



CITY OF ARCATA

PLANNING COMMISSION SPECIAL MEETING

Council Chamber
736 F Street, Arcata

June 13, 2023
Tuesday, 5:30 p.m.

AGENDA

Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the Planning Commission, including those received less than 72 hours prior to the Planning Commission meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at www.cityofarcata.org.

PLEASE NOTE: Speakers wishing to distribute materials to the Planning Commission at the meeting are requested to provide 10 copies to the assigned project Planner.

How to Observe and Participate in the Meeting:

Observe:

Members of the public can attend the meeting in person or observe the meeting on Zoom (see below), on Access Humboldt Channel 10, online by visiting www.cityofarcata.org and clicking on the See Live Meetings, Agendas, and Archives button on the home page, or on the City's YouTube channel at <https://www.youtube.com/c/CityofArcataCA>

Public Comment Participation in Person and on Zoom:

Members of the public may attend the meeting in person and give public comment. They may also access the meeting via Zoom to provide public comment.

1. Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL:
<https://us06web.zoom.us/j/91031704251>
2. If you want to comment during the public comment portion of any item, click on **raise your hand** on the right-hand side of your screen. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute you. You will have 3 minutes to comment, subject to the Chair's discretion.

Or join by phone:

1. *67 1-669-900-6833
2. Enter Webinar ID: 910 3170 4251
3. If you are accessing the meeting via telephone and want to comment during the public comment portion of any item, press **star (*) 9** on your phone. This will raise your hand. When it is time for public comment on the item on which you wish to speak, the Clerk will

unmute your phone. You will hear a prompt that will indicate your phone is unmuted. You will have 3 minutes to comment, subject to the Chair's discretion.

I. CALL TO ORDER.

A. LAND ACKNOWLEDGMENT

B. ROLL CALL

II. PUBLIC COMMENT.

This time is provided to address the Commission or submit written comment on matters that are on the Agenda. Unless otherwise required, there will not be an opportunity to speak on individual items. Each speaker may address the Commission on any or all of the Agenda items during their opportunity. The Commission encourages written communications, which have no limit on length.

III. BUSINESS ITEMS.

A. Approve Planning Commission Minutes - Special Meeting - May 23, 2023, 5:30 p.m.

B. Approve a Design Review Permit for Harder Remodel Addition at 40 E 7th Street; File No. 223-039-DR.

The applicant is proposing a remodel addition to an existing residential dwelling located in the Bayview Neighborhood Conservation Area. The project includes: relocating the entrance, converting an existing covered porch to an enclosed area, a new kitchen addition with storage below, removal of two sets of stairs and landings, a new deck, and a small wall extension for a utility area. The Planning Commission's approval would authorize the proposed residential development.

RECOMMENDATION:

Staff recommends the Planning Commission open the public hearing, receive a staff report and public comments, and consider approving the Design Review by adopting: 1) a California Environmental Quality Act §15301, Class 1, Existing Facilities environmental review exemption, and then 2) the Action with Findings of Approval, Conditions of Approval, and the approved plans.

C. Consider a Recommendation to the City Council on the General Plan Updates

The Gateway Area Plan (Plan) will be a new Element in the General Plan that addresses policy specifically for the approximate 138 acres in the plan area. The Gateway zoning ordinance, or Gateway Code, uses a Form-Based Code approach to growth and development in the Plan area. Form-Based Codes emphasize the design and massing of buildings, their interaction with the streetscape and deemphasize land uses. The draft Gateway Code implements the

vision of the Gateway Area Plan. The Commission will consider the Gateway Code and make a recommendation to the City Council regarding its amendment and adoption.

RECOMMENDATION:

Staff recommends the Planning Commission review the Gateway Area Plan Form-Based Code zoning and provide direction to staff and a recommendation to the City Council. As time allows, the Commission should consider the General Plan topics held over from previous meetings in the “Bike Rack”. The Commission may also consider any other General Plan topic in preparation for the July 11, 2023, recommendation to Council on the General Plan, Gateway Area Plan, and Gateway Code.

D. Consider Amending the Planning Commission Regular Meeting Schedule

The Commission temporarily changed its meeting start time to 5:30 p.m. starting on March 27, 2023, to accommodate the Council’s request for a recommendation on the General Plan Updates and the Form-Based Code by its first meeting in July. Commissioners have reported a desire to keep the schedule for regular meetings during these special meetings. Adopting Resolution No. PC-23-03 would change the regular meeting time to 5:30 p.m.

RECOMMENDATION:

Staff recommends the Planning Commission consider amending its regular meeting schedule to start at 5:30 p.m. on the second and fourth Tuesdays of the month by adopting Resolution No. PC-23-03.

IV. CORRESPONDENCE / COMMUNICATIONS.

V. ADJOURNMENT.