



OFFICE OF THE CITY COUNCIL





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# WHAT IS PARTICIPATORY BUDGETING?

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Participatory Budgeting (PB) is a democratic process in which community members directly decide how to spend a portion of a public budget. PB gives community members the power to make real decisions over locally generated tax dollars. The process was developed in Brazil in 1989, and now there are over 1,540 communities across the globe that provide a PB process, most of which are at the municipal level.

## Purpose

- To engage citizens in a real, meaningful, and transparent way in the budgeting process for the City of Eureka

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### Desired Outcomes

- Have community members understand the purpose and desired outcomes of the participatory budgeting process and feel invited to engage with it.
- Ensure City of Eureka residents participate in the process.
- Participants understand the purpose, desired outcomes, process and timeline for the participatory budgeting process.
- Participants understand the City's departmental responsibilities and budgeting process.
- Participants feel that their involvement was valuable and resulted in budgeted projects that will have a significant impact
- Establish consensus on projects to be funded and implemented in the coming year in each ward.

### Collaborative Process (Three Meetings)

- October 25: Meeting # 1 via Zoom
  - Presentation on Eureka's strategic goals and budgeting process.
  - Orientation to PB process.
  - Discuss criteria for project ideas.
  - 50 participants work in five separate breakout sessions with 10 participants representing each of the five Wards.
    - Each Ward will have a staff representative to help Council members:
      - Brainstorm and prioritize problems/needs in their Ward.
      - Brainstorm and prioritize project ideas that meet the criteria listed below and could be done within a \$15,000 budget.
- November 7: Meeting # 2 via Zoom
  - Participants work in five separate Ward groups to develop project ideas with help from staff and Council members and agree on one or more projects to continue developing and to review with everyone on December 15.
- Between November 7 and December 15:
  - Groups work with staff to continue developing the idea by completing the template and preparing a few slides to explain their projects on December 15.



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- December 15: Meeting # 3 in Person
    - Participants present projects to whole group and receive feedback; meet in Ward groups to finalize project idea(s) to propose to the Council.

### Criteria for Project Proposals

- Must be within budgetary constraints (\$15,000 per ward or ward budgets could be combined if agreed upon).
- Fits into one of two categories:
  - Capital project that builds or rehabilitates a public facility/amenity.
  - New program or addition to existing program, includes a public workshop or community event.
- Must be implemented by July 2023.
- Ideally, should relate to Council's 2022-23 Strategic Goals.
- Can benefit your neighborhood, ward, or entire city.
- Must fit within existing laws and ordinances.
- Must be consistent with the City's Mission, Vision, and Values.

### Miscellaneous

- Participants are eligible to receive \$100 stipend for participating.
- Interested residents need to fill out and send an expression of interest form.
- City Council members will review and select participants within their Ward.
- Participants must participate in all three meetings to receive a stipend and to be part of the final decision-making process on December 15.





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EMAIL COMPLETED FORM TO:  
CITYCLERK@CI.EUREKA.C.GOV  
DEADLINE IS OCTOBER 14, 2022 AT 5PM

# PARTICIPATORY BUDGETING

## EXPRESSION OF INTEREST FORM

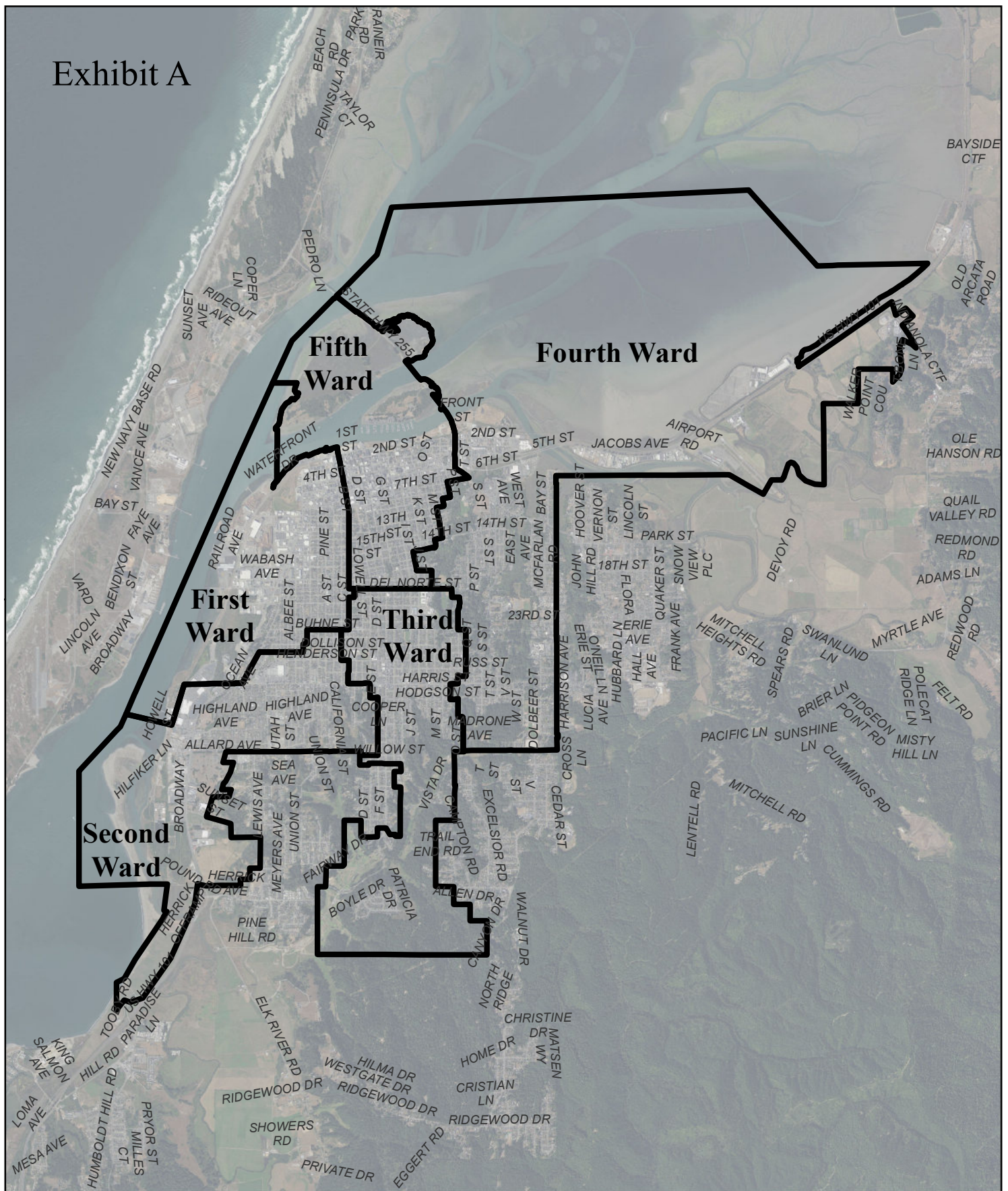
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Interest forms will be reviewed by your Council member. You will be notified prior to October 21st.

Name:
Ward Number (see attached ward map):
Physical Address:
Email Address:
Phone Number:
Why are you interested in participating?
What unique perspective will you bring to this process?
Are you able to attend meetings via Zoom from 5:30pm to 7:30pm on October 25th and November 7th? Yes / No
Are you able to attend an in-person meeting at the Wharfinger (1 Marina Way) from 5:30pm to 7:30pm on December 15th? Yes / No
To accommodate your time commitment to this process, the City is offering a \$100 stipend. Are you interested? Yes / No



# Exhibit A




Scale: 1" = 5,000'



0 1,250 2,500 5,000  
Feet

**Updated Ward  
Boundaries**

 Updated Ward  
Boundaries

Updated Ward Boundary -  
Staff recommendation based on  
upon 2020 Census Data



Exhibit A

Date: 11/8/2021

Created By: rtopolewski