over this area until due diligence can be completed and escrow is closed for its acquisition.

While adjacent parcels owned by ERM along Boyd Road have been incorporated into the City, the river access property in question is currently located in the unincorporated County. On February 3, 2022, the Humboldt Planning Commission made findings that the proposed acquisition of the river access area conforms to the Humboldt County General Plan. Following conveyance of the property the City will complete a lot-line adjustment to add the 0.66 acres to the Carlson Park property.

### **POLICY IMPLICATIONS:**

This recommended action is consistent with the Parks and Recreation Master Plan, Arcata General Plan 2020 Environmental Quality and Management - Policy OS-4 Open Space for Outdoor Recreation/Coastal Access, and Council Goal No. 6: Park Improvements - Finalize develop plan for Carlson Park. The Parks & Recreation Committee has been involved in reviewing plans for Carlson Park river access improvements.

### **COMMITTEE/COMMISSION REVIEW:**

On October 12, 2021, the Planning Commission found the acquisition of a portion of APN 507-131-091 in conformance with the General Plan. The Parks & Recreation Committee has been involved in all aspects of Carlson Park improvement planning.

### **ENVIRONMENTAL REVIEW (CEQA):**

This project is Categorically Exempt under CEQA per Section 15325 (Class 25) Sec. 15325 (a), (c)),

*(f). Transfers of Ownership of Interest in Land to Preserve Existing Natural Conditions and Historical Resources Class 25 consists of the transfers of ownership of interests in land in order to preserve open space, habitat, or historical resources. Examples include but are not limited to:*

*(a) Acquisition, sale, or other transfer of areas to preserve the existing natural conditions, including plant or animal habitats.*

*(c) Acquisition, sale, or other transfer to allow restoration of natural conditions, including plant or animal habitats.*

*(f) Acquisition, sale, or other transfer to preserve open space or lands for park purposes. Authority cited: Section 21083, Public Resources Code. Reference: Section 21084, Public Resources Code.*

The project consists of acquisition of land to provide for parks, open space, and fish and wildlife conservation purposes. The lands would become part of Carlson Park and be managed to ensure public river access, protect wildlife habitat, and maintain lands in their natural state.

### **BUDGET/FISCAL IMPACT:**

Eureka Ready Mix has agreed to convey the property to the City. The City will pay escrow closing costs and all expenses necessary to create a parcel that may be legally conveyed. These costs are budgeted under the Parks Activity #81, GL 101-50-81-57613. Any future maintenance costs associated with City ownership would likely be part of the overall management of Carlson Park, which is budgeted under Activity #81. A 0.66-acre addition to the existing 19.88-acre Carlson Park and river access area would not likely cause a significant increase in annual maintenance costs to the City.

### **ATTACHMENTS:**

Reso No. 223-16 Accepting Fee Title Eureka Ready Mix (PDF)

**RESOLUTION NO. 223-16****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA ACCEPTING A FEE TITLE INTEREST OF A PORTION OF THE EUREKA READY MIX CONCRETE COMPANY INC. PROPERTY ASSESSOR PARCEL NUMBER 507-131-091**

**WHEREAS**, the City of Arcata has negotiated the conveyance of real property located adjacent to Carlson Park that is identified as Assessor Parcel No. 507-131-091 currently owned by Eureka Ready Mix Concrete Company Inc., and more particularly described in Exhibit A, (the "Property"); and

**WHEREAS**, the conveyance of fee title interest of a portion of this property is part of a larger project to provide public access to the Mad River and develop Carlson Park, which will add to the City's lands protected for open space, natural resources, recreation, and habitat restoration, activities that are identified in the General Plan as goals of the City; and

**WHEREAS**, the Parks and Recreation Committee has been involved in reviewing plans for Carlson Park River Access Improvements and recommended the City pursue acquiring the easement; and

**WHEREAS**, at the October 12, 2021 City of Arcata Planning Commission Meeting, upon hearing and considering all testimony and arguments, if any, of all persons desiring to be heard, the Commission considered all the facts related to the property acquisition and the pertinent General Plan policies and found the project to be in conformance with the General Plan; and

**WHEREAS**, at the May 4, 2022 City Council Meeting, the Council approved Resolution Number 212-58, accepting a public access easement over a portion of the parcel in discussion as an interim measure to secure site control for grant funding purposes; and

**WHEREAS**, The Open Space Element of the General Plan, Policy Objective OS-4, states the City shall "Designate and secure public access to sufficient supply of land and water areas with recreation resource value, including parks, forests, coastal areas baylands and stream corridors..." The parcel is within the City's Sphere of Influence; and

**WHEREAS**, escrow for this property transaction is expected to close before September 30, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Arcata as follows:

1. The City Council of the City of Arcata hereby accepts the conveyance by Eureka Ready Mix Concrete Company Inc., of a fee title interest in a portion of Assessor Parcel Number 507-131-091, more particularly described in Exhibit A, attached hereto and incorporated herein; and

- 2. The City Manager is authorized to execute all documents and instruments necessary to implement this Resolution.

This Resolution shall be effective upon its adoption.

**DATED:** \_\_\_\_\_

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
City Clerk, City of Arcata

\_\_\_\_\_  
Mayor, City of Arcata

Attachment: Reso No. 223-16 Accepting Fee Title Eureka Ready Mix (3975 : Accepting Fee Title for Eureka Ready Mix (ERM) Carlson Park)



**CLERK'S CERTIFICATE**

I hereby certify that the foregoing is a true and correct copy of Resolution No. 223-16 passed and adopted at a regular meeting of the City Council of the City of Arcata, County of Humboldt, State of California, held on the 17th day of August, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

\_\_\_\_\_  
Bridget Dory, City Clerk, City of Arcata

Attachment: Reso No. 223-16 Accepting Fee Title Eureka Ready Mix (3975 : Accepting Fee Title for Eureka Ready Mix (ERM) Carlson Park)

EXHIBIT A  
PAGE 1

All that real property situated in the northwest quarter of Section 16, Township 6 North, Range 1 East, Humboldt Meridian, County of Humboldt, State of California, being a portion of the lands of Eureka Readymix Concrete Co., as described in Parcel Four of Instrument No. 2002-7266-3, Official Records of Humboldt County, said portion described as follows:

Commencing at the northwesterly "reference point", being a 1/2" iron pipe, (plug not found) shown on Book 49 of Surveys, Page 16, Records of Humboldt County;

THENCE South 35°38'00" East 731.25 feet to "Corner C" noted on said Book 49 of Surveys, Page 16, being the southeast corner of said Parcel Four described in said Instrument;

THENCE along the south line of the north half of the northwest quarter of said Section 16, North 89°29'00" West 607.45 feet to the POINT OF BEGINNING, being the southwest corner of said Parcel Four;

THENCE along the northwesterly line of said Parcel Four, North 55°24'40" East 370.00 feet;

THENCE leaving said line South 58°03'44" East 178.04 feet to the line shown on said Book 49 of Surveys, Page 16 having a bearing of S 0°50' E;

THENCE South 00°50'00" East along said line 120.00 feet to the NW 1/16 Corner shown on said Book 49 of Surveys, Page 16;

THENCE along the south line of the north half of the northwest quarter of said Section 16, North 89°29'00" West 457.45 feet to the POINT OF BEGINNING;

The bearings used for this description are from Book 49 of Surveys, Page 16, Records of Humboldt County.

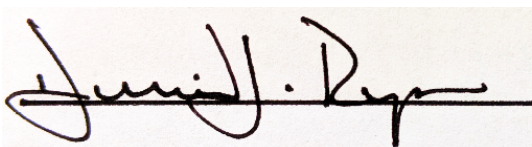
To correlate to grid bearings and distances on the California State Plane Coordinate System, rotate bearings herein clockwise 01°21'05" and multiply distances by a combination factor of .9998977.

The CCS83 coordinates, epoch 2010.00 of the point of commencement herein are:

Northing: 2221657.20  
Easting: 5987495.79

END OF DESCRIPTION

Dated: March 3, 2021  
Prepared by David J. Ryan, LS 6212  
Professional Land Surveyor



Attachment: Reso No. 223-16 Accepting Fee Title Eureka Ready Mix (3975 : Accepting Fee Title for Eureka Ready Mix (ERM) Carlson Park)

Exhibit A  
Page 2  
Diagram showing  
easement to be acquired  
by the City of Arcata  
from Eureka Readymix

in the northwest quarter  
of the northwest quarter  
of Sec. 16 T6N R1E HM

February 2021



SCALE: 1" = 100'

● Point of Commencement  
Found 1/2" iron pipe  
per 49 RS 16

○ Ref. pt. per 49 RS 16  
not found

This diagram prepared on March 3, 2021 by:  
David J. Ryan, LS 6212  
Professional Land Surveyor



Hunt  
2014-10625  
(Parcel Two)  
APN 507-141-49

MAD RIVER

Eureka Readymix  
2002-7266-3  
Parcel Four  
APN 507-131-91

**EASEMENT  
AREA**

(Portion of Eureka Readymix lands-  
2002-7266-3  
Parcel Four)

POINT  
OF  
BEGINNING

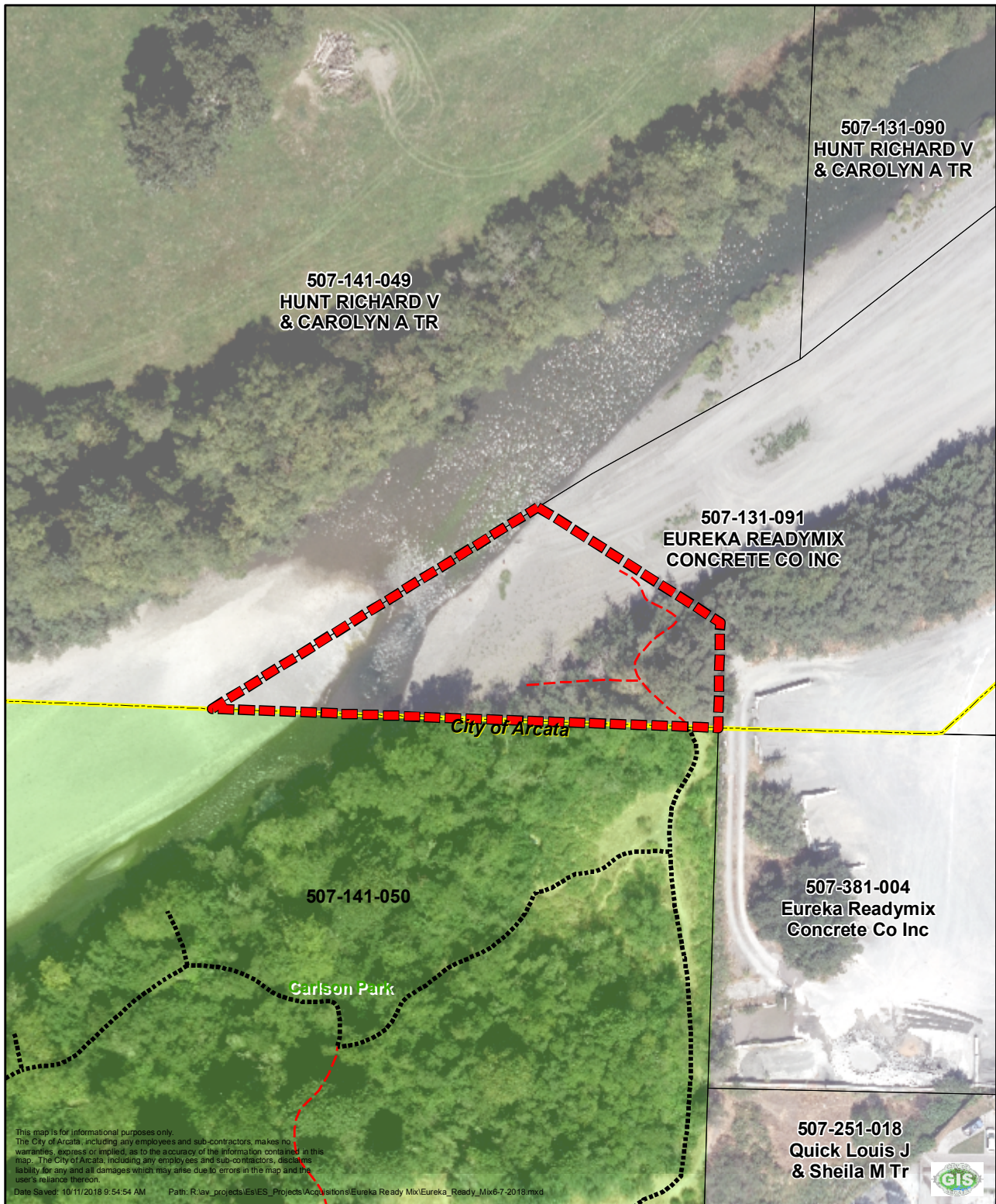
City of Arcata  
2017-12204  
APN 507-141-50

NW 1/16  
CORNER  
49 RS 16

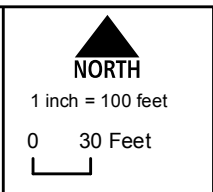
Corner C  
49 RS 16

Note\*  
Bed of river shown is approximate  
Taken from aerial photography

Attachment: Reso No. 223-16 Accepting Fee Title Eureka Readymix (3975 : Accepting Fee Title for Eureka Readymix (ERM) Carlson Park)



**Eureka Readymix  
Proposed Conveyance 0.66 acres**



Attachment: Reso No. 223-16 Accepting Fee Title Eureka Ready Mix (3975 : Accepting Fee Title for Eureka Ready Mix (ERM) Carlson Park)



# STAFF REPORT – CITY COUNCIL MEETING

August 17, 2022

**TO:** Honorable Mayor and City Council Members

**FROM:** David Loya, Director of Community Development  
Jennifer Dart, Deputy Director of Community Development

**PREPARER:** Jennifer Dart, Deputy Director of Community Development

**DATE:** August 10, 2022

**TITLE:** **Adopt Resolution No. 223-05, a Resolution of the City Council of the City of Arcata Authorizing Application for a California Coastal Commission Planning Grant.**

## RECOMMENDATION:

It is recommended that the Council Adopt Resolution No. 223-05, a Resolution of the City Council of the City of Arcata Authorizing Application for a California Coastal Commission Planning Grant.

## INTRODUCTION:

The Coastal Commission has announced non-competitive funding for coastal planning grants. Applicants may request up to \$100,000. This action would authorize an application seeking \$100,000 of a total \$150,000 estimated necessary to submit the City's Local Coastal Program (LCP) amendment for adoption. This action would authorize application submittal.

The Commission is managing approximately \$31 million in grant funds in the 2021 budget cycle. Small grants under \$100,000 are awarded on a rolling, non-competitive basis.

## DISCUSSION:

The City now has existing conditions reports, sea level rise projection reports, a vulnerability assessment, and drafts of the Land Use Plan and the Implementation Plan. Together the Land Use and Implementation Plans constitute the policy and practice of the LCP. Staff has worked closely with local Coastal Commission staff to draft and revise the documents.

The next step is local adoption and submittal to the Coastal Commission for adoption of the LCP amendment. While CEQA provides a statutory exemption for the City's adoption, the Coastal Commission will be required to conduct environmental review that is the functional equivalent of CEQA. For this review, they will request special studies and environmental analysis of the City. This grant will pay for all the consultant work necessary for the final drafting, coordination, outreach, and local adoption and certification of the LCP.

**ENVIRONMENTAL REVIEW (CEQA):**

This action is not subject to CEQA, however, adoption of the plan will be. The grant in part assists in the development of the environmental review necessary to adopt the LCP update.

**BUDGET/FISCAL IMPACT:**

The grant would pay for most direct, non-city staff costs. There will be minimal impact to the budget related to the application, but the funds would offset costs the City would otherwise incur.

**ATTACHMENTS:**

A. Reso 223-05 (PDF)

**RESOLUTION NO. 223-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA AUTHORIZING APPLICATION FOR A CALIFORNIA COASTAL COMMISSION PLANNING GRANT**

**WHEREAS**, the Budget Act of 2021 provides up to \$31 million to support the Coastal Commission’s LCP Local Assistance Grant Program which awards grants to local governments to support coastal resiliency and updates to Local Coastal Programs (LCPs); and

**WHEREAS**, the California Coastal Commission, under the authority of the California Coastal Act, may provide financial assistance to support coastal planning and has approved a grant program to provide such financial assistance for LCP planning; and

**WHEREAS**, the goal of the grant program is to develop new or updated LCPs in conformance with the California Coastal Act and to promote coastal resiliency and address the effects of climate change; and

**WHEREAS**, grant proposals submitted under this grant program must complete Local Coastal Program (LCP) planning work with special emphasis on coastal resiliency and addressing the effects of climate change and sea-level rise; and

**WHEREAS**, the City of Arcata has an effectively certified LCP; and

**WHEREAS**, the City of Arcata, desires to pursue a project that would result in the completion and submittal for certification by the California Coastal Commission of an Amendment to the LCP in whole; and

**WHEREAS**, the City of Arcata commits to and agrees to fully support a planning effort intended to complete a certified LCP pursuant to the provisions of the California Coastal Act, with full public participation and coordination with the Coastal Commission staff.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Arcata hereby:

1. Directs the Community Development Director to submit the grant application package attached hereto as Attachment 1 to the California Coastal Commission to provide financial and planning assistance, under authority of the California Coastal Act, in the amount of \$100,000.00 to fund the project more particularly described in the grant application package.
2. Authorizes the City Manager to execute all necessary applications, contracts and agreements and amendments thereto to implement and carry out the grant application package attached hereto and any project approved through approval of the grant application in the name of the City of Arcata.

Dated: \_\_\_\_\_, 2022

Attachment: A. Reso 223-05 (3974 : Coastal Commission planning grant application)

ATTEST:

APPROVED:

\_\_\_\_\_  
City Clerk, City of Arcata

\_\_\_\_\_  
Mayor, City of Arcata

**CLERK'S CERTIFICATE**

I hereby certify that the foregoing is a true and correct copy of Resolution No. 223-05, passed and adopted at a regular meeting of the City Council of the City of Arcata, County of Humboldt, State of California, held on the \_\_th day of \_\_\_\_\_, 2022, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTENTIONS:

\_\_\_\_\_  
City Clerk, City of Arcata

Attachment: A. Reso 223-05 (3974 : Coastal Commission planning grant application)





## APPLICATION FORM

### APPLICANT INFORMATION

Applicant name (agency): City of Arcata	
Address: 736 F Street	
Primary Contact name: David Loya	Title: Community Development Director
Telephone: 707-825-2045	Fax:
Email: <a href="mailto:dloya@cityofarcata.org">dloya@cityofarcata.org</a>	
Federal Tax ID#: 94-2186507	

Person authorized to sign grant agreement, amendments, and Request for Funds:	
Name: Karen T. Diemer	Title: City Manager
Telephone: 707-825-2200	Email: <a href="mailto:kdiemer@cityofarcata.org">kdiemer@cityofarcata.org</a>

### PROJECT INFORMATION

<b>Project Title:</b> LCP Update Special Studies	
<b>LCP/LCP Segment:</b> Comprehensive update	
<b>Project Location</b>	
City/Geographic area: City of Arcata	
County: Humboldt	
<b>Project Timeline</b>	
Start date: 09/01/2022	End date: 06/30/2024

Signature: \_\_\_\_\_

Date:

David Loya, Community Development Director

Attachment: A. Reso 223-05 (3974 : Coastal Commission planning grant application)



## APPLICATION MATERIALS

1. **Signed Application Form.** Attached above.
2. **Project Description.** The City proposes to conduct special studies, including a CEQA Initial Study, for the Coastal Commission's review for the adoption of the City's comprehensive update to the Local Coastal Program. The City will conduct or contract for preparation of studies, including updated sea level rise impact assessment, proposed changes related to amendments in land use designations proposed in the LCP update, Greenhouse Gas, hazards and hazardous materials, and other special studies necessary for the Commission's environmental determination on the LCP. The special studies will be summarized in an Initial Study, which will be submitted along with the special studies to support the City's LCP major amendment application.

The City has been working on its comprehensive update to the LCP for a number of years. In recent years, the City has obtained Coastal Commission assistance to finalize a revised LCP to replace the current LCP, which was adopted just over three-decades ago.

The City will adopt its LCP update using the CEQA statutory exemption. However, the Coastal Commission will require special studies of the City to process the functional equivalent environmental review. This grant will facilitate the City completing this work for timely submission to update the out-of-date LCP.

3. **Task Descriptions and Schedule.**

- a. **Task Descriptions:**

- Task 1: Environmental Scoping**

1.1 Noticed Public Scoping Meeting – The City will hold a noticed public scoping meeting to seek input on potential environmental impacts from the public. The scoping will focus on the potential environmental impacts of the LCP update. Public input will be used to identify the special studies necessary to conduct environmental review for the plan amendment. The City will use both broad notice (legal notice, list serve notification, social media posts) and targeted notice (email to interested parties/stakeholders, direct mail to property owners and residences/businesses) to generate interest in the scoping. Engagement will include outreach to disadvantaged and low-income communities living in the coastal zone. In addition, the City will involve the three area Wiyot Tribes early in this process through informal consultation with the Tribal Heritage Preservation Officers. In addition, the City will create a stipend-based stakeholder engagement to ensure racially diverse participation among disadvantaged communities, lower-income individuals, and marginalized groups. The City will receive scoping comments in writing and orally at the scoping meeting. This subtask informs the overall goal with broad and equitable outreach.

*a. Deliverable:* Scoping report with summary of comments received and whether/how the comments were incorporated. The report will include written comments received.



The report will be finalized after Coastal Commission and City staff review (see below). This process will also add to the City's e-mail list of interested parties.

1.2 Request for Agency Comments – The City will solicit written scoping comments from responsible state and local agencies.

*b. Deliverable:* Agency responses.

1.3 Coastal Commission & City Staff Review – Coastal Commission and City Staff will consider the scoping comments from the public, stakeholders, and agencies to address any special studies that will be necessary to complete environmental review. This subtask ensures the project will provide the studies the Coastal Commission requires.

*c. Deliverable:* List of special studies to be conducted, including any new studies identified during scoping that were not included prior to scoping.

1.4 Notice of Environmental Scoping – Upon completion of the special studies list, interested parties will be notified by mail or email (at their preference) of the availability of the scoping list and scoping report. The report will be available on the City's LCP website. This subtask maintains transparency and accountability for the project.

*d. Deliverable:* Notice and web availability of the scoping report and special studies list.

## **Task 2: Special Studies**

2.1 Administrative Drafts – The City, or its contracted agent, will prepare the special studies identified in the special studies list based on scoping. This task initiates the studies needed for environmental review.

*a. Deliverable:* Draft special studies.

2.2 Coastal Commission and City Staff Review - Coastal Commission and City Staff will review the administrative drafts of the special studies and provide comment, if any, for revision. This subtask provides quality control on the ultimate deliverable.

*b. Deliverable:* mark-up administrative draft special studies.

2.3 Revise Drafts - The City, or its contracted agent, will revise the special studies based on Coastal and City staff review. This subtask completes the quality control initiated in the previous subtask.

*c. Deliverable:* revised draft special studies available on City's LCP website with notification to interested parties.

## **Task 3: Draft Initial Study**



3.1 Administrative Draft Initial Study – The City, or its contracted agent, will prepare an Administrative Draft Initial Study. This initiates the summary of environmental impacts associated with the LCP amendment for Coastal Commission’s CEQA equivalent process.

*a. Deliverable:* Administrative Draft Initial Study.

3.2 Coastal Commission and City Staff Review – Coastal Commission and City Staff will review the Administrative Draft Initial Study and provide comment, if any, for revision. This subtask provides quality control on the ultimate deliverable.

*b. Deliverable:* mark-up Administrative Draft Initial Study.

3.3 Revise Draft The City, or its contracted agent, will revise the Initial Study based on Coastal and City staff review. This subtask completes the quality control initiated in the previous subtask.

*c. Deliverable:* revised draft Initial Study available on City’s LCP website with notification to interested parties.

3.4 Stakeholder Meeting – The City will hold a stakeholder meeting on the Draft Initial Study. The purpose will include seeking input on the Draft from agencies and the public. Outreach will include the steps identified in the scoping Noticed Public Scoping Meeting subtask. Salient public and agency input will be used to modify the Draft Initial Study. Input that is not used to modify the document will be included in a report with information why it was not included. This subtask maintains transparency and accountability for the project.

*d. Deliverable:* Stakeholder meeting report containing a written summary of comments and reasons for excluding any from consideration.

3.5 Revised Draft Initial Study - The City, or its contracted agent, will revise the Initial Study based on the Stakeholder Meeting. This subtask produces the document that is the stated goal of the project.

*e. Deliverable:* Revised Draft Initial Study

- b. **Schedule:** Complete the schedule template below for each task and subtask. Please specify dates for the submittal of interim drafts as well as final deliverables as applicable (*e.g.*, Draft Vulnerability Assessment and Final Vulnerability Assessment). Staff anticipates that these targeted grants will support projects that can be accomplished in approximately two years, though longer project terms will be considered.

Task 1. Environmental Scoping	Projected start/end dates:
1.1 Scoping Meeting	09/15/22-12/31/22
1.2 Agency Comments	09/15/22-12/31/22
1.3 Coastal/City Review	01/01/23-02/28/23

Attachment: A. Reso 223-05 (3974 : Coastal Commission planning grant application)



1.4 Scoping Notice	03/01/23-03/31/23
Outcome/Deliverables:	
a. Scoping Report	12/31/2022
b. Agency Responses	12/31/2022
c. Special Studies List	2/28/2023
d. Deliverables on City website	3/31/2023
<b>Task 2. Special Studies</b>	<b>Projected start/end dates:</b>
2.1 Studies Admin Draft	04/01/23-08/31/23
2.2 Coastal/City Review	09/01/23-9/30/23
2.3 Revise Drafts	10/01/23-11/15/23
Outcome/Deliverables	
a. Admin Draft Special Studies	8/31/2023
b. Mark-up Admin Draft	9/30/2023
c. Revised Draft Studies	11/15/2023
<b>Task 3. Draft Initial Study</b>	
3.1 Admin Draft Initial Study	04/01/23-11/15/23
3.2 Coastal/City Review	11/16/23-01/31/24
3.3 Revise Admin Draft	02/01/24-02/29/24
3.4 Stakeholder Meeting	03/01/24-03/30/24
3.5 Revised Draft Initial Study	04/01/24-06/30/24
Outcome/Deliverables	
a. Admin Draft Initial Study	11/15/2023
b. Mark-up Admin Draft	1/31/2024
c. Revised Draft Initial Study	2/29/2024
d. Stakeholder Meeting Report	3/30/2024
e. Revised Draft Initial Study	6/30/2024

Attachment: A. Reso 223-05 (3974 : Coastal Commission planning grant application)

- a. **Benchmark Schedule:** Please list (1) all significant and pertinent project benchmarks related to the project for which funds are being requested, (2) expected dates for reaching or completing those steps. These dates will be used in monitoring grant progress and in grant reporting under approved grant agreements.

ACTIVITY	COMPLETION DATE
1.4.d Scoping Notice	12/31/22
2.3.c Revised Draft Studies	11/15/23
3.5.e Revised Draft Initial Study	06/30/24

4. **Budget.** Below, we include a task-by-task budget for both City staff labor and for potential consultants and/or project partners. Budget detail on sub-tasks is not necessary and budgets



may be amended following execution of grant agreements. Note that consultant/partner costs must be listed by task and must include all costs relating to consultant/partner labor, travel, supplies, overhead, etc. If consultants will be hired at a later date, please include a budget estimate per task that can be updated after hiring the consultants. **Please note that these non-competitive, rolling grants are intended for projects up to \$100,000.** Applications for larger grant projects should be reserved for future competitive grant rounds.

### Application Budget Information

Funding Request: \$100,000

Total Project Cost: \$150,000

<i>City of Arcata</i>	<i>CCC Grant Total</i>	<i>Match/Other Funds</i>	<i>Total (LCP Grant Funds + Match/Other Funds)</i>
<u>LABOR COSTS[1]</u>			
<b>City Staff Labor</b>			
Task 1. Environmental Scoping		\$15,000	\$15,000
Task 2. Special Studies		15,000	15,000
Task 3. Draft Initial Study		10,000	10,000
<b>Total Labor Costs</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$40,000</b>
<b>DIRECT COSTS</b>			
<b>City Staff Project Supplies</b>			
Application Submittal	\$5,000		\$5,000
			-
<b>Total</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$5,000</b>
<u>County/City Staff Travel In State[2]</u>			
Mileage			\$0
Hotel, etc.			-
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<u>Consultants[3]/Partners</u>			
Consultant Racial Equity			\$0
<i>Task 1. Environmental Scoping</i>	10,000		\$10,000
<i>Task 3. Draft Initial Study</i>	5,000		\$5,000
Environmental Consultant			\$0
<i>Task 1. Environmental Scoping</i>	15,000		\$15,000
<i>Task 2. Special Studies</i>	45,000		\$45,000
<i>Task 3. Draft Initial Study</i>	20,000		\$20,000

Attachment: A. Reso 223-05 (3974 : Coastal Commission planning grant application)



<i>Consultants Total</i>	\$95,000	\$0	\$95,000
<b>Total Direct Costs</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$100,000</b>
<u>OVERHEAD/INDIRECT COSTS[4]</u>			
<b>Total City Staff Overhead/Indirect Costs</b>		10000	10000
<b>TOTAL PROJECT COST</b>	<b>\$100,000</b>	<b>\$50,000</b>	<b>\$150,000</b>

5. **Supplementary Information.** The list of studies will include the following, in addition to any that are added through the stakeholder process.
- Sea Level Rise Detailed Assessment;
  - Greenhouse gas emissions;
  - Hazards and Hazardous Materials;
  - Potential impacts related to Land Use changes;
  -
6. **Resolution from the Applicant's Governing Body.** Please see attached a resolution that contains the following authorizations: 1) authority to submit the proposal, 2) authority to enter into a grant agreement with the California Coastal Commission if the grant is awarded, and 3) designation of the applicant's authorized representative (name and title).



# STAFF REPORT – CITY COUNCIL MEETING

August 17, 2022

**TO:** Honorable Mayor and City Council Members

**FROM:** Emily Sinkhorn, Director of Environmental Services

**PREPARER:** Emily Sinkhorn, Director of Environmental Services

**DATE:** August 09, 2022

**TITLE:** **Approve a Purchase Contract with Western Global for Two Aboveground, Stationary Fuel Storage Tanks and Two Standard-Duty Pump Kits for a Total Contract Price of \$67,691.44 (Including Tax and Freight); and Authorize the City Manager to Execute All Applicable Documents.**

## RECOMMENDATION:

It is recommended that the Council:

- 1) Approve a purchase contract with Western Global for two aboveground, stationary fuel storage tanks and two standard-duty pump kits, for a total contract price of \$67,691.44 (including tax and freight); and
- 2) Authorize the City Manager to execute all applicable documents.

## INTRODUCTION:

The City was allocated \$281,500 from the California Governor's Office of Emergency Services (CalOES) for its Community Power Resiliency Program. The purpose of this program is to increase the City's resiliency of essential City services during public safety power shutoff (PSPS) events and other emergencies. With the CalOES administered PSPS grant funds, the City has already purchased two back-up generators for City facilities, and two portable generators to manage water and wastewater pump and lift stations throughout the City. The next phase of the project is to purchase two aboveground fuel storage tanks: one tank setup for use with diesel and one setup for use with gasoline. Western Global has confirmed that both fuel tanks are compliant with the California Air Resources Control Board (CARB). The tanks will be housed at the City's Corporation Yard to provide additional fuel capacity for back-up generators during future power shutoff events.

This purchase was budgeted as a priority in this fiscal year under Corporation Yard Capital activity budget #61.

## DISCUSSION:

The City was awarded \$281,500 from CalOES to acquire four back-up generators and install two fuel storage tanks. These items will improve the capacity and resiliency of the City of Arcata's response and recovery from Public Safety Power Shutoff (PSPS) events. The four back-up generators have been purchased and are in process of being delivered. The remaining funds in the



CalOES PSPS grant will cover the purchase and installation of two 1,234-gallon capacity fuel storage tanks. The tanks will provide fuel capacity to service the stationary generators at Arcata's two community centers, which serve as community shelters during emergency events, and portable generators used to manage water and wastewater pump and lift stations throughout the City.

The City used Sourcewell cooperative purchasing contract no 092920-WST with Western Global and received the attached quotes to purchase one (1) PAT04 ENVIROCUBE Fire-Protected Aboveground Tank Series, set up for Diesel with a brim fill of 1,234 US Gallons and one (1) PAT04 CARB ENVIROCUBE Fire-Protected Aboveground Tank Series, set up for Gasoline, with a brim fill of 1,234 US Gallons.

Anticipated delivery dates for the generators range between eight to ten weeks as supply chain challenges have greatly delayed anticipated delivery. Grant funds for these purchases will be expended by the December 31, 2022 deadline, though the installation may be completed after the grant funds expenditure deadline.

**BUDGET/FISCAL IMPACT:**

Budget for these purchases is available through the CalOES grant in the Corporation Yard account 101-50-61-57800 Capital – Furniture and Equipment.

The PAT04 (Diesel) is \$22,100, plus \$6,214.28 for the Western Standard-Duty Pump Kit, plus shipping cost of \$2,450 and 8.5% tax of \$2,406.72 for a total cost of \$33,171. The PAT04 CARB (Gasoline) is \$24,182.43, plus \$6,214.28 for the Western Standard-Duty Pump Kit, plus shipping cost of \$1,540 and 8.5% tax of \$2,583.73 for a total cost of \$34,520.44. The total cost for the two fuel tanks is \$67,691.44.

**ATTACHMENTS:**

Western Global-Sourcewell Fuel Tank Quotes and Photos (PDF)



# Quote QTUS032307

Western Global  
1707 Northwood Drive  
Troy MI 48084  
United States  
866 814 2470  
TIN: 26-1588059

Date: 5/16/2022  
Quote Expires: 9/1/2022  
Sales Rep: Jeremy Shepherd  
Terms: Prepayment Req'd  
Currency: USD

**Bill To**  
City of Arcata  
736 F St  
Arcata CA 95521  
United States

**Ship To**  
City of Arcata  
736 F St  
Arcata CA 95521  
United States

**Delivered From**  
US Northwood Drive, Troy

Quantity	Item	Description	Rate	Amount	Tax Rate
	NOTE	Diesel setup for PAT04			
1	PAT04	ENVIROCUBE Fire-Protected Aboveground Tank Series: Stationary Fuel Storage Tank. Brim Fill 4,672 Ltr / 1,234 US Gallon, Safe Fill (95%) 3,900 Ltr / 1,030 US Gallon. UL2085 Listed, double-walled design. c/w: spill container, overfill prevention valve, 2" male camlock, ladder assembly & emergency venting. North American Spec, White	\$22,100.00	\$22,100.00	8.5%
1	WG-PAT-SDK-100-GPRO-U	WESTERN STANDARD-DUTY PUMP KIT: 1" Up to 35GPM,120/208-230VAC - Single Phase 60HZ with Neutral, Tank Mounted Suction Pump Dispensing Assembly for ENVIROCUBE Fire-Protected Series Tanks (PAT10 & larger). Kit Includes: GPRO PRO35-115 Pump, Flomec QM240 Gallons Meter, Swivel, Auto Nozzle, Particulate & Water Filter, 1.5" Supply Line w/ Stainless Steel flexible connection to pump, Anti-Syphon. Suitable for Diesel or Gasoline use. **Please Note: Kit sold ready to wire.**	\$6,214.28	\$6,214.28	8.5%
	NOTE	Stock availability: 2x units remaining, quoted subject to remaining unsold			
1	Freight - Shipping Costs	Freight Charge Does not include off loading	\$2,450.00	\$2,450.00	0%
	NOTE	Sourcewell Contract Number #092920-WST.			
	Prepay & Add	Freight/Shipping costs will be added to the order at time of shipment.			



Western Global  
1707 Northwood Drive  
Troy MI 48084  
United States  
866 814 2470  
TIN: 26-1588059

# Quote QTUS032307

Date: 5/16/2022  
Quote Expires: 9/1/2022  
Sales Rep: Jeremy Shepherd  
Terms: Prepayment Req'd  
Currency: USD

<b>Subtotal</b>	\$30,764.28
<b>Discount Total</b>	
<b>Tax</b>	\$2,406.72
<b>Total</b>	\$33,171.00

Attachment: Western Global-Sourcewell Fuel Tank Quotes and Photos (3968 : CalOES PSPS Grant Fuel



# Quote QTUS033328

Western Global  
1707 Northwood Drive  
Troy MI 48084  
United States  
866 814 2470  
TIN: 26-1588059

Date: 7/20/2022  
Quote Expires: 8/19/2022  
Sales Rep: Jeremy Shepherd  
Terms: Prepayment Req'd  
Currency: USD

**Bill To**  
City of Arcata  
736 F St  
Arcata CA 95521  
United States

**Ship To**  
City of Arcata  
736 F St  
Arcata CA 95521  
United States

**Delivered From**  
US Sacramento

Quantity	Item	Description	Rate	Amount	Tax Rate
	NOTE	Gasoline setup for PAT04 CARB			
1	PAT04-G-CARB	ENVIROCUBE Fire-Protected Aboveground Tank Series: Stationary Fuel Storage Tank (for use with GASOLINE in CALIFORNIA). Brim Fill 4,672 Ltr / 1,234 US Gallon, Safe Fill (95%) 3,900 Ltr / 1,030 US Gallon. UL2085 Listed, double-walled design. c/w: spill container, overfill prevention valve, 2" male camlock, ladder assembly & emergency venting. North American Spec, White	\$24,182.43	\$24,182.43	8.5%
1	WG-PAT-SDK-100-GPRO-U	WESTERN STANDARD-DUTY PUMP KIT: 1" Up to 35GPM,120/208-230VAC - Single Phase 60HZ with Neutral, Tank Mounted Suction Pump Dispensing Assembly for ENVIROCUBE Fire-Protected Series Tanks (PAT10 & larger). Kit Includes: GPRO PRO35-115 Pump, Flomec QM240 Gallons Meter, Swivel, Auto Nozzle, Particulate & Water Filter, 1.5" Supply Line w/ Stainless Steel flexible connection to pump, Anti-Syphon. Suitable for Diesel or Gasoline use. **Please Note: Kit sold ready to wire.**	\$6,214.28	\$6,214.28	8.5%
	NOTE	Modify pump kit to swap out 1" nozzle for a 3/4" nozzle for gasoline.			
	NOTE	Stock availability: 2x units remaining, quoted subject to remaining unsold			
1	LTL	LTL Does not include off loading	\$1,540.00	\$1,540.00	0%
	NOTE	Sourcewell Contract #092920-WST			



Western Global  
1707 Northwood Drive  
Troy MI 48084  
United States  
866 814 2470  
TIN: 26-1588059

# Quote QTUS033328

Date: 7/20/2022  
Quote Expires: 8/19/2022  
Sales Rep: Jeremy Shepherd  
Terms: Prepayment Req'd  
Currency: USD

<b>Subtotal</b>	\$31,936.71
<b>Discount Total</b>	
<b>Tax</b>	\$2,583.73
<b>Total</b>	\$34,520.44

Attachment: Western Global-Sourcewell Fuel Tank Quotes and Photos (3968 : CalOES PSPS Grant Fuel



Attachment: Western Global-Sourcewell Fuel Tank Quotes and Photos (3968 : CalOES PSPS Grant Fuel Tanks Purchase from Western Gloabl)



# STAFF REPORT – CITY COUNCIL MEETING

August 17, 2022

**TO:** Honorable Mayor and City Council Members

**FROM:** Netra Khatri, City Engineer

**PREPARER:** Netra Khatri, City Engineer

**DATE:** July 26, 2022

**TITLE:** **Amend the Existing Bike Share Program with Tandem Mobility LLC, to Add Four Additional Stations in the City Limits for the Contract Amount Not to Exceed \$36,000 Per Program Year; Authorize the City Engineer to Increase the Amount by up to \$9,000 (for a Total of \$45,000) to Allow for Installation of an Additional Bike Station if Funding Becomes Available; and Authorize the City Manager to Execute All Applicable Documents.**

## RECOMMENDATION:

It is recommended that the Council:

1. Amend the existing Bike Share Program with Tandem Mobility LLC, to add four additional stations in the city limits for the contract amount not to exceed \$36,000 per program year.
2. Authorize the City Engineer to Increase the Amount by up to \$9,000 (for a Total of \$45,000) to Allow for Installation of an Additional Bike Station if Funding Becomes Available; and
3. Authorize the City Manager to Execute All Applicable Documents.

## INTRODUCTION:

The City of Arcata (City) currently has a contract with Tandem Mobility to provide a bike share program in the city limits. The contract was awarded in 2021 after a formal Request for Proposals (RFP) process. Currently there are four stations, two at the Arcata Plaza and two in the CalPoly Humboldt Campus (CPH). CPH pays for the 50% of the cost associated with the current stations and for the remainder, the City annually applies for 2% Bike and Pedestrian Local Transportation funds through Humboldt County Association of Governments (HCAOG). The current program has 20 bikes, 592 active users, and 1,866 rentals per year.

## DISCUSSION:

The new stations are funded through two separate grants:

1. The Affordable Housing Sustainable Communities Grant (AHSC) for the Sorrel Place project at the intersection of 7<sup>th</sup> and I Streets. This project will fund two stations, one near

the project site at the intersection of 7<sup>th</sup> and I Streets, and other at Shay Park next to the existing City bus stop.

- 2. The Arcata 30th Street Commons project, also funded by AHSC, will fund two stations, one at the project site and the other at Valley West near the City bus stop.

This amendment will add 20 additional bikes, 5 at each station/location.

**ENVIRONMENTAL REVIEW (CEQA):**

This bikeshare program is exempt from CEQA, per 15301 (c) bicycle -share facilities.

**BUDGET/FISCAL IMPACT:**

None. The purchase order and invoice for this program will be processed using the below account:

Account Number	Amount	Account Name
233-50-48-51770	\$ 18,000	Capital Other Improvements
232-50-45-57600	\$ 18,000	Capital Other Improvements

**ATTACHMENTS:**

Quote # QU0089 (PDF)





# QUOTE

City of Arcata, CA  
City of Arcata  
736 F Street  
ARCATA CA 95521  
USA

**Date**  
7 Jul 2022

**Expiry**  
5 Aug 2022

**Quote Number**  
QU-0089

**Reference**  
20 bike expansion: Turnkey  
Pedal Bike Share

Tandem Mobility  
Attention: CFO Group,  
Robin Koziel  
120 W. Main St, Suite 300  
Northville, MI 48167  
UNITED STATES

## 20 bike Expansion Order: Summer 2022 fees (prorated)

20 bikes being added to the program in Summer 2022 (beginning of year 2 of the original 3 year term), reusing existing stations & sign infrastructure.

Anticipated launch date TBD 9/1/2022

Prorated to align with existing bikeshare program term:  
Humboldt Bikeshare Program Year 2: 9/1/22 - 5/14/23 (256 days)  
Humboldt Bikeshare Program Year 3: 5/15/23 - 5/14/24

Description	Quantity	Unit Price	Discount	Tax	Amount USD
Turnkey Bike Share Service 20 bikes/4 existing stations expansion Launching in Program Year 2 Fees prorated for term 9/1/22 - 5/14/23 (256 days) \$36,000 - \$10750 = \$25,250	20.00	1,800.00	29.86%	Tax on Sales	25,250.40
Optional bike frame wrap	20.00	200.00		Tax on Sales	4,000.00
One time station & sign infrastructure reuse credit	4.00	(1,000.00)			(4,000.00)
				Subtotal (includes a discount of 10,749.60)	25,250.40
				<b>TOTAL USD</b>	<b>25,250.40</b>

Attachment: Quote # QU0089 (3955 : Award Bike Share Contract to Tandem Mobility)

**Terms**

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**Additional Fees:**

Stripe fees for credit card processing + 3.1% platform fee on all fees charged to users.

Turnkey Bike Share includes physical assets, software, maintenance and program operations, rider support, marketing, account management, and insurance.



# STAFF REPORT – CITY COUNCIL MEETING

August 17, 2022

**TO:** Honorable Mayor and City Council Members

**FROM:** Netra Khatri, City Engineer

**PREPARER:** Netra Khatri, City Engineer

**DATE:** August 09, 2022

**TITLE:** **Adopt Resolution No. 223-13, Stating the City's Intent to Reimburse Expenditures by the State Water Resources Control Board Made in Support of the City's Infiltration and Inflow Reduction Project; and Resolution No. 223-14, Authorizing the City Manager to File a Financial Assistance Application with the State Water Resources Control Board for the City's Infiltration and Inflow Reduction Project.**

## RECOMMENDATION:

It is recommended that the Council adopt:

1. Resolution No. 223-13, Stating the City's Intent to Reimburse Expenditures by the State Water Resources Control Board Made in Support of the City's Infiltration and Inflow Reduction Project; and
2. Resolution No. 223-14, Authorizing the City Manager to File a Financial Assistance Application with the State Water Resources Control Board for the City's Infiltration and Inflow Reduction Project.

## INTRODUCTION:

Infiltration and Inflow (I&I) is the intrusion of external water into the closed sanitary sewer network via defects and damage to the system; inflow is the immediate intrusion of stormwater, and infiltration is the slower “seeping” of groundwater into manholes and sewer lines. The additional water volume resulting from I&I can be significant, and frequently causes inundation of sewer lines resulting in sanitary sewer overflows (SSO's), and the operation of the wastewater treatment plant at or above its designed limits. Arcata's sewer network is in immediate need of repair and rehabilitation.

## DISCUSSION:

Several sewer network studies have been conducted over the past thirty years, and all have indicated systemic damage to Arcata's sewer main lines and laterals. Over the past two years, Engineering and Environmental Services department staff have identified and mapped the worst areas so that repair projects could be prioritized. Based on these previous studies and recent mapping, staff has

developed a priority list and identified the lines, manhole and laterals that need immediate attention (Attachment 1). The project plans to replace approximately 26,000 linear feet of sewer pipe, line 75,000 linear feet of sewer pipe, and repair 1200 sewer cleanouts within the City right-of-way. The cost of this work is estimated to be in the range of \$12M to \$15M and may be funded using a combination of grants and loan proceeds. Currently the City is in the process of applying for the Clean Water State Revolving Fund (CWSRF) program and expects to receive these funds by 2023-2024. In order to complete the CWSRF application packet we need to submit the attached resolutions to the State Water Resources Control Board.

**ENVIRONMENTAL REVIEW (CEQA):**

As a part of the funding packet City needs to submit an Environmental Packet which will include necessary studies to complete CEQA requirements. No construction work will begin until CEQA review is complete.

**BUDGET/FISCAL IMPACT:**

The maximum cost of the project is estimated to be \$15M. It is anticipated that the primary source of funding for this project will be combination of grants and a low interest loan from the Clean Water State Revolving Fund program. In anticipation of financing major capital projects, the City Council increased water and wastewater rates over a five-year period which will be used to cover the debt service costs on this low interest loan.

**ATTACHMENTS:**

- Resolution 223-13- Project Reimbursement (PDF)
- Resolution No. 223-14 -Project Authorization (PDF)
- Attachment 1- 2022\_PROJECT\_LOC\_MAP(PDF)

**RESOLUTION NO. 223-13**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA  
STATING ITS INTENT TO REIMBURSE EXPENDITURES BY THE  
STATE WATER RESOURCES CONTROL BOARD MADE IN SUPPORT OF  
THE CITY'S INFLOW & INFILTRATION REDUCTION PROJECT  
(REIMBURSEMENT RESOLUTION)**

**WHEREAS**, the City of Arcata (the "Agency") desires to finance the costs of the work outlined for Arcata's Infiltration and Inflow Reduction 2022 (the "Project"); and

**WHEREAS** the Agency intends to finance the construction and/or reconstruction of the Project or portions of the Project with moneys ("Project Funds") provided by the State of California, acting by and through the State Water Resources Control Board (State Water Board); and

**WHEREAS**, the State Water Board may fund the Project Funds with proceeds from the sale of obligations the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"); and

**WHEREAS**, prior to either the issuance of the Obligations or the approval by the State Water Board of the Project Funds the Agency desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the Agency; and

**WHEREAS**, the Agency has determined that those moneys to be advanced on or after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Agency for the Expenditures from the proceeds of the Obligations.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED AND DETERMINE AS FOLLOWS:**

**SECTION 1.** The City of Arcata hereby states its intention and reasonably expects to reimburse Expenditures paid prior to the issuance of the Obligations or the approval by the State Water Board of the Project Funds.

**SECTION 2.** That the reasonably expected maximum principal amount of the Project Funds is **\$15,000,000.**

**SECTION 3.** This resolution is being adopted no later than 60 days after the date on which the Agency will expend moneys for the construction portion of the Project costs to be reimbursed with Project Funds.

**SECTION 4.** Each Agency expenditure will be of a type properly chargeable to a capital account under general federal income tax principles.

**SECTION 5.** To the best of our knowledge, this Agency is not aware of the previous adoption

of official intents by the Agency that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

**SECTION 6.** This resolution is adopted as official intent of the Agency in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of Project cost.

**SECTION 7.** All recitals in this resolution are true and correct and this Agency so finds, determines and represents.

DATED: August 17, 2022

ATTEST:

APPROVED:

\_\_\_\_\_  
City Clerk, City of Arcata

\_\_\_\_\_  
Mayor, City of Arcata

**Clerk’s Certificate**

I hereby certify that the foregoing is a true and correct copy of Resolution No. 223-13 passed and adopted at a regular meeting of the City Council of the City of Arcata, County of Humboldt, California, held on the 17<sup>th</sup> day of August, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

\_\_\_\_\_  
City Clerk, City of Arcata

Attachment: Resolution 223-13- Project Reimbursement (3971 : Approve I & I Resolutions-2022)



**RESOLUTION NO. 223-14**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA  
AUTHORIZING THE CITY MANAGER  
TO FILE A FINANCIAL ASSISTANCE APPLICATION WITH  
THE STATE WATER RESOURCES CONTROL BOARD TO FUND  
THE CITY'S INFLOW & INFILTRATION REDUCTION PROJECT**

**(AUTHORIZING RESOLUTION)**

**WHEREAS**, the City of Arcata (the "City") is developing Arcata Infiltration and Inflow Reduction 2022 (the "Project") in the City's limits; and

**WHEREAS**, the Project would improve the City's sewer infrastructure through mainline rehabilitation via sewer lining and replacement of deteriorated lines; and

**WHEREAS**, the objective of the project is to reduce inflow and infiltration entering the sewer system and to optimize the efficiency of the Arcata Wastewater Treatment Facility; and

**WHEREAS**, the project environmental goal is to improve water management by mitigating risk of contaminants entering groundwater or other water courses via inflow and infiltration due to degraded pipes; and

**WHEREAS**, the project will also assist the Wastewater Treatment plant operations costs by reducing excess influent and decreasing the chemical loading needed for the wastewater treatment; and

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** By the City Council of the City of Arcata as follows:

1. The City Manager of the City of Arcata (the "Authorized Representative") or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of Arcata Inflow & Infiltration Reduction (the "Project"); and
2. This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto; and
3. The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.



That all recitals in this resolution are true and correct and this Agency so finds, determines, and represents.

DATED: August 17, 2022

ATTEST:

APPROVED:

\_\_\_\_\_

\_\_\_\_\_

City Clerk, City of Arcata

Mayor, City of Arcata

**Clerk’s Certificate**

I hereby certify that the foregoing is a true and correct copy of Resolution No. 223-14 passed and adopted at a regular meeting of the City Council of the City of Arcata, County of Humboldt, California, held on the 17<sup>th</sup> day of August, 2022 by the following vote:

AYES:

NOES:

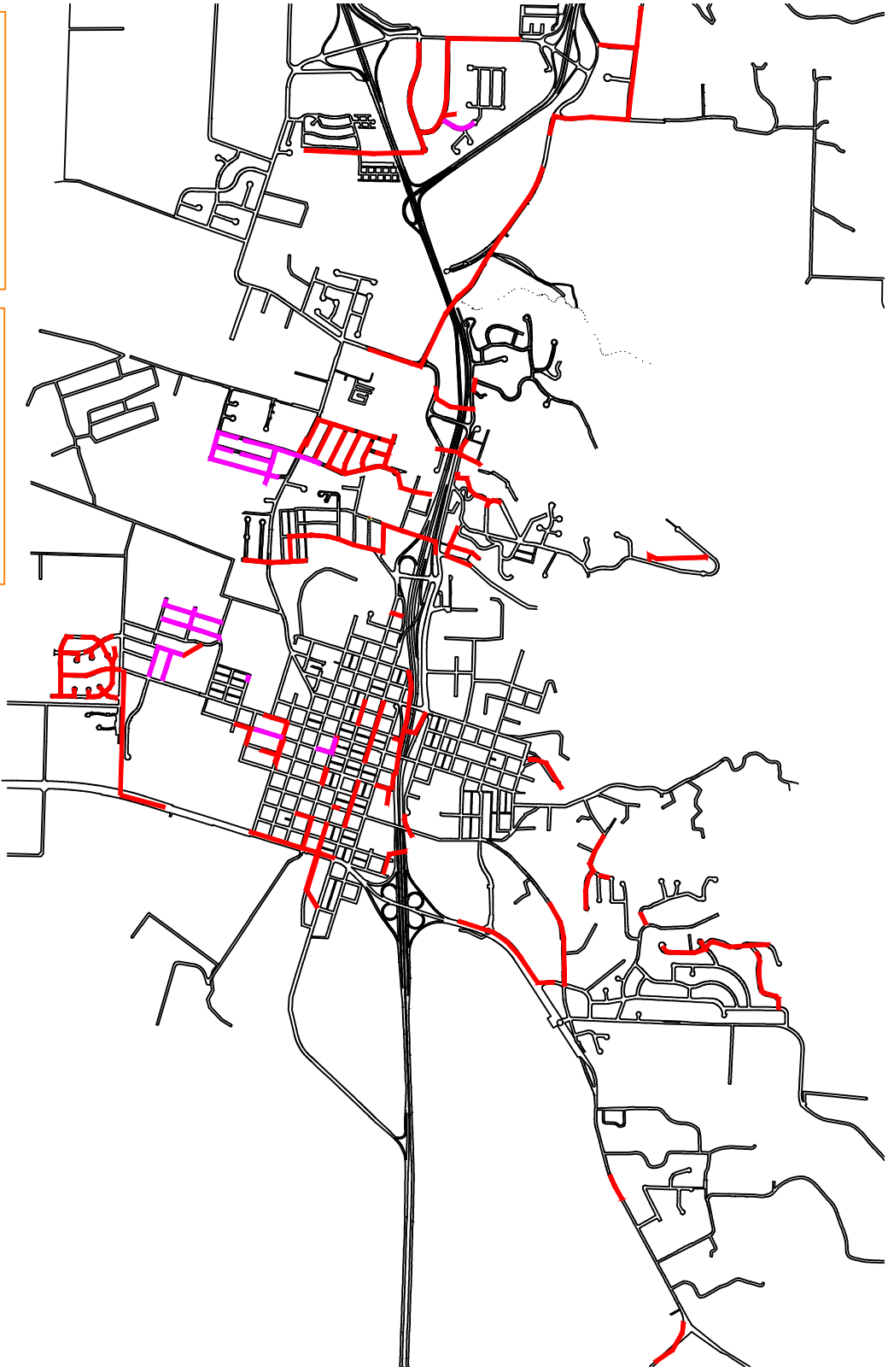
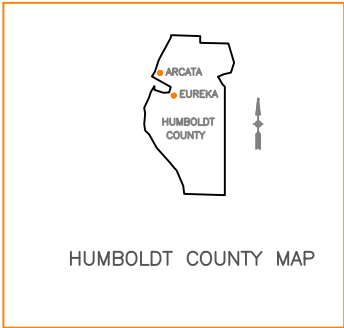
ABSENT:

ABSTENTIONS:




\_\_\_\_\_

City Clerk, City of Arcata

Attachment: Resolution No. 223-14 -Project Authorization (3971 : Approve I & I Resolutions-2022)



# LOCATION MAP

-  Roads
-  Dig and Replace
-  Lining

CITY OF ARCATA

2022 I/I PROJECT LOCATIONS

EXHIBIT #1      DATE: DD/MM/YYYY

Attachment: Attachment 1- 2022\_PROJECT\_LOC\_MAP (3971 : Approve I & I Resolutions-2022)



# STAFF REPORT – CITY COUNCIL MEETING

August 17, 2022

**TO:** Honorable Mayor and City Council Members

**FROM:** Emily Sinkhorn, Director of Environmental Services

**PREPARER:** Emily Sinkhorn, Director of Environmental Services

**DATE:** August 10, 2022

**TITLE:** **Receive an Update on the City of Arcata's Wastewater and Water Infrastructure Planning.**

## RECOMMENDATION:

It is recommended that the Council receive an update on wastewater and water infrastructure planning from the Environmental Services and Engineering Departments and take action as deemed appropriate.

## INTRODUCTION:

Wastewater collection and treatment and water distribution are essential services the City provides to Arcata residents and businesses. The City utilizes the Capital Improvement Program (CIP) to plan and budget for near- and long-term projects to address the City's infrastructure needs, including wastewater and water infrastructure. The City has ten active wastewater and water infrastructure projects on this fiscal year's CIP including the Arcata Wastewater Treatment Facility (AWTF) Phase 1 upgrade. Staff will provide an update on the Phase 1 project as well as other wastewater and water infrastructure projects planning efforts.

## BACKGROUND:

Through the CIP, the City systematically plans, schedules and finances large capital projects, including water and wastewater infrastructure projects. City staff maintain 77+ miles of water utility lines and facilities and 61 miles of wastewater collection network and associated lift stations and wastewater treatment facility. Engineering and Environmental Services departments work together to assess maintenance needs and with Community Development to plan for new projects to meet the needs of the current and future population of Arcata.

## DISCUSSION:

Staff will provide a presentation on the status of wastewater and water infrastructure planning, purpose and scope for the AWTF Phase 1 upgrade, treatment facility capacity, and additional projects and planning to address future treatment facility needs as well as water storage and underground water/wastewater utility infrastructure. The attached City of Arcata Wastewater and

Water Infrastructure Planning Frequently Asked Questions (FAQ) document provides an overview of current and planned projects.

**POLICY IMPLICATIONS:**

Long term infrastructure planning is consistent with policies in the City's Public Facilities and Infrastructure Element of the General Plan (PF-1 Water Supply and Delivery and PF-2 Wastewater Collection, Treatment and Disposal) and the Council's Priority Projects for 2022/2023 under 4.b. – Support annual projects of the City's Capital Improvement Program.

**COMMITTEE/COMMISSION REVIEW:**

An update on wastewater and water infrastructure planning was provided to the Planning Commission on June 14, 2022. Current wastewater and water projects have been approved by the Planning Commission and City Council under the Capital Improvement Program.

**ENVIRONMENTAL REVIEW (CEQA):**

Each capital improvement project is analyzed for potential environmental impacts through CEQA. The City's current Gateway Plan and General Plan efforts will be analyzed through an Environmental Impact Report (EIR) to address capacity, climate change, and future planning around wastewater.

**BUDGET/FISCAL IMPACT:**

The City systematically plans, schedules and finances these large capital projects through the CIP. Wastewater and water infrastructure projects are budgeted each fiscal year under activity budgets 63, 64, 65 and 67.

**ATTACHMENTS:**

WW\_W infrastructure FAQ\_8\_10\_22 (PDF)



## City of Arcata Wastewater and Water Infrastructure Planning

### Frequently Asked Questions

August 2022

#### **What is the purpose, scope, and timeline of the Arcata Wastewater Treatment Facility (AWTF) Phase 1 upgrade?**

The City's primary purposes in pursuing the AWTF Phase I upgrade are to provide reliable service to the community now and in the future, replace aging critical infrastructure from the late 1980s, reconfigure to a single pass flow through the treatment facility and enhancement wetlands, and upgrade the disinfection system to ultraviolet light (UV) in order to continue to provide wastewater treatment while improving existing levels of regulatory compliance for the protection of water quality and public health. The project is of critical importance to meet current water quality standards, eliminate disinfection byproducts associated with chlorine disinfection, protect coastal resources and produce a higher quality effluent for beneficial use within coastal habitats.

The Phase I upgrade is currently out to bid to procure a contractor to complete the project. The UV system is currently being fabricated. The City has received all permits except its Coastal Development Permit (CDP) which is anticipated to be recommended for approval at the August 2022 meeting of the California Coastal Commission. The City anticipates construction beginning in early fall and continuing for approximately 30 months.

#### **How was the decision made to pursue the upgrade of the Arcata Wastewater Treatment Facility (AWTF) in its current location?**

A Facilities Plan was completed in 2017 to analyze potential rehabilitation options for the wastewater treatment facility. The City Council then made the decision to upgrade the existing AWTF and retain the natural systems component of wastewater treatment. The scope of Phase I of the selected Facilities Plan is described above. Phase II has been envisioned to include construction of oxidation ditches and secondary clarifier as a parallel treatment system within the core of the treatment facility.

#### **How is the City addressing sea level rise impacts at the AWTF?**

The AWTF Phase I project will remain viable throughout its design life (through 2055) even without planned levee augmentation. Mechanical systems and electrical components of essential facilities are protected from flooding with raised elevation foundations. The natural system is resilient to periodic and infrequent overtopping. The City anticipates inundation will occur frequently enough in the natural system (oxidation ponds and treatment wetlands) when the expected sea level rise exceeds 11 feet. Currently, the City is planning for incremental levee

augmentation to protect the core of the treatment facility. The City's 2022/23 budget includes funding for design and permitting of levee augmentation. The City was also recently awarded FEMA funding for the Wastewater Treatment Facility Levee Expansion Project to see this project through to construction. Staff anticipate levee augmentation to be completed in the next five years.



*Arcata Wastewater Treatment Facility*

### **What is the current capacity at the AWTF and how is the City addressing future capacity?**

The current AWTF upgrade was designed at the time to accommodate planned growth during the design life of the project (2020 through 2050). The Facilities Plan and CEQA analysis for Phase I and the envisioned Phase II incorporated a 20% growth factor (equating to a population of 22,410). The 20% increase in design flows and influent loads was used as a factor of safety because flows fluctuate over time and with precipitation.

The Phase I design and the City's wastewater discharge permit allows for up to 2.3 million gallons per day (mgd) dry weather flow and 5.0 mgd average wet weather flow through the facility. In 2021 dry weather flows averaged 1.0 mgd and wet weather flows averaged 1.69 mgd. The AWTF has additional capacity available. Currently the AWTF is at 43.5% of dry weather flow and 34% of wet weather flows.

Wet weather flows can fluctuate year to year as a factor of precipitation, timing of precipitation, and the amount of inflow and infiltration into the wastewater collection system. Peak wet weather flow per day is designed at 5.9 mgd which is the capacity limitation for several treatment facility processes. Peak instantaneous flow capacity at the AWTF is much higher at 16.5 mgd. In 2021 instantaneous flow peaked at 4.71 mgd. City utilizes the oxidation ponds for storage to attenuate peak flows and improve aeration.

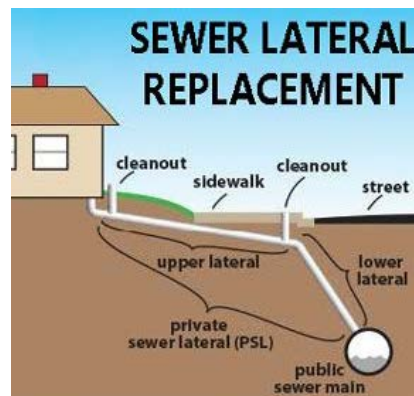
Design of Phase II of the AWTF upgrade project is currently on hold at the request of the State Water Board. The State Water Board has requested that the City explore additional opportunities for long-range planning for the AWTF and has provided technical assistance for a feasibility study which will examine a) potential for alternative/additional siting for wastewater treatment facilities, b) continued use of the existing treatment facility location beyond the Phase I design life, and c) capacity for future growth. This feasibility study is anticipated to commence this summer and be completed by the end of 2023.

**What other actions are being taken to address capacity at the AWTF?**

During dry weather, the treatment facility has ample capacity for influent flows and nutrient loading. However, during the wet season, inflow and infiltration into the City’s sewer collection system increase wet weather influent flow.

The City completed a large Sewer Inflow & Infiltration Reduction (I&I) project in 2019 to reduce groundwater infiltration and surface water inflow into the sewer collection and treatment facility during wet weather flows. Preliminary results from the recently completed I&I project indicate reduction of wet weather flows into the treatment facility by 0.5 mgd when precipitation occurs.

Additional improvements to the wastewater collection system have also been accomplished by the City’s Sewer Lateral Replacement Program. Since ordinance adoption in 2017, this program has required that private sewer laterals connected to houses older than 25 years be inspected, replaced or repaired if needed, prior to change of ownership. The City has issued 721 sewer lateral certificates since the passage of the ordinance which includes many lateral replacements resulting in improvement in the sewer collection system.



**What other wastewater infrastructure projects are currently being planned or implemented by the City?**

The City utilizes the Capital Improvement Program (CIP) to plan and budget for near- and long-term projects to address the City’s infrastructure needs. Through the CIP the City systematically plans, schedules and finances capital projects. On March 22, 2022 the Planning Commission reviewed the 2022/23 CIP for consistency with the Arcata General Plan, to inform the 2022/23 budget process.

The City annually implements a sewer line and manhole replacement project to target specific repair and maintenance needs of the sewer system.

The City is pursuing upgrade and replacement of the pumps and motors at the 1st Street Lift Station, which are integral to pumping of the sewer system during wet weather higher flows.

The Engineering and Environmental Services Departments anticipate in fiscal year 2022-23 commencing preliminary engineering and environmental work for a Sewer Inflow & Infiltration (I&I) project to further reduce wet weather flows into the wastewater treatment facility. I&I projects include lining sewer pipes and other actions to ensure that groundwater infiltration and surface water inflow do not cause the sewer collection system or treatment facility to exceed capacity.

Attachment: WW\_W infrastructure FAQ\_8\_10\_22 (3977 : Wastewater and Water Infrastructure Planning Update)

## With drought conditions throughout the state does the City have adequate drinking water supplies?

The primary sources of drinking water for the City is water purchased from Humboldt Bay Municipal Water District (HBMWD). Ruth Lake Reservoir, HBMWD's water storage location on the Mad River, was listed at 94% full as of August 9, 2022.

The City has a right to 1,186 million gallons of water per year and in 2020 used 52% of this volume. Previous demand projections for the City for the next 25 years indicated that in 2045 the City will use approximately 63% of the water right volume. HBMWD's Water Storage Contingency Plan indicates that even during a long-term drought (5 consecutive years), inflow volumes into Ruth Lake Reservoir during the winter months will be adequate to meet the water needs of the City and other municipal customers, even without enacting water conservation measures.

The City also has an auxiliary domestic water source, Heindon Well, a groundwater well off Heindon Road. Studies at Heindon Well indicate that the City can safely withdraw 0.5 million gallons per day (mgd) from the groundwater basin. The well was turned off in 2015 in response to the State's emergency water conservation resolution. The Environmental Services Department is currently in the final steps of refurbishing and testing the well to have it ready again for production in 2022.

## What water infrastructure projects are currently being planned or implemented by the City?

### Water Storage

The City maintains 16 water storage tanks with a total water storage capacity of 4.8 million gallons.

The City currently has a project out to bid to construct a new 1 million gallon steel water tank, Tank 1C, which will increase the City's water storage capacity by over 20%. This additional storage will enable the City to be better prepared for emergency events. The Tank 1C project is anticipated to be complete by summer 2023.



*Margaret Lane Water Tank*

### Waterline Replacement

The City is currently in the final stages of submitting a large Citywide water line replacement proposal to the Drinking Water State Revolving Fund which would replace over six miles of waterline in the next several years. The project seeks to replace aging infrastructure and reduce water loss within the system.

The City will also be implementing the CalOES-funded Waterline Improvements Phase 2 project within the Jacoby Creek Water District (JCWS). The City provides water to the JCWD and maintains its water distribution system.





# STAFF REPORT – CITY COUNCIL MEETING

August 17, 2022

**TO:** Honorable Mayor and City Council Members

**FROM:** David Loya, Director of Community Development  
Jennifer Dart, Deputy Director of Community Development

**PREPARER:** Jennifer Dart, Deputy Director of Community Development

**DATE:** August 10, 2022

**TITLE:** **Review and Consider the Information Presented from Responsible Growth Arcata.**

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## RECOMMENDATION:

It is recommended that the Council review and consider the information presented from Responsible Growth Arcata and receive public comment.

## INTRODUCTION:

Responsible Growth Arcata has contacted the City of Arcata's staff and decision makers with a proposal for a new public engagement strategy specific to the Gateway Area Plan. Tonight's item is to review a report from representatives of Responsible Growth Arcata and consider the proposal in advance of the August 23 study session between the Planning Commission and City Council.

## DISCUSSION:

Responsible Growth Arcata representatives will present a proposal outlining their request for the formation of a Gateway Area Plan Advisory Committee.

## COMMITTEE/COMMISSION REVIEW:

The Planning Commission received a presentation from Responsible Growth Arcata at its August 9 meeting and made no formal recommendation. The Planning Commission also did not suggest any priority issues for such a committee to assist the Planning Commission with its review.

## BUDGET/FISCAL IMPACT:

Formation of a Gateway Area Plan Advisory Committee would require additional budget for staff and consultant facilitation and work product development associated with this new committee.

## ATTACHMENTS:

A. July 20 2022 letter(PDF)

## Request for the Arcata City Council to Establish a Gateway Plan Advisory Committee

Historically, the City of Arcata's finest large-scale infrastructure projects and long-range planning accomplishments have relied on community-based processes, wisdom, innovation, and can-do spirit. Today, the City of Arcata needs to finalize a high-quality Gateway Plan that best reflects the community's long-range visions, its priorities for the future, and its values in terms of future development.

**Request to City Council:** Through a community-based and open government process, establish a Gateway Plan Advisory Committee (GPAC) that would:

- Serve in an advisory capacity to the City Council, and work collaboratively with city staff and the Planning Commission as directed by City Council;
- Prepare reflective recommendations to improve goals, policies, and implementation measures; and
- Assist city staff and consultants in completing a high-quality Gateway Plan.

### Recommended GPAC Structure:

- Small number of GPAC members (7-9) for efficiency;
- Modeled after the successful Plaza Improvement Task Force; and
- City Council-appointed committee members could include residents, business owners, a Planning Commissioner, and other diverse, representative stakeholders from the community.

### Justification:

- During the global pandemic, too many COVID-related variables impaired city staff's ability to effectively engage the public;
- Six months after the draft Gateway Plan was released, city staff reported to Council: **"The Gateway Area Plan has generated significant, diverse and in sections divergent public input. We [Staff] will continue to gather input through the community design process which might bring some of the divergent ideas aligned."** (6/1/22 Arcata City Council Meeting, Agenda Packet, p. 215); and
- The City has established and implemented multiple Task Forces/Advisory Committees to collaboratively complete large infrastructure and long-range planning processes – successfully and in a timely manner.

### What the GPAC Would Do:

- Synthesize the existing community input to date and assist in gathering additional focused input on key community issues raised through an equitable and inclusive community engagement process;
- Define a community-supported, stable Gateway Plan framework that aligns the community's vision with objective development/design standards, including densities, building height/massing, setbacks, streetscapes, articulation, mobility/parking (including L Street), public open space, arts and culture, etc., to help inform the potential Form-Based Code; and
- Identify and prioritize valued amenities to assist in developing the Community Benefit Program.

### How the GPAC Would Improve the Process to Finalize a High-Quality Gateway Plan:

- Help finalize the Gateway Plan in a way that increases inclusive and equitable community engagement, consistent with Arcata City Council's current Goals and Policy Objectives;
- Offer an atmosphere more conducive to improving transparency, trust, and community buy-in;
- Collaboratively address and resolve the diverse, divergent challenges and ongoing deficiencies which have been identified by city staff, Planning Commission, City Council, and the public; and
- Develop an ambitious, yet achievable, process and timeline to expedite Gateway Plan completion.

The 84 signatories below support this request:

Name	Affiliation
Mr. Don Allan	Former Arcata resident, former board member of RCAA
Mr. Allan Anderson	Arcata resident, business owner in Gateway Area
Ms. Aurelia Anderson	Arcata resident, business owner in Gateway Area
Ms. Heather Bakken	Arcata resident, employed in Gateway Area
Mr. James Becker	Arcata resident
Mr. Daniel Bixler	Arcata resident, Vice Chair of the concluded Plaza Improvement Task Force
Ms. Melanie Bright	Arcata resident
Ms. Catherine Brown	Arcata resident
Ms. Myrna Cambrianica	Future Arcata resident
Ms. Patricia Cambrianica	Arcata resident
Ms. Christine Champe	Arcata resident and business owner
Mr. Kirk Cohune	Business owner of Greenway Partners and Creamery District Property Owner
Mr. Michael Cuthbert	Arcata resident
Mr. Aaron de Bruyn	Arcata resident, employed in Creamery District
Ms. Joy de Bruyn	Arcata resident, employed in Creamery District
Ms. Jackie Dandeneau	Artistic Executive Director for Arcata Playhouse
Mr. Brian David	Arcata resident and business owner (Ken's Auto Parts)
Mr. Anthony DeLuca	Arcata resident
Ms. Lindsay Demello	Arcata resident
Ms. Francie Demello	Arcata resident
Ms. Catherin Dunaway	Arcata resident
Mr. Daniel Duncan	Arcata resident
Mr. Todd Ellingson	Arcata business owner (Complete Engine Service)
Ms. Laura Estetter	Arcata resident
Dr. Bradley Finney	Professor, Cal Poly Humboldt Department of Environmental Resources Engineering
Mr. John Fixico	Arcata resident, employed in Gateway Area
Ms. Michelle Fuller	Arcata resident, Arcata representative for Humboldt Bay Municipal Water District
Dr. Robert Gearheart	Arcata resident, Professor Emeritus Cal Poly Humboldt Department of Environmental Resources Engineering
Ms. Mary Gearheart	Arcata resident, former Arcata and Humboldt County Planning Commissioner
Ms. Lia Groeling	Arcata resident
Mr. Aaron Graff	Arcata resident, employed in Gateway Area
Mr. Chad Grammer	Arcata resident, business owner in Gateway Area (North Bay Auto)
Ms. Sommer Halligan	Arcata resident
Ms. Abby Hamburg	Arcata resident
Ms. Susan Hansen	Arcata resident
Mr. Stan Henerson	Arcata resident
Ms. Laura Hughes	Member of North Coast Growers Assoc and concluded Plaza Improvement Task Force
Mr. Royal Hunter	Arcata resident
Mr. Vaughn Hutchins	Arcata business owner, member of Arcata Artisans
Mr. Don Johnson	Arcata resident
Ms. Sarah Jones	Arcata resident
Mr. Jalon Joy	Employed in Gateway Area
Mr. Stuart Juodeika	Arcata resident

Name	Affiliation
Mr. Greg King	Arcata resident, Executive Director of Siskiyou Land Conservancy
Ms. Sharon King	Arcata resident
Dr. Ann King-Smith	Arcata resident, former Arcata Planning Commissioner
Mr. Randy Klein	Arcata resident
Mr. Craig Knox	Arcata resident
Ms. Marianne Knox	Arcata resident
Mr. Aldaron Laird	Arcata resident, former Arcata Planning Commissioner
Mr. Eric Laudenslager	Arcata resident adjacent to Gateway Area
Ms. Pam Laudenslager	Arcata resident adjacent to Gateway Area
Mr. Nick Lucchesi	Arcata resident and business owner
Ms. Moonlight Macumber	Arcata resident, former member of the Transportation Safety Committee and concluded Plaza Improvement Task Force
Ms. Rebecca McBain	Arcata business owner adjacent to Gateway Area (McBain Associates)
Mr. Scott McBain	Arcata business owner adjacent to Gateway Area (McBain Associates)
Ms. Stephanie McCaleb	Arcata resident
Ms. Indigo McGinnis	Arcata resident
Ms. Pamela Mendelsohn	Arcata resident
Mr. Dave Meserve	Arcata resident, former Arcata City Councilmember
Mr. Ron Meyers	Arcata resident
Ms. Debra Meyers	Arcata resident
Ms. Nancy Noll	Arcata resident
Mr. Alex Nosenzo	Arcata resident, employed in Gateway Area
Mr. Ray Olson	Arcata resident, former Wetlands and Creeks Committee member
Mr. Scott Patrick	Arcata business owner (Neely Automotive)
Mr. Riley Quarles	Arcata resident, Cal Poly Humboldt Retiree
Dr. Steven Railsback	Arcata resident, Arcata small business co-owner (Lang, Railsback & Associates)
Mr. Paul Rosenblatt	Arcata resident, former Arcata business owner
Ms. Nancy Rehg	Arcata resident, Arcata business owner
Mr. Curt Reichlin	Arcata business owner in Gateway Area (Industrial Electric)
Mr. Chris Richards	Arcata resident and business owner in Gateway Area (Chris Richards Automotive)
Mr. Bruce Rupp	Arcata property owner, Humboldt Bay Municipal Water District Secretary/Treasurer
Mr. Steve Salzman	Environmental Engineer
Ms. Sherri Starr	Arcata resident
Ms. Molly Steele	Former member of the concluded Plaza Improvement Task Force
Mr. Scott Stevens	Arcata resident and former business owner (North Bay Auto)
Mr. Philip Stevens	Arcata resident
Ms. Marilyn Tucker	Arcata resident
Mr. Joe Vagle	Arcata business owner (Arcata Used Tire)
Ms. Carol VanKeuren	Business owner in Gateway Area (Rich's Body Shop)
Mr. Rich VanKeuren	Business owner in Gateway Area (Rich's Body Shop)
Mr. Steve VanKeuren	Arcata resident, business owner in Gateway Area (Rich's Body Shop)
Ms. Ann Warner	Arcata resident
Ms. Sheri Woo	Arcata business owner, Humboldt Bay Municipal Water District Board of Directors
Ms. Jane Woodward	Arcata resident, former Chair of Arcata Economic Development Committee and member of concluded Plaza Improvement Task Force